

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Budget and Finance Committee Regular Meeting
Wednesday, January 12, 2022
12:00 Noon

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Budget and Finance Committee was called to order on January 12, 2022, at 12:09 p.m. by Chair Muller.

PLEDGE OF ALLEGIANCE

Director Hasselbrink led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Joe Muller, Dana Point, Chair*
Tri Ta, Westminster, Vice Chair*
Troy Bourne, San Juan Capistrano*
Shelley Hasselbrink, Los Alamitos*
Gene Hernandez, Yorba Linda*
Anthony Kuo, Irvine*
John O'Neill, Garden Grove*
Ed Sachs, Mission Viejo*

Absent:

Mark Tetteimer, Lake Forest

Staff present were:

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Deputy Chief Kenny Dossey	Assistant Chief Robert Cortez
Assistant Chief Phil Johnson	Assistant Chief Jim Ruane
Assistant Chief Lori Smith	Assistant Chief Randy Black
General Counsel David Kendig	Assistant Chief Stephanie Holloman
Ex-Officio Member Jennifer Cervantez	Clerk of the Authority Maria Huizar

PUBLIC COMMENTS

Chair Muller opened the Public Comments portion of the meeting. Chair Muller closed the Public Comments portion of the meeting without any comments from the general public.

Director Kuo arrived at this point (12:10 p.m.).

RECESS TO CLOSED SESSION (FILE 11.15)

CSI. THREAT TO PUBLIC SERVICES OR FACILITIES pursuant to Section 54957(a)

Consultation with Orange County Intelligence Assessment Center (OCIAC) and presentation by Albert Martinez, Director, OCIAC, Orange County Sheriff's Department

RECONVENE TO OPEN SESSION

CLOSED SESSION REPORT (FILE 11.15)

General Counsel David Kendig stated there is no reportable action.

1. PRESENTATION

No items.

Agenda Item 3B was taken out of order at the request of staff.

3. DISCUSSION ITEM

B. Award of RFP# RO2480a Physical Security/ Security Management Services and Approval of Corresponding Budget Adjustments (FILE 19.07B2)

Assistant Chief Jim Ruane presented the Award of RFP# RO2480a Physical Security/ Security Management Services and Approval of Corresponding Budget Adjustments.

Aaron Peardon, Senior Labor Relations Representative for Orange County Employees Association, spoke in favor of Option 1 for security services at OCFA.

On motion of Director Hernandez and second by Director Kuo, and following a roll call vote, declared passed 8-0 (Director Tettermer absent) to review the proposed agenda item and direct staff to place Option 1 on the agenda for the Board of Directors meeting on January 27, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors approve:

1. Selected option:
Option 1 - Approve and authorize the Purchasing Manager to execute the proposed Security Services Agreement (Attachment 1) for Armed Physical Security and Security Management services with the Orange County Sheriff's Department for a three-year initial term plus two optional one-year renewals in an amount not to exceed \$1,116,556 annually (\$5,582,780 5-year aggregate).
2. Direct staff to make the recommended budget adjustment, as noted in the fiscal impact section of this report, depending on the option selected.
3. Direct the Purchasing Manager to extend the existing contract with Allied Universal as needed to allow transitioning to the new contract for Physical Security Services.

2. CONSENT CALENDAR

On motion of Director Sachs and second by Director Hernandez, and following a roll call vote, declared passed 8-0 Agenda Items 2A-2E (Director Tettermer absent).

A. Minutes for the Budget and Finance Committee Meetings (FILE 12.02B2)

Action:

1. Approve the Minutes for the November 10, 2021, Regular Meeting as submitted.
2. Approve the Minutes for the November 18, 2021, Concurrent Joint Special Meeting as submitted.
3. Approve the Minutes for the December 16, 2021, Concurrent Joint Special Meeting as submitted.

