

# MINUTES ORANGE COUNTY FIRE AUTHORITY

**Human Resources Committee Regular Meeting**  
**Tuesday, February 2, 2021**  
**12:00 Noon**

**Regional Fire Operations and Training Center**  
**Boardroom**  
1 Fire Authority Road  
Irvine, CA 92602

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## **CALL TO ORDER**

A regular meeting of the Human Resources Committee was called to order on February 2, 2021, at 12:02 p.m. by Vice Chair Steggell.

## **PLEDGE OF ALLEGIANCE**

Director Shawver led the assembly in the Pledge of Allegiance to our Flag.

## **ROLL CALL**

**Present:** Michele Steggell, La Palma, Vice Chair  
Noel Hatch, Laguna Woods\*  
Gene Hernandez, Yorba Linda\*  
David Shawver, Stanton\*  
Ed Sachs, Mission Viejo\*

**Absent:** Vince Rossini, Villa Park, Chair

## **Also present were:**

Fire Chief Brian Fennessy  
Assistant Chief Randy Black  
Assistant Chief Kenny Dossey  
Assistant Chief Lori Smith  
General Counsel David Kendig  
Legal Counsel Keith Dobyns

Deputy Chief Lori Zeller  
Assistant Chief Robert Cortez  
Assistant Chief/Dir. Stephanie Holloman  
Assistant Chief Phil Johnson  
Clerk of the Authority Maria D. Huizar

*\*Human Resources Committee Members participating via Teleconferencing*

**REPORTS (FILE 12.02D6)**

Assistant Chief of Emergency Medical Services (EMS) Randy Black provided an update of the OCFA Cancer Awareness & Prevention Month, held in January, in cooperation with Local 3631 to fight against firefighter cancer.

Director of Human Resources Stephanie Holloman provided a 90-Day Report update of strategic goals and objectives underway within the Human Resources Department.

**PUBLIC COMMENTS**

Vice Chair Steggell opened the Public Comments portion of the meeting. Vice Chair Steggell closed the Public Comments portion of the meeting without any comments from the general public.

**1. PRESENTATIONS (FILE 12.02D9)**

Director of Human Resources Stephanie Holloman gave a presentation regarding Employment Law which highlighted New Cal/OSHA reporting requirements; the comprehensive Consolidated Appropriations Act; and significant other State legislative actions governing Human Resources processes.

**2. CONSENT CALENDAR**

On motion of Director Shawver and second by Director Hernandez, and following a roll call vote, declared passed 5-0 (Director Rossini absent) to approve Items 2A-2B.

**A. Minutes for the Special Human Resources Committee Meeting on November 10, 2020 (FILE 12.02D2)**

Action: Approve as submitted.

**B. Minutes for the Special Human Resources Committee Meeting on January 5, 2021 (FILE 12.02D2)**

Action: Approve as submitted.

**3. DISCUSSION CALENDAR**

**A. Election of Chair and Vice Chair (FILE 12.02D1)**

Vice Chair Steggell opened the nominations for Chair of the Human Resources Committee.

Director Shawver nominated Director Steggell with a second by Director Hernandez. There were no additional nominations and following a roll call vote, declared Director Steggell elected 5-0 (Director Rossini absent) to serve as Chair for the ensuing term.

Chair Steggell opened the nominations for Vice Chair of the Human Resources Committee.

Director Shawver nominated Director Hernandez with a second by Chair Steggell. There were no additional nominations. Following a roll call vote, declared Director Hernandez elected, by 5-0 (Director Rossini absent) to serve as Vice Chair for the ensuing term.

## COMMENTS

- **HUMAN RESOURCES DIRECTOR'S COMMENTS** (FILE 12.02D6)  
Director of Human Resources Stephanie Holloman offered no comments.
- **COMMITTEE MEMBER COMMENTS**  
The Committee Members offered no comments.

## RECESS TO CLOSED SESSION

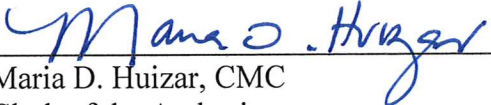
### CS1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Authority: Government Code Section 54956.9(b) – Significant Exposure to Litigation (3 Cases)  
(FILE 12.02D5)

## CLOSED SESSION REPORT (FILE 12.02D5)

General Counsel David Kendig stated there were no reportable actions.

**ADJOURNMENT** – Vice Chair Steggell adjourned the meeting at 1:21 p.m. The next regular meeting of the Human Resources Committee is scheduled for Tuesday, May 4, 2021, at 12:00 noon.

  
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Maria D. Huizar, CMC  
Clerk of the Authority