



# ORANGE COUNTY FIRE AUTHORITY AGENDA

## Budget and Finance Committee Regular Meeting

Wednesday, May 11, 2022

12:00 Noon

### Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, California 92602

### Committee Members

Tri Ta, Chair • John O'Neill, Vice-Chair

Troy Bourne • Shelley Hasselbrink • Gene Hernandez

Austin Lumbar • Anthony Kuo • Vince Rossini • Ed Sachs

Jennifer Cervantez, Ex Officio

### NOTICE REGARDING PUBLIC PARTICIPATION DURING COVID-19 EMERGENCY

This meeting is open to the public. In addition, there are several alternative ways to view and to make comments during the meeting including:

#### **View Meeting On-Line:**

You may access the meeting live electronically at: <https://player.cloud.wowza.com/hosted/xvtnclkw/player.html>.  
(Note: you should use one of the other alternatives below if you want to make comments during the meeting.)

**Live Public Comments by Zoom:** You may also view and make real-time verbal comments during the meeting via the Zoom link below during the meeting. You will be audible during your comments, but the committee members will not be able to see you. To submit a live comment using Zoom, please be prepared to use the "Raise Your Hand" feature when public comment opportunities are invited by the Chair. (You can raise your hand on your smart phone by pressing \*9.) Also, members of the public must unmute themselves when prompted upon being recognized by the Chair in order to be heard. (To unmute your smartphone in Zoom, press \*6.)

Public Comments via Zoom: <https://zoom.us/j/83264128588#success>

Meeting ID: 832 6412 8588

Passcode: 298121

Raise Your Hand (press \*9) and Unmute (press \*6)

**E-Comments:** Alternatively, you may email your written comments to [coa@ocfa.org](mailto:coa@ocfa.org). E-comments will be provided to the committee members upon receipt and will be part of the meeting record as long as they are received during or before the committee takes action on an item. Emails related to an item that are received after the item has been acted upon by the committee will not be considered.

Further instructions on how to provide comments is available at: <https://ocfa.org/PublicComments>.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Committee members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040 and identify the need and the requested modification or accommodation. Please notify us as soon as is feasible, however 48 hours prior to the meeting is appreciated to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

**CALL TO ORDER** – Chair Ta

**PLEDGE OF ALLEGIANCE** - Director Hernandez

**ROLL CALL** - Clerk of the Authority

**PUBLIC COMMENTS**

**Please refer to instructions on how to submit a public comment during COVID-19 Emergency on Page 1 of this Agenda.**

**1. PRESENTATION**

No items.

**2. CONSENT CALENDAR**

*All matters on the consent calendar are considered routine and are to be approved with one motion unless a director or a member of the public requests separate action on a specific item.*

**A. Minutes for the Budget and Finance Committee Meetings**

Submitted by: Maria Huizar, Clerk of the Authority

The record will reflect that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Actions:

1. Approve the Minutes for the April 13, 2022, Regular Meeting as submitted.
2. Approve the Minutes for the April 14, 2022, Concurrent Joint Special Meeting as submitted.

**B. Monthly Investment Reports**

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer/Treasury & Financial Planning and James Slobojan, Assistant Treasurer/Treasury & Financial Planning

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of May 26, 2022, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

**C. Third Quarter Purchasing Report**

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Sara Kennedy, Purchasing Division Manager

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of May 26, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors receive and file the report.

**D. Third Quarter Financial Newsletter**

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer/Treasury & Financial Planning and Stuart Lam, Budget Manager/Treasury & Financial Planning

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of May 26, 2022, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the report.

**E. Organizational Service Level Assessment Update**

Submitted by: Lori Zeller, Deputy Chief/Administration & Support Bureau and Robert Cortez, Assistant Chief/Business Services Department

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of May 26, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors receive and file the Organizational Service Level Assessment (SLA) update for Field Deployment, Emergency Medical Services, Emergency Command Center, Fleet Services, Executive Leadership/Human Resources, Business Services, and Community Risk Reduction.

**3. DISCUSSION CALENDAR**

**A. Review of the Fiscal Year 2022/23 Proposed Budget**

Submitted by: Lori Zeller, Deputy Chief/Administration & Support Bureau, Robert Cortez, Assistant Chief/Business Services Department and Tricia Jakubiak, Treasurer/Treasury & Financial Planning

Recommended Actions:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of May 26, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Conduct a Public Hearing.
2. Adopt the FY 2022/23 Proposed Budget as submitted.
3. Adopt the resolution entitled A RESOLUTION OF THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS ADOPTING AND APPROVING THE APPROPRIATIONS BUDGET FOR THE ORANGE COUNTY FIRE AUTHORITY FOR FISCAL YEAR 2022/23.

4. Approve and authorize the temporary transfer of up to \$90 million from the Fund 190 Workers' Compensation Reserve Fund to the General Fund 121 to cover a projected temporary cash flow shortfall for FY 2022/23.
5. Approve and authorize the repayment of \$90 million borrowed funds from Fund 121 to Fund 190 along with interest when General Fund revenues become available in FY 2022/23.
6. Approve changes to the Master Position Control list to unfreeze, reclassify and/or add 38 positions as detailed in Attachment 3.
7. Approve transfers from the General Fund 121 to CIP Funds and Settlement Agreement Fund totaling \$26,110,226.

**REPORTS**

No items.

**COMMITTEE MEMBER COMMENTS**

**ADJOURNMENT** – The next meeting of the Budget and Finance Committee is a Special meeting scheduled for Wednesday, May 18, 2022, at 3:00 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

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Maria D. Huizar, CMC  
 Clerk of the Authority

**FUTURE B&FC AGENDA ITEMS – THREE-MONTH OUTLOOK:**

- Monthly Investment Report
- ABH Reimbursement Rates
- Year End Budget Adjustments
- QRF program

**UPCOMING MEETINGS:**

Special Budget and Finance Committee	Wednesday, May 18, 2022, 3:00 p.m.
Executive Committee	Thursday, May 26, 2022, 5:30 p.m.
Board of Directors	Thursday, May 26, 2022, 6:00 p.m.
Concurrent Joint Special Meeting of the Board of Directors and all Committees	Thursday, May 26, 2022, 6:00 p.m.
Budget and Finance Committee	Wednesday, June 8, 2022, 12 noon

# MINUTES ORANGE COUNTY FIRE AUTHORITY

**Budget and Finance Committee Regular Meeting**  
**Wednesday, April 13, 2022**  
**12:00 Noon**

**Regional Fire Operations and Training Center**  
**Board Room**  
1 Fire Authority Road  
Irvine, CA 92602

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## CALL TO ORDER

A regular meeting of the Orange County Fire Authority Budget and Finance Committee was called to order on April 13, 2022, at 12:01 p.m. by Chair Ta.

## PLEDGE OF ALLEGIANCE

Director Kuo led the assembly in the Pledge of Allegiance to our Flag.

## ROLL CALL

**Present:** Tri Ta, Westminster, Chair\*  
John O'Neill, Garden Grove, Vice Chair\*  
Shelley Hasselbrink, Los Alamitos\*  
Gene Hernandez, Yorba Linda\*  
Anthony Kuo, Irvine\*  
Austin Lumbard, Tustin\*  
Ed Sachs, Mission Viejo\*

**Absent:** Troy Bourne, San Juan Capistrano  
Vince Rossini, Villa Park

## Staff present were:

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Assistant Chief Robert Cortez	Assistant Chief TJ McGovern
Assistant Chief Jim Ruane	Assistant Chief Lori Smith
Assistant Chief Stephanie Holloman	General Counsel David Kendig
Ex-Officio Member Jennifer Cervantez*	Clerk of the Authority Maria Huizar

*\*Those members attending via Teleconferencing*

## **PUBLIC COMMENTS**

Chair Ta opened the Public Comments portion of the meeting. Chair Ta closed the Public Comments portion of the meeting without any comments from the general public.

### **1. PRESENTATION**

No items.

### **2. CONSENT CALENDAR**

On motion of Director Hasselbrink and second by Director Sachs, and following a roll call vote, approved 7-0 Agenda Items 2A-2B (Directors Bourne and Rossini absent).

#### **A. Minutes for the Budget and Finance Committee Meetings (FILE 12.02B2)**

Action:

1. Approve the Minutes for the March 9, 2022, Regular Meeting as submitted.
2. Approve the Minutes for the March 24, 2022, Concurrent Joint Special Meeting as submitted.

#### **B. Monthly Investment Reports (FILE 11.10D2)**

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of April 28, 2022, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

### **3. DISCUSSION CALENDAR**

#### **A. Communication with Auditors for Fiscal Year 2021/22 Financial Audit (FILE 15.02B)**

Finance Manager Julie Nemes presented the Communication with Auditors for Fiscal Year 2021/22 Financial Audit. She introduced Managing Partner Bryan Gruber of Lance, SOLL Lunghard, LLP, who provided a summary of the work performed for OCFA.

On motion of Director Kuo and second by Director O'Neill, and following a roll call vote, approved 7-0 (Directors Bourne and Rossini absent) to receive and file the report.

#### **B. Fiscal Year 2020/21 Backfill/Overtime and Calendar Year 2021 Total Earnings/Compensation Analysis (FILE 15.11)**

Finance Manager Julie Nemes presented the Fiscal Year 2020/21 Backfill/Overtime and Calendar Year 2021 Total Earnings/Compensation Analysis.

On motion of Director Hasselbrink and second by Director Sachs, and following a roll call

vote, approved 7-0 (Directors Bourne and Rossini absent) to review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of April 28, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Direct staff to continue pursuing reductions in overtime by filling permanent vacancies as quickly as possible after the positions become vacant.
2. Authorize staff to temporarily exceed the number of authorized firefighter positions on the Master Position Control to maximize the number of firefighters hired into each academy, pending attrition/promotions that occur during and following academy graduations.
3. Direct staff to continue using overtime to fill temporary vacancies rather than hiring additional personnel, recognizing this as a cost-effective practice for temporary needs.

**C. Community Risk Reduction Fee Study and Adoption of Associated Fee Schedules (FILE 15.05A)**

Finance Manager Julie Nemes presented the Community Risk Reduction Fee Study and Adoption of Associated Fee Schedules.

On motion of Director Kuo and second by Director O'Neill, and following a roll call vote, approved 7-0 (Directors Bourne and Rossini absent) to review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of April 28, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Conduct a Public Hearing.
2. Find that, in accordance with California Government Code Section 66014, the proposed fees do not exceed the cost of providing services and are only for the purpose of meeting operational expenses and are, therefore, exempt from compliance with the California Environmental Quality Act pursuant to Public Resources Code Section 21080.
3. Approve and adopt Resolution entitled A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGE COUNTY FIRE AUTHORITY SUPERSEDING ALL PREVIOUS RESOLUTIONS AND APPROVING CHANGES IN COMMUNITY RISK REDUCTION (FORMERLY FIRE PREVENTION) AND MISCELLANEOUS FEES approving changes in Community Risk Reduction and Miscellaneous fees and effective date.

**REPORTS**

No items.

**COMMITTEE MEMBER COMMENTS**

The Committee Members offered no comments.

**ADJOURNMENT** – Chair Ta adjourned the meeting at 12:59 p.m. The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, May 11, 2022, at 12:00 noon.

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Maria D. Huizar, CMC  
Clerk of the Authority



# MINUTES ORANGE COUNTY FIRE AUTHORITY

**Budget and Finance Committee  
Concurrent Joint Special Meeting  
Thursday, April 14, 2022  
6:00 p.m.**

**Regional Fire Operations and Training Center  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602**

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## CALL TO ORDER

A Concurrent Joint Special Meeting of the Orange County Fire Authority Board of Directors, Executive Committee, Budget and Finance Committee, and the Human Resources Committee was called to order on April 14, 2022, at 6:02 p.m. by Board of Directors Chair Steggell.

## ROLL CALL

**Present:** Tri Ta, Westminster, Chair\*  
John O'Neill, Garden Grove, Vice Chair\*  
Gene Hernandez, Yorba Linda\*  
Anthony Kuo, Irvine\*  
Austin Lombard, Tustin\*  
Vince Rossini, Villa Park

**Absent:** Troy Bourne, San Juan Capistrano  
Shelley Hasselbrink, Los Alamitos  
Ed Sachs, Mission Viejo

## Staff present were:

Fire Chief Brian Fennessy  
Assistant Chief TJ McGovern  
Assistant Chief Randy Black  
Clerk of the Authority Maria Huizar

Deputy Chief Lori Zeller  
Assistant Chief Robert Cortez  
Communications Director Matt Olson  
General Counsel David Kendig

## PUBLIC COMMENTS

Chair Steggell opened the Public Comments portion of the meeting and without any comments from the general public, closed the Public Comments portion of the meeting.

*\*Committee Members participating via teleconferencing.*

## **1. PRESENTATION**

None.

## **2. DISCUSSION CALENDAR**

### **A. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings (FILE 12.02B2)**

General Counsel David Kendig presented the Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings.

On motion of Director Ta and second by Director Hernandez, and following a roll call vote, approved 5-1 (Director Kuo opposed and Directors Bourne, Hasselbrink, Sachs absent) to select Option # 1 to make the following findings:

- a. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic and continues in effect; and
- b. The Board of Directors and each Committee has reconsidered the circumstances of the emergency; and
- c. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

## **REPORTS**

No Items.

## **COMMITTEE MEMBER COMMENTS**

None.

**ADJOURNMENT** – Chair Steggell adjourned the Concurrent Joint Special Meeting at 6:17 p.m. The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, May 11, 2022, at 12:00 noon.

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Maria D. Huizar, CMC  
Clerk of the Authority



Orange County Fire Authority  
**AGENDA STAFF REPORT**

**Budget and Finance Committee Meeting**  
**May 11, 2022**

**Agenda Item No. 2B**  
**Consent Calendar**

**Monthly Investment Reports**

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**Contact(s) for Further Information**

Robert Cortez, Assistant Chief, Business Services Department	<a href="mailto:robertcortez@ocfa.org">robertcortez@ocfa.org</a>	714.573.6012
Tricia Jakubiak, Treasurer, Treasury & Financial Planning	<a href="mailto:triciajakubiak@ocfa.org">triciajakubiak@ocfa.org</a>	714.573.6301
James Slobojan, Assistant Treasurer, Treasury & Financial Planning	<a href="mailto:james.slobojan@ocfa.org">james.slobojan@ocfa.org</a>	714.573.6305

**Summary**

This agenda item is a routine transmittal of the monthly investment reports submitted to the Committee in compliance with the investment policy of the Orange County Fire Authority and with Government Code Section 53646.

**Prior Board/Committee Action**

Not Applicable.

**RECOMMENDED ACTION(S)**

Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of May 26, 2022, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

**Impact to Cities/County**

Not Applicable.

**Fiscal Impact**

Not Applicable.

**Background**

Attached is the final monthly investment report for the month ended March 31, 2022. A preliminary investment report as of April 22, 2022, is also provided as the most complete report that was available at the time this agenda item was prepared.

**Attachment(s)**

Final Investment Report – March 2022/Preliminary Report – April 2022

***Orange County Fire Authority  
Monthly Investment Report***



***Final Report – March 2022***

***Preliminary Report – April 2022***



## ***Monthly Investment Report Table of Contents***

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*Orange County Fire Authority*

*Final Investment Report*

*March 31, 2022*



**EXECUTIVE SUMMARY**

***Portfolio Activity & Earnings***

During the month of March 2022, the size of the portfolio increased by approximately \$12.9 million to \$156.8 million. Receipts for the month totaled approximately \$47 million. Significant receipts included Property Tax apportionment payments totaling \$20.9 million, cash contract payments totaling \$19.2 million, and various grant reimbursement payments and other charges for current services totaling \$6.9 million. Total March cash outflows amounted to approximately \$34.1 million. Significant disbursements for the month included two biweekly payrolls and related benefits totaling approximately \$30.5 million. The portfolio's balance is expected to increase in April with the receipt of property tax revenue.

In March, the portfolio's yield to maturity (365-day equivalent) moved upward by 6 basis points to 0.48%. The effective rate of return increased by 4 basis points to 0.45% for the month, and the average maturity of the portfolio decreased by five days to 16 days to maturity.

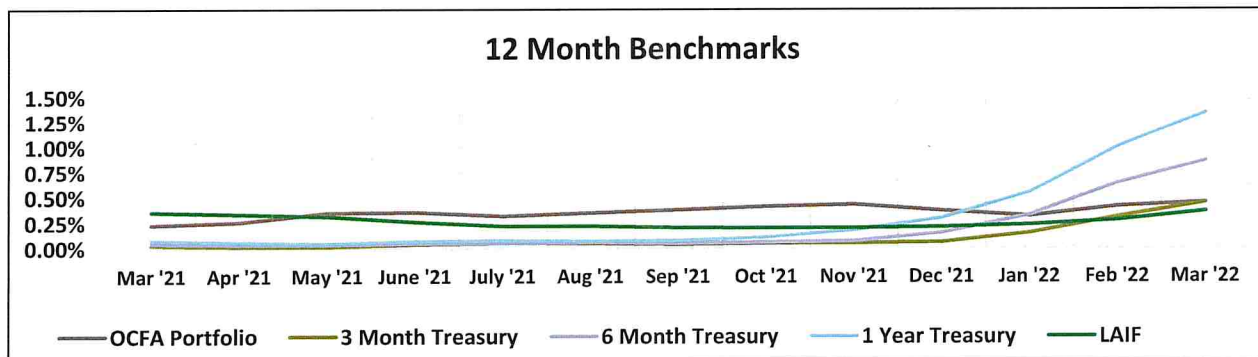
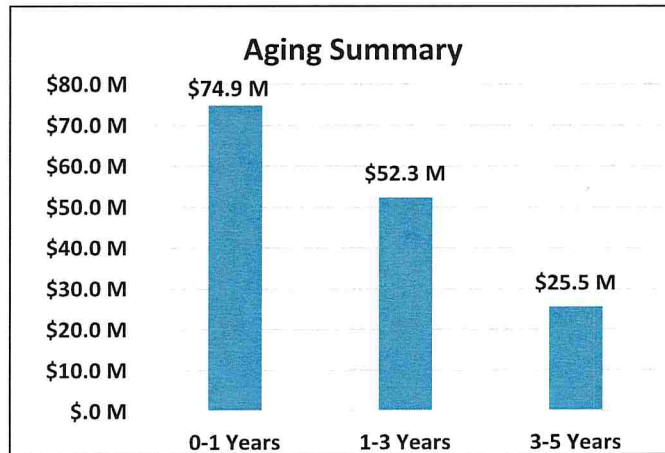
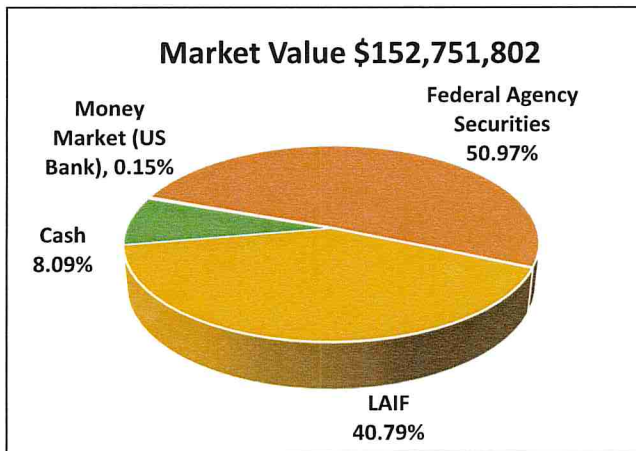
***Economic News***

In March 2022, total nonfarm payroll employment rose by 431,000, and the unemployment rate dropped slightly to 3.6%. Notable job gains continued in leisure and hospitality, retail trade, and professional and business services. The number of unemployed persons decreased by 318,000 to 6.0 million. Retail sales rose 0.5% in March, boosted by a jump in gasoline prices as inflation took up a larger part of consumer spending. Excluding gasoline, retail sales fell by 0.3% led by declines in online shopping (6.4%) and auto sales (1.9%).

After declines in January and February, the U.S. Consumer confidence index moved slightly upward in March. The producer price index (PPI), which measures the prices paid by wholesalers, increased 11.2% from a year ago. PPI is considered a forward-looking inflation measure as it tracks prices in the pipeline for goods and services that eventually reach consumers. The Consumer Price Index (CPI) rose 8.5% over the last 12 months, a 40 year high. Gas, groceries, and shelter again were the biggest contributors to the CPI gain with gas accounting for over half of the monthly increase. Consumer prices have risen faster than 6% for six consecutive months. Worker paychecks fell further behind, as inflation-adjusted earnings dropped another 0.8%, further showing an inability of wages to keep up with costs and adding to inflation pressures. Federal Reserve officials have signaled they could raise interest rates by .50% at their May 3-4 meeting, after lifting rates by .25% in March to a range between 0.25% and 0.5%.



OCFA'S PORTFOLIO IS EQUAL TO OR EXCEEDING THE LAIF AND 3 MONTH TREASURY BENCHMARKS AS OF 3-31-22







**BENCHMARK COMPARISON AS OF MARCH 31, 2022**

3 Month T-Bill:	0.45%	1 Year T-Bill:	1.34%
6 Month T-Bill:	0.86%	LAIF:	0.37%
OCFA Portfolio:		0.45%	

**PORTFOLIO SIZE, YIELD, & DURATION**

	<u>Current Month</u>	<u>Prior Month</u>	<u>Prior Year</u>
Book Value	\$156,852,100	\$143,937,194	\$141,030,715
Yield to Maturity (365 day)	0.48%	0.42%	0.29%
Effective Rate of Return	0.45%	0.41%	0.23%
Days to Maturity	16	21	28



**ORANGE COUNTY FIRE AUTHORITY**  
**Portfolio Management**  
**Portfolio Summary**  
**March 31, 2022**

Orange County Fire Authority  
 1 Fire Authority Road  
 Irvine, CA 92602  
 (714)573-6301

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	Par Value	See Note 1 on page 10 Market Value	See Note 2 on page 10 Book Value	% of Portfolio	Term	Days to Mat./Call	YTM/Call 360 Equiv.	YTM/Call 365 Equiv.
<b>Investments</b>								
Money Mkt Mutual Funds/Cash	225,594.79	225,594.79	225,594.79	0.16	1	1	0.010	0.010
Federal Agency Coupon Securities	81,450,000.00	77,861,600.45	81,452,149.93	56.29	1,318	28	0.553	0.561
Local Agency Investment Funds	63,022,050.47	62,313,275.37	63,022,050.47	43.55	1	1	0.360	0.365
	<b>144,697,645.26</b>	<b>140,400,470.61</b>	<b>144,699,795.19</b>	<b>100.00%</b>	<b>743</b>	<b>16</b>	<b>0.468</b>	<b>0.475</b>
<b>Investments</b>								
<b>Cash</b>								
Passbook/Checking (not included in yield calculations)	12,351,331.31	12,351,331.31	12,351,331.31		1	1	0.000	0.000
<b>Total Cash and Investments</b>	<b>157,048,976.57</b>	<b>152,751,801.92</b>	<b>157,051,126.50</b>		<b>743</b>	<b>16</b>	<b>0.468</b>	<b>0.475</b>

<b>Total Earnings</b>	<b>March 31 Month Ending</b>	<b>Fiscal Year To Date</b>
Current Year	56,241.33	442,171.71
<b>Average Daily Balance</b>	<b>147,340,329.47</b>	<b>153,884,001.86</b>
<b>Effective Rate of Return</b>	<b>0.45%</b>	<b>0.38%</b>

"I certify that this investment report accurately reflects all pooled investments and is in compliance with the investment policy adopted by the Board of Directors to be effective on January 1, 2022. A copy of this policy is available from the Clerk of the Authority. Sufficient investment liquidity and anticipated revenues are available to meet budgeted expenditure requirements for the next thirty days and the next six months."

