

MINUTES ORANGE COUNTY FIRE AUTHORITY

Human Resources Committee Regular Meeting
Tuesday, May 4, 2021
12:00 Noon

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A regular meeting of the Human Resources Committee was called to order on Tuesday, May 4, 2021, at 12:02 p.m. by Chair Steggell.

PLEDGE OF ALLEGIANCE

Director Chun led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Michele Steggell, La Palma* Chair
Gene Hernandez, Yorba Linda* Vice Chair
Ross Chun, Aliso Viejo*
Joe Kalmick, Seal Beach*
Sandy Rains, Laguna Niguel*
Ed Sachs, Mission Viejo*

Absent: Noel Hatch, Laguna Woods

Also present were:

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| Fire Chief Brian Fennessy | Deputy Chief Lori Zeller |
| Assistant Chief Robert Cortez | Deputy Chief Kenny Dossey |
| Assistant Chief Stephanie Holloman | Assistant Chief Phil Johnson |
| Assistant Chief Lori Smith | Assistant Chief Randy Black |
| Communication Dir. Colleen Windsor | General Counsel David Kendig |
| Clerk of the Authority Maria D. Huizar | Assistant Chief Jim Ruane |
| Legal Counsel Keith Dobyns | |

*Human Resources Committee Members participating via Teleconferencing**

1. Approve the establishment of the Equipment Technician I/II, Heavy Equipment Technician I/II, and Communications Installer I/II flexible classification series, with corresponding salary ranges.
2. Approve the retitling and adoption of the revised classification specification with corresponding salary range for Fire Apparatus Technician to Equipment Technician II, Senior Fire Apparatus Technician to Heavy Equipment Technician II, Fire Apparatus Parts Specialist to Equipment Parts Specialist, and Senior Fire Apparatus Parts Specialist to Senior Equipment Parts Specialist.
3. Approve the reclassification of one (1) Assistant Fire Apparatus Technician to Heavy Equipment Technician I, one (1) Fire Apparatus Parts Specialist to Service Center Technician I, seven (7) Fire Apparatus Parts Specialists to Communications Installer I, one (1) Fire Apparatus Parts Specialist to Supply Services Specialist, and one (1) Communications Installer to Communications Installer II.
4. Approve adoption of the revised classification specifications for Fleet Services Supervisor and Fleet Services Coordinator, with corresponding salary ranges.

B. Professional Standards Unit Update (FILE 17.27)

Assistant Chief/Human Resources Department Stephanie Holloman presented a PowerPoint presentation of the Professional Standards Unit Update.

On motion of Director Hernandez, and second by Director Kalmick, and following a roll call vote, 5-0 declared passed (Director Chun and Hatch absent) to review and file the report.

COMMENTS

HUMAN RESOURCES DIRECTOR'S COMMENTS

Director Holloman offered no comments.

COMMITTEE MEMBER COMMENTS

The Committee Members offered no comments.

CLOSED SESSION (FILE 12.02D5)


CS1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code section 54956.9(d)(2) and (d)(3) – One case.

CLOSED SESSION REPORT (FILE 12.02D5)

General Counsel David Kendig stated there were no reportable actions.

ADJOURNMENT – Chair Steggell adjourned the meeting at 1:05 p.m. The next regular meeting of the Human Resources Committee is scheduled for Tuesday, August 3, 2021, at 12:00 noon.



Maria D. Huizar, CMC
Clerk of the Authority