B. Monthly Investment Reports (FILE 11.10D2)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of January 27, 2022, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

C. FY 2021/2022 Mid-Year Financial Report (FILE 15.04)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of January 27, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors take the following action: Direct staff to return to the Board of Directors on March 24, 2022, for approval of the budget adjustments discussed herein for the FY 2021/22 budget.

D. Annual Grant Priorities for 2022 (FILE 11.10G)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of January 27, 2022, with the Budget and Finance

Committee's recommendation that the Board of Directors approve OCFA's Annual Grant Priorities for 2022.

E. 2020 Urban Areas Security Initiative Grant Program Agreement to Transfer Property or Funds (FILE 16.02H2)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of January 27, 2022, with Budget and Finance Committee's recommendations that the Board of Directors approve the Fiscal Year 2020 Urban Areas Security Initiative Grant Program Agreement and authorize the Fire Chief to execute it and any necessary attachments and agreement(s) to accept and administer the UASI Grant.

Director Kuo left at this point (1:10 p.m.).

3. DISCUSSION CALENDAR

A. 2021 Long Term Liability Study & Accelerated Pension Payment Plan (FILE 17.06A)

Treasurer Tricia Jakubiak provided a PowerPoint presentation of the 2021 Long Term Liability Study & Accelerated Pension Payment Plan.

On motion of Director Sachs and second by Director Hernandez, and following a roll call vote, declared passed 7-0 (Directors Kuo and Tettermer absent), to review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of January 27, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors:

1. Receive and file the report.
2. Direct staff to adjust the FY 2021/22 General Fund budget to increase expenditures and operating transfers out by a combined value of \$4,590,935, the amount identified as the unencumbered fund balance in the FY 2020/21 financial audit, and to allocate 50% or \$2,295,467.50 of the funding to replenish the contingency reserve to 10% of expenditures as required by the OCFA's Financial Stability Policy, and \$2,295,467.50 to the Structural Fire Fund Entitlement Fund as required under the 2010 First Amendment to the Amended Joint Powers Agreement. The specific technical budget adjustment to carry-out this action will be included in the March mid-year budget adjustment agenda item for final approval by the Board.

B. Item considered out of order.

C. OCFA Aviation Unit Fleet Plan Analysis & Proposed Process for Developing Recommendations Related to Aircraft Replacement (FILE 18.9)

Fire Chief Fennessy presented the OCFA Aviation Unit Fleet Plan Analysis & Proposed Process for Developing Recommendations Related to Aircraft Replacement.

On motion of Chair Muller and second by Director Sachs, and following a roll call vote, declared passed 7-0 (Directors Kuo and Tettemer absent) to:

1. Receive and file the Conklin & de Decker Aviation Unit Fleet Plan Analysis.
2. Direct staff to draft a vetting process that could be utilized to educate and inform our policy-makers on needs, options, costs, financing solutions, and ultimately to develop recommendations pertaining to disposition of obsolete aircraft and acquisition of replacement aircraft.
3. Direct staff to return to the Budget and Finance Committee at its February 2022 meeting to further develop a proposed review structure that can ultimately be recommended to the Board of Directors for input and approval, prior to proceeding with deliberations.
4. Directed staff to provide responses to the bullet points (questions from the committee) included in the staff report.

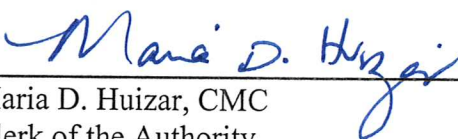
REPORTS

No items.

COMMITTEE MEMBER COMMENTS FILE 12.02B4)

Chair Muller noted this would be his last Budget and Finance Committee meeting, and that he would not be returning to the Board of Directors; starting next week another City Council member of Dana Point would be replacing him on the Board.

ADJOURNMENT – Chair Muller adjourned the meeting at 1:25 p.m. The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, February 9, 2022, at 12:00 noon.



Maria D. Huizar, CMC
Clerk of the Authority