  
 Patricia Jakubiak, Treasurer      4/1/22

**Cash and Investments with GASB 31 Adjustment:**

Book Value of Cash & Investments before GASB 31 (Above)	\$ 157,051,126.50
GASB 31 Adjustment to Books (See Note 3 on page 10)	\$ (199,026.23)
<b>Total</b>	<b>\$ 156,852,100.27</b>

**ORANGE COUNTY FIRE AUTHORITY**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**March 31, 2022**

See Note 1 on page 10

See Note 2 on page 10

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/Call 365	Days to Mat./Call	Maturity Date
<b>Money Mkt Mutual Funds/Cash</b>											
SYS1042	1042	First American Treasury Oblig		09/22/2021	225,594.79	225,594.79	225,594.79	0.010	0.010	1	
SYS528	528	Federated Treasury Obligations		07/01/2021	0.00	0.00	0.00	0.010	0.010	1	
<b>Subtotal and Average</b>			<b>6,027,393.19</b>		<b>225,594.79</b>	<b>225,594.79</b>	<b>225,594.79</b>		<b>0.010</b>	<b>1</b>	
<b>Federal Agency Coupon Securities</b>											
3133EMLE0	1020	Federal Farm Credit Bank (Continuous Call)		12/23/2020	14,000,000.00	13,659,800.00	14,000,000.00	0.190	0.190	0	09/22/2023
3133EMWH1	1030	Federal Farm Credit Bank (Continuous Call)		04/22/2021	3,000,000.00	2,844,780.00	3,002,149.93	0.710	0.710	20	04/21/2025
3133EMXS6	1032	Federal Farm Credit Bank (Continuous Call)		04/28/2021	12,000,000.00	11,365,800.00	12,000,000.00	0.720	0.720	30	04/28/2025
3130ALNY6	1025	Fed Home Loan Bank (Callable 06/30/2022)		03/30/2021	8,000,000.00	7,646,400.00	8,000,000.00	0.550	0.550	90	09/30/2024
3130ALTJ3	1029	Fed Home Loan Bank (Callable 7/8/2022)		04/22/2021	9,435,000.00	9,102,793.65	9,435,000.00	0.375	0.375	7	04/08/2024
3130ALVR2	1031	Fed Home Loan Bank (Callable 7/23/2022)		04/23/2021	11,015,000.00	10,476,586.80	11,015,000.00	0.520	0.520	22	10/23/2024
3130AM6P2	1034	Fed Home Loan Bank (Callable 4/29/2022)		04/29/2021	12,000,000.00	11,337,120.00	12,000,000.00	1.000	1.000	28	04/29/2026
3130AM6H0	1035	Fed Home Loan Bank (Callable 5/11/2022)		05/11/2021	12,000,000.00	11,428,320.00	12,000,000.00	0.550	0.550	40	10/11/2024
<b>Subtotal and Average</b>			<b>81,452,177.36</b>		<b>81,450,000.00</b>	<b>77,861,600.45</b>	<b>81,452,149.93</b>		<b>0.561</b>	<b>28</b>	
<b>Federal Agency Disc. -Amortizing</b>											
<b>Subtotal and Average</b>			<b>1,258,063.29</b>								
<b>Local Agency Investment Funds</b>											
SYS336	336	Local Agency Invstmt Fund			63,022,050.47	62,313,275.37	63,022,050.47	0.365	0.365	1	
<b>Subtotal and Average</b>			<b>58,602,695.63</b>		<b>63,022,050.47</b>	<b>62,313,275.37</b>	<b>63,022,050.47</b>		<b>0.365</b>	<b>1</b>	
<b>Total and Average</b>			<b>147,340,329.47</b>		<b>144,697,645.26</b>	<b>140,400,470.61</b>	<b>144,699,795.19</b>		<b>0.475</b>	<b>16</b>	

**ORANGE COUNTY FIRE AUTHORITY**  
**Portfolio Management**  
**Portfolio Details - Cash**  
**March 31, 2022**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/C 365	Days to Mat./Call
<b>Money Mkt Mutual Funds/Cash</b>										
SYS10033	10033	Revolving Fund		07/01/2021	20,000.00	20,000.00	20,000.00		0.000	1
SYS4	4	Union Bank		07/01/2021	12,331,331.31	12,331,331.31	12,331,331.31		0.000	1
		<b>Average Balance</b>	<b>0.00</b>							<b>1</b>
		<b>Total Cash and Investments</b>	<b>147,340,329.47</b>		<b>157,048,976.57</b>	<b>152,751,801.92</b>	<b>157,051,126.50</b>		<b>0.475</b>	<b>16</b>

Orange County Fire Authority

In Service of Others!



**ORANGE COUNTY FIRE AUTHORITY**  
**Ageing Report**  
**By Maturity Date**  
**As of April 1, 2022**

Orange County Fire Authority  
 1 Fire Authority Road  
 Irvine, CA 92602  
 (714)573-6301

See Note 5 on page 10

					Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value
Aging Interval:	0 days	( 04/01/2022 - 04/01/2022 )	5 Maturities	0 Payments	75,598,976.57	49.03%	75,598,976.57	74,890,201.47
Aging Interval:	1 - 30 days	( 04/02/2022 - 05/01/2022 )	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Aging Interval:	31 - 60 days	( 05/02/2022 - 05/31/2022 )	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Aging Interval:	61 - 90 days	( 06/01/2022 - 06/30/2022 )	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Aging Interval:	91 - 120 days	( 07/01/2022 - 07/30/2022 )	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Aging Interval:	121 - 365 days	( 07/31/2022 - 04/01/2023 )	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Aging Interval:	366 - 1095 days	( 04/02/2023 - 03/31/2025 )	5 Maturities	0 Payments	54,450,000.00	34.25%	54,450,000.00	52,313,900.45
Aging Interval:	1096 days and after	( 04/01/2025 - )	3 Maturities	0 Payments	27,000,000.00	16.72%	27,002,149.93	25,547,700.00
			Total for	13 Investments	0 Payments	100.00	157,051,126.50	152,751,801.92



**NOTES TO PORTFOLIO MANAGEMENT REPORT**

- Note 1: Market value of the LAIF investment is calculated using a fair value factor provided by LAIF. The U.S. Bank Corporate Trust and Custody Department provides market values of the remaining investments.
- Note 2: Book value reflects the cost or amortized cost before the GASB 31 accounting adjustment.
- Note 3: GASB 31 requires governmental entities to report investments at fair value in the financial statements and to reflect the corresponding unrealized gains/ (losses) as a component of investment income. The GASB 31 adjustment is recorded only at fiscal year-end. The adjustment for June 30, 2021 includes an increase of \$6,222.75 to the LAIF investment and a decrease of (\$205,248.98) to the remaining investments.
- Note 4: The Federated Treasury Obligations money market mutual fund functions as the Authority's sweep account. Funds are transferred to and from the sweep account to/from OCFA's checking account in order to maintain a target balance of \$1,000,000 in checking. Since this transfer occurs at the beginning of each banking day, the checking account sometimes reflects a negative balance at the close of the banking day. The negative closing balance is not considered an overdraft since funds are available in the money market mutual fund. The purpose of the sweep arrangement is to provide sufficient liquidity to cover outstanding checks yet allow that liquidity to be invested while payment of the outstanding checks is pending.
- Note 5: Section 15.3.1 of the Investment Policy requires at least 50% of the portfolio to be invested to a period of one year or less. The portfolio diversification remains below the 50% threshold at 48.14% due to higher than anticipated expenditures. The diversification requirement is expected to be resolved in April with the receipt of property tax apportionment payments.



## *Local Agency Investment Fund (LAIF)*

As of March 31, 2022, OCFA has \$63,022,050.47 invested in LAIF. The fair value of OCFA's LAIF investment is calculated using a participant fair value factor provided by LAIF on a quarterly basis. The fair value factor as of March 31, 2022 is .988753538. When applied to OCFA's LAIF investment, the fair value is \$62,313,275 or \$708,775 below cost. Although the fair value of the LAIF investment is lower than cost, OCFA can withdraw the actual amount invested at any time.

LAIF is included in the State Treasurer's Pooled Money Investment Account (PMIA) for investment purposes. The PMIA market valuation at March 31, 2022 is included on the following page.





**State of California  
Pooled Money Investment Account  
Market Valuation  
3/31/2022**

Description	Carrying Cost Plus		Fair Value	Accrued Interest
	Accrued Interest	Purch. Amortized Cost		
United States Treasury:				
Bills	\$ 46,438,364,881.91	\$ 46,462,802,161.83	\$ 46,366,792,000.00	NA
Notes	\$ 91,137,412,378.62	\$ 91,123,228,383.84	\$ 89,180,593,000.00	\$ 117,562,034.00
Federal Agency:				
SBA	\$ 329,037,520.12	\$ 329,037,520.12	\$ 329,497,596.82	\$ 138,923.93
MBS-REMICs	\$ 5,703,902.13	\$ 5,703,902.13	\$ 5,844,529.41	\$ 25,924.77
Debentures	\$ 8,923,276,985.63	\$ 8,922,590,857.86	\$ 8,805,155,700.00	\$ 8,519,115.80
Debentures FR	\$ -	\$ -	\$ -	\$ -
Debentures CL	\$ 700,000,000.00	\$ 700,000,000.00	\$ 672,254,000.00	\$ 905,027.00
Discount Notes	\$ 24,949,939,687.37	\$ 24,960,712,979.03	\$ 24,906,670,000.00	NA
Supranational Debentures	\$ 2,065,258,478.33	\$ 2,065,258,478.33	\$ 2,004,805,500.00	\$ 5,592,972.00
Supranational Debentures FR	\$ -	\$ -	\$ -	\$ -
CDs and YCDs FR	\$ -	\$ -	\$ -	\$ -
Bank Notes	\$ -	\$ -	\$ -	\$ -
CDs and YCDs	\$ 15,335,000,000.00	\$ 15,335,000,000.00	\$ 15,320,961,230.66	\$ 9,972,225.03
Commercial Paper	\$ 12,697,608,013.77	\$ 12,705,537,708.34	\$ 12,693,180,684.70	NA
Corporate:				
Bonds FR	\$ -	\$ -	\$ -	\$ -
Bonds	\$ 424,349,911.03	\$ 424,107,855.47	\$ 409,797,860.00	\$ 1,877,396.95
Repurchase Agreements	\$ -	\$ -	\$ -	\$ -
Reverse Repurchase	\$ -	\$ -	\$ -	\$ -
Time Deposits	\$ 4,135,000,000.00	\$ 4,135,000,000.00	\$ 4,135,000,000.00	NA
PMIA & GF Loans	\$ 756,663,000.00	\$ 756,663,000.00	\$ 756,663,000.00	NA
<b>TOTAL</b>	<b>\$ 207,897,614,758.91</b>	<b>\$ 207,925,642,846.95</b>	<b>\$ 205,587,215,101.59</b>	<b>\$ 144,593,619.48</b>

Fair Value Including Accrued Interest

\$ 205,731,808,721.07

Repurchase Agreements, Time Deposits, PMIA & General Fund loans, and Reverse Repurchase agreements are carried at portfolio book value (carrying cost).

The value of each participating dollar equals the fair value divided by the amortized cost (0.988753538). As an example: if an agency has an account balance of \$20,000,000.00, then the agency would report its participation in the LAIF valued at \$19,775,070.77 or \$20,000,000.00 x 0.988753538.



*Orange County Fire Authority*

*Preliminary Investment Report*

*April 22, 2022*



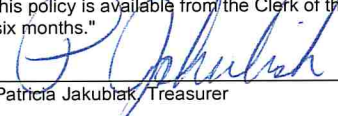
**ORANGE COUNTY FIRE AUTHORITY**  
**Portfolio Management**  
**Portfolio Summary**  
**April 22, 2022**

Orange County Fire Authority  
 1 Fire Authority Road  
 Irvine, CA 92602  
 (714)573-6301

Investments	Par Value	See Note 1 on page 19	See Note 2 on page 19	% of Portfolio	Term	Days to Mat./Call	YTM/Call 360 Equiv.	YTM/Call 365 Equiv.
		Market Value	Book Value					
Money Mkt Mutual Funds/Cash	254,748.96	254,748.96	254,748.96	0.12	1	1	0.010	0.010
Federal Agency Coupon Securities	81,450,000.00	77,222,386.35	81,452,106.93	37.59	1,318	62	0.552	0.560
Federal Agency Disc. -Amortizing	36,000,000.00	35,987,880.00	35,990,133.34	16.61	27	25	0.311	0.315
Treasury Discounts -Amortizing	24,000,000.00	23,970,840.00	23,971,511.67	11.06	70	68	0.632	0.641
Local Agency Investment Funds	75,000,000.00	74,156,515.35	75,000,000.00	34.62	1	1	0.360	0.365
<b>Investments</b>	<b>216,704,748.96</b>	<b>211,592,370.66</b>	<b>216,668,500.90</b>	<b>100.00%</b>	<b>508</b>	<b>35</b>	<b>0.454</b>	<b>0.460</b>
<b>Cash</b>								
Passbook/Checking (not included in yield calculations)	7,092,115.99	7,092,115.99	7,092,115.99		1	1	0.000	0.000
<b>Total Cash and Investments</b>	<b>223,796,864.95</b>	<b>218,684,486.65</b>	<b>223,760,616.89</b>		<b>508</b>	<b>35</b>	<b>0.454</b>	<b>0.460</b>

Total Earnings	April 22 Month Ending	Fiscal Year To Date
Current Year	41,982.07	487,467.58
Average Daily Balance	147,077,576.55	153,378,118.90
Effective Rate of Return	0.47%	0.39%

"I certify that this investment report accurately reflects all pooled investments and is in compliance with the investment policy adopted by the Board of Directors to be effective on January 1, 2022. A copy of this policy is available from the Clerk of the Authority. Sufficient investment liquidity and anticipated revenues are available to meet budgeted expenditure requirements for the next thirty days and the next six months."


4/29/22  
 Patricia Jakubiak, Treasurer

**Cash and Investments with GASB 31 Adjustment:**

Book Value of Cash & Investments before GASB 31 (Above)	\$ 223,760,616.89
GASB 31 Adjustment to Books (See Note 3 on page 19)	\$ (199,026.23)
<b>Total</b>	<b>\$ 223,561,590.66</b>

**ORANGE COUNTY FIRE AUTHORITY**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**April 22, 2022**

See Note 1 on page 19

See Note 2 on page 19

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/Call 365	Days to Maturity Mat./Call	Date
<b>Money Mkt Mutual Funds/Cash</b>											
SYS1042	1042	First American Treasury Oblig		09/22/2021	254,748.96	254,748.96	254,748.96	0.010	0.010	1	
SYS528	528	Federated Treasury Obligations		07/01/2021	0.00	0.00	0.00	0.010	0.010	1	
<b>Subtotal and Average</b>			<b>2,651,655.44</b>		<b>254,748.96</b>	<b>254,748.96</b>	<b>254,748.96</b>		<b>0.010</b>	<b>1</b>	
<b>Federal Agency Coupon Securities</b>											
3133EMLE0	1020	Federal Farm Credit Bank (Continuous Call)		12/23/2020	14,000,000.00	13,613,600.00	14,000,000.00	0.190	0.190	8	09/22/2023
3133EMWH1	1030	Federal Farm Credit Bank (Continuous Call)		04/22/2021	3,000,000.00	2,816,250.00	3,002,106.93	0.710	0.686	1,094	04/21/2025
3133EMXS6	1032	Federal Farm Credit Bank (Continuous Call)		04/28/2021	12,000,000.00	11,250,840.00	12,000,000.00	0.720	0.720	8	04/28/2025
3130ALNY6	1025	Fed Home Loan Bank (Callable 06/30/2022)		03/30/2021	8,000,000.00	7,586,240.00	8,000,000.00	0.550	0.550	68	09/30/2024
3130ALTJ3	1029	Fed Home Loan Bank (Callable 7/8/2022)		04/22/2021	9,435,000.00	9,049,674.60	9,435,000.00	0.375	0.375	76	04/08/2024
3130ALVR2	1031	Fed Home Loan Bank (Callable 7/23/2022)		04/23/2021	11,015,000.00	10,392,101.75	11,015,000.00	0.520	0.520	0	10/23/2024
3130AM6P2	1034	Fed Home Loan Bank (Callable 4/29/2022)		04/29/2021	12,000,000.00	11,175,600.00	12,000,000.00	1.000	1.000	6	04/29/2026
3130AM6H0	1035	Fed Home Loan Bank (Callable 5/11/2022)		05/11/2021	12,000,000.00	11,338,080.00	12,000,000.00	0.550	0.550	18	10/11/2024
<b>Subtotal and Average</b>			<b>81,452,127.45</b>		<b>81,450,000.00</b>	<b>77,222,386.35</b>	<b>81,452,106.93</b>		<b>0.560</b>	<b>62</b>	
<b>Federal Agency Disc. -Amortizing</b>											
313385WD4	1048	Fed Home Loan Bank		04/21/2022	12,000,000.00	11,999,760.00	11,999,640.00	0.180	0.185	6	04/29/2022
313385XX9	1049	Fed Home Loan Bank		04/21/2022	12,000,000.00	11,990,880.00	11,992,160.00	0.490	0.504	48	06/10/2022
313385WT9	1050	Fed Home Loan Bank		04/21/2022	12,000,000.00	11,997,240.00	11,998,333.34	0.250	0.257	20	05/13/2022
<b>Subtotal and Average</b>			<b>3,271,816.36</b>		<b>36,000,000.00</b>	<b>35,987,880.00</b>	<b>35,990,133.34</b>		<b>0.315</b>	<b>25</b>	
<b>Treasury Discounts -Amortizing</b>											
912796R68	1046	US Treasury Bill		04/21/2022	12,000,000.00	11,982,240.00	11,983,000.00	0.680	0.700	75	07/07/2022
912796R43	1047	US Treasury Bill		04/21/2022	12,000,000.00	11,988,600.00	11,988,511.67	0.565	0.581	61	06/23/2022
<b>Subtotal and Average</b>			<b>2,179,209.47</b>		<b>24,000,000.00</b>	<b>23,970,840.00</b>	<b>23,971,511.67</b>		<b>0.641</b>	<b>68</b>	
<b>Local Agency Investment Funds</b>											
SYS336	336	Local Agency Invstmt Fund			75,000,000.00	74,156,515.35	75,000,000.00	0.365	0.365	1	
<b>Subtotal and Average</b>			<b>57,522,767.83</b>		<b>75,000,000.00</b>	<b>74,156,515.35</b>	<b>75,000,000.00</b>		<b>0.365</b>	<b>1</b>	
<b>Total and Average</b>			<b>147,077,576.55</b>		<b>216,704,748.96</b>	<b>211,592,370.66</b>	<b>216,668,500.90</b>		<b>0.460</b>	<b>35</b>	

**ORANGE COUNTY FIRE AUTHORITY**  
**Portfolio Management**  
**Portfolio Details - Cash**  
**April 22, 2022**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/Call 365 Mat./Call	Days to
<b>Money Mkt Mutual Funds/Cash</b>										
SYS10033	10033	Revolving Fund		07/01/2021	20,000.00	20,000.00	20,000.00		0.000	1
SYS4	4	Union Bank		07/01/2021	7,072,115.99	7,072,115.99	7,072,115.99		0.000	1
		<b>Average Balance</b>	<b>0.00</b>							<b>1</b>
		<b>Total Cash and Investments</b>	<b>147,077,576.55</b>		<b>223,796,864.95</b>	<b>218,684,486.65</b>	<b>223,760,616.89</b>		<b>0.460</b>	<b>35</b>

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**ORANGE COUNTY FIRE AUTHORITY**  
**Ageing Report**  
**By Maturity Date**  
**As of April 23, 2022**

Orange County Fire Authority  
 1 Fire Authority Road  
 Irvine, CA 92602  
 (714)573-6301

				Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value	
Aging Interval:	0 days	( 04/23/2022 - 04/23/2022 )	5 Maturities	0 Payments	82,346,864.95	37.27%	82,346,864.95	81,503,380.30
Aging Interval:	1 - 30 days	( 04/24/2022 - 05/23/2022 )	2 Maturities	0 Payments	24,000,000.00	10.97%	23,997,973.34	23,997,000.00
Aging Interval:	31 - 60 days	( 05/24/2022 - 06/22/2022 )	1 Maturities	0 Payments	12,000,000.00	5.48%	11,992,160.00	11,990,880.00
Aging Interval:	61 - 90 days	( 06/23/2022 - 07/22/2022 )	2 Maturities	0 Payments	24,000,000.00	10.96%	23,971,511.67	23,970,840.00
Aging Interval:	91 - 120 days	( 07/23/2022 - 08/21/2022 )	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Aging Interval:	121 - 365 days	( 08/22/2022 - 04/23/2023 )	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Aging Interval:	366 - 1095 days	( 04/24/2023 - 04/22/2025 )	6 Maturities	0 Payments	57,450,000.00	25.06%	57,452,106.93	54,795,946.35
Aging Interval:	1096 days and after	( 04/23/2025 - )	2 Maturities	0 Payments	24,000,000.00	10.26%	24,000,000.00	22,426,440.00
			<b>Total for</b>	<b>18 Investments</b>	<b>0 Payments</b>		<b>223,760,616.89</b>	<b>218,684,486.65</b>



**NOTES TO PORTFOLIO MANAGEMENT REPORT**

- Note 1: Market value of the LAIF investment is calculated using a fair value factor provided by LAIF. The U.S. Bank Corporate Trust and Custody Department provides market values of the remaining investments.
- Note 2: Book value reflects the cost or amortized cost before the GASB 31 accounting adjustment.
- Note 3: GASB 31 requires governmental entities to report investments at fair value in the financial statements and to reflect the corresponding unrealized gains/ (losses) as a component of investment income. The GASB 31 adjustment is recorded only at fiscal year-end. The adjustment for June 30, 2021 includes an increase of \$6,222.75 to the LAIF investment and a decrease of (\$205,248.98) to the remaining investments.
- Note 4: The Federated Treasury Obligations money market mutual fund functions as the Authority's sweep account. Funds are transferred to and from the sweep account to/from OCFA's checking account in order to maintain a target balance of \$1,000,000 in checking. Since this transfer occurs at the beginning of each banking day, the checking account sometimes reflects a negative balance at the close of the banking day. The negative closing balance is not considered an overdraft since funds are available in the money market mutual fund. The purpose of the sweep arrangement is to provide sufficient liquidity to cover outstanding checks yet allow that liquidity to be invested while payment of the outstanding checks is pending.



## GLOSSARY

### INVESTMENT TERMS

**Basis Point.** Measure used in quoting yields on bonds and notes. One basis point is .01% of yield.

**Book Value.** This value may be the original cost of acquisition of the security, or original cost adjusted by the amortization of a premium or accretion of a discount. The book value may differ significantly from the security's current value in the market.

**Commercial Paper.** Unsecured short-term promissory notes issued by corporations, with maturities ranging from 2 to 270 days; may be sold on a discount basis or may bear interest.

**Coupon Rate.** Interest rate, expressed as a percentage of par or face value, that issuer promises to pay over lifetime of debt security.

**Discount.** The amount by which a bond sells under its par (face) value.

**Discount Securities.** Securities that do not pay periodic interest. Investors earn the difference between the discount issue price and the full face value paid at maturity. Treasury bills, bankers' acceptances and most commercial paper are issued at a discount.

**Effective Rate of Return.** Rate of return on a security, based on its purchase price, coupon rate, maturity date, and the period between interest payments.

**Federal Agency Securities.** Securities issued by agencies such as the Federal National Mortgage Association and the Federal Farm Credit Bank. Though not general obligations of the US Treasury, such securities are sponsored by the government and therefore have high credit ratings. Some are issued on a discount basis and some are issued with coupons.

**Federal Funds.** Funds placed in Federal Reserve banks by depository institutions in excess of current reserve requirements. These depository institutions may lend fed funds to each other overnight or on a longer basis. They may also transfer funds among each other on a same-day basis through the Federal Reserve banking system. Fed Funds are considered to be immediately available funds.

**Fed Funds Rate.** The interest rate charged by one institution lending federal funds to another.

**Federal Open Market Committee.** The branch of the Federal Reserve Board that determines the direction of monetary policy.

**Local Agency Investment Fund (LAIF).** A California State Treasury fund which local agencies may use to deposit funds for investment and for reinvestment with a maximum of \$75 million for any agency (*excluding bond funds, which have no maximum*). It offers high liquidity because

deposits can be converted to cash in 24 hours and no interest is lost. Interest is paid quarterly and the State's administrative fee cannot to exceed 1/4 of a percent of the earnings.

**Market value.** The price at which the security is trading and could presumably be purchased or sold.

**Maturity Date.** The specified day on which the issuer of a debt security is obligated to repay the principal amount or face value of security.

**Money Market Mutual Fund.** Mutual funds that invest solely in money market instruments (short-term debt instruments, such as Treasury bills, commercial paper, bankers' acceptances, repurchase agreements and federal funds).

**Par.** Face value or principal value of a bond typically \$1,000 per bond.

**Rate of Return.** The amount of income received from an investment, expressed as a percentage. A *market rate of return* is the yield that an investor can expect to receive in the current interest-rate environment utilizing a buy-and-hold to maturity investment strategy.

**Treasury Bills.** Short-term U.S. government non-interest bearing debt securities with maturities of no longer than one year. The yields on these bills are monitored closely in the money markets for signs of interest rate trends.

**Treasury Notes.** Intermediate U.S. government debt securities with maturities of one to 10 years.

**Treasury bonds.** Long-term U.S. government debt securities with maturities of 10 years or longer.

**Yield.** Rate of return on a bond.

**Yield-to-maturity.** Rate of return on a bond taking into account the total annual interest payments, the purchase price, the redemption value and the amount of time remaining until maturity.

#### ECONOMIC TERMS

**Conference Board Consumer Confidence Index.** A survey that measures how optimistic or pessimistic consumers are with respect to the economy in the near future.

**Consumer Price Index (CPI).** A measure that examines the weighted average of prices of a basket of consumer goods and services, such as transportation, food and medical care. Changes in CPI are used to assess price changes associated with the cost of living.

**Durable Goods Orders.** An economic indicator released monthly that reflects new orders placed with domestic manufacturers for delivery of factory durable goods such as autos and appliances in the near term or future.

**Gross Domestic Product.** The monetary value of all the finished goods and services produced within a country's borders in a specific time period. It includes all of private and public consumption, government outlays, investments and exports less imports that occur within a defined territory.

**Industrial Production.** An economic indicator that is released monthly by the Federal Reserve Board. The indicator measures the amount of output from the manufacturing, mining, electric and gas industries.

**ISM Institute for Supply Management (ISM) Manufacturing Index.** A monthly index that monitors employment, production inventories, new orders and supplier deliveries.

**ISM Non-manufacturing Index.** An index based on surveys of non-manufacturing firms' purchasing and supply executives. It tracks economic data for the service sector.

**Leading Economic Index.** A monthly index used to predict the direction of the economy's movements in the months to come. The index is made up of 10 economic components, whose changes tend to precede changes in the overall economy.

**National Federation of Independent Business Small Business Optimism Index.** An index based on surveys of small business owners' plans and expectations regarding employment, capital, inventories, economic improvement, credit conditions, expansion, and earnings trends in the near term or future.

**Producer Price Index.** An index that measures the average change over time in the selling prices received by domestic producers for their output.

**University of Michigan Consumer Sentiment Index.** An index that measures the overall health of the economy as determined by consumer opinion. It takes into account an individual's feelings toward his or her own current financial health, the health of the economy in the short term and the prospects for longer term economic growth.



Orange County Fire Authority  
**AGENDA STAFF REPORT**

**Budget and Finance Committee Meeting**  
**May 11, 2022**

**Agenda Item No. 2C**  
**Consent Calendar**

**Third Quarter Purchasing Report**

**Contact(s) for Further Information**

Robert Cortez, Assistant Chief [robertcortez@ocfa.org](mailto:robertcortez@ocfa.org) 714.573.6012  
Business Services Department

Sara Kennedy, Purchasing [sarakennedy@ocfa.org](mailto:sarakennedy@ocfa.org) 714.573.6641  
Division Manager

**Summary**

This routine agenda item is submitted to provide information regarding purchases made within management authority during the third quarter of FY 2021/22.

