

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Budget and Finance Committee Regular Meeting
Wednesday, November 9, 2022
12:00 Noon

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Budget and Finance Committee was called to order on November 9, 2022, at 12:00 p.m. by Chair Ta.

PLEDGE OF ALLEGIANCE

Director Tettermer led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Tri Ta, Westminster, Chair*
John O'Neill, Garden Grove, Vice Chair
Troy Bourne, San Juan Capistrano*
Austin Lombard, Tustin*
Shelley Hasselbrink, Los Alamitos*
Gene Hernandez, Yorba Linda
Mark Tettermer, Lake Forest*

Absent: Ed Sachs, Mission Viejo
Vince Rossini, Villa Park
Ex-Officio Jennifer Cervantez

Staff present were:

Fire Chief Brian Fennessy
Assistant Chief Robert Cortez
Assistant Chief Lori Smith
Assistant Chief Rob Capobianco
Assistant Chief TJ McGovern
General Counsel David Kendig

Deputy Chief Lori Zeller
Assistant Chief Jim Ruane
Assistant Chief Stephanie Holloman
Communications Director Matt Olson
Clerk of the Authority Maria D. Huizar

**Those members attending via Teleconferencing*

PUBLIC COMMENTS

Chair Ta opened the Public Comments portion of the meeting and without any comments from the general public, closed the Public Comments portion of the meeting.

1. PRESENTATION

No items.

2. CONSENT CALENDAR

On motion of Director O'Neill and second by Director Hernandez, and following a roll call vote, approved 7-0 Agenda Items 2A-2F (Directors Rossini and Sachs absent).

A. Minutes for the Budget and Finance Committee Meetings (FILE 12.02B2)

Actions:

1. Approve the Minutes for the October 12, 2022, Regular Meeting as submitted.
2. Approve the Minutes for the October 13, 2022, Concurrent Joint Special Meeting as submitted.

B. First Quarter Financial Newsletter (FILE 15.07)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of November 17, 2022, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the report.

C. First Quarter Purchasing Report (FILE 11.10H1)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of November 17, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors receive and file the report.

D. Approval of Annual Statement of Investment Policy and Investment Authorization (FILE 11.10D)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of November 17, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Review and approve the submitted Investment Policy of the Orange County Fire Authority, to be effective January 1, 2023.

2. Pursuant to Government Code Sections 53601 and 53607, renew delegation of investment authority to the Treasurer for a one-year period, to be effective January 1, 2023.

E. Organizational Service Level Assessment Update (FILE 17.16)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of November 17, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors receive and file the Organizational Service Level Assessment (SLA) update.

F. Acceptance of CalFire Grant for Fuels Reduction Equipment (FILE 16.0212)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of November 17, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors:

1. Approve an adjustment to the FY 2022/23 General Fund (121) budget to increase revenue by \$250,000 for the grant program award, and authorize the expenditure of up to \$400,000 from the FY 2022/23 General Fund (121) budget.
2. Adopt a resolution authorizing the Board Chair and/or Fire Chief and/or their designee to execute all documents necessary to effectuate the grant award.

3. DISCUSSION CALENDAR

A. Monthly Investment Reports (FILE 11.10D2)

Treasurer Tricia Jakubiak presented the Monthly Investment Report.

On motion of Director O'Neill and second by Director Hernandez, and following a roll call vote, approved 7-0 (Directors Rossini and Sachs absent) to review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of November 17, 2022, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

B. Audited Financial Reports for the Fiscal Year Ended June 30, 2022 (FILE 15.06)

Finance Manager Julie Nemes presented the Audited Financial Reports for the Fiscal Year Ended June 30, 2022, and introduced Bryan Gruber, CPA and Managing Partner of Lance Soll & Lunghard who provided insight to the audit.

On motion of Director O'Neill and second by Director Hernandez, and following a roll call vote, approved 7-0 (Directors Rossini and Sachs absent) to:

1. Receive and approve the reports.

2. Review the calculations used to determine the fund balance amounts assigned to the capital improvement program and workers' compensation, and confirm the calculations' consistency with the OCFA's Assigned Fund Balance Policy.

C. Fire Integrated Real-Time Intelligence System (FIRIS) 3.0 Program Extension
(FILE 18.09D)

Fire Chief Brian Fennessy presented the Fire Integrated Real-Time Intelligence System (FIRIS) 3.0 Program Extension.

On motion of Director O'Neill and second by Director Hernandez, and following a roll call vote, approved 7-0 (Directors Rossini and Sachs absent) to:

1. Approve and authorize a budget adjustment to increase revenue and appropriations in the FY 2022/23 General Fund (121) budget by an additional \$9,733,419 for the extension of the FIRIS 3.0 Program up to an additional six months from January 1 through June 30, 2023.
2. Approve and authorize the Purchasing Manager to either amend or enter into new FIRIS-related vendor contracts by the individual amounts needed in support of the FIRIS 3.0 Program extension, so long as the aggregate value of the increase does not exceed the revised program budget (see table).

D. Quick Reaction Force (QRF) Program Extension (FILE 18.09D)

Fire Chief Brian Fennessy presented the Quick Reaction Force (QRF) Program Extension.

On motion of Director Hasselbrink and second by Director O'Neill, and following a roll call vote, approved 7-0 (Directors Rossini and Sachs absent) to:

1. Approve the Funding Agreement with Southern California Edison in a form approved by legal counsel (*attached*) to accept funding in the amount of \$15,994,605 to fund the fixed-cost portion of the 390-day 2023 Quick Reaction Force Program.
2. Approve and authorize the Purchasing Manager to either amend or enter into new QRF-related vendor contracts, in forms approved by legal counsel, in the individual amounts needed in support of the QRF Program extension so long as the aggregate value of the increase does not exceed the revised program budget (see table).
3. Approve and authorize a FY 2022/23 General Fund (121) budget adjustment to recognize funding from SCE for a revenue increase of \$15,994,605 and to increase appropriations by the same amount.
4. Approve the updated Cost Reimbursement Rate schedule to include updated CH-47 Very Large Helitanker, S-61 Helitanker, and S-76 Helitanker daily stand-by and hourly flight rates, and mobile fire-retardant plant daily stand-by and hourly rates, and hourly rates for Program Manager and Air Tactical Group Supervisors to be effective December 6, 2022.
5. Adopt an exemption from the California Environmental Quality Act (CEQA) pursuant to Title 14, California Code of Regulations, Section 15301 (Existing Facilities) and direct staff to file a Notice of Exemption.

REPORTS


No items.

COMMITTEE MEMBER COMMENTS (FILE 12.02B4)

Director Hernandez offered praise in naming convention of the new helicopters.

Director Ta thanked the Committee, Directors Hernandez and Sachs for their advice and others on the committee as well as staff for their assistance with the meetings.

ADJOURNMENT – Chair Ta adjourned the meeting at 12:28 p.m. The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, January 11, 2023, at 12:00 p.m.



Maria D. Huizar, CMC
Clerk of the Authority