

# MINUTES

## ORANGE COUNTY FIRE AUTHORITY

**Executive Committee Regular Meeting**  
**Thursday, September 23, 2021**  
**5:30 P.M.**

**Regional Fire Operations and Training Center**  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602

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### CALL TO ORDER

Chair Shawver called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on September 23, 2021.

### INVOCATION

The invocation was led by OCFA Chaplain Devon Chase.

### PLEDGE OF ALLEGIANCE

Director Hasselbrink led the assembly in the Pledge of Allegiance to our Flag.

### ROLL CALL

**Present:** Dave Shawver, Stanton, Chair\*  
Ross Chun, Aliso Viejo, Alternate\*  
Shelley Hasselbrink, Los Alamitos\*  
Noel Hatch, Laguna Woods  
Gene Hernandez, Yorba Linda\*  
John O'Neill, Garden Grove  
Donald P. Wagner, County of Orange\*  
Kathy Ward, San Clemente, Alternate\*

**Absent:** Letitia Clark, Tustin  
Joe Muller, Dana Point  
Michele Steggell, La Palma, Vice Chair  
Dennis Wilberg, Ex Officio

### Also present were:

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Deputy Chief Kenny Dossey	Assistant Chief Robert Cortez
Assistant Chief Randy Black	Assistant Chief Lori Smith
Assistant Chief Jim Ruane	General Counsel David Kendig
Assistant Chief Phil Johnson	Assistant Chief Stephanie Holloman
Clerk of the Authority, Maria D. Huizar	

*\*Those members attending via Teleconferencing*

## REPORTS

### **A. Report from the Budget and Finance Committee Chair (FILE 12.02A6)**

The Committee deferred the Budget and Finance Committee Report to the Board of Directors Meeting.

## PUBLIC COMMENTS

Chair Shawver opened the Public Comments portion of the meeting. Chair Shawver closed the Public Comments portion of the meeting without any comments from the general public.

### **1. PRESENTATIONS**

No items.

Director Wagner arrived at this point (5:37 p.m.).

Director Chun arrived at this point (5:39 p.m.).

### **2. CONSENT CALENDAR**

On motion of Director Hernandez and second by Director Hasselbrink, and following a roll call vote, declared passed 7-0 Agenda Items 2A-2I ,with Director Chun abstained (Directors Clark, Muller, and Steggell absent).

#### **A. Minutes from the July 22, 2021, Regular Executive Committee Meeting (FILE 12.02A2)**

Action: Approved as submitted.

#### **B. Monthly Investment Reports (FILE 11.10D2)**

Action: Receive and file the reports.

#### **C. Fourth Quarter Financial Newsletter (FILE 15.07)**

Action: Receive and file the report.

#### **D. Annual Investment Report (FILE 11.10D1)**

Action: Receive and file the report.

**E. Award of RFP# RO2450a EMS Computer System Consulting Services (FILE 19.08)**

Action: Approve and authorize the Purchasing Manager to execute the proposed Professional Services Agreement with Think AI Consulting Corporation in an amount not to exceed \$139,916 for EMS computer system consulting services.

**F. Blanket Order Contract Renewal for Vehicle Exhaust Extraction Systems (FILE 19.07H)**

Action: Approve and authorize the Purchasing Manager to renew the current contract with AEI for five additional one-year periods for an amount not to exceed \$200,000 annually (\$1,000,000 aggregate), provided that AEI remains the sole authorized dealer and service provider in Orange County specified by the manufacturer (Plymovent, Inc.) during the contract term.

**G. Award of RFP# RO2501: Plumbing Maintenance and Repair Services (FILE 19.07L)**

Actions:

1. Approve and authorize the Purchasing Manager to execute the proposed Maintenance Services Agreement with Pro-Craft Construction, Inc. for a one-year initial term plus four optional one-year renewals in an annual amount not to exceed \$250,000.
2. Approve and authorize the Purchasing Manager to execute the proposed Maintenance Services Agreements with Verne's Plumbing, Inc. for a one-year initial term plus four optional one-year renewals in an annual amount not to exceed \$75,000.
3. Approve and authorize the Purchasing Manager to execute the proposed Maintenance Services Agreements with Pacific Plumbing of Southern California for a one-year initial term plus four optional one-year renewals in an annual amount not to exceed \$75,000.

**H. Award of IFB JA2498 Purchase of Heavy Duty Passenger/Cargo Van (FILE 19.09E)**

Action: Approve and authorize the Purchasing Manager to execute a Master Agreement with Walter's Auto Sales & Service, Inc. for the purchase of one Heavy Duty Passenger/Cargo Van in an amount not to exceed \$87,963.29.

**I. Contract Extension – Janitorial Services for the Regional Fire Operations and Training Center (FILE 19.07B7)**

Action:

1. Approve and authorize the Purchasing Manager to execute Amendment Number Two to the Master Agreement with Allied Universal Janitorial Services extending the term through July 31, 2022.

2. Approve and authorize the Purchasing Manager to renew and increase the existing Blanket Order contract to a total amount not to exceed \$303,746.25, inclusive of \$7,916.67 per month for additional COVID-19 related services.
3. Approve and authorize the Purchasing Manager to exercise the two remaining optional one-year renewals (Contract years Four and Five) for standard services.

**J. Ratify the Emerald Bay Fire Station 11 Reserve Firefighter Recruitment Campaign**  
(FILE 17.10J6)

Staff pulled this item to place it on the agenda for the Board of Directors meeting of October 28, 2021.

**3. DISCUSSION CALENDAR**

No items.

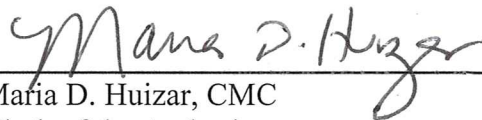
**CLOSED SESSION**

No items.

**COMMITTEE MEMBER COMMENTS**

The Committee Members offered no comments.

**ADJOURNMENT** – Chair Shawver adjourned the meeting at 5:39 p.m. The next regular meeting of the Orange County Fire Authority Executive Committee is scheduled for Thursday, October 28, 2021, at 5:30 p.m.



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Maria D. Huizar, CMC  
Clerk of the Authority