**Prior Board/Committee Action**

On June 24, 2021, the Board of Directors approved the content format contained herein for future quarterly purchasing reports.

**RECOMMENDED ACTION(S)**

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of May 26, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors receive and file the report.

**Impact to Cities/County**

Not Applicable.

**Fiscal Impact**

Not Applicable.

**Background**

Purchasing Ordinance No. 009 (Ordinance) and the Roles/Responsibilities/Authorities Matrix (Matrix) provides the Chief Procurement Officer (Purchasing Manager) authority to enter into various types of agreements at varying amounts. This authority includes the procurement of items previously approved by the Board of Directors as part of the annual adoption of the budget provided that the contract results from a competitive solicitation. Furthermore, as per Section 1-20 Small Purchases provision of the Ordinance, any contract for the purchase of supplies, equipment, maintenance, and services not exceeding \$50,000 may be made by the Chief Procurement Officer in accordance with the small purchase procedures authorized in the Ordinance. For public works projects, the statutory threshold is established by the CA Public Contract Code at \$60,000.

The Quarterly Purchasing Report provides a list of all purchase orders and blanket orders entered into under the Purchasing Manager authority during the period of January 1, 2022, through March 31, 2022.

**Attachment(s)**

Third Quarter Purchasing Report – January 1, 2022 to March 31, 2022

**Purchasing Report  
3rd Quarter - FY 2021/22**

- This report reflects all POs/BOs issued within management authority, including those that may have been cancelled or replaced by another PO or BO. These records will show as duplications in the report, but are in fact replacements.
- Management authority includes the procurement of items previously approved by the Board of Directors as part of the annual adoption of the budget provided that the contract results from a competitive solicitation.
- Amount column reflects the procurement value. Actual expenditures made against the contract may be lower.
- Vendor Name column display of "error" or the phrase "do not use" appears when a vendor has since changed their name or corporation status.
- PO/BO amounts of \$0 or \$.01 are often issued as place holders to record the terms and conditions of no-cost transactions, or may appear when the POs/BO balance is reduced to zero.
- POs starting with the letter "Q" are issued as part of the fiscal year end process to roll forward encumbrances issued in a prior fiscal year for projects still in progress.

Date	PO/BO Number	Amount	Department	Vendor Name	Description	Formal Solicitation Number
1/1/2022	B01489-9	\$10,000	Human Resources Department	WEX HEALTH INC	COBRA, FSA DEPENDENT CARE AND HEALTH ADMINISTRATION SERVICES	
1/1/2022	B01558-7	\$10,000	Logistics Department	COATS PRODUCTS INC.	AUTOMOTIVE CLEANING PRODUCTS	
1/1/2022	B01583-7	\$195,000	Logistics Department	GRAINGER	SERVICE CENTER INVENTORY- MISC. TOOLS AND SUPPLIES	COOPERATIVE AGREEMENT
1/1/2022	B01823-4	\$26,945	Human Resources Department	HEALTHEDGE INC	RESERVE FIREFIGHTER BENEFITS PROGRAM THIRD PARTY ADMINISTRATION DENTAL, VISION, AND PASS-THRU LIFE	
1/1/2022	B01826-4	\$45,000	Logistics Department	FAILSAFE TESTING	GROUND LADDER INSPECTION & CERTIFICATION SERVICES	JA2223
1/1/2022	B02187-1	\$130,000	Logistics Department	DARTCO TRANSMISSIONS SALES & SERVICE, INC	ALLISON TRANSMISSION PARTS & REPAIR SERVICES	JA2475
1/1/2022	B02188-1	\$130,000	Logistics Department	WESTERN STATES CONVERTERS & TRANSMISSIONS, INC	ALLISON TRANSMISSION PARTS & REPAIR SERVICES	JA2475
1/1/2022	B02294	\$175,000	Logistics Department	KIMBALL MIDWEST	HARDWARE/FASTENER MANAGEMENT & SUPPLY SERVICES	JA2504
1/1/2022	B02298	\$830,000	Logistics Department	VOYAGER FLEET SYSTEMS, INC.	VOYAGER FUEL CREDIT CARDS	COOPERATIVE AGREEMENT
1/1/2022	B01902-2	\$5,692	Executive Management	NAVEX GLOBAL	FRAUD HOTLINE SERVICES	
1/1/2022	B01911-3	\$125,000	Logistics Department	HC INTEGRATED SYSTEMS, INC	FIRE ALARM INSPECTION, MAINTENANCE, AND REPAIR WITH MONITORING SERVICES.	RO2221
1/1/2022	B01959-2	\$3,600	EMS & Training Department	PROPROFS	QUIZMAKER SOFTWARE FOR TRAINING SECTION	
1/1/2022	B02116-1	\$75,000	Logistics Department	DANA INNOVATIONS	IPOINT RUGGED SYSTEMS, PARTS AND COMPONENTS	RO2451
1/1/2022	B02177-1	\$10,000	Executive Management	LAWRENCE, PETER H.	CONSULTING SERVICES - ALS REIMBURSEMENT AND BLS COST RECOVERY FEES.	
1/1/2022	B02179-1	\$5,000	Logistics Department	BEE BUSTERS	PEST CONTROL SERVICES	
1/1/2022	B02296	\$175,000	Logistics Department	LAKEMAN CHASSIS	METAL FABRICATION AND REPAIR SERVICES	RO2521
1/1/2022	P013030	\$45,000	Logistics Department	RSSE STRUCTURAL ENGINEERS INC.	ADDITIONAL STRUCTURAL ENGINEERING SERVICES FOR OCFA STATION 49	RO2362
1/1/2022	B01724-5	\$0	Human Resources Department	LIEBERT CASSIDY WHITMORE	ORANGE COUNTY EMPLOYMENT RELATIONS CONSORTIUM MEMBERSHIP	
1/1/2022	B02190-1	\$7,000	Special Operations Division	CITY OF FULLERTON	JET FUEL FLOWAGE FEES AT FULLERTON AIRPORT	
1/3/2022	B02192-1	\$30,000	Logistics Department	POWERWERX INC.	BLUE SEA CHARGERS AND ACCESSORIES	LK2482

Date	PO/BO Number	Amount	Department	Vendor Name	Description	Formal Solicitation Number
1/3/2022	P0014576	\$3,996	Logistics Department	WESTNET	WESTNET SMARTSTATION ALERTING SYSTEM UPDATE	DC1849
1/3/2022	P0014577	\$1,085	Logistics Department	WILLIAMS & MAHER INC	911 CALL BOX PHONE CABLE RUN & TERMINATION - FS65	
1/4/2022	B02064-2	\$130,000	Logistics Department	LINEGEAR FIRE & RESCUE	WILDLAND FIREFIGHTING BOOTS	SK2409
1/4/2022	P0014579	\$611	EMS & Training Department	LIFE ASSIST, INC.	CPR MANIKIN BAGS	
1/4/2022	P0014580	\$8,134	EMS & Training Department	PREMIUM PALLET, INC.	PALLETS NEEDED FOR LIVE FIRE TRAINING - ACADEMY 54	
1/4/2022	P0014583	\$9,948	Logistics Department	MUNICIPAL EMERGENCY SERVICES	VALVES, LATCHES, BRACKETS, AND BATTERIES	
1/4/2022	P0014578	\$529	Logistics Department	WILLIAMS & MAHER INC	KITCHEN PHONE CABLE RUN - FS19	
1/4/2022	P0014581	\$9,225	EMS & Training Department	HOME DEPOT	LUMBER FOR DRILL GROUNDS TRAINING - ACADEMY 54	
1/5/2022	B02292	\$4,300	EMS & Training Department	PAPER DEPOT DOCUMENT DESTRUCTION, LLC	DOCUMENT AND ELECTRONIC MEDIA DESTRUCTION	
1/6/2022	B02293	\$10,000	Logistics Department	AGAS MANUFACTURING GROUP INC	FLAGS	
1/6/2022	P0014586	\$4,614	Logistics Department	OSHKOSH AIRPORT PRODUCTS	OSHKOSH PART FOR UNIT 5160	
1/6/2022	P0014588	\$4,163	Logistics Department	WILLIAMS & MAHER INC	ELECTRICAL UPGRADES FOR WESTNET ALERTING SYSTEM	RO2202
1/10/2022	P0014587	\$9,733	Logistics Department	PACIFIC MOBILE STRUCTURE, INC.	TRAILER RENTALS FOR FS53	
1/10/2022	P0014589	\$4,997	Logistics Department	WILLIAMS & MAHER INC	ALERTING LIGHTS INSTALL FOR FS70, FS71, AND FS76	
1/10/2022	P0014591	\$3,390	Logistics Department	PAINTING & DECOR INC.	PAINTING APP DOORS AT FS19	
1/11/2022	B01986-2	\$775,000	Logistics Department	MUNICIPAL EMERGENCY SERVICES	SCOTT SAFETY SCBA ITEMS	SK2363
1/12/2022	B01869-3	\$690,000	Logistics Department	MERRIMAC ENERGY GROUP	DIESEL FUEL DELIVERY SERVICES	COOPERATIVE AGREEMENT
1/12/2022	B01922-3	\$19,255	Logistics Department	ASSETWORKS, INC.	ANNUAL SOFTWARE MAINTENANCE & SUPPORT RENEWAL	
1/12/2022	P0014592	\$18,626	Logistics Department	PROFESSIONAL DIVERSIFIED FLOORING	FIRE STATION 73 FLOORING REPLACEMENT	
1/13/2022	P0014596	\$7,600	Logistics Department	RSSE STRUCTURAL ENGINEERS INC.	STRUCTURAL ENGINEERING SERVICES FOR OCFA STATION 8 WALL REPAIR	RO2362
1/13/2022	P014442	\$5,500	Logistics Department	INTEGRATED DEMOLITION AND REMEDIATION INC	ASBESTOS ABATEMENT FS08.	
1/13/2022	B02213	\$18,916	Human Resources Department	EXIGIS, LLC	THIRD PARTY INSURANCE CERTIFICATE MANAGEMENT	
1/13/2022	P0014593	\$1,045	Logistics Department	UNITED RENTALS (NORTH AMERICA), iNC.	EQUIPMENT RENTAL FOR RFOTC	
1/13/2022	P0014594	\$539	EMS & Training Department	LIFE ASSIST, INC.	REPLACEMENT PART FOR BP CUFFS	

Date	PO/BO Number	Amount	Department	Vendor Name	Description	Formal Solicitation Number
1/13/2022	P0014595	\$1,261	EMS & Training Department	BOSS SAFETY PRODUCTS	PROTOTYPE FOR NEW DRUG BOXES	
1/13/2022	P0014597	\$3,157	Logistics Department	DEL CITY WIRE	WIRE LOOM FOR INSTALLS	
1/13/2022	P0014598	\$475	Logistics Department	BRIGHTVIEW LANDSCAPE SERVICES, INC.	TRIM TREE IN FRONT OF FS85 AND CREATE CLEARANCE FOR FLAT POLE	
1/13/2022	P0014599	\$1,132	Logistics Department	BRIGHTVIEW LANDSCAPE SERVICES, INC.	TRIM TREES THROUGHOUT PROPERTY AT FS55	
1/14/2022	B01658-6	\$5,436	Logistics Department	HOSPITAL ASSOCIATION OF SOUTHERN CALIFORNIA	REDDINET MASTER AGREEMENT	
1/14/2022	B01744-3	\$25,000	Logistics Department	6TH STREET CONSULTING, LLC	AS-NEEDED SHAREPOINT ADVANCED TECHNICAL SUPPORT, SOFTWARE MAINTENANCE AND UPDATES	
1/14/2022	P0014543	\$6,165	EMS & Training Department	FIREFIGHTERS RESEARCH & EDUCATION	CANCER, HAZMAT, AND MENTAL HEALTH EXPOSURE TRACKING APPLICATION	
1/14/2022	P0014602	\$8,081	Special Operations Division	PRATT & WHITNEY CANADA	DAA LETTER	
1/18/2022	B02295	\$200,000	Logistics Department	LASER INNOVATIONS, INC.	METAL FABRICATION SERVICES	RO2521
1/18/2022	P0014603	\$20,180	EMS & Training Department	RED HELMET TRAINING	INSTRUCTORS FOR COMPANY OFFICER TRAINING	
1/19/2022	P0014604	\$327	EMS & Training Department	AMERICAN ENGRAVING COMPANY	CANCER AWARENESS MAGNET	
1/19/2022	P0014605	\$204	EMS & Training Department	LIFE ASSIST, INC.	REPLACEMENT BATTERIES	
1/20/2022	B02297	\$50,000	Logistics Department	LION TOTALCARE, INC	PPE CLEANING, INSPECTION, & REPAIR SERVICES	
1/20/2022	P0014606	\$9,911	Logistics Department	MUNICIPAL EMERGENCY SERVICES	WILDLAND PPE FOR UPCOMING ACADEMY 54	
1/22/2022	B02062-2	\$75,000	Logistics Department	BEAR COMMUNICATIONS	RADIO COMMUNICATION EQUIPMENT REPAIR SERVICES	JA2417
1/25/2022	P0014608	\$23,579	Special Operations Division	J.G.W. INTERNATIONAL LTD	RADIATION TRAINING EQUIPMENT FOR HMRT	
1/25/2022	B01930-3	\$2,495	Special Operations Division	HAWK ANALYTICS, INC.	CELL TRACKING SOFTWARE FOR INVESTIGATIONS	
1/25/2022	P0014607	\$1,311	EMS & Training Department	STRYKER SALES CORPORATION	MAINTENANCE OF GURNEY	
1/26/2022	P0014609	\$18,371	Logistics Department	WILLIAMS & MAHER INC	TEMPORARY POWER INSTALLATION AT FIRE STATION 53	RO2202
1/26/2022	B02168-1	\$50,000	EMS & Training Department	LIFE ASSIST, INC.	ETCO ORAL AND NASAL CANNULA ADULT	
1/26/2022	P0014612	\$5,110	Community Risk Reduction Department	RPW SERVICES, INC.	CHEMICAL TREATMENTS FOR INVASIVE TREE PEST MITIGATION GRANT	
1/26/2022	P0014610	\$4,112	EMS & Training Department	AMERICAN ENGRAVING COMPANY	PROBATIONARY FIREFIGHTER TASK BOOKS	
1/27/2022	P0014613	\$9,690	Human Resources Department	INTERACTION METRICS	SURVEY DESIGN AND ANALYTICS SERVICES	
1/27/2022	B01628-6	\$10,000	Logistics Department	POLY-CORR INDUSTRIES	SANDBAGS (EMPTY)	

Date	PO/BO Number	Amount	Department	Vendor Name	Description	Formal Solicitation Number
1/27/2022	B01725-5	\$2,500	Logistics Department	INMARK	CUSTOM RUBBER STAMPS, DIES, STENCILS, AND RELATED MATERIALS	
1/27/2022	B01855-2	\$1,970	Logistics Department	KAMBRIAN CORPORATION	RED HAT ENTERPRISE LINUX SERVER STD 9X5 SUPPORT	
1/28/2022	B02132-1	\$30,000	Logistics Department	LN CURTIS & SONS	FIRECRAFT WILDLAND GLOVES	
1/28/2022	P0014614	\$6,518	EMS & Training Department	ALLSTAR FIRE EQUIPMENT	NEW STRUCTURE HELMETS FOR RECRUIT ACADEMY	
1/31/2022	B02052-2	\$81,000	Business Services Department	HARRIS & ASSOCIATES, INC.	PROPERTY TAX ANALYSIS AND COMMUNITY REDEVELOPMENT AGENCY PASS-THROUGH ESTIMATION	JA2388
2/1/2022	B02171-1	\$10,000	Logistics Department	BEDDING ACQUISITION LLC	MATTRESS COVERS FOR FIRE STATIONS	
2/1/2022	B01716-5	\$10,000	Logistics Department	ORANGE COUNTY PUMPING	SEPTIC TANK MAINTENANCE	
2/1/2022	B01832-4	\$80,000	Logistics Department	DAVID WHEELER PEST CONTROL	PEST CONTROL SERVICES	RO2260
2/1/2022	B02059-2	\$10,000	Logistics Department	AMERICA'S INSTANT SIGNS	FABRICATION & INSTALLATION OF FIRE STATION SIGNAGE	
2/1/2022	B02201-1	\$10,000	Special Operations Division	WORLD FUEL SERVICES, INC.	AVIATION FUEL CARDS FOR EMERGENCIES	
2/1/2022	B02103-2	\$5,000	EMS & Training Department	VEOLIA ES TECHNICAL SOLUTIONS LLC	BIOHAZARD WASTE DISPOSAL SERVICES	
2/1/2022	P0014615	\$3,566	Logistics Department	WILLIAMS & MAHER INC	APP BAY LIGHTING FOR FS17 & 46	RO2202
2/1/2022	P0014616	\$4,882	Logistics Department	WILLIAMS & MAHER INC	APP BAY LIGHTING FOR FS73, FS77 & FS79	RO2202
2/1/2022	P0014617	\$467	Logistics Department	UNITED RENTALS (NORTH AMERICA), iNC.	EQUIPMENT RENTAL FOR FS57 KITCHEN PROJECT	
2/2/2022	P0014611	\$108,832	Logistics Department	COMPUDIRECT 3000 INC	COMPUTER HARDWARE FOR REMOTE WORK	RO2536
2/2/2022	P0014585	\$100,388	Logistics Department	R.S. HUGHES COMPANY INC	REPLACEMENT MULTI-RAE UNITS, CALIBRATION GAS, AND SENSORS	LK2526
2/2/2022	P0014619	\$15,516	EMS & Training Department	LIFE ASSIST, INC.	AMBU BLUE SENSOR ELECTRODE	
2/2/2022	P0014618	\$48,000	Community Risk Reduction Department	MAP THE POINT	GIS CONSULTING SERVICES FOR TREE PEST GRANT	
2/2/2022	P0014620	\$58,190	Logistics Department	PACIFIC PLUMBING COMPANY	INSTALLATION OF UNDERGROUND WASTE LINES	CA PCC STATUTORY THRESHOLD
2/3/2022	P0014622	\$3,211	Logistics Department	FIRE ETC	CITRO SQUEEZE 5 GALLON PAIL FOR SERVICE CENTER STOCK	
2/3/2022	P0014624	\$2,469	Logistics Department	WILLIAMS & MAHER INC	GPS REPEATER INSTALL FOR FS13	
2/3/2022	P0014625	\$4,027	Logistics Department	LN CURTIS & SONS	FOAM TENDER MONITOR	
2/3/2022	P0014626	\$15,694	Logistics Department	SIGNATURE FLOORING, INC.	FIRE STATION 6 FLOORING REPLACEMENT	
2/7/2022	P0014627	\$8,222	Logistics Department	ORANGE COAST PETROLEUM EQUIPMENT CO., INC	DISPENSER REPLACEMENT FOR FS22	



Date	PO/BO Number	Amount	Department	Vendor Name	Description	Formal Solicitation Number
2/7/2022	P0014628	\$7,939	Logistics Department	WILLIAMS & MAHER INC	HANGER CABLE RUN FOR FS41	
2/8/2022	B01717-5	\$2,000	Business Services Department	MUNICIPAL SERVICES BUREAU	MERCHANT PROCESSING FEES FOR ELECTRONIC CHECKS	DC2109
2/8/2022	P0014629	\$794	Logistics Department	ACCENT FLAGS AND FLAGPOLES	FLAGPOLE REPAIR FOR FS48	
2/8/2022	P0014630	\$7,388	Logistics Department	COZAD TRAILER SALES INC	REPAIR BRAKE ON AXLE HOUSING UNIT #6148	
2/8/2022	P0014632	\$9,732	Logistics Department	BAILEY'S INC.	RAPCO 100' CARBIDE SAW CHAIN	
2/8/2022	P0014631	\$2,962	Logistics Department	SERVICE KING PAINT AND BODY	PAINT AND REPAIR SERVICE FOR UNIT 4337	
2/8/2022	P0014633	\$1,154	Logistics Department	PACIFIC PLUMBING COMPANY	MATERIALS AND INSTALLATION OF SINGLE HANDLE SINK FAUCETS	
2/9/2022	B02196-1	\$5,000	Special Operations Division	CULLIGAN OF SANTA ANA	DI WATER FOR AIRCRAFT WASHING AND MAINTENANCE	
2/9/2022	P0014635	\$7,364	Logistics Department	FEDERAL SIGNAL CORP	EQ2B AMPLIFIERS FOR STOCK	
2/9/2022	P0014637	\$1,220	Special Operations Division	RUGGED VIDEO	HD 19 BULLET CAMERA WITH BUILT-IN CONNECTOR CAMERA EXTENSION CABLE & HOIST CAMERA CLOSURE	
2/10/2022	B02033-2	\$100,000	Human Resources Department	NORMAN A. TRAUB & ASSOCIATES	AS-NEEDED INDEPENDENT INTERNAL AFFAIRS INVESTIGATIVE SERVICES	JA2358
2/10/2022	B02195-1	\$837	Logistics Department	DLT SOLUTIONS LLC	ORACLE MAINTENANCE RENEWAL	
2/10/2022	P0014638	\$2,656	Logistics Department	INNOVATIVE INDUSTRIES INCORPORATED	SLIDE FOR REPAIR TRUCKS 3046 AND 3048	
2/10/2022	P0014639	\$6,675	EMS & Training Department	PERFORM BETTER	FITNESS EQUIPMENT REPLACEMENT FOR FIRE ACADEMIES AND FIRE STATIONS	
2/14/2022	B01945-3	\$40,000	EMS & Training Department	NYCANCO, INC	CUSTOM EMS BAGS	
2/16/2022	P0014642	\$605	Human Resources Department	DONNOE & ASSOCIATES, INC.	WRITTEN EXAM RENTAL FOR BUSINESS ANALYST RECRUITMENT	
2/16/2022	P0014643	\$656	Logistics Department	UNITED RENTALS (NORTH AMERICA), iNC.	EQUIPMENT RENTAL FOR FS15	
2/16/2022	P0014640	\$3,099	Logistics Department	HD SUPPLY FACILITIES MAINTENANCE LTD	REPAIRS NEEDED FOR FLOOR SCRUBBER UNIT # 8100	
2/16/2022	P0014641	\$46,422	EMS & Training Department	HOME DEPOT	LUMBER FOR DRILL GROUNDS TRAINING - ACADEMY 54	COOPERATIVE AGREEMENT
2/17/2022	B02128-1	\$37,000	Logistics Department	ALLSTAR FIRE EQUIPMENT	LEATHER TURNOUT BOOTS FOR FIRE FIGHTERS	SK2429
2/22/2022	P0014644	\$2,586	EMS & Training Department	TS PHARM	NITROGLYCERIN SPRAY FOR EMS	
2/22/2022	P0014645	\$862	EMS & Training Department	TS PHARM	EPINEPHRINE FOR EMS	
2/23/2022	P0014646	\$1,853	Logistics Department	WILLIAMS & MAHER INC	LED LIGHTING INSTALLATIONS - RFOTC	RO2202
2/23/2022	P0014648	\$2,075	Logistics Department	PACIFIC PLUMBING COMPANY	REPLACEMENT OF GATE VALVE FOR OS&P	RO2501

Date	PO/BO Number	Amount	Department	Vendor Name	Description	Formal Solicitation Number
2/23/2022	P0014649	\$4,680	Community Risk Reduction Department	THE PM GROUP	FLYER PACKETS FOR EDUCATION AND OUTREACH	
2/23/2022	B01657-6	\$6,000	Logistics Department	EVISIONS, INC.	EVISIONS SOFTWARE MAINTENANCE / SUPPORT RENEWALS	
2/23/2022	P0014647	\$1,085	Logistics Department	WILLIAMS & MAHER INC	FS65 911 CALL BOX REPAIR	
2/24/2022	B01928-4	\$70,000	Human Resources Department	CALIFORNIA HAZARDOUS SERVICES, INC.	INSPECTION, MAINTENANCE, AND REPAIR OF FUEL TANKS AND DISPENSING UNITS	RO2320
2/24/2022	B01931-3	\$50,000	Logistics Department	CAL-STATE AUTO PARTS INC.	AC DELCO AND MOTORCRAFT PARTS AS-NEEDED	JA2337
2/25/2022	P0014651	\$3,204	Logistics Department	AMERICAN ENGRAVING COMPANY	WILDLAND TEE SHIRTS FOR UPCOMING ACADEMIES	
2/25/2022	P0014652	\$2,859	Logistics Department	NATIONAL FIRE FIGHTER CORP	SAFETY GOGGLES FOR UPCOMING ACADEMIES	
2/25/2022	P0014653	\$28,231	Logistics Department	LINEGEAR FIRE & RESCUE	STOCK NEEDED FOR UP COMING ACADEMIES AND FIRE SEASON	
2/28/2022	P0014654	\$18,500	Logistics Department	LANDCARE HOLDINGS, INC.	LANDSCAPE MAINTENANCE - FS42	
2/28/2022	P0014655	\$5,545	Logistics Department	C.I. SERVICES, INC.	NEW ROOF/PERGOLA PATIO COVER FS9	
3/1/2022	B01837-4	\$140,000	Special Operations Division	EPIC AVIATION LLC	JET FUEL AT FULLERTON AIRPORT	JA9055
3/1/2022	B01845-4	\$10,000	Logistics Department	STARLITE RECLAMATION ENVIRONMENTAL	HAZARDOUS WASTE DISPOSAL SERVICES	
3/1/2022	B01933-3	\$75,000	Logistics Department	WESTRUX INTERNATIONAL	INTERNATIONAL TRUCKS: PARTS, MAINTENANCE & REPAIR	JA2340
3/1/2022	B01934-3	\$75,000	Logistics Department	WESTERN TRUCK EXCHANGE	INTERNATIONAL TRUCKS: PARTS, MAINTENANCE & REPAIR	JA2340
3/1/2022	B02067-2	\$80,000	Logistics Department	SOUTHERN CALIFORNIA FLEET SERVICES INC.	CUMMINS: MAINTENANCE, PARTS & REPAIR SERVICES	RO2405
3/1/2022	B02300	\$50,000	Logistics Department	LN CURTIS & SONS	GLOBE SHADOW XF TURNOUT BOOTS	
3/1/2022	B02301	\$40,000	EMS & Training Department	AMBU INC.	AMBU SPUR II BAG RESERVOIRS	
3/1/2022	B02307	\$20,000	Business Services Department	THE HOWARD E NYHART CO INC	ACTUARIAL VALUATION SERVICES FOR PENSION AND HEALTH BENEFITS	JA2531
3/1/2022	B01581-7	\$10,000	Logistics Department	HARBOR POINTE A/C & CONTROLS	AIR COMPRESSOR REPAIR AND MAINTENANCE	
3/1/2022	B02080-2	\$49,999	Executive Management	INTTERRA CORPORATION	INTTERRA SOFTWARE SUBSCRIPTION	
3/1/2022	B01738-5	\$6,000	Special Operations Division	GROUND CONTROL SYSTEMS INC.	GROUND CONTROL SATELLITE BANDWITH SERVICE	
3/1/2022	B01794-4	\$40,000	Logistics Department	LN CURTIS & SONS	CLASS A FIREFIGHTING FOAM	
3/1/2022	B01872-3	\$5,000	Logistics Department	BESTWAY LAUNDRY SOLUTIONS	REPAIR AND MAINTENANCE - EXTRACTORS & DRYERS	
3/1/2022	B02073-2	\$35,000	Logistics Department	MARX BROS. FIRE EXTINGUISHER	FIRE EXTINGUISHER MAINTENANCE AND NEW EXTINGUISHER PURCHASES	JC2415

Date	PO/BO Number	Amount	Department	Vendor Name	Description	Formal Solicitation Number
3/1/2022	B02081-2	\$70,000	Logistics Department	NEX-XOS WORLDWIDE LLC	MEALS READY TO EAT (MRE) - FOR US&R AND SERVICE CENTER STOCK FEMA CACHE NUMBER - LB -0105.00	JC2416
3/1/2022	B02305	\$20,000	Logistics Department	UNITED RENTALS (NORTH AMERICA), INC.	EQUIPMENT RENTALS	COOPERATIVE AGREEMENT
3/1/2022	B02309	\$20,000	Logistics Department	ASBURY ENVIRONMENTAL SERVICES	BULK/BOTTLED COOLANT AND COOLANT WASTE DISPOSAL	
3/1/2022	B02310	\$50,000	Logistics Department	MUNICIPAL EMERGENCY SERVICES	CLASS B FIREFIGHTING FOAM	
3/1/2022	B01841-4	\$15,000	Special Operations Division	PRUDENTIAL OVERALL SUPPLY	RENTAL OF UNIFORMS, SHOP TOWELS, AND RELATED ITEMS	COOPERATIVE AGREEMENT
3/2/2022	B02068-2	\$125,000	Logistics Department	HARBOR DIESEL AND EQUIPMENT, INC.	CUMMINS MAINTENANCE, REPAIRS, AND PARTS	RO2405
3/2/2022	P0014656	\$3,855	Special Operations Division	AIR COMM SYSTEMS INC	REPAIR OF EQUIPMENT	
3/2/2022	P0014658	\$552	Logistics Department	FIRST IN PRODUCTS, INC.	AERIAL LADDER GUIDES	
3/3/2022	B02304	\$630	EMS & Training Department	DRFIRST.COM INC	SUBSCRIPTION TO SOFTWARE FOR ELECTRONIC PRESCRIPTIONS	
3/3/2022	P0014660	\$1,440	EMS & Training Department	LIFE ASSIST, INC.	SALINE FLUSH	
3/3/2022	P0014659	\$913	Logistics Department	KB&AR	APPLIANCE REPAIR FS62	
3/7/2022	P0014662	\$9,709	EMS & Training Department	CONCEPT2 CTS, INC.	REPLACEMENT ROWERS FOR ACADEMY/ STATIONS	
3/7/2022	P0014665	\$8,725	EMS & Training Department	COULTER VENTURES LLC	FITNESS EQUIPMENT FOR FIRE ACADEMY/ STATIONS	
3/7/2022	P0014666	\$34,314	Logistics Department	SIDDONS MARTIN EMERGENCY GROUP LLC	EQUIPMENT INSTALLATION FOR AIRPORT APPARATUS	
3/7/2022	P0014661	\$5,175	EMS & Training Department	CALUMET PACKAGING	TRUFUEL FOR ACADEMY 54 DRILL GROUNDS	
3/7/2022	P0014663	\$9,786	Community Risk Reduction Department	S&H TREE LANDSCAPING AND ARBORIST SERVICE LLC	TREE REMOVALS - TRABUCO CANYON	
3/7/2022	P0014664	\$4,615	Logistics Department	WILLIAMS & MAHER INC	WI-FI / LAN CONNECTION FOR ATHLETIC OFFICE	RO2202
3/8/2022	B01847-4	\$180	Logistics Department	MILLET SOFTWARE	VISUAL CUT ANNUAL SOFTWARE SUPPORT	
3/8/2022	B01850-4	\$150	Logistics Department	AMERICAN REGISTRY FOR INTERNET NUMBERS (ARIN)	MAINTENANCE FOR AUTONOMOUS SYSTEM NUMBER ORG ID: OCFA-1	
3/9/2022	B02069-2	\$140,000	Logistics Department	RINCON TRUCK CENTER	CUMMINS MAINTENANCE, REPAIRS, AND PARTS	RO2405
3/10/2022	B01857-4	\$10,000	Logistics Department	MCMaster-CARR SUPPLY CO	MCMaster-CARR HARDWARE AND SUPPLIES	
3/10/2022	B01932-4	\$50,000	Logistics Department	PARTS AUTHORITY METRO	AC DELCO AND MOTORCRAFT PARTS AS-NEEDED	JA2337
3/10/2022	P0014667	\$65,416	EMS & Training Department	HOME DEPOT	LUMBER FOR DRILL GROUNDS TRAINING - ACADEMY 54	COOPERATIVE AGREEMENT
3/11/2022	P0014670	\$1,460	Special Operations Division	WHITE CAP CONSTRUCTION SUPPLY	SUPPRESION AND REPAIR SUPPLIES FOR EMERALD FIRE	

Date	PO/BO Number	Amount	Department	Vendor Name	Description	Formal Solicitation Number
3/11/2022	P0014668	\$400	EMS & Training Department	TS PHARM	EPINEPHRINE	
3/11/2022	P0014671	\$13,474	Special Operations Division	LN CURTIS & SONS	SHORING EQUIPMENT TO AUGMENT THE FEMA CACHE	
3/11/2022	P0014669	\$21,630	Special Operations Division	LN CURTIS & SONS	ROPE AND HARDWARE EQUIPMENT	
3/14/2022	P0014677	\$12,895	Logistics Department	CURVATURE LLC	911 NETWORK UPGRADE PROJECT	
3/14/2022	P0014673	\$15,195	Logistics Department	MUNICIPAL EMERGENCY SERVICES	CONFINED SPACE EXCAPE PAKS FOR T9, T32, AND T61	SK2363
3/14/2022	P0014674	\$13,143	Logistics Department	LINEGEAR FIRE & RESCUE	STOCK FOR UPCOMING ACADEMIES AND FIRE SEASON	
3/14/2022	P0014676	\$1,562	Logistics Department	THE TINT PROS	APP BAY WINDOW TINTING @ FS04	
3/14/2022	P0014672	\$185,942	Logistics Department	MALLORY CO.	FIRE HOSE FOR STOCK	COOPERATIVE AGREEMENT
3/14/2022	P0014675	\$2,144	EMS & Training Department	B & M LAWN & GARDEN CENTER	PARTS FOR ACADEMY DRILL GROUNDS CHAINSAWS	
3/15/2022	P0014678	\$1,430	Logistics Department	B & M LAWN & GARDEN CENTER	ROTARY SAW FOR ENGINE 25	
3/16/2022	P0014680	\$2,616	Logistics Department	PACIFIC PLUMBING COMPANY	MOP SINK UPGRADE - FS56	RO2501
3/16/2022	B02308	\$5,000	Logistics Department	ASBURY ENVIRONMENTAL SERVICES	WASTE OIL HAUL OFF SERVICE	
3/16/2022	P0014679	\$400	EMS & Training Department	TS PHARM	EPINEPHRINE	
3/17/2022	B01925-3	\$7,500	Special Operations Division	HONEYWELL INTERNATIONAL, INC	FLIGHT FOLLOWING & SATELLITE PHONE SERVICE AIR OPS	
3/17/2022	P0014681	\$827	Logistics Department	REVZILLA MOTORSPORTS LLC	DOT APPROVED SAFETY HELMETS/PPE FOR UTV 54	
3/17/2022	P0014682	\$4,330	EMS & Training Department	UNITED RENTALS (NORTH AMERICA), INC.	VARIABLE REACH FORKLIFT RENTAL	
3/21/2022	P0014685	\$7,819	Logistics Department	TUFF SHED, INC.	STORAGE SHED FOR CADET POST - FS82	
3/21/2022	P0014684	\$3,023	Special Operations Division	LN CURTIS & SONS	PARATECH HIGH PRESSURE AIRBAG ACCESSORIES	
3/21/2022	B01846-4	\$5,600	Logistics Department	MAIL DELIVERY SYSTEMS, INC.	MAIL PICKUP AND DELIVERY SERVICES	
3/21/2022	B01861-4	\$1,143	Logistics Department	PEAK-RYZEX	ANNUAL MAINTENANCE FOR PRINTRONX PRINER	
3/21/2022	B02040-2	\$320,000	EMS & Training Department	MCKESSON MEDICAL-SURGICAL	EMS SUPPLIES	SK2379
3/21/2022	P0014686	\$312	EMS & Training Department	LIFE ASSIST, INC.	S-SCORT III SUCTION UNIT BATTERY AND DMS EMT3 6 BAY RIBBON DISPENSER	
3/21/2022	P0014687	\$8,146	Logistics Department	ORANGE COAST PETROLEUM EQUIPMENT CO., INC	BULK DEF TOTES FOR FS61, FS58, FS22 & RFOTC	
3/22/2022	P0014689	\$3,161	Logistics Department	FEDERAL SIGNAL CORP	EQ2B ELECTRIC SIREN PARTS FOR OCFA STOCK	

Date	PO/BO Number	Amount	Department	Vendor Name	Description	Formal Solicitation Number
3/22/2022	P0014688	\$9,990	Logistics Department	HC INTEGRATED SYSTEMS, INC	FIRE ALARM PANEL REPLACEMENT FS32	
3/22/2022	P0014691	\$2,175	Logistics Department	PACIFIC PLUMBING COMPANY	PLUMBING WORK @ FS18	
3/22/2022	B01909-3	\$7,000	Human Resources Department	ACE INDUSTRIES, INC.	BRIDGE CRANE INSPECTIONS AT OCFA STATION # 41	
3/23/2022	P0014692	\$3,711	Executive Management	AMERICAN ENGRAVING COMPANY	COMMUNITY EDUCATION SUPPLIES	
3/23/2022	P0014693	\$4,451	Logistics Department	DIAMOND GLASS	SHOWER DOORS - FS61	
3/24/2022	B02311	\$15,000	Human Resources Department	SOLOUTIONS AND INSIGHT INC.	PREVENTATIVE HEALTH SCREENING SERVICES	JA2509
3/24/2022	B02312	\$10,000	Logistics Department	SEEK THERMAL, INC.	SEEK THERMAL IMAGING CAMERA REPAIRS	
3/24/2022	P0014694	\$1,105	Executive Management	ON THE WALL INCORPORATED	MAHOGANY FRAMES FOR CAP AWARDS	
3/24/2022	P0014695	\$6,250	Logistics Department	SADDLEBACK APPLIANCES	WASHER/DRYER FOR FS47	
3/25/2022	P0014696	\$1,266	Logistics Department	KAMBRIAN CORPORATION	REPLACEMENT TV MONITOR FOR DOC	
3/25/2022	P0014697	\$4,807	Logistics Department	CDW GOVERNMENT	MEDIA BACKUP TAPES/ CLEANING TAPES	
3/25/2022	B01567-7	\$10,000	Logistics Department	PLATINUM NETWORKS	NORTEL PHONE EQUIPMENT	
3/25/2022	B01578-7	\$6,600	Logistics Department	ULTIMATE MAINTENANCE SERVICES	DATA CENTER CLEANING SERVICES	
3/25/2022	B01972-3	\$440,000	Logistics Department	PARKHOUSE TIRE INC	TIRES, TUBES, AND RELATED SERVICES	COOPERATIVE AGREEMENT
3/25/2022	B02200-1	\$7,700	Logistics Department	PACIFIC MOBILE STRUCTURE, INC.	OFFICE/SLEEPER TRAILER RENTAL FOR STATION 10	
3/28/2022	P0014700	\$9,951	Logistics Department	BRIGHTVIEW LANDSCAPE SERVICES, INC.	IRRIGATION REPAIRS FS09	
3/28/2022	P0014701	\$4,901	Logistics Department	WILLIAMS & MAHER INC	ALERT LIGHT SWITCH AND LIGHTING INSTALL FS25	RO2202
3/28/2022	P0014699	\$734	Logistics Department	EXECUTIVE APPLIANCE SERVICES	PARTS AND LABOR TO REPAIR OVEN T-STAT @FS19	
3/29/2022	P0014703	\$17,472	Logistics Department	PHOENIX INTERNATIONAL SYSTEMS	ATV OPERATOR/ MECHANIC TRAINING	
3/29/2022	B02032-2	\$100,000	Human Resources Department	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	AS-NEEDED INDEPENDENT INTERNAL AFFAIRS INVESTIGATIVE SERVICES.	JA2358
3/29/2022	P0014704	\$1,439	Logistics Department	ALL WAYS TILE INC	SHOWER DAM INSTALL @ FS61	
3/29/2022	B01751-5	\$3,000	Special Operations Division	CRON & ASSOCIATES TRANSCRIPTION, INC.	TRANSCRIPTION SERVICES FOR RECORDED AUDIO	
3/29/2022	P0014702	\$269	EMS & Training Department	LIFE ASSIST, INC.	REPLACEMENT BP CUFFS	
3/30/2022	P0014706	\$2,987	Logistics Department	BRIGHTVIEW LANDSCAPE SERVICES, INC.	LANDSCAPE AND IRRIGATION MAINTENANCE FS47	

Date	PO/BO Number	Amount	Department	Vendor Name	Description	Formal Solicitation Number
3/30/2022	P0014707	\$3,378	Special Operations Division	MAIN LINE HELICOPTER	HELICOPTER LANDING PLATFORM FOR AIROPS	
3/30/2022	P0014705	\$2,282	Logistics Department	CDW GOVERNMENT	SOFTWARE NEEDED FOR BANNER DEVELOPMENT	



Orange County Fire Authority  
**AGENDA STAFF REPORT**

**Budget and Finance Committee Meeting**  
**May 11, 2022**

**Agenda Item No. 2D**  
**Consent Calendar**

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**Third Quarter Financial Newsletter**

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**Contact(s) for Further Information**

Robert Cortez, Assistant Chief Business Services Department	<a href="mailto:robertcortez@ocfa.org">robertcortez@ocfa.org</a>	714.573.6012
Tricia Jakubiak, Treasurer Treasury & Financial Planning	<a href="mailto:triciajakubiak@ocfa.org">triciajakubiak@ocfa.org</a>	714.573.6301
Stuart Lam, Budget Manager Treasury & Financial Planning	<a href="mailto:stuartlam@ocfa.org">stuartlam@ocfa.org</a>	714.573.6302

**Summary**

This routine agenda item is submitted to provide information regarding revenues and expenditures in the General Fund and the Capital Improvement Program Funds through the third quarter of FY 2021/22.

**Prior Board/Committee Action**

Not Applicable.

**RECOMMENDED ACTION(S)**

Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of May 26, 2022, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the report.

**Impact to Cities/County**

Not Applicable.

**Fiscal Impact**

Not Applicable.

**Background**

The Quarterly Financial Newsletter provides information about the General Fund's top five revenue sources as well as expenditures by department and by type. Revenues and expenditures for the Capital Improvement Program (CIP) funds are also included. Revenues and expenditures for the General and CIP Funds through the third quarter of the fiscal year are within budgetary estimates, except where noted in the attached newsletter.

**Attachment(s)**

Third Quarter Financial Newsletter – July 2021 to March 2022

3rd Quarter

July 2021 to March 2022

# Financial Newsletter



## Summary

The Quarterly Financial Newsletter provides summary level information regarding the General Fund (GF) operating budget and Capital Improvement Program (CIP) budget to highlight revenue and expenditure trends and areas of note.

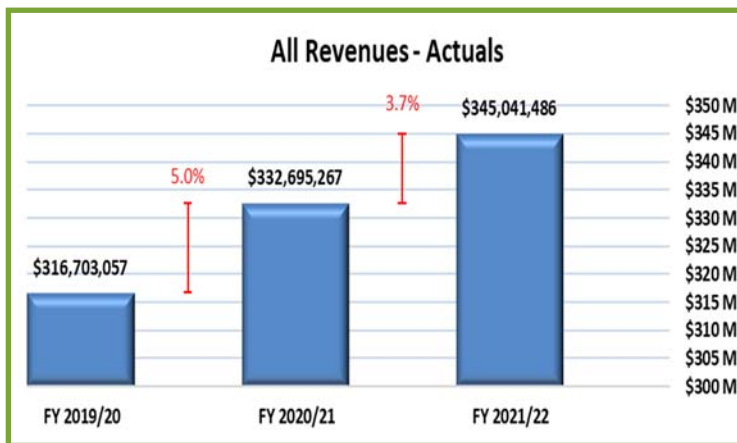
With the 3rd Quarter (i.e. 75%) of the fiscal year completed, General Fund actual revenues are in line with budget estimates and expenditures are slightly higher than anticipated due to workers' compensation related backfill/overtime. As of the end of the quarter, OCFA received 65.8% of budgeted revenues and expended 70.6% of appropriations.

The OCFA expended 45.0% of the GF CIP, 3.2% of Fire Stations & Facilities, 21.0% of Comm. & Info. Systems, and 68.8% of the Fire Apparatus budgets.

For additional info, see attached newsletter.

## General Fund

**REVENUES** - General Fund revenues received as of the 3rd quarter amounted to \$345.0 million, approximately 3.7% higher than the prior year. The increase is primarily due to higher secured and unsecured property tax receipts as well as higher cash contract city, CRA pass-through, and community risk reduction fee revenue.

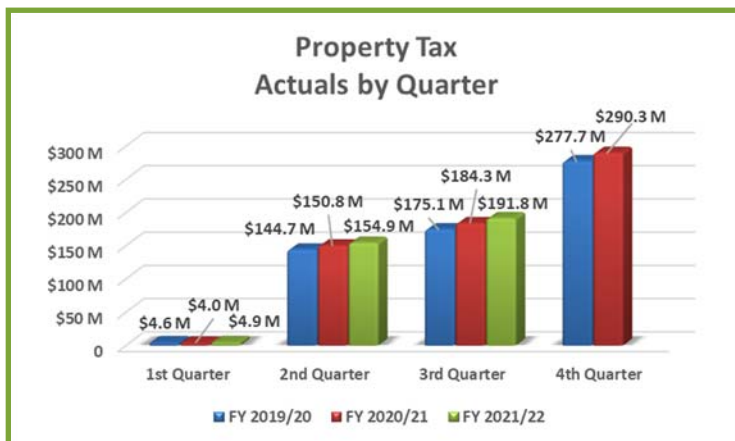


Now that the mid-year adjustments approved by the Board in March have been

incorporated into the budget, the top five revenues are trending as expected. For the

3rd quarter of fiscal year 2021/22, property taxes are \$7.4 million higher when compared to the prior year. Secured property tax represents over 95% of overall property tax revenue and based on data from the Auditor-Controller, OCFA projects secured property taxes will be \$1.5 million higher than originally budgeted.

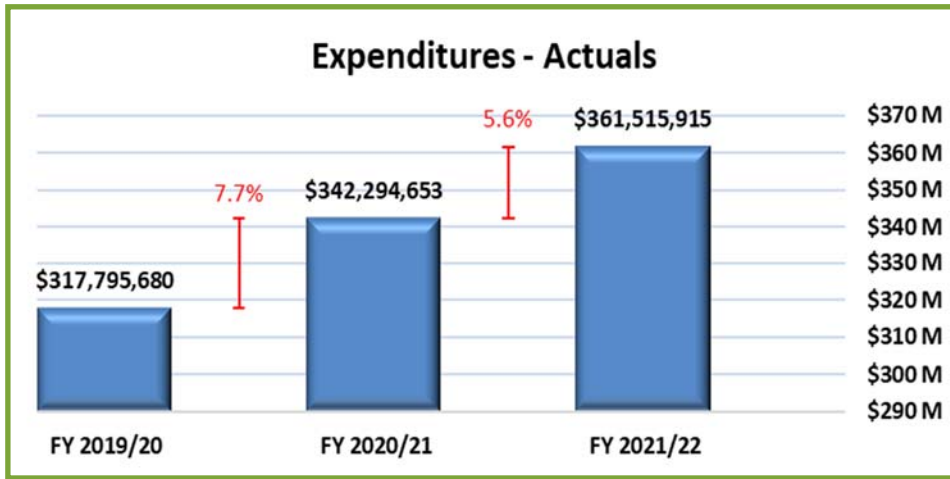
Now that the mid-year adjustments approved by the Board in March have been





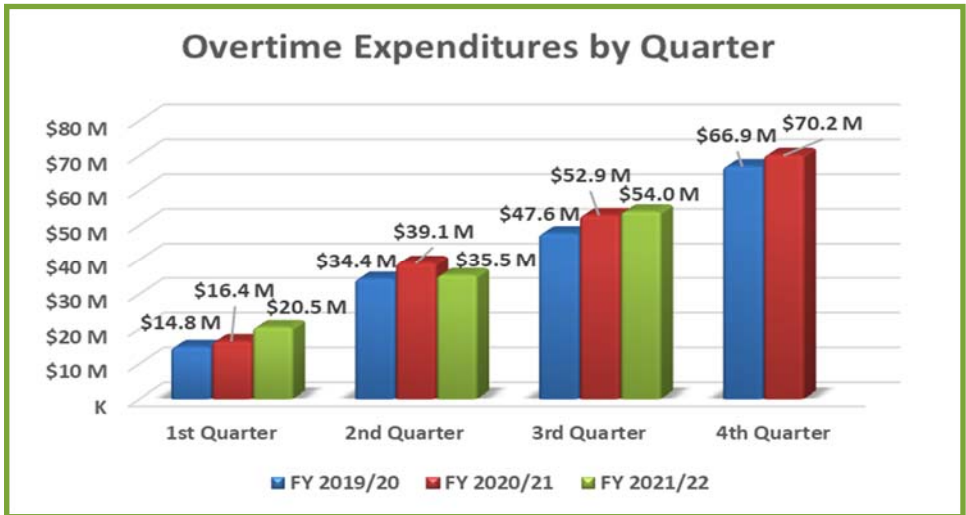
**EXPENDITURES** — General Fund expenditures through the 3rd quarter amounted to \$361.5 million and

reflect an increase of 5.6% when compared to the prior fiscal year. Initial budget estimates projected 3rd quarter expenditures ending at \$351.8 million. Most of the budgetary variance is due to backfill/overtime costs. Services and supplies expenditures were in line with budgetary estimates and equipment trended lower than budgetary estimates.



The following Overtime Expenditures by Quarter chart captures historical cumulative overtime expenditures from fiscal year 2019/20 through the 3rd quarter of fiscal year 2021/22. Actual overtime expenditures are \$1.1 million higher than last year. Major incidents this year include the Caldor, Dixie, French, Lick Creek, River, and Willow fires. These emergency incident overtime expenditures are reimbursable. Several categories of backfill/overtime are higher when compared to last fiscal year including Workers Compensation due to a surge in COVID-19 related claims (\$3.0 million higher), Sick and Vacation (\$2.0 million higher), and Training (\$1.6 million higher). Overtime expenditures will continue to be monitored for potential year-end budget adjustment.

These emergency incident overtime expenditures are reimbursable. Several categories of backfill/overtime are higher when compared to last fiscal year including Workers Compensation due to a surge in COVID-19 related claims (\$3.0 million higher), Sick and Vacation (\$2.0 million higher), and Training (\$1.6 million higher). Overtime expenditures will continue to be monitored for potential year-end budget adjustment.



*We hope you have found this summary information illustrative and useful. Additional detailed information is included in following Newsletter pages, including progress for each of the CIP funds.*



# Orange County Fire Authority

## Third Quarter Financial Newsletter – July 2021 to March 2022

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### **OVERVIEW**

This report covers fiscal activities in the General Fund and CIP Funds through the third quarter of Fiscal Year 2021/22. Budget figures include all budget adjustments authorized by the Board through the third quarter.

### **GENERAL FUND**

With 75% of the year completed, General Fund revenues are 65.8% of budget and expenditures are 70.6% as shown below:

General Fund (excludes 12110)	YTD Actual	Budget	Variance in Dollars	% Variance
Revenues	345,041,486	524,226,683	179,185,197	65.8%
Expenditures	361,515,915	512,353,731	150,837,816	70.6%

**Top Five Revenues.** The analysis presented below compares the five largest revenue categories received through the third quarter, as compared to the budgetary estimate for this point in the fiscal year. Categories in which the variance is greater than 10% or \$1 million, are discussed below the table.

Top Five Revenues	YTD Actual Receipts	Trended YTD Budget Estimate	Variance: Actual to Budget Est. in Dollars	% Variance
Property Taxes	191,770,975	191,948,434	(177,459)	0%
Cash Contracts	110,807,853	110,796,959	10,894	0%
State Reimbursements	19,585,607	19,000,000	585,607	3%
CRA Pass-through	9,196,205	9,601,669	(405,464)	-4%
Community Risk Reduction Fees	4,190,314	4,005,500	184,814	5%
<b>Total</b>	<b>335,550,954</b>	<b>335,352,562</b>	<b>198,392</b>	<b>0%</b>

- With the Mid-Year Budget Adjustments approved by the Board in March, actual receipts for the largest five revenue categories are in line with trended budget estimates for the third quarter.

**Expenditures.** The analysis presented below compares the actual expenditures through the third quarter, as compared to the budgetary estimate for this point in the fiscal year. Categories in which the variance is greater than 10% or \$1 million, are discussed below the table.

Expenditures by Department	YTD Actual Expenditures	Trended YTD Budget Estimate	Variance: Actual to Budget in Dollars	% Variance
Business Services	20,396,912	21,011,922	(615,010)	-3%
Command & Emergency Planning	6,657,300	6,859,452	(202,152)	-3%
Community Risk Reduction	8,711,021	9,812,785	(1,101,764)	-11%
EMS & Training	9,481,026	9,979,999	(498,973)	-5%
Executive Management	12,244,959	12,564,019	(319,060)	-3%
Human Resources	9,466,718	9,575,423	(108,705)	-1%
Logistics	25,709,541	25,926,307	(216,766)	-1%
Operations	246,136,329	232,019,470	14,116,859	6%
Special Operations	22,712,108	24,085,467	(1,373,359)	-6%
<b>Total</b>	<b>361,515,915</b>	<b>351,834,844</b>	<b>9,681,071</b>	<b>3%</b>

- Community Risk Reduction** – This department is lower than budget estimates for the third quarter due to the Cal Fire Tree Pest Mitigation Grant with only \$472K of the \$4.6 million grant budget expended. Projects have been delayed due to COVID-19, but expenditures are anticipated to pick up in the fourth quarter as there are currently 12 grant funded projects moving forward.
- Operations** – This department is exceeding budget estimates for the third quarter primarily due to backfill/overtime expenditures. Part of the budgetary variance is due to overtime costs incurred for reimbursable emergency incidents including additional assistance by hire expenditures that were not included in the Mid-Year Budget Adjustment. Major incidents in FY 2021/22 include the Caldor, Dixie, French, Lick Creek, River, and Willow fires. Several categories of backfill/overtime are higher when compared to last fiscal year including Workers Compensation due to a surge in COVID-19 related claims (\$3.0 million higher), Sick and Vacation (\$2.0 million higher), and Training (\$1.6 million higher). Overtime expenditures will continue to be monitored for potential year-end budget adjustment.
- Special Operations** – This department is trending under budget estimates for the third quarter primarily due to lower than expected salary and benefit expenditures. Vacancies in the Air Operations and Crews & Equipment sections account for the variance.

Expenditures by type are outlined below, with exception details following the table:

Expenditures by Type	YTD Actual Expenditures	Trended YTD Budget Estimate	Variance: Actual to Budget in Dollars	% Variance
Salary and Employee Benefits	319,625,106	309,121,009	10,504,097	3%
Services and Supplies	41,539,212	42,240,396	(701,184)	-2%
Equipment	351,597	473,439	(121,842)	-26%
<b>Total</b>	<b>361,515,915</b>	<b>351,834,844</b>	<b>9,681,071</b>	<b>3%</b>

- Salary & Employee Benefits** – This category is trending over budget estimates for the third quarter by approximately \$10.5 million or 3%. This is primarily due to backfill/overtime expenditures. Part of the budgetary variance is due to overtime costs incurred for reimbursable emergency incidents including additional assistance by hire expenditures that were not included in the Mid-Year Budget Adjustment. Major incidents in FY 2021/22 include the Caldor, Dixie, French, Lick Creek, River, and Willow fires. Several categories of backfill/overtime are higher when compared to last fiscal year including Workers Compensation due to a surge in COVID-19 related claims (\$3.0 million higher), Sick and Vacation (\$2.0 million higher), and Training (\$1.6 million higher). Overtime expenditures will continue to be monitored for potential year-end budget adjustment.
- Equipment** – This category is trending under budget estimates by approximately \$122K or 26% due to various departments spending less than projected on equipment through the third quarter.

**CIP FUNDS**

Revenues and expenditures for the Capital Improvement Program funds are summarized below. Any variances are noted following the fund table:

**General Fund CIP**

Fund 12110	YTD Actual	Budget	Percent
Expenditures	4,584,757	10,191,729	45.0%

- This Fund receives transfers from the General Fund as its revenue source.
- Replacement of equipment such as: enterprise phone/public address system upgrade, fire station bathroom inclusive facilities projects, data network upgrades, fire shelters, Hazmat air monitors, telephone/alarm system upgrade, replacement of PCs, laptops, tablets, printers, 800 MHz radios, VHF radios, and mobile data computers.
- Expenditures of approximately \$4.6 million are attributable to the fire station telephone/alarm/sound system upgrade, station bathroom inclusive facilities projects, data network upgrades, maintenance of the CPR chest compression devices, enterprise phone/public address system upgrade, replacement PCs, tablets and printers, VHF radios, 800 MHz radios, high pressure air bags, mobile data computers, and various IT and Property Management projects described above.

**Fire Stations and Facilities**

Fund 123	YTD Actual	Budget	Percent
Revenue	530,347	258,256	205.4%
Expenditures	578,545	17,818,265	3.2%

- Revenues in this fund are attributable to interest earned through the third quarter, CALFIRE contract revenue, and developer contributions of \$379K.
- Appropriations of \$17.8 million include funding for replacement of FS 10 and FS 24, RFOTC training grounds expansion and upgrade, infrastructure security enhancements, FS 49 apparatus bay floor reconstruction and retrofit of existing fire station life and safety systems.
- Expenditures of approximately \$579K are include FS 49 apparatus bay floor reconstruction, RFOTC expansion and upgrade of training grounds, and retrofit of existing fire station life and safety systems.

**Communications & Information Systems**

Fund 124	YTD Actual	Budget	Percent
Revenue	19,362	13,529	143.1%
Expenditures	936,190	4,466,515	21.0%

- Revenues in this fund are attributable to interest earned through the third quarter.
- Appropriations of \$4.5 million include funding for: CRR automation/IFP replacement, RFOTC data center fire suppression system upgrade, disaster recovery co-location facility, EMS enterprise system development, enterprise audio video equipment upgrades, incident reporting application replacement, and next generation CAD2CAD.
- Year to date expenditures of \$936K are primarily attributable to the disaster recovery co-location facility, RFOTC data center fire suppression system upgrade, OCFA enterprise audio-visual upgrades, EMS enterprise system development and the CRR automation/IFP replacement.

**Fire Apparatus**

Fund 133	YTD Actual	Budget	Percent
Revenue	1,471,181	2,815,643	52.3%
Expenditures	9,810,369	14,256,648	68.8%

- Revenues in this fund are attributable to vehicle replacement program payments from cash contract cities and interest earned through the third quarter.
- Appropriations of \$14.3 million include vehicle outfitting, 5 100' quint trucks, 1 type one engine, 1 dozer transport trailer, 1 US&R support vehicle, 3 swift water vehicles, 5 vans, 4 full-size SUVs, a superintendent vehicle, and other miscellaneous emergency and support vehicles.

- Expenditures include 5 100' quint trucks, 1 dozer tender transport trailer, developer funded truck, 2 light service trucks and outfitting costs.

**SUMMARY**

*For more information.* This summary is based on detailed information from our financial system. If you would like more information or have any questions about the report, please contact Stuart Lam, Budget Manager at 714-573-6302, or Tricia Jakubiak, Treasurer at 714-573-6301.



Orange County Fire Authority  
**AGENDA STAFF REPORT**

Budget and Finance Committee Meeting  
May 11, 2022

Agenda Item No. 2E  
Consent Calendar

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**Organizational Service Level Assessment Update**

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**Contact(s) for Further Information**

Lori Zeller, Deputy Chief Administration & Support Bureau	<a href="mailto:lorizeller@ocfa.org">lorizeller@ocfa.org</a>	714.573.6020
Robert Cortez, Assistant Chief Business Services Department	<a href="mailto:robertcortez@ocfa.org">robertcortez@ocfa.org</a>	714.573.6012

**Summary**

This agenda item is submitted to provide a progress update on the Organizational Service Level Assessments (SLAs) for Field Deployment, Emergency Medical Services, Emergency Command Center, Fleet Services, Executive Management/Human Resources, Business Services, and Community Risk Reduction which were completed by Citygate as part of the first and second phase of assessments in 2020 and 2021.

**Prior Board/Committee Action(s)**

At its regular November 15, 2018, meeting, the Executive Committee awarded a Master Consulting Agreement with Citygate Associates, LLC, the number one ranked firm in the OCFA's Request for Qualifications (RFQ) process for as-needed organizational service level review consulting services.

At its regular September 24, 2020, meeting, the Board of Directors approved the recommended actions to receive and file the results and final reports for Field Deployment, Emergency Medical Services, Emergency Command Center, Fleet Services and Executive Leadership/Human Resources. Furthermore, the Board of Directors also approved the issuing of Purchase Orders to Citygate Associates, LLC to conduct SLAs for the Business Services Department and the Community Risk Reduction Department and corresponding budget adjustments.

At its regular January 27, 2022, meeting, the Board of Directors approved the recommended actions to receive and file the Citygate Organizational Service Level assessment update for Field Deployment, Emergency Medical Services, Emergency Command Center, Fleet Services, and Executive Leadership/Human Resources. The Board of Directors also approved to receive and file the Citygate Organizational Service Level Assessment results presentation and final reports for the Business Services Department and the Community Risk Reduction Department.

**RECOMMENDED ACTION(S)**

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of May 26, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors receive and file the Organizational Service Level Assessment (SLA) update for Field Deployment, Emergency Medical Services, Emergency Command Center, Fleet Services, Executive Leadership/Human Resources, Business Services, and Community Risk Reduction.

## **Impact to Cities/County**

Not Applicable.

## **Fiscal Impact**

None.

## **Background**

Following a 2018 RFQ process, Citygate Associates, LLC (Citygate) was selected and ultimately awarded a 3-year term agreement, with two additional one-year renewals, to perform as-needed organizational service level review consulting services for OCFA. Citygate, is a public sector firm that provides management consulting to a full array of local government functions, with particular emphasis on fire protection, law enforcement, community development, public works, animal services, and human resources.

Five organizational SLA areas, also known as cost centers, were identified as part of the first phase of the Citygate SLA project and approved for review by the Budget & Finance Committee and the Board of Directors in 2019. The first phase of the SLAs included: Emergency Command Center (ECC), Emergency Medical Services (EMS), Fleet Services, Field Deployment (Standards of Cover), and Executive Leadership Team/Human Resources. The second phase of the SLAs were approved for review by the Budget & Finance Committee and the Board of Directors in September 2020 and included SLAs for the Business Services Department and the Community Risk Reduction Department. These assessments are intended to accomplish the same objectives as a strategic plan, but in smaller pieces, and allow for progress to be made on identified objectives, while other portions of the organization are still being assessed. Each SLA evaluates, at a forensics data-driven level, the operational performance of the cost centers, not just compared to national and Citygate team best practices, but to the needs of the OCFA, its employees and its agency customers. Each SLA is a stand-alone assessment report, that covers elements assessed, the operational metrics, and describe strengths and areas of opportunity.

The results of the first phase of the SLA reviews were presented and approved by the Budget & Finance Committee and the Board of Directors at their respective meetings in September of 2020. The second phase of the SLA reviews were presented and approved by the Budget & Finance Committee in November 2021 and the Board of Directors in January of 2022. Since then, staff has been working towards implementing Citygate's recommendations that do not require an increase in costs to the organization. A listing of Citygate SLA recommendations and status updates are provided in the Attachment.

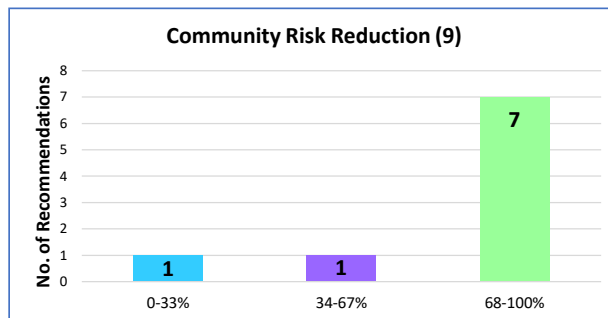
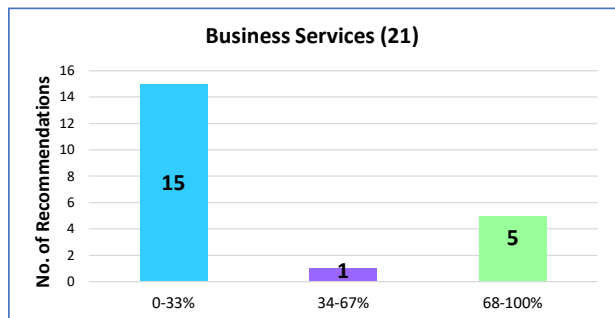
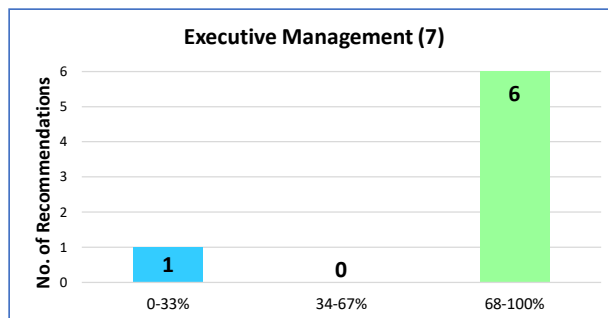
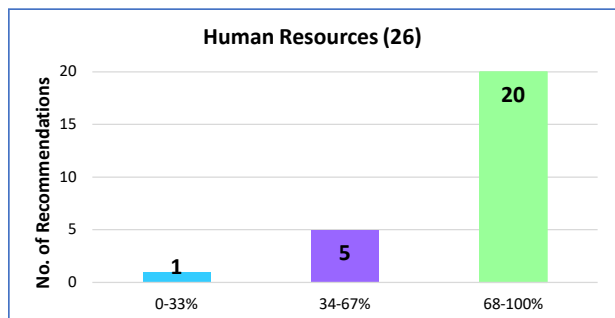
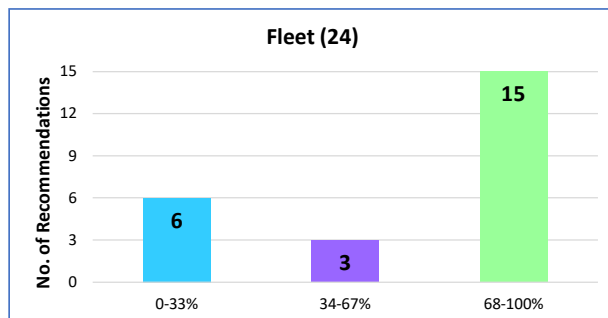
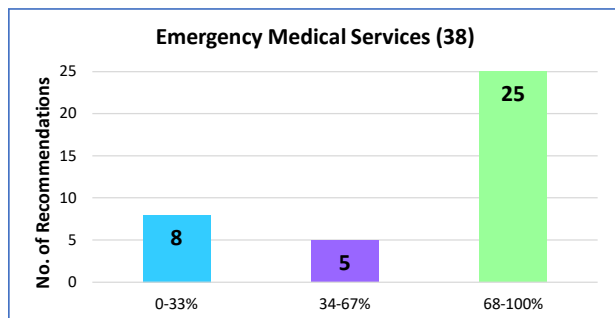
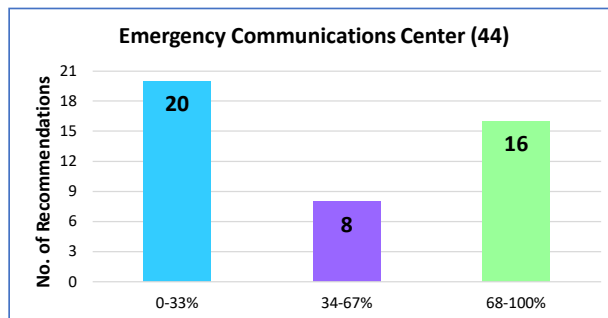
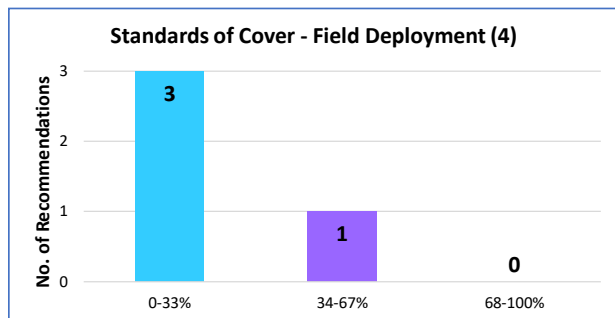
## **Attachment**

Organizational SLA Recommendations and Status Update May 2022



## Orange County Fire Authority Organizational Service Level Assessment Recommendations Status Summary – May 2022

This summary overview provides the status of recommendations within each Service Level Assessment (SLA). Additional details are included in the SLA Recommendations Status Report.



**Percentage Completed Color Key:**

- 0-33% Steps to carry out the recommendation are in early development.
- 34-67% The recommendation is currently being implemented.
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**ORANGE COUNTY FIRE AUTHORITY  
Organizational Service Level Assessments  
Recommendations Status Report – May 2022**

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No.	Recommendation	# New Positions	New Cost Increase?	Responsible Dept/Bureau	Status / Results	Date Completed	% of Completion
<b>Standards of Cover – Field Deployment Service Level Assessment</b>							
1.1	Adopt updated Board of Directors deployment measures. (pg. 9)	No	No	Emergency Ops Bureau	While not yet adopted, staff is using the updated deployment measures to evaluate performance.		20%
1.2	Reduce turnout times to 2:00 minutes or less, 90 percent of the time. (pg. 10)	No	No	Field Operations	In progress.		50%
1.3	As soon as finances allow, OCFA should add:			Field Operations	<ul style="list-style-type: none"> <li>Completed the improvement of ladder truck coverage for Station 32 July 2020 (non-cost item).</li> <li>Balance of the recommendation is pending future financial feasibility and prioritization.</li> </ul>		15%
	<ul style="list-style-type: none"> <li>A ladder truck to Station 56 (moving the ladder to Station 32 is a given).</li> <li>Five float engines (or four engines and one ladder truck) 24/7/365 to support peak-hour, high-activity areas, training backfill, and immediate third alarm strike force or special event staffing. (pg. 10)</li> </ul>	12	Yes			60	Yes
<b>Additional Field Deployment Service Level Assessment Options</b>							
1.4	Options to Improve Deployment						
	<ul style="list-style-type: none"> <li>Relocate Station 10. (pg. 5)</li> </ul>				<ul style="list-style-type: none"> <li>Station 10, In progress.</li> </ul>		10%
	<ul style="list-style-type: none"> <li>Add Station 12 to improve capacity and coverage west of Station 22. (pg. 5)</li> </ul>	12	Yes		<ul style="list-style-type: none"> <li>Station 12, In progress.</li> </ul>		10%
	<ul style="list-style-type: none"> <li>Add Station 52 to add coverage. (pg. 5)</li> </ul>	12	Yes		<ul style="list-style-type: none"> <li>Station 52, In-progress.</li> </ul>		

Note: The page number referenced in the recommendation description refers to the location of the recommendation within the respective SLA report.



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	<ul style="list-style-type: none"> <li>• Improved ladder truck coverage for Stations 19, 24, 48, 56, and 32. (pg. 5)</li> <li>• Call processing times to 90 percent of the fire and EMS incidents at 1:19 minutes are faster than Citygate’s and the National Fire Protection Association’s recommendation of 1:30 minutes where no language or location identification barriers exist. (pg.8)</li> </ul>	36	Yes		<ul style="list-style-type: none"> <li>• Completed the improvement of ladder truck coverage for Station 32 (see 1.3). Other Stations are pending future financial feasibility and prioritization.</li> <li>• Completed, call processing times included with monthly compliance reports. Efforts will be ongoing.</li> </ul>	7/2019	5%
<b>Emergency Communications Center (ECC) Service Level Assessment</b>							
2.1	Add 10 new dispatch positions to the ECC. (pg.1) Increased authorized FTE FCD count from 32 to 42 FCDs. Overall, the increase in staff may address: <ul style="list-style-type: none"> <li>• The ongoing need to backfill shifts and assign overtime.</li> <li>• Decrease overtime to allow the 12-hour shift schedule to be fully realized by staff so that this shift configuration can be fully evaluated as to effectiveness, retention, and performance. (pg. 53)</li> </ul>	10	Yes	ECC	Pending future financial feasibility and prioritization.		0%



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2.2	Increase supervisor positions from six to seven by eliminating an existing Senior Fire Communication Supervisor classification. (pg. 1)	No	No	ECC	Completed. Reallocation of position is on a temporary basis.	10/2020	100%
2.3	Reconfigure shift days off in the shift rotation in order to provide the opportunity for all ECC to have some weekend time off. (pg. 2, 57)	No	No	ECC	Negotiation of modified MOU terms with OCEA are currently underway.		0%
2.4	Add a management analyst to the ECC structure to effectively develop and facilitate change-management processes. (pg. 2)	1	Yes	ECC	Pending future financial feasibility and prioritization.		0%
2.5	Reconfigure existing personnel, or modify/rotate assignments, to create a more formal CQI Unit. (pg. 3)	No	No	ECC	Completed. However, efforts will be ongoing. ECC Administrative Supervisor assigned to CQI Unit with Nurse Educator and Medical Director.	10/2020	100%



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2.6	OCFA should source and establish a backup location and equip it with ECC equipment that will facilitate continuity of operations and remote connectivity options. (pg. 4)	No	No	IT	This project had already been approved in the 5-year CIP prior to the Citygate recommendation and is in process for build-out of a back-up dispatch location at the OCFA's US&R Warehouse. ECC is currently working with the vendor Kitchell that has been retained to complete a feasibility study for layout and equipment needed. Once feasibility study is complete, Executive Management will review the project for approval to move forward. Exec Management has approved project to move forward with PHASE 2 to develop design-bid-build docs, plans, solicit bids, choose construction bidder.		50%
2.7	Evaluate the organization and reporting structure for the EPAC unit to identify the need for additional personnel to work under the assigned division chief. (pg. 40)	1	Yes	ECC	Pending future financial feasibility and prioritization. The EPAC position requires significant time commitment. The EPAC position will require (1) Full Time Battalion Chief or higher dedicated to this position.		5%
2.8	Establish a role of each position assigned to the division, as well as their reporting relationship(s) and responsibilities. Ensure that collateral duties assigned-such as CTO, incident dispatcher, and acting supervisor-are included. (pg. 40)	No	No	ECC	Classification specs have been established.		10%

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2.9	Develop an ECC orientation program and mentoring guidelines to administer when the Battalion Chiefs rotate. (pg. 40)	No	No	ECC	Duty Officer Handbook and (3) 8-hour observation shifts have been implemented for new duty officers.	4/2021	100%
2.10	Develop a succession plan for future transitions. Include an analysis of retirement thresholds of existing staff and newly created positions or assignments. (pg. 41)	No	No	ECC	Will be evaluated for future direction.		0%
2.11	Develop career paths for the ECC manager and supervisory staff by creating career-development plans for each and research industry-related (e.g., APCO, NENA, and POST <sup>15</sup> ) training courses pursuant to each position. (pg. 41)	No	Yes	ECC	Will be evaluated for future direction.		0%
2.12	Develop a data-tracking mechanism, whether it be CAD incidents or other data sources, to capture radio workload per 24x7 console, to determine the increase/decrease of workload over time as jurisdictions are integrated or omitted from the system. Additionally, set workload thresholds for each workstation to assist in the re-balancing of workload, should agencies be added or subtracted for ECC operations. (pg. 43)	No	No	ECC	Will be evaluated for future direction.		0%
2.13	Consider MCP used a mid-point number for attrition, measure if using the mid-point number achieved the	No	No	ECC	Will be evaluated for future direction.		0%



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	needed level of staffing, and operational effectiveness and efficiency. (pg. 53)						
2.14	During each shift, ensure that the ECC staff rotates positions so that staff members are not working singular positions for extended periods of time. This wellness provision keeps staff fresh at each position. (pg. 57)	No	No	ECC	This process has updated post COVID Protocols. Staff are rotated to different positions each shift. Whenever possible staff are also rotated to different assignments during their shift assignment.	3/2022	100%
2.15	Examine vacation time taken so that backfill is minimized and staffing is increased to enable this time to be absorbed in shift numbers. As the ECC staff become more tenured, the amount of vacation time they take will increase. (pg. 57)	No	No	ECC	Vacation hours analysis started with Management Analyst.		5%



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2.16	Develop and institute a Critical Staffing Contingency Plan that is invoked if staffing levels reach critical minimums. This threshold can be identified by the OCFA, but generally, elements include the agency’s inability to staff to a minimum level without assigning excessive amounts of overtime (forced or voluntary). Excessive overtime is also agency defined. When manageable staffing levels are reached, which decreases mandatory overtime and backfill, the plan will be discontinued. This plan should include the following, but is not limited to: <ul style="list-style-type: none"> <li>• Consider eliminating the overlap shifts and reassign personnel to strictly the 7:00 a.m. or 7:00 p.m. shifts to establish predictable hours of backfill and a predictable pool of people to allocate time to, easing schedule complexity.</li> <li>• Assign administrative supervisors to a minimum number of hours on predetermined days to provide meal and break relief.</li> </ul>				Preliminary evaluation of this contingency plan has been completed and efforts are ongoing to fully develop this plan. Currently ECC does evaluate vacancies in the center that can be managed in manner that do not result in excessive overtime for ECC staff.		60%
					<ul style="list-style-type: none"> <li>• Considered and not conducive to peak call volumes.</li> </ul>	1/2022	100%
					<ul style="list-style-type: none"> <li>• Completed. Modified from proposal.</li> </ul>	6/2021	100%





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2.16	<ul style="list-style-type: none"> <li>• Identify average low-call-volume periods and decrease staffing levels to reduce forced and voluntary overtime (determine if radio positions can be combined or whether a call-taker is needed during certain time of day).</li> <li>• Determine if a system that allows at least two days on the upcoming month’s schedule where staff will not be forced to work overtime unless it is the last resort. If it is the last resort, a face-to-face explanation needs to be provided to them.</li> <li>• Consult with HR and study the use of earned compensatory time. Under the contingency staffing plan, the ability to earn compensatory time should be suspended in lieu of cash payment to prevent staff from accumulating compensatory time for which it is difficult to provide requisite time off.</li> <li>• Estimate the use of compensatory time and project both staffing and monetary cash-out. Backfilling a position that is earning time-and-a-half that can be banked results in a revolving process that will keep staffing levels low unless staffing strength is increased to fill the vacancy at straight time. (pg. 57, 58)</li> </ul>	No	No	ECC	<ul style="list-style-type: none"> <li>• Completed. Modified from proposal.</li> <li>• Will be evaluated for future direction.</li> <li>• Will be evaluated for future direction.</li> <li>• Will be evaluated for future direction</li> </ul>	6/2021	<div style="background-color: #90EE90; padding: 5px;">100%</div> <div style="background-color: #90EE90; padding: 5px;">0%</div> <div style="background-color: #90EE90; padding: 5px;">0%</div> <div style="background-color: #90EE90; padding: 5px;">0%</div>

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2.17	Initiate discussions with regional ECC leaders to gauge interest and feasibility in developing regional training opportunities. (pg. 67)	No	No	ECC	Region 1 ECC's have reestablished quarterly meetings. Training sessions are currently being discussed.		50%
2.18	Ensure that CTO core competencies are being met through the selection process and offer continuing education to CTOs when available. (pg. 67)	No	No	ECC	Completed. However, efforts will be ongoing. CTO program established with certification class.	1/2020	100%
2.19	Implement formal CTO program oversight and ensure that best practices are being applied in comparison to industry standards. (pg. 67)	No	No	ECC	Completed. However, efforts will be ongoing.	1/2020	100%
2.20	Review CBD or EMD academy time frames and extend them to maximize role-play and scenario-based testing. Continue to use a building-block approach to ensure student retention and understanding of medical terminology and add new content as a QA program and testing. (pg. 67)	No	No	ECC	Completed. However, efforts will be ongoing and re-evaluated after every academy.	7/2019	100%
2.21	Revisit broadcast delivery sequencing to ensure that all information has been received in the field and to measure policy compliance. (pg. 75)	No	No	ECC	Will be evaluated for further direction.		0%
2.22	Ensure SOP development is well vetted, approved, trained upon, formally acknowledged (i.e., employee sign-off) and uniformly enforced, so that compliance can be measured. (pg. 75)	No	No	ECC	Multiple SOP's in ECC have been updated/revised. Training advisories are distributed anytime there has been a change in any operational change in the ECC.	8/2019	100%
2.23	Engage field operations and regional partners to review existing regional and/or countywide response	No	No	ECC/Field Operations	Will be evaluated for further direction.		0%

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	plans (e.g., CAD-to-CAD rules) and develop new plans to further cooperation with allied agencies. (pg. 75)						
2.24	Complete review of the Metro Net Fire EMD Plus program in 2020 and choose to start forward with implementation for the OCFA or go out to the national marketplace to review and procure a different solution for CBD that can be integrated into the CAD software for prompt workflow function as well as meeting patient care needs. (pg. 75)	No	Yes	IT/EMS	In progress. Pre-March 2020, OCFA regularly met with MetroNet to receive updates and feedback on their EMD Plus program. OCFA is currently with IT to develop an electronic EMD program tailored to OCFA’s operational, IT, and CAD software environment. EMS/ECC is currently researching automated CBD programs.		60%
2.25	Review the NHTSA model for EMD programs and construct an in-house program that involves all OCFA stakeholders: <ul style="list-style-type: none"> <li>Ensure that best practices regarding program administration, duties and responsibilities are detailed and upheld to prevent bad habits from being formed from the start.</li> </ul>	No	No	EMS	<ul style="list-style-type: none"> <li>Completed. From recruitment of dispatch candidates, during their entire training, while on probation, and during their entire career, dispatchers are given clear duties, expectations, appropriate quality assessment and quality improvement interventions consistent with nationally accepted standards.</li> </ul>	9/2020	100%



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2.25	<ul style="list-style-type: none"> <li>• Reinforce program administration details with SOPs.</li> <li>• To the best of the OCFA’s ability, ensure countywide alignment to achieve consistent and uniform pre-response patient care. (pg. 75)</li> <li>• When considering a product for EMD delivery, ensure that proper product support for both manual and automated systems is maintained so that the OCFA continually receives updates, enhancements and protocol changes; such e-PCR or other records management systems (RMS). (pg. 75)</li> </ul>				<ul style="list-style-type: none"> <li>• Completed. Program details and expectations are delineated in the ECC Handbook on which each dispatcher is trained and tested as part of their academy and continuing education and certification.</li> <li>• OCFA routinely meets with MetroNet dispatching agency to align dispatching procedures, protocols, and pre-arrival instructions. Due to reduced frequency of meetings due to COVID-19, both agencies are working to re-establish previous ongoing collaborative relationships.</li> <li>• Completed. OCFA’s EMD product is continually updated, and protocols are evaluated in order to comply with OCEMSA, state, and national standards. The EMD interfaces with extant record management systems within the organization.</li> </ul>	4/2022	100%
2.26	MCP recommends two QA/QI specialists, with an evaluation at the six-month mark to determine whether a third person is needed. Ideally, these	2	Yes	ECC	Pending future financial feasibility and prioritization.		0%

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	specialists will provide QZ analysis and feedback to ECC staff on low medical acuity calls and fire dispatch operations. By adding the fire QA processes, low acuity analysis and feedback, and high acuity analysis and feedback from the Nurse Education, these combinations result in the creation of a QA Unit. (pg. 81)						
2.27	MCP recommends the newly formed QA Unit include quality performance measurements via a customer satisfaction instrument. (pg. 81)	No	No	ECC	Will be evaluated for further direction.		0%



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2.28	Ensure that performance indicators are distinguished from measurements and that adjustments are made in alignment with national and local standards. Include the following at a minimum: <ul style="list-style-type: none"> <li>• Measurement of all fire and medical life-safety call types to indicate PSAP performance. In doing so, develop mechanisms to correlate medical life-safety call types with field-outcome data to identify patient survivability.</li> <li>• Analyze how structure-fire call-processing times are being measured and adjust as needed.</li> <li>• Analyze “call received” benchmarking to determine relevance to total call-processing statistics.</li> <li>• Determine the value of developing qualitative measures for ECC’s PSAP. (pg. 81)</li> </ul>	No	No	ECC	Completed. However, efforts will be ongoing. ECC prepares monthly reports for ECC compliance with national and state standards.	1/2020	100%
2.29	Develop annual master in-service training calendars and publish them well in advance of the start date(s). Establish SOPs related to expectations regarding attendance, conduct and effectiveness measurement. (pg. 85)	No	No	ECC	In progress. Monthly training in place. Working on annual calendar for in service training.		75%
2.30	Reestablish the incident communications program. (pg. 85)	No	No	ECC	Completed. However, efforts will be ongoing. ECC achieved completing qualifications for multiple ECC staff members, and many more are in a trainee	1/2021	100%

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					status. Multiple ECC staff members have been deployed to assist with Incident Communications.		
2.31	Refine and maintain an ongoing regular program of positive feedback to the telecommunicators, outside of national Telecommunicators week. (pg. 85)	No	No	ECC	In progress. Completed. However, efforts will be ongoing. ECC Staff members receive positive feedback for achievements in call compliance, childbirth and CPR saves (EMD program). This will be an area of constant development and enhancements in the ECC.	1/2022	100%
2.32	Offer customer-service training three hours each year, at a minimum. (pg. 86)	No	No	ECC	In progress. This is included with updates to CQI program.		50%
2.33	Consider a customer-satisfaction survey or another mechanism for customer input. Collaboratively, develop mechanisms to foster relationships between field personnel and the ECC staff. Extend that effort to ensure that the public can provide input about ECC services. (pg. 86)	No	No	ECC	Completed. However, efforts will be ongoing. Program is managed by Clerk of the Authority.	9/2021	100%



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2.34	Design, collaborate, develop, and implement a strategic technology master plan for: <ul style="list-style-type: none"> <li>• Optimizing current ECC equipment, to include the CAD and notification systems, etc.</li> <li>• Evaluating current ECC technology for its necessity, applicability and utility.</li> <li>• Conducting research and development for emerging fire service and communications technology and include it in the technology master plan.</li> <li>• Assessing lifecycles of all technologies used by the OCFA ECC and include a replacement plan for all technologies that impact ECC operations.</li> <li>• Include a CAD SME that could be a lateral FCD assignment who reports to a systems supervisor or an external contractor. (pg. 93)</li> </ul>	No	Yes	IT	ECC and IT staff closely collaborate in weekly status meetings on any technology and proposed changes or upgrades are reviewed for applicability and utility. Dedicated IT staff develop technology upgrades and monitor industry changes and advances. A formal strategic technology master plan for ECC will be developed. OCFA IT staff are diligently and continually updating software versions for the ECC computer environment at the desktop and server levels (Windows, SQL, Server, VM Ware) to the most current supported versions, as well as updating CAD, VESTA, and Station Alerting systems. Working with CALOES to implement NG911 technology (new routers installed); developing upgrade for VESTA 911 phone system and VPI 911 logging recording systems. Major CAD version upgrade planned in mid-April 2022 to latest supported version (21.1.2).		20%
2.35	Assess CAD system optimization, maintenance, server capacity and storage, disaster recovery and failover: <ul style="list-style-type: none"> <li>• Hire a third-party that is vendor agnostic to assess what is good and working well, and what needs improvement and enhancement. Once completed,</li> </ul>	No	No	IT	In progress. 3 <sup>rd</sup> party not hired for hardware assessment. Internal reviews and upgrades are an on-going best practice. ECC trains and uses internal SMES's for train-the-trainer. Disaster Recovery sites identified and site improvements in-process to		60%

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	determine the level of training the ECC staff will need and identify the ECC SMEs to be trained in a “train-the-trainer” format so that they can be individually train staff and/or conduct training in a group setting. (pg. 93)				establish DR capability at FS43 and US&R warehouse. OCFA staff have completed upgrades to FS43 infrastructure with additional power and data lines allowing 911 VESTA and CAD connectivity to RFOTC data center. US&R warehouse updates continuing as detailed in item 2.6. OCFA IT CAD support staff conducting training for ECC SME’s. Recently completed developing a core CAD functionality stand-alone system (CADInABox) that can be utilized in the event of a full system and network failure, complete with a rack of dedicated backup laptops.		
2.36	To maximize funding to the ECC from the state, do not replace the 911 telephony system unless a catastrophic failure is imminent or occurs between now and the implementation of the NG911 network. (pg. 93)	No	No	ECC	In progress. Waiting on Next Generation 911 and loud based CPE approval. OCFA agrees to await NG911 implementation before acquiring NG911 telephony system. NG911 Network hardware and data lines installation by LUMEN (authorized CALOES vendor) in process.		50%
2.37	Collaborate with relevant stakeholders for the development of governance of the CAD-to-CAD solution. (pg. 93)	No	No	IT	Completed. The CAD2CAD Cost Sharing Agreement was revised Feb 21, 2021 between OCFA, Metronet, Costa Mesa, Laguna Beach for the ongoing licensing and cost sharing.	2/2021	100%



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2.38	Consult with CentralSquare regarding creation of a relation table that allows a unit field to accommodate a sub-addressing convention and a feature to enable multiple address points for a single structure. (pg. 97)	No	Yes	IT	Scope of system modifications and project timeline will be developed.		0%
2.39	Discuss with CentralSquare increasing mapping updated to address the inconsistency with local applications. (pg. 97)	No	No	IT	Scope of system modifications and project timeline will be developed.		0%
2.40	Consider a succession plan for the ECC GIS specialist. (pg. 97)	No	No	IT/ECC	Currently ECC has 1 FT dispatch position partnering with GIS staff for address maintenance, new addresses, etc.		0%
2.41	Monitor the utilization of each commercial IT link to identify if there is a sufficient capacity to handle traffic if one link fails. This evaluation will determine if enough bandwidth is available to carry the load without degradation of service. (pg. 101)	No	No	IT	Completed. The OCFA uses COGENT which includes 2 circuits (ATT, COX) rated at 500MB each for aggregate 1GB. Either circuit could support OCFA's needs temporarily if the other fails.	6/2019	100%
2.42	Evaluate specifications and conditions of the existing generator to NFPA 1221, section 4.7.4 and NFPA 70. (pg. 101)	No	Yes	ECC/Property Management	Included in 5 – year capital budget to upgrade generator and add 2 <sup>nd</sup> / backup generator.		0%
2.43	Conduct a cost/benefit analysis for installing a diverse path for AT&T's network into the ECC when the State IP infrastructure is extended to the Orange County area. (pg. 101)	No	No	IT	CALOES is currently installing Next Generation 911 equipment data lines and equipment in OCFA data center.		20%



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2.44	Source and equip a backup location for the ECC to facilitate continuity of operations and remote connectivity options. (pg. 101)	No	No	IT	Alternative Dispatch locations have been established at Fire Station 43 for short term emergency dispatching and US&R warehouse for long-term emergency dispatching. This includes an AT&T connection to transfer 9-1-1 calls.		50%
<b>Emergency Medical Services (EMS) Service Level Assessment</b>							
3.1	Build a robust quality management program, consistently applied by all CQI reviewers, around three themed: <ul style="list-style-type: none"> <li>• System evaluation</li> <li>• Quality improvement</li> <li>• Patient safety / sentinel events (pg. 22)</li> </ul>	No	No	EMS	Completed. The EMS Department has revised the CQI plan and has developed a standard template for patient care report reviews.	6/2021	100%
3.2	The Department needs to develop core, tertiary, and ad hoc performance indicators to effectively measure performance. These indicators need to be the foundation of OCFA's quality management program. (pg. 22)	No	No	EMS	In progress. The EMS department is identifying measures to assure CQI is being done consistently among staff members. A presentation to representatives of L3631 is forthcoming in April.		80%
3.3	Design a quality management program and CQI plan that will drive performance evaluation and use evidence-based empirical data to drive decisions in the department. (pg. 22)	No	No	EMS	Completed. The CQI plan has been revised and updated. It has been approved by OCEMS.	6/2021	100%



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3.4	Build a CQI plan based on state model guidelines, recognizing that the ability to do so is dependent on increasing the personnel resources available to the Department: <ul style="list-style-type: none"> <li>• CQI team</li> <li>• Technical Advisory Group</li> <li>• Quality Task Force (pg. 22)</li> </ul>	No	No	EMS	Completed. The CQI plan has been updated to reflect OCEMS and State guidance.	6/2021	100%
3.5	Create a Quality Task Force to design evidence-based quality indicators to: <ul style="list-style-type: none"> <li>• Meet state and local guidelines</li> <li>• Meet best practices using evidence-based indicators</li> <li>• Measure performance (pg. 22)</li> </ul>	No	No	EMS	Completed. The EMS Department has been restructured and a Quality Management Division has been established.	6/2021	100%
3.6	Develop evidence-based indicators that measure the quantity and quality of feedback provided to paramedics. This ensures both positive and constructive feedback is provided consistently. (pg. 22)	No	No	EMS	In progress. A presentation to representatives of L3631 is forthcoming in April. This will include the feedback form.		80%
3.7	Dedicate a data analyst or bio statistician to the quality management program to help build quality indicators and assist in developing presentations of data. This position will assist with root-cause analysis and decision-making models.	1	Yes	EMS	Pending future financial feasibility and prioritization.		0%



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	<ul style="list-style-type: none"> <li>The quality management program needs to have a full-time data specialist with knowledge and experience with data structure and how to collect and interpret data.</li> <li>The Department needs to develop a system/flow where performance issues can be addressed in a systematic, objective manner. (pg. 22)</li> </ul>						
3.8	The EMS Department, organized labor, and the Human Resources Department need to work together to develop and implement “just culture” policies and doctrine within OCFA, especially for the high-volume EMS incidents. <sup>11</sup> (pg. 23)	No	No	EMS/HR	In progress. A presentation to representatives of L3631 is forthcoming in April. This will include the feedback form. The program has been designed and initial meetings with labor have taken place.		50%



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3.9	The CQI team needs a robust CQI electronic data system. <ul style="list-style-type: none"> <li>• OCFA needs to make information technology a priority as it relates to EMS delivery.</li> <li>• The Department needs to bolster its information technology role given its involvement in data-driven decisions.</li> <li>• The Department needs to utilize its ImageTrend electronic patient care report (ePCR) software to maximize its use.</li> <li>• OCFA needs its CQI team to have a full understanding of its ePCR system so it can maximize its use. Include automated functions that audit ePCRs for accuracy and completeness. (pg. 23)</li> </ul>	No	No	EMS	In progress. The EMS Department continues to evaluate IT software which can be utilized to enhance the CQI process.		80%
3.10	The Department needs to revise its standards for documentation. These standards should be based on standards of care, best practices, and County policy where applicable. (pg. 23)	No	No	EMS	In progress. A revision to the Documentation SOP has been submitted into the review process in 9/2021		80%
3.11	The Department needs to develop sound quality indicators to measure patient care documentation to OCFA requirements. Department-wide training and regular publishing the performance data will help	No	No	EMS	In progress. A revision to the Documentation SOP has been submitted into the review process in 9/2021. This is the first step in developing an accurate measure. A presentation to		50%



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	personnel comprehend the impacts of their work. (pg. 23)				representatives of L3631 is forthcoming in April. This will include the feedback form.		
3.12	The EMS Department quality management program should include: <ul style="list-style-type: none"> <li>A Quality Manager from suppression with no less than Captain rank, allowing them to communicate and garner trust with the rank-and-file personnel.</li> <li>The Department should reconfigure the EMS committee to more closely follow state EMS guidelines by utilizing the Quality Task Force Model. The EMS committee should be renamed the EMS Equipment Committee and its role be clearly defined as to its function and its place in the hierarchy.</li> <li>When input is needed to solve identified issues, the Department needs to utilize the Quality Task Force to make recommendations back to the Technical Advisory Committee.</li> <li>The Department needs to incorporate field personnel in the CQI process. This can be done through peer review. (pg. 24)</li> </ul>	No	No	EMS	Completed. The EMS Department has been restructured to reflect these changes. A Captain now heads the Quality Management Division within EMS and a CQI team has been established. The team will be complete with the arrival of a newly hired EMS Coordinator in 10/2021.	10/2021	100%
3.13	The Department needs to develop a role for the field providers to play in the implementation of education and training.	No	No	EMS	Completed. An EMS Training Cadre of Paramedics has been established and the cadre is routinely used	10/2020	100%

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	<ul style="list-style-type: none"> <li>The use of field personnel will integrate them into the process and allow them to feel more like a provider of EMS that a recipient.</li> <li>The use of field personnel will reduce the burden on the Nurse Educators and will allow them to focus more on training and education development, as well as any roles they are required to conduct in CQI. (pg. 26)</li> </ul>				to support training activities and as evaluators for PM accreditations.		
3.14	The delivery of training needs to be scheduled in a centralized manner. Schedule training needs to be conducted on a common calendar so both EMS and Operations can view upcoming and scheduled training. (pg. 26)	No	No	EMS/Field Operations	Completed. Operations training and EMS now reside under one Assistant Chief of EMS and Operations Training. This transition has increased the coordination of training between the Departments.	7/2020	100%
3.15	The decision to alter the training schedule needs to be priority-based. The priority should be established by the Department, not the individuals conducting the training. (pg. 26)	No	No	EMS	Completed.	7/2020	100%
3.16	The Department quality management program should drive training and education. (pg. 27)	No	No	EMS	Completed. The restructure of the EMS Department has established this as a normal practice.	10/2020	100%
3.17	EMS supply and logistics needs to be an integral part of the EMS strategic plan. It should be identified as its own division in the Department organization plan, and it must be adequately funded. (pg. 28)	No	No	EMS	No additional staffing has been put in place to achieve this recommendation		20%





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3.18	OCFA should consider two EMS supply provision options: <ul style="list-style-type: none"> <li>• Complete outsourcing of EMS supply and logistics. The Department should consider utilizing a supplier to manage supply inventory, costs, and caches to provide for just-in-time inventory restocking.</li> <li>• Or, staff EMS logistics with civilian personnel who specialize in logistics delivery and maintenance to ensure that supply best practices are applied and consistently conducted. (pg. 29)</li> </ul>	No	Yes	EMS/Business Services/Service Center	EMS recommends to staff EMS Logistics with civilian personnel. Pending future financial feasibility and prioritization.		20%
3.19	The Department needs to review its current controlled drugs policy and re-design practices to meet current regulations and best practices and to take full advantage of current technology. (pg. 29)	No	No	EMS	The Department continues to seek IT solutions for better narcotic tracking. The current SOP meets or exceeds all requirements.		50%
3.20	Through the EMS reorganization, appropriate staff must be solely dedicated to licensure and certification. (pg. 31)	TBD	Yes	EMS	Pending future financial feasibility and prioritization.		0%
3.21	Department budget/fiscal activities such as billing and expenditures need to be conducted by support staff who have expertise in these areas. (pg. 31)	No	No	EMS	Will be evaluated for further direction.		50%
3.22	The Department needs an information technology plan that identifies data collection needs and	No	No	EMS/IT	A contractor has been hired to conduct a needs assessment of the IT within EMS. The contract was approved by the board 9/2021 and started 10/2021.		20%

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	emphasizes the ability to easily extract reports. (pg. 31)				The uptick in COVID cases during November, December and into January stalled the progress on this project.		
3.23	The EMS data system needs to assign each patient a unique identifier. It is critical the Department collect data regarding its patients. (pg. 31)	No	No	EMS	Will be evaluated for further direction.		50%
3.24	Through the OCFA reorganization, an infection control program needs to be created which should be managed by a person who is also responsible for implementing infection control. (pg. 33)	No	No	EMS	Completed. Through the pandemic, infection control program has been enhanced and the infection control policy has been revised.	8/2021	100%
3.25	The Department should consider outsourcing the vaccination of its personnel. Vaccinations could be conducted by an outside vendor that would focus solely on managing, tracking, and administering vaccinations per the scope designed by OCFA. The process would be managed by the designated infection control officer. (pg. 33)	No	No	EMS	An assessment is being conducted for outsourcing all vaccinations.		80%
3.26	OCFA needs to reaffirm a culture emphasizing the importance of the EMS business line. (pg. 38)	No	No	EMS/Executive Management	Ongoing efforts are being made and the pandemic has elevated the importance of EMS within the organization.		80%
3.27	OCFA needs to develop a clear EMS mission and level of service, supported by a strong quality management program that promotes performance. (pg. 55)	No	No	EMS/Executive Management	Completed. A mission statement for the EMS Department has been developed through an inclusive process with the EMS staff.	10/2020	100%

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3.28	OCFA needs to promote the culture of EMS being an important business line in new recruits to begin building legacy. Initial hiring and recruit training need to emphasize EMS and its role and importance to the community and OCFA. (pg. 38)	No	No	EMS/Executive Management	Completed. There are ongoing efforts to increase the value of EMS within the organization. A Paramedic Accreditation Academy has been developed which provides more training for PMs.	2/2019	100%
3.29	The Department needs an internal strategic plan. The plan needs to be a living, breathing document designed to drive decision-making. Once completed, the plan needs to be distributed and regularly identified as the driving force behind decision-making. (pg. 38)	No	No	EMS/Executive Management	Completed. This assessment continues to provide strategic guidance. A new plan will be developed. Efforts will be ongoing.		100%
3.30	In conjunction with labor, OCFA needs to develop stronger incentives to retain staff officers in EMS positions, ideally longer than for the current two-year minimum. (pg. 38)	No	No	EMS/Executive Management	Will be evaluated for further direction.		20%
3.31	When a Battalion Chief or Captain assigned to EMS promotes, OCFA should discuss with the bargaining units if there is any acceptable way to keep that promoted person in EMS until their time commitment is up (without negatively impacting the promotional line). (pg. 38)	No	No	EMS/Executive Management/HR	Completed. Agreements have been established to consider this before a move is made.	1/2021	100%



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3.32	The Department needs to implement a revised organizational framework (chart). The Department needs to consist of branches and divisions. Supervisors should be given clear work expectations and should be able to interpret those expectations to the people who report them. The organization structure needs to be program-based so work roles and responsibilities are clearly defined. Clear roles and responsibilities will make it easier for supervisors to monitor the performance of their subordinates. (pg. 39)	No	No	EMS/Executive Management/HR	Completed. The EMS Department has been restructured into three divisions. The divisions are Training, Quality Management and Logistics. Workflow has been established.	10/2020	100%
3.33	The Department should have the existing, capable management analyst work with the team to develop work metrics that will measure where and how work is being performed in the Department. This data will identify gaps in staff hours and can be used to assist in budget preparation for the Department. (pg. 39)	No	No	EMS	Efforts will be ongoing. Will expand the role of the Management Analyst.		70%
3.34	The Department needs to ensure the Nurse Educators are properly placed, understand where they fit in the Department organizational chain of command, and understand how they function within that structure. (pg. 39)	No	No	EMS	Completed. The EMS Department has been restructured into three divisions. The divisions are Training, Quality Management and Logistics. Workflow has been established.	10/2020	100%
3.35	The nurses need to be as centralized as possible (even for a portion of the workweek) at a common	No	No	EMS	Will be evaluated for further direction. The nurses do, however, meet more regularly with their		0%



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	facility with their leadership and support team. Currently, the nurses decide where their offices are and spend very little time at headquarters. Centralizing the nurses will provide daily interaction with Department personnel, which will help facilitate and create positive relationships and create the sense of being on a team. (pg. 39)				supervisors due to the reorganization. The decentralized offices for the nurse educators have significant value to the organization as a whole.		
3.36	OCFA needs to develop a staffing plan based on operational need for hiring paramedics. The plan should project vacancies and the time lag from the hiring process to time on the job. (pg. 39)	No	No	EMS/Executive Management/HR	The OCFA is in the process of completing an aggressive recruitment of firefighter/paramedics and continues to evaluate options for the recruitment and development of paramedics. Efforts will be ongoing.	3/2022	100%
3.37	OCFA needs to evaluate all aspects of acquiring new paramedics. This includes hiring already licensed and/or accredited paramedics who, once they have completed the hiring process, fore academy, and probation, can be assessed by the Department and placed into a designated paramedic position. (pg. 39)	No	No	EMS/Executive Management/HR	The OCFA is in the process of completing an aggressive recruitment of firefighter/paramedics. The OCFA continues to evaluate options for the recruitment and development of paramedics. Efforts will be ongoing.		80%
3.38	The Department should be re-organized as shown in the following figure. An additional 12 FTEs are also recommended. (pg. 42)	12	Yes	EMS	Pending future financial feasibility and prioritization. The reorganization is mostly complete without the necessary additional staffing.		30%
<b>Fleet Service Level Assessment</b>							
4.1	OCFA should research smaller, more fuel efficient or hybrid/electric light-duty sedans, SUVs, and pickup	No	Yes	Logistics	Complete. As part of the annual CIP budget development for Fleet, Staff will continue to	6/2020	100%

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	vehicles and implementing using them where feasible. (pg. 66)				research alternative fuel technologies and vehicle types. Efforts will be ongoing.		
4.2	OCFA should consider broader use of motor pool vehicles where operationally reasonable by re-assessing individual vehicle assignments pursuant to current agency policy. (pg. 66)	No	No	Logistics	Complete. As part of the 2020/2021 budget development process, staff assessed individual vehicle assignments and will transition these individuals into pool vehicles. Efforts will be ongoing.	6/2020	100%
4.3	OCFA should consider the use of smaller, more-fuel efficient or electric/hybrid vehicles in the motor pool to the extent practical. (pg. 66)	No	No	Logistics	Complete. See 4.1 above	6/2020	100%
4.4	OCFA should annually evaluate the continued use of vehicles beyond their expected useful service life, particularly those vehicles more than 10 percent beyond expected useful service life. (pg. 67)	No	No	Logistics	Completed. As part of the annual CIP process, all vehicles are reviewed to determine their remaining useful life and when they should be removed from frontline to reserve status. Vehicles 10% beyond their useful life are evaluated to determine if they should be surplus or used by Training or the cadet program. Efforts will be ongoing.	6/2019	100%
4.5	OCFA should budget annual CIP funding sufficient to maintain all frontline response apparatus within expected useful service life and reserve and support apparatus/vehicles to no more than 10 percent past expected useful service life. (pg. 67)	No	No	Logistics	Completed. As part of the annual CIP process, all frontline apparatus (along with reserve / support apparatus) is reviewed to ensure that there is sufficient funding available to replace them based on their useful life.	6/2019	100%
4.6	OCFA should develop a more strategic approach to vehicle procurement to: (1) ensure procurement of	No	No	Logistics	Complete. Fleet staff has worked collaboratively with the Purchasing Department to streamline the		100%

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	budgeted vehicles within the fiscal year cycle and (2) provide sufficient procurement capacity to maintain the frontline/surge capacity response fleet within expected useful service life and as much of the reserve and support fleet to no more than 10 percent past expected useful service life as possible. (pg. 67)				fleet procurement process including the purchasing vehicles “off the lot”, purchasing off Cooperative agreements with other agencies, and has initiated use of requests for bids with lease-purchase options. Efforts will be ongoing.		
4.7	OCFA should provide 3.0 FTE additional Technician capacity as soon as possible to eliminate the current VRR backlog, maintain preventive service intervals, <i>and</i> provide a modest level of surge capacity; Citygate further suggests that any additional shop staffing be considered in context with suggested alternative service model recommendations. (pg. 67)	3	Yes	Logistics	Pending future financial feasibility and prioritization. Staff is researching alternative options of increasing productivity such as performing more remote work, moving light duty mechanics to the heavy side and extending work hours.		0%
4.8	The Division should consider a reorganization or redistribution of responsibilities to provide a more equitable span of control among supervisory personnel. (pg. 67)	No	No	Logistics	In progress. With the retirement of the Fleet Coordinator, staff will request that the position be reclassified as a Fleet Supervisor which will create a redistribution of responsibilities and greater depth of supervision. Efforts will remain ongoing.		80%
4.9	The Division should evaluate other potential flexible work schedule alternatives, including swing/night/weekend work shift options, to accommodate employee needs while maintaining or improving shop output. (pg. 67)	No	No	Logistics	Will be evaluated for further direction. Requires additional staff (Equipment Technicians) to accomplish.		50%

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4.10	The Division should modify its current fire apparatus inspection interval to ensure a safety inspection at least every 90 days <i>and</i> inspection of all apparatus systems and components at least annually in conformance with industry best practices and recommendations. (pg. 68)	No	No	Logistics	Will be evaluation for further direction. Recommendation would require additional staff (Equipment Technicians) to accomplish.		10%
4.11	The Division should review, validate, and prioritize or cancel all outstanding VRRs and notify the applicable vehicle operator/station of any cancelled VRRs. (pg. 68)	No	No	Logistics	60% Outstanding Vehicle Repair Requests have been completed		65%
4.12	OCFA should provide additional staffing as determined appropriate to improve overall parts room capacity and efficiency to minimize shop workflow interruptions to the degree possible. (pg. 68)	TBD	Yes	Logistics	See 4.8 above		0%
4.13	The Division should accept a vehicle safety inspection by Santa Ana shop personnel, or an OCFA mobile Field Technician, upon completion of any preventive maintenance or repairs performed by the Santa Ana shop in lieu of inspection at the OCFA shop prior to the vehicle being returned to service. (pg. 68)	No	No	Logistics	Completed.	7/1/2020	100%





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4.14	The OCFA Fire Chief and Deputy Chief of Administration & Support Services Bureau should direct the Assistant Chief of Logistics and Fleet Division management to prioritize the recommendations contained in this report, develop a detailed action plan to address each recommendation as part of the upcoming OCFA Strategic Plan, and then report to the Budget and Finance Committee (Audit Committee) on action plan completion. (pg. 68)	No	No	EM/Logistics	Completed.	6/2020	100%
4.15	The Executive Management Team and Fleet Division management should continue to engage with shop staff as a strategic partner in addressing the issues identified in this report though a labor-management task force to facilitate restoration of trust and to enable the Division to move forward as a cohesive business unit. (pg. 68)	No	No	EM/Logistics	Completed. This will be an ongoing effort and has already produced very positive results	7/2020	100%
4.16	The Division should review and update all existing shop policy and procedure documents to conform with appropriate OCFA format and content. (pg. 69)	No	No	Logistics	In progress. Existing Fleet policy and procedures are in the process of being updated to conform to the OCFA format.		50%
4.17	All OCFA policies and procedures, and guidelines should be accessible electronically to all employees via intranet/internet. (pg. 69)	No	No	Logistics	Completed. All OCFA Policies and Procedures are available to employees via the HIVE.	6/2020	100%



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4.18	OCFA should provide enhanced technical training and certification of its fleet Technician personnel to include relevant ASE training/certification and CFMA training/certification. (pg. 69)	No	Yes	Logistics	Completed. Additional training courses have been scheduled. A one-week CFMA training course was held the week of November 1, 2021 with five OCFA mechanics attending. Efforts will be ongoing.	7/2020	100%
4.19	OCFA should consider establishing a career path for Assistant Technicians and Technicians desiring to advance to Senior Technician. (pg. 69)	No	No	Logistics	Completed. OCFA competed a Classification and Compensation study of Fleet Services. Included in the study was the restructuring of the current career path to allow Assistant Technicians progress to Senior Technicians without a loss of salary	6/2021	100%
4.20	The Division should seek additional vendor training to more effectively utilize the available capabilities of AssetWorks. (pg. 69)	No	Yes	Logistics	In progress. AssetWorks training resources being evaluated by Fleet Business Analyst and Management Analyst Aug – Dec 2021. Implementation of additional application functions planned for Jan. 2022 – June 2022, including data extraction for improved fleet CIP status reporting.		30%
4.21	The Division should coordinate with Information Technology to determine the availability and suitability of a car code reader interface for AssetWorks. (pg. 69)	No	No	Logistics	In progress. Funding will be requested as part of the FY 2022/23 CIP Budget		20%
4.22	The Division should coordinate with Information Technology and shop staff to determine whether tablets/iPads are the most suitable technology solution for Technician needs. (pg. 69)	No	No	Logistics	Complete; Tablets issued to shop staff.	9/2021	100%



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4.23	OCFA should convert its facility fuel dispensing and management to an automated electronic system with appropriate security features. (pg. 69)	No	Yes	Logistics	In progress. Staff is researching various vendors and technologies. Funding will be requested as part of the FY 2022/23 CIP.		20%
4.24	OCFA should consider upgrading the current Administrative Assistant position to a Business Analyst or other classification appropriate to provide analyst-level administrative support capacity. (pg. 69)	No	No	Logistics	Complete. An analysis of current and future Fleet administrative job duties submitted to Human Resources determined that functions previously performed by the Fleet Services Administrative Assistant position evolved to the job classification of Business Analyst.	6/2021	100%
<b>Human Resources Service Level Assessment</b>							
5.1	Develop a comprehensive HR Policies and Procedures Manual to act as a centralized source for reference. <ul style="list-style-type: none"> <li>The HR Department needs to implement a project that gathers all its information resources, both internal and external, and reviews and assesses them for the purpose of creating a single resource. The use of an outside vendor to complete this task is highly recommended. The goal should be to complete this project within six months. (pg. 16)</li> </ul>	No	Yes	HR	70% of Human Resources Department Standard Operating Procedures have been reviewed and updated. The Personnel & Salary Resolution and the Merit and Selection Rules are currently undergoing a thorough review with an expected completion date of May 2022.		70%
5.2	Develop an Operations Manual that outlines specific steps to complete a task or program. <ul style="list-style-type: none"> <li>Use the manual as a training tool and resource for HR employees. The Operations Manual will</li> </ul>	No	No	HR	Following the update of the Personnel & Salary Resolution and the Merit and Selection Rules, staff may begin the process developing an Operations Manual for each division.		50%

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	correspond to the HR Policies and Procedures Manual cited in the Recommendation #1. An Operations Manual can be created within 18 months. (pg. 16)						
5.3	Independently review each examination process and components to measure potential adverse impact. In those cases where review finds that adverse impact exists, evaluate the exam process to ensure it is valid and job-related. (pg. 17)	No	No	HR	Completed. A process is in place. The Promotional and Recruitment Work Group (JLM) continues to evaluate and restructure all safety promotional/recruitment examination/selection processes accordingly. For non-safety recruitments, all examination/selection processes are reviewed and edited with the hiring manager prior to the opening of recruitment.	9/2021	100%
5.4	Abandon the 80 percent passing score requirement for all examination processes. Independently evaluate each exam process and determine a reasonable cutoff score that minimizes adverse impact. (pg. 17)	No	No	HR	Completed. This has been discussed with the JLM and 80% is the preferred scoring for all safety recruitments. Non-safety score requirements are discussed during the recruitment development phase of each recruitment and the OCFA has remained with the 80% pass point. Exceptions do occur when the examination is pass/fail (Biddle, Dispatcher Select advantage exam, tools assessment exams, etc.) or when a minimum requirement is required (typing speed, memorization, listening skills exam, etc.).	9/2021	100%



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5.5	Review performance standards and practices for probationary employees, especially for the Fire Recruit academy. (pg. 17)	No	No	HR	Completed. Probationary Firefighter performance is evaluated based on standardized job-related criteria. Information is in the Probationary Firefighter Task Book which include manipulative skill evaluation sheets and company evolution sheets, appraisal forms and videos for training.	9/2021	100%
5.6	Create a concise mission statement with a vision, core values, and guiding principles, as well as specific and measurable performance objectives that will deliver quality service to OCFA and the public. <ul style="list-style-type: none"> <li>• Employee probationary periods are often referred to as the last examination process. Much effort and resources are expended to create an eligible list for Fire Recruits, which annually, established to hire 100 new Fire Recruits. It is critical that <i>as soon as possible</i>, all new sworn and non-sworn probationary employees be evaluated on valid job-related standards. (pg. 20)</li> </ul>	No	No	HR	Will be evaluated for further direction.		30%
5.7	Develop a systematic method of identifying, evaluating, and addressing HR Department issues to minimize disruption in the Department when a crisis does arise. (pg. 20)	No	No	HR	Completed. Bi-weekly meetings take place with all HR Managers and the Assistant Chief/HR Director to discuss projects, issues, goals and objectives that may affect one or more of the divisions. This meeting includes resource identification and management, identifying project leads, and	9/2021	100%

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					mapping out timelines and goals. These meetings ensure collaboration and minimizes redundant efforts. It also ensures consistent communication to the rest of the department.		
5.8	Determine the staffing necessary to meet HR service demands by assessing the level of service delivery desired and OCFA priorities. (pg. 20)	No	No	HR	A staffing model was developed that will address service delivery for the Department. This includes hiring the D&I Coordinate, one (1) Senior HR Analyst, and reclassification of two (2) HR Analyst. This staff plan was completed on December 3, 2021.	12/2021	100%
5.9	Build trust and respect with employee associations through collaborative working relationships while ensuring transparency, Recommended actions include: <ul style="list-style-type: none"> <li>• The ER Division should take the lead in re-establishing relationships with the employee associations after receiving staffing necessary to support this effort.</li> <li>• The Benefits Division should take the lead in developing an agency-wide philosophy and strategy for implementing a comprehensive classification and compensation plan. (pg. 20)</li> </ul>	No	No	HR	The ER Division is fully staffed. The Assistant Chief/HR Director and the ER Manager have spent the better part of the last year strengthening the working relationship with all the bargaining units. Communication is high and many issues are discussed with mutual agreement on how to resolve them. The Benefits Division is in the process of reviewing bids from Class & Comp consultants for strategic plan services to develop a classification and compensation framework.		80%
5.10	Re-initiate the study of the classification in the RM Division to create a professional career path. (pg. 20)	No	No	HR	Completed. The RM Division positions were evaluated. Recommendations to reclassify some positions and retitle others was adopted by the	7/2021	100%

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					Board of Directors. The new organizational structure of the Divisions provides pathways to promotion for staff.		
5.11	Hire a Behavioral Health professional to relieve the Risk Manager of directly administering the program with safety personnel, under the direction of the Risk Manager. (pg. 20)	1	Yes	HR	The RM Division is working closely with the OCPFA Local 3631 to evaluate the Behavioral Health and Wellness service model to determine what support is needed to properly staff the program. It is expected that any recommendations will be presented as part of the FY 2022/2023 Budget Process.		70%
5.12	Obtain security expertise for protecting facilities and provide the resources necessary to effectively perform the agency's security-related work. Transfer security responsibilities outside of HR. (pg. 21)	No	Yes	HR/Logistics	In progress. Based on the Threat and Vulnerability Assessment of the RFOTC campus prepared by Security Strategies International, and a Physical Security Assessment completed by the Orange County Intelligence Assessment Center (OCIAC), Logistics has engaged a security systems consultant (Triad), resulting in the issuance of an RFB for upgrade/replacement of the RFOTC access control system; bids were due on 3/30/2022, and are currently being evaluated for recommendation to award in May 2022. Additionally, meetings with the Ad-Hoc Security Committee have been initiated to arrive at recommendations for award of a replacement Physical Security Services contract for		90%



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					consideration by the Board of Directors at their July 6, 2022 meeting.		
5.13	Develop specific and measurable performance objectives for employee performance standards. Prepare an annual HR Department performance report that highlights the Department’s accomplishments for the year. (pg. 20)	No	No	HR	A Performance Evaluation Committee was formed with representatives from management and labor to review the employee performance evaluation tool. The focus is to ensure that the standards are measurable, specific, and reflective of the day-to-day duties of each position.  Regarding hiring standards, FPSI has reviewed and validated the assessment criteria for recruits in the academy. Furthermore, the OCFA has started the process to have its FFT academy accredited by American Local Academies (ALA)		70%
5.14	Develop an employee recognition program for the HR Department employees, which can be variable as to frequency and type rather than just one annual award. Recognize and celebrate smaller, significant accomplishment, anniversaries, etc. (pg. 20)	No	No	HR	Completed. The HR Teams holds quarterly all-hands staff meetings which highlight positive news in the department including accomplishments, work anniversaries and other celebratory news. In addition, the department holds small get-togethers to celebrate things like birthdays, births, and other life milestones of individual staff members.	9/2021	100%





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5.15	Create and implement a strategy for employing a workforce that reflects the community by: <ul style="list-style-type: none"> <li>• Assessing the workforce and labor market to establish a geographic marketing area for recruiting.</li> <li>• Designing an aggressive outreach plan that can realistically attract quality and diverse job applicants. This work should be performed in collaboration with management and the employee associations.</li> <li>• Creating an outreach recruitment team dedicated to marketing the OCFA as an employer of choice. Funds will be needed to support the recruitment efforts, and employee volunteers will be needed to attend recruitment events. (pg. 22)</li> </ul>	No	No	HR	A Diversity and Inclusion Coordinator was on-boarded in May 2021. Part of his responsibilities is to work in collaboration with Recruitment Division, Corporate Communications and Executive Staff to develop a recruitment strategy that reflects the goal of becoming a more inclusive workplace.		70%
5.16	Develop a strategy and process to increase the completion rate of employee performance evaluations. (pg. 23)	No	No	HR	A HR staff member is responsible for running a regular query of outstanding performance evaluations monthly. For staff that are evaluated using NEOGOV, automatic emails are generated to remind supervisors and managers that evaluations are due. As of September 2021, 77% of all evaluations are up to date. While we strive for 100% completion, the current completion rate is positive for an agency our size.		80%

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5.17	Research and develop a plan to expand the use of NEOGOV Perform for all OCFA employees, including new performance evaluation forms, and commit resources for additional staff, if required. (pg. 23)	No	No	HR	The next phase will see the roll-out of the NEOGOV perform module to Chief Officers Associations following the completions of the updates to the COA Performance Appraisal Form		70%
5.18	Develop a required employee performance evaluation training course for supervisors and managers, teaching supervisors and managers how to properly complete the performance evaluation and effectively communicate the ratings in the performance evaluation. (pg. 23)	No	No	HR	A Performance Management module is part of each Academy Curriculum for Company Officers. Additional training resources were identified and a webinar course was made available to all Chiefs, Supervisors and Managers on writing performance evaluations (February 2022) This online option will be deployed annually as a refresher. In person options for training will continue to be evaluated as COVID restrictions are lifted.	2/2022	100%
5.19	Develop accountability for completion of performance evaluations through the creation of a job performance standard for supervisors. Include the completion of performance evaluations as a factor in determining merit salary increases for supervisors. (pg. 24)	No	No	HR	In progress.		50%



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5.20	Demonstrate strong commitment to the mission and vision of the HR Department by: <ul style="list-style-type: none"> <li>• Strengthening the HR Department’s inclusion in major OCFA decisions.</li> <li>• Planning new OCFA programs or assignments in collaboration with the HR Department to minimize the time the HR Department spends operating in a reactionary mode.</li> <li>• Allowing the HR Department to operate within agency policies and values without interference outside of the chain of command and labor relations discussions.</li> <li>• Relying on the HR Department to provide sound and credible advice. (pg. 26)</li> </ul>	No	No	HR	Completed. HR Department staff are key stakeholders in committees engaged in evaluated OCFA operations including the Training and Promotions JLM, Personnel Evaluations Committee,	9/2021	100%
5.21	Consider studying the transfer of major and sensitive alleged employee misconduct investigations from the Employee Relations Division to a new and separate unit that is accountable to and reports directly to the Fire Chief or a Deputy Chief. (pg. 26)	No	No	HR	Completed. Under the direction of the Assistant Chief/Human Resources Director, major or sensitive alleged employee misconduct investigations may be conducted by an independent 3 <sup>rd</sup> -party investigator to mitigate any conflicts and ensure a fair and unbiased investigation. The Assistant Chief/Human Resources Director reports to the Deputy Chief/Administration and Support Bureau	9/2021	100%



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5.22	Reinstitute the Organization Development Division and place it under the HR Department. Allow the Division to: <ul style="list-style-type: none"> <li>• Perform a thorough study of the OCFA’s professional training needs and desires. (pg. 27)</li> <li>• Develop a comprehensive training program that supports employee professional development, leadership development, and succession planning. (pg. 27)</li> </ul>	No	No	HR	The Training Division under the direction of the Assistant Chief/EMS oversees training and preparation for safety promotions. For non-safety personnel, funds have been set aside for the development of a leadership development program for managers, supervisors and front-line employees. A training and needs assessment it expected to be completed in Summer2022.		40%
5.23	Work with the IT Division within the Logistics Department to develop enhanced protection of employee personnel files so that data can be shared with Risk Management and third-party secure sites to complete required reports in a timely manner. (pg. 28)	No	No	HR/Logistics	Discussions have started to evaluate the use of LaserFiche Document Management System as a secure method for storing personnel files. This would allow for secure access by all HR divisions. IT will be prepared to support HR/Risk Management with implementation.		40%
5.24	Research and implement an automated signature program that will electronically send documents under a secure system to internal parties required to sign any document. (pg. 28)	No	No	HR/Logistics/Business Services	In progress.		70%
5.25	Support the July 2019 implementation of electronic employee time sheets for non-safety personnel. (pg. 28)	No	No	HR/Business Services	Business Services is piloting a program that would allow for digital entry of time and electronic approval. It is expected to be implemented for non-safety personnel in Spring 2022.		70%



**ORANGE COUNTY FIRE AUTHORITY**  
**Organizational Service Level Assessments**  
**Recommendations Status Report – May 2022**

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- 34-67% The recommendation is currently being implemented.
- 68-100% Significant progress has been made towards the completion of the recommendation or recommendation has been fully implemented.

No.	Recommendation	# New Positions	New Cost Increase?	Responsible Dept/Bureau	Status / Results	Date Completed	% of Completion
5.26	Study the feasibility of providing exam raters with tablet computers (e.g., iPads) to record exam performance, leading directly to more effectively tabulating scores and retaining examinations records. (pg. 28)	No	No	HR	Completed. iPads are used on a case-by-case basis. We have utilized “iPads” for use during oral interviews and the reviews are mixed. For large scale recruitment (FF), raters prefer the paper copy method as during these interviews candidates are asked to submit additional information and paper score sheets and additional candidate material is easier for multiple interview panels to maintain. Since allowing for Zoom interviews, raters who are participating in Zoom interviews while off site have utilized electronic material with some success. Issues are typically with the rater’s ability to utilize electronic technology and in some cases inability to access documents (applications and rating sheets). We have found some success in utilizing electronic testing for candidates and we will continue to utilize when appropriate as the electronic testing has become more prevalent	9/2021	100%
5.27	Revise the office configuration to house the HR Director within the HR Department. (pg. 29)	No	No	HR	Completed. It was determined that the HR Director would continue to be housed in the Executive Offices to facilitate necessary collaboration and communication with the other Executive Managers.	9/2021	N/A



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No.	Recommendation	# New Positions	New Cost Increase?	Responsible Dept/Bureau	Status / Results	Date Completed	% of Completion
<i><b>Executive Management Service Level Assessment</b></i>							
6.1	Executive-level coaching by experienced members of an outside consultant with executive-level experience is needed. Team-building exercises and off-site workshops are very valuable in filling the gaps and building trust between Executive Management Team members. (pg. 11)	No	No	EM	Completed. At the time of this review, the Executive Team had been experiencing turnover among team members and was in the process of rebuilding. Bob Roper (former Fire Chief with executive level experience) was retained for development and coaching services. The team has now established stable processes with (1) recurring weekly meetings among the Deputy Chiefs and Fire Chief; (2) weekly meetings of the full Executive Management Team; (3) monthly offsite lunches for the Executive Team; and (4) monthly expanded meetings to include all Executive Management and the Division Chiefs.	1/2021	100%
6.2	Continue to work on team-building practices and strengthen communication avenues through Executive Management Team members. Consider building a Team interaction agreement to maintain a culture of unified communication and decision-making processes. (pg. 12)	No	No	EM	Completed. See 6.1 above	1/2021	100%
6.3	Continue to recruit, train, and hire qualified Public Information Officers (PIOs) who will handle routine and emergency communications for OCFA. Ensure	No	No	EM/Corporate Communications	Completed. Effective January 2020, PIO staffing was materially modified and enhanced to transition from a single 40-hour workweek PIO, to three shift PIOs for coverage 24-hours per day, 7 days per	1/2020	100%



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No.	Recommendation	# New Positions	New Cost Increase?	Responsible Dept/Bureau	Status / Results	Date Completed	% of Completion
	there is a qualified pool of PIOs to spread the commitment and reduce burnout. (pg. 12)				week. In addition, a pool of relief PIOs are available to provide relief for the three shift PIOs when needed.		
6.4	Where appropriate, include the Fire Marshal and other non-field operations managers in executive-level policy change discussions and encourage the Field Operations Assistant Chief and Fire Marshal / Assistant Chief to regularly meet. (pg. 12)	No	No	EM/Community Risk	Completed. The Fire Marshal participates in weekly Executive Team meetings, which are also attended by the Operations Assistant Chief for mutual vetting of potential policy or process changes impacting both departments.	1/2020	100%
6.5	Consider holding the Executive Leadership Team meeting every two weeks. (pg. 13)	No	No	EM	Completed. See 6.1 above	1/2021	100%
6.6	Develop a process by which non-time-sensitive executive-level issues are vetted through affected Executive Management Team members (pg. 13)	No	No	EM	Completed. See 6.1 above	1/2021	100%
6.7	Create a Strategic Planning team/process/unit to provide planning expertise and establish sound planning practices throughout the organization. (pg. 13)	No	Yes	EM	Pending future financial feasibility and prioritization.		20%

***Business Services Service Level Assessment***



**ORANGE COUNTY FIRE AUTHORITY**  
**Organizational Service Level Assessments**  
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No.	Recommendation	# New Positions	New Cost Increase?	Responsible Dept/Bureau	Status / Results	Date Completed	% of Completion
7.1	Conduct an externally facilitated team building and goals and objectives development session to improve Department cohesiveness, communication, and morale.	No	Yes	BSD	In progress and currently being implemented with internal resources. Two Department Wide team building events have been schedule for the current 2022 calendar year. The 2022-2023 Goals for the Business Services Department and direction for the Department is shared as part of the Division Quarterly Update meetings.		25%
7.2	Implement team-wide meeting schedules throughout the Department, involving division management and team members to maximize communication effectiveness. This would include establishing set times during the week or month so employees can plan around existing work schedules.	No	No	BSD	Completed. Assistant Chief has Bi-weekly one on meetings with Division Managers, bi-weekly Division Manager Team meetings, quarterly Division meetings, and bi-yearly Department all hands team building events. Division Managers conduct bi-weekly meetings with Managers and Managers conduct meetings with staff.	1/2022	100%
7.3	A Department second-in-command should be identified to ensure business continuity if the Assistant Chief cannot be reached to provide direction (while out of the office, on vacation, sick, etc.). This recommendation relates to the assignment of an existing management staff member to this responsibility. This responsibility could also be rotated between the applicable management staff to assist in succession development.	No	No	BSD	Completed and efforts will be ongoing. Assistant Chief assigns a Division Manager to provide direction when out of the office. This is assigned on a rotational to encourage succession planning.	9/2021	100%





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No.	Recommendation	# New Positions	New Cost Increase?	Responsible Dept/Bureau	Status / Results	Date Completed	% of Completion
7.4	Expand performance measures to include measures specific to all sections of the department.	No	No	BSD	In progress.		25%
7.5	Build a more supportive, integrated, recognized, and valued business services unit by: <ol style="list-style-type: none"> <li>1. Acknowledging staff concerns and issued when they are raised.</li> <li>2. Using scheduled Department meetings and one-on-ones to engage staff in problem solving, including concerns and issues raised as well as on OCFA-wide issues to which the Department can be of service internally.</li> <li>3. Combining listening and problem-solving components into team building efforts, allowing Department members to be engaged in solutions for business operations issues including those that may touch on improving services to other OCFA departments and services.</li> </ol>	No	No	BSD	In progress. Discussions during Division Manager one-on-one meetings, Division Manager all hands meetings, Quarterly all hands Division meetings include the review of Department goals, upcoming large-scale projects, morale, productivity, and performance. Meetings include the opportunity to share and address openly any issues impacting staff and potential resolutions. Meetings also provide all employees an opportunity to share ideas, process improvements, and demonstrate that our employees are valued.		25%
7.6	The fee waiver/revision policy should be amended to set parameters for oversight when it is within policy to waive or revise the collections fees.	No	No	BSD	Completed. Staff reviewed the policy based on Citygate’s recommendation and determined the policy is working as intended.	11/2021	100%
7.7	Update the CAL-Card policy to ensure effective allocation procedures and more specifically	No	No	BSD	In progress.		25%



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No.	Recommendation	# New Positions	New Cost Increase?	Responsible Dept/Bureau	Status / Results	Date Completed	% of Completion
	identified disciplinary consequences of CAL-Card misuse.						
7.8	Complete the current review of CAL-Cards use history and necessity for current cardholders to determine if all cards distributed are necessary.	No	No	BSD	In progress.		30%
7.9	Consolidate the various fund balance policies into a single policy to minimize confusion.	No	No	BSD	Under evaluation as policies are maintained within separate Divisions.		10%
7.10	Establish a process to randomly test the adherence to policies within the Department.	No	No	BSD	In progress. While existing random tests already exist, staff are developing additional methods to test internal policies prior to the external audit.		25%
7.11	Ensure timely reporting of fraud items and disposition to the appropriate body as required by the fraud hotline program.	No	No	BSD/HR	Draft new Fraud Policy is currently under review and builds upon current terms of the fraud hotline. Responsibility of the fraud hotline lies with the Human Resources Department. Treasury Procedures were revised in 2021 to include additional reporting on banking related fraud items.		90%
7.12	Explore expanding the processing time for payroll after the end of the pay period to reduce need for staff duplication of effort to correct errors.	No	No	BSD	In progress.		15%
7.13	Complete the current review for expansion of the processing time for accounts payable to three days prior to the processing of accounts payable checks.	No	No	BSD	Review is complete. Additionally, a draft policy has been prepared and under review.	11/2021	100%



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No.	Recommendation	# New Positions	New Cost Increase?	Responsible Dept/Bureau	Status / Results	Date Completed	% of Completion
7.14	Continue to work with the Human Resources Department to formalize roles and responsibilities between two departments to eliminate duplication of effort related to payroll and Human Resources employee service.	No	No	BSD/HR	Staff will revisit recommendation once staffing shortage is addressed.		0%
7.15	Develop a procedure to standardize billing information input.	No	No	BSD	Under evaluation as development and implementation will require coordination with the Community Risk Reduction Department.		5%
7.16	Determination should be made as to the Information Technology Department staff's understanding of the source code relating to the current staffing and timekeeping systems. Training should be conducted, as necessary, to ensure the systems have multiple levels of support to ensure that, in the case of a major system failure, payroll operations can continue.	No	No	Logistics/BSD	Logistics is working jointly with Business Services/Finance and Operations/Manpower-Staffing on an RFP for professional consulting services to be issued in 2022 to evaluate the current to long-term requirements of OCFA's Staffing and Timekeeping applications and develop a plan for ensuring the systems' continued reliability and technical currency.		5%
7.17	Automate procurement and accounts payable processes within the two separate purchasing and accounts payable functions. The current project relating to the use of the Laserfiche program in the accounts payable function should be revisited to ensure it meets the needs of OCFA.	No	No	BSD	Purchasing component, in progress.  Finance, Laserfiche project has been evaluated and modified to meet the needs of the OCFA. Subject matter expert testing is currently in progress.		10%  60%
7.18	Repeat training on the Banner system for all applicable staff. This training should include	No	TBD	BSD	Under evaluation. Currently, training is provided on an as needed basis.		15%

Note: The page number referenced in the recommendation description refers to the location of the recommendation within the respective SLA report.



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No.	Recommendation	# New Positions	New Cost Increase?	Responsible Dept/Bureau	Status / Results	Date Completed	% of Completion
	instruction on the modules available on the most recent upgrade of the Banner system.						
7.19	Explore options for implementation of a fully integrated Enterprise Resource Planning system that meets the needs of the Department and OCFA. This would provide the best solution to not only address workload issues caused by the numerous workarounds currently used but would also increase staff efficiency while providing other positives to benefit the organization such as strengthening internal controls, improving policies and procedures, providing comprehensive training programs for staff, increasing staff morale, and reducing overtime to minimize staff burnout.	No	No	BSD	Funding for the new ERP is Included in the proposed 5-year CIP.		10%
7.20	Review the Departments system’s support capabilities in the Information Technology Department to ensure they are adequate.	No	No	BSD/Logistics	Pending future financial feasibility and prioritization.		10%
7.21	Department management should continue to work with the Human Resources Department to develop formal professional development and training programs. Once developed, the programs should be presented to Department staff for feedback and revised as appropriate.	No	No	BSD/HR	Under evaluation. This is tied to HR 5.22.		10%



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<b>Community Risk Reduction Service Level Assessment</b>							
8.1	Consider reorganization of the Planning and Development New Construction Section to provide a better ratio or supervisors to subordinates.	No	No	EM/CRR	Reviewed recommendation to better the supervisor to subordinate ratio. New tiering plan has been implemented.	3/2022	100%
8.2	Develop clear performance goals for the Wildland Pre-Fire Management Division Planning Section.	No	No	CRR	Short term goals have been identified and completed. Long term goals are under development.	3/2022	100%
8.3	Collaborate with all OCFA member jurisdictions to ensure early CRR involvement in all development discussions to provide early awareness of any CRR concerns or prospective conditions.	No	No	CRR	Liaison team members are assigned to all partner agency Planning Departments to improve collaboration efforts.	3/2022	100%
8.4	Consider assigning all Environmental Impact Report reviews to a single Planning and Development Section position, with appropriate redundant capacity and skill to ensure consistency of review and response.	No	No	CRR	Training underway to transfer EIR responsibilities to newly recruited CRR Business Analyst.		50%
8.5	Consider adding appropriate internal analyst-level capacity to manage implementation, training, and ongoing overall Orion program coordination and Department-wide data analysis.	No	No	CRR	Completed. Reclassification of three Management Assistants to Business Analyst utilizing funds from a vacant position. Cost neutral.	3/2022	100%
8.6	Consider providing additional critical IT/GIS support capacity for the CRR Department.	TBD	TBD	CRR/Logistics	Discussions underway to assess CRR needs and IT resource capabilities.		20%



**ORANGE COUNTY FIRE AUTHORITY**  
**Organizational Service Level Assessments**  
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No.	Recommendation	# New Positions	New Cost Increase?	Responsible Dept/Bureau	Status / Results	Date Completed	% of Completion
					In-house staffing and contract support services remain at current levels based on budgeted resources.		
8.7	Provide appropriate internal CRR capacity to provide overall planning and coordination of all Department training.	No	No	EM/CRR	Completed. Recruited an Assistant Fire Marshal to create and facilitate an annual training program. Funding was already budgeted.	3/2022	100%
8.8	Provide 6.6 to 13.25 additional estimated FTE staffing capacity as funding permits to resolve identified staffing capacity gaps and single points of failure.	6.6 to 13.25	Yes	EM/CRR	Pending future financial feasibility and prioritization.	3/2022	100%
8.9	Conduct an updated fee study in 2022.	No	No	CRR/BSD	Underway. Expected to go before the Budget and Finance Committee in April.		75%



Orange County Fire Authority  
**AGENDA STAFF REPORT**

Budget and Finance Committee Meeting  
May 11, 2022

Agenda Item No. 3A  
Discussion Calendar

**Review of the Fiscal Year 2022/23 Proposed Budget**

**Contact(s) for Further Information**

Lori Zeller, Deputy Chief Administration & Support Bureau	<a href="mailto:lorizeller@ocfa.org">lorizeller@ocfa.org</a>	714.573.6020
Robert Cortez, Assistant Chief Business Services Department	<a href="mailto:robertcortez@ocfa.org">robertcortez@ocfa.org</a>	714.573.6012
Tricia Jakubiak, Treasurer	<a href="mailto:triciajakubiak@ocfa.org">triciajakubiak@ocfa.org</a>	714.573.6301

**Summary**

This item presents the Fiscal Year 2022/23 Proposed General Fund and Capital Improvement Program (CIP) Budget for review by the Budget and Finance Committee.

**Prior Board/Committee Action**

The CIP Ad Hoc Committee reviewed the Proposed CIP Budget with staff on April 13, 2022, and provided support for moving the CIP Budget forward to the Budget and Finance Committee and Board of Directors for approval.

The City Managers' Budget and Finance Committee reviewed the FY 2022/23 Proposed Budget with staff on April 19, 2022 and recommended that the OCFA Budget and Finance Committee and Board of Directors adopt the FY 2021/22 Budget, as submitted.

**RECOMMENDED ACTION(S)**

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of May 26, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Conduct a Public Hearing.
2. Adopt the FY 2022/23 Proposed Budget as submitted.
3. Adopt the resolution entitled A RESOLUTION OF THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS ADOPTING AND APPROVING THE APPROPRIATIONS BUDGET FOR THE ORANGE COUNTY FIRE AUTHORITY FOR FISCAL YEAR 2022/23.
4. Approve and authorize the temporary transfer of up to \$90 million from the Fund 190 Workers' Compensation Reserve Fund to the General Fund 121 to cover a projected temporary cash flow shortfall for FY 2022/23.
5. Approve and authorize the repayment of \$90 million borrowed funds from Fund 121 to Fund 190 along with interest when General Fund revenues become available in FY 2022/23.
6. Approve changes to the Master Position Control list to unfreeze, reclassify and/or add 38 positions as detailed in Attachment 3.
7. Approve transfers from the General Fund 121 to CIP Funds and Settlement Agreement Fund totaling \$26,110,226.

### **Impact to Cities/County**

The FY 2022/23 Proposed Budget results in increases to cash contract cities' base service charges ranging from 1.34% to 2.42%. Total increases for cash contract cities vary, based on selected cities impacted by 4<sup>th</sup> position phase-in costs such as the cities of Buena Park, San Clemente, and Tustin and varying recapture banks. The dollar impacts by cash contract city are referenced in the Revenue section of the attached budget book on page 29.

### **Fiscal Impact**

See attached FY 2022/23 Proposed Budget

### **Background**

We are pleased to present the FY 2022/23 Proposed Budget for your review and consideration. As required by the Fiscal Health Plan and Financial Stability Budget Policy, this proposed General Fund budget meets our policy reserve requirements and is balanced for FY 2022/23 and for all five years of the five-year forecast. Transfers from the General Fund to the CIP Funds and Settlement Agreement Fund are reflected in the proposed budget. The Fiscal Year 2022/23 Proposed Budget includes 1,572 funded positions with 38 new positions to enhance services such as:

- Addition of 24 safety positions for the new Rancho Mission Viejo Fire Station 67
- Addition of Post Position (three Firefighter/Paramedics) for Fire Station 42 in the City of Lake Forest to convert Paramedic Assessment Unit Engine into an ALS Paramedic Engine
- Addition of 8 positions (7 safety and 1 non-safety) to implement the State Fire Training Accreditation and Local Accredited Academy
- Addition of 1 Behavioral Health Coordinator to oversee OCFA's Behavioral Health Program
- Addition of 1 Multimedia Specialist to meet the increased demand for virtual training videos and virtual events
- Converting 1 current limited-term Construction Manager into a permanent position to assist with the increase in capital improvement program projects.

This budget provides a broad array of support to continue enhanced services to OCFA's jurisdictions.

### **Attachment(s)**

1. Proposed Resolution
2. FY 2022/23 Proposed Budget
3. Master Position Control Changes



**RESOLUTION NO. 2022-XX**

**A RESOLUTION OF THE ORANGE COUNTY FIRE  
AUTHORITY BOARD OF DIRECTORS ADOPTING AND  
APPROVING THE APPROPRIATIONS BUDGET FOR THE  
ORANGE COUNTY FIRE AUTHORITY FOR FISCAL  
YEAR 2022/23**

*THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS DOES HEREBY  
RESOLVE AS FOLLOWS:*

The appropriations budget for the Orange County Fire Authority for Fiscal Year 2022/23 is approved and adopted by the Board of Directors as follows:

<u>General Fund Operating Appropriations</u>	
Salary and Employee Benefits	\$408,340,040
Retiree Medical Pay-down to OCERS	\$17,787,217
Services and Supplies (including one-time)	\$39,903,300
Capital Outlay	<u>\$124,000</u>
Total Operating Appropriations	\$466,154,557
Operating Transfers-out of General Funds To CIP Fund(s) and Settlement Agreement Fund	\$26,110,226
<u>Other Funds Appropriations</u>	
Fund 12110 – General Fund CIP	\$9,009,650
Fund 123 – Fire Stations and Facilities	\$875,000
Fund 124 – Communications and Info. Systems	\$6,100,000
Fund 133 – Fire Apparatus	\$11,015,700
Fund 139 – Settlement Agreement	\$668,000
Fund 190 – Self-Insurance Fund	<u>\$17,212,913</u>
Total Other Funds Appropriations	\$44,881,263
<u>Reserves</u>	
10% Operating Contingency	\$42,251,013
Appropriation for Contingencies	\$3,000,000

*PASSED, APPROVED and ADOPTED* this 26th day of May 2022.

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MICHELE STEGGELL, CHAIR  
OCFA Board of Directors

ATTEST:

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MARIA HUIZAR  
Clerk of the Authority

# ORANGE COUNTY FIRE AUTHORITY

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## BUDGET AND FINANCE COMMITTEE FY 2022/23 PROPOSED BUDGET



Business Services Department  
Treasury & Financial Planning  
May 11, 2022



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## BUDGET AND FINANCE COMMITTEE

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## Budget Overview

We are pleased to present the FY 2022/23 Proposed Budget for your review and consideration. As required by the Fiscal Health Plan and Financial Stability Budget Policy, this proposed General Fund budget is balanced for FY 2022/23 and meets our policy reserve requirements.

At 64% of our revenues, property taxes are the largest component of our General Fund revenue budget. The OCFA contracts with Harris & Associates to conduct property tax forecasts for the next five fiscal years. The projections, which are updated on an annual basis, are included in the five-year cash flow forecast starting on page 12. Harris & Associates employs conservative assumptions and methodologies. Compared to last year's forecast, the projected FY 2022/23 secured property tax growth rate of 6.01% is 2.31% higher due to a strong housing market fueled by low interest rates, pent-up demand, and record low inventory. The median home price in Orange County has increased from \$795,000 in December 2020 to \$935,000 in December 2021.

In keeping with Harris & Associates' forecasted trends, we have estimated that property tax revenue dollars will continue to grow. The rate of growth is anticipated to be moderated by high prices and rising interest rates with annual growth rates ranging from 2.73% to 3.79% from FY 2023/24 through FY 2026/27. Given the most current revenue trends, and considering new service delivery needs, we are proposing to add a limited number of positions that are sustainable based on our revenue growth. The FY 2022/23 Proposed Budget includes 1,572 funded positions with 38 new positions as follows:

- 24 safety employees to provide constant staffing for a Paramedic Truck and Paramedic Engine upon the opening of Fire Station 67 in September 2022. This includes 6 Fire Captains, 6 Fire Apparatus Engineers and 12 Firefighters, and of these 24 positions, 12 will also be paramedics.
- 3 Firefighter/Paramedics for an additional post position for Fire Station 42 in the City of Lake Forest. This addition converts a Paramedic Assessment Unit Engine into an Advanced Life Support Paramedic Engine.
- 1 Battalion Chief, 6 Firefighter academy cadre members, and 1 Management Analyst to obtain State Fire Training Accreditation and establish the OCFA's Firefighter Academy as an Accredited Local Academy.
- 1 Behavioral Health Coordinator to oversee the OCFA's Behavioral Health, Wellness, and Cancer Prevention programs.
- 1 Multimedia Specialist to meet the increased demand for virtual training videos and virtual events.
- 1 permanent Construction Manager position converted from a current limited term position.

The budget development process continues to include the following measures:

- ***Vacant/Frozen Positions*** – Funding for frozen positions must be approved by the Board before filling; 4 positions are frozen and are not funded in this proposed budget. As in the past, non-frozen vacant positions are funded and anticipated to be filled during the fiscal year.

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## FY 2022/23 Proposed Budget

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- **Services and Supplies** – All sections were directed to hold their services and supplies (S&S) budget at the FY 2021/22 level after one-time increases were removed. Requested increases for FY 2022/23 were reviewed and approved on a case-by-case basis. Approved requests or changes are listed on each department summary page.
- **Salaries** – The proposed budget includes scheduled salary increases for all positions included in an approved MOU or triggered by provisions that define salary spreads. Merit increases are included for qualifying employees.
- **Workers' Compensation** – The workers' compensation annual budget is funded at the 50% confidence level per policy, using actuarial report figures from the Rivelle Consulting Services February 2022 Workers' Compensation Actuarial Study.
- **Prioritization of Five-Year Capital Improvement Plan** – The five-year CIP was updated and reviewed by the Executive Management Team which prioritized projects to ensure they contribute to the OCFA's mission of providing a safe, hazard-free work environment and quality service to our members and citizens. Based on the OCFA's projected CIP revenue sources, some CIP projects were moved to later years to coincide with future funding availability.
- **Snowball Plan** – The budget includes approximately \$17.8M in additional payments, in accordance with Board direction to continue to pay down unfunded liabilities associated with pensions. For FY 2022/23, these snowball dollars are allocated to the unfunded Retiree Medical liability.

Consistent with our approach since the end of the Great Recession, we have employed conservative measures in the development of the FY 2022/23 Proposed Budget, balancing the needs of the agency based on current and anticipated future revenue growth.



**ORANGE COUNTY FIRE AUTHORITY**  
**FUND 121 - GENERAL FUND**  
**REVENUE AND EXPENDITURE SUMMARY**  
**FY 2022/23 BUDGET**

	<b>FY 2021/22 Adjusted Budget</b>	<b>FY 2022/23 Draft Proposed Budget</b>	<b>\$ Change from FY 2021/22 Adjusted</b>	<b>% Change from FY 2021/22 Adjusted</b>
<b>FUNDING SOURCES</b>				
Property Taxes	\$298,984,024	\$315,735,745	\$16,751,721	5.60%
Intergovernmental	27,777,462	29,289,912	1,512,450	5.44%
Charges for Current Services	143,571,771	146,631,335	3,059,564	2.13%
Use of Money & Property	182,340	627,279	444,939	244.02%
Other	1,092,353	1,307,800	215,447	19.72%
<b>Subtotal Revenues</b>	<b>471,607,950</b>	<b>493,592,071</b>	<b>21,984,121</b>	<b>4.66%</b>
One-time/Grant Revenues	52,288,731	-	(52,288,731)	-100.00%
<b>Total Revenues</b>	<b>523,896,681</b>	<b>493,592,071</b>	<b>(30,304,610)</b>	<b>-5.78%</b>
Operating Transfer In	7,363,014	-	(7,363,014)	-100.00%
Beginning Fund Balance	46,003,333	43,923,725	(2,079,608)	-4.52%
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$577,263,028</b>	<b>\$537,515,796</b>	<b>(\$39,747,232)</b>	<b>-6.89%</b>
<b>EXPENDITURES</b>				
Salaries & Employee Benefits	\$403,176,277	\$408,340,040	\$5,163,763	1.28%
Services & Supplies	38,091,893	39,903,300	1,811,407	4.76%
Capital Outlay	124,000	124,000	-	0.00%
<b>Subtotal Expenditures</b>	<b>441,392,170</b>	<b>448,367,340</b>	<b>6,975,170</b>	<b>1.58%</b>
One-Time/Grant Expenditures	56,707,281	-	(56,707,281)	-100.00%
UAAL Paydowns	14,279,280	17,787,217	3,507,937	24.57%
<b>Total Expenditures &amp; Other Uses</b>	<b>512,378,731</b>	<b>466,154,557</b>	<b>(46,224,174)</b>	<b>-9.02%</b>
Operating Transfer Out	20,960,572	26,110,226	5,149,654	24.57%
Appropriation for Contingencies (1)	3,000,000	3,000,000	-	0.00%
Ending Fund Balance	40,923,725	42,251,013	1,327,288	3.24%
<b>TOTAL FUND COMMITMENTS &amp; FUND BALANCE</b>	<b>\$577,263,028</b>	<b>\$537,515,796</b>	<b>(\$39,747,232)</b>	<b>-6.89%</b>

(1) Requires Board approval to spend

**ORANGE COUNTY FIRE AUTHORITY**  
**FY 2022/23 General Fund**  
**Budget Highlights**  
**May 2022**

*NOTE: This comparison is the FY 2021/22 Adjusted Budget to the FY 2022/23 Proposed Budget, with one-time increases removed for comparison purposes.*

**Revenue**  
**\$22.0 million or a 4.66% increase**

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<b>Property Taxes</b>	<b>\$16.8M increase</b>
<ul style="list-style-type: none"><li>▪ Based on 6.01% current secured property tax growth per the Harris &amp; Associates study of April 4, 2022, applied to the current year FY 2021/22 tax ledger, excluding public utility taxes.</li><li>▪ The refund factor is estimated at 1.24% based on historical trends.</li></ul>	
<b>State Reimbursements</b>	<b>\$12K increase</b>
<ul style="list-style-type: none"><li>▪ Based on the FY 2021/22 estimated contract amount less one-time funding per the Gray Book (CAL FIRE’s notice of allocation to the contract counties).</li></ul>	
<b>Federal Reimbursements</b>	<b>No Change</b>
<b>Community Redevelopment Agency (CRA) Pass-Thru</b>	<b>\$1.5M increase</b>
<ul style="list-style-type: none"><li>▪ Based on projections from the Harris &amp; Associates study of April 4, 2022.</li></ul>	
<b>Cash Contract Charges</b>	<b>\$3.1M increase</b>
<ul style="list-style-type: none"><li>▪ Based on an estimated increases to cash contract cities’ service charges ranging from 1.34% to 2.42%, plus 4<sup>th</sup> position phase-in costs for Buena Park, San Clemente and Tustin.</li></ul>	
<b>Interest</b>	<b>\$442K increase</b>
<ul style="list-style-type: none"><li>▪ Based on an estimated annual return of 0.75% for FY 2022/23.</li></ul>	
<b>Community Risk Reduction Fees</b>	<b>No Change</b>
<ul style="list-style-type: none"><li>▪ Based on FY 2021/22 projections, prior and current year trends, and input from the CRR staff. Revenue projections will be updated during the mid-year review and pending Board approval of the fee study.</li></ul>	
<b>Miscellaneous Revenue</b>	<b>\$215K increase</b>

## ***Expenditures***

***\$7.0 million or a 1.58% increase overall***

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### **Salaries**

**\$10.6M increase**

- Includes funding for 38 proposed new positions.
- MOU increases for EMT pay and Longevity Pay included for Chief Officer employee group.
- Assumes no MOU increases for Firefighter, OCFAMA and OCEA employee groups pending current-ongoing negotiations.
- Overtime, which increased by approximately \$5.6M, is based on historical expenditures excluding emergency incidents. Overtime usage has been trending higher in recent years.
- FY 2022/23 Proposed Budget includes a \$6.8M deduction for average salary savings in the firefighter ranks due to projected vacancies.

### **Retirement**

**\$7.3M decrease**

- Includes retirement cost for 38 proposed new positions.
- FY 2022/23 retirement rates are approximately 7.29% lower for safety and 0.99% lower for non-safety compared to FY 2021/22 rates.

### **Benefits**

**\$1.8M increase**

- Workers' Compensation is budgeted at the 50% confidence level provided by the actuarial study completed in February 2022. Workers' Compensation increased \$788K for FY 2022/23.
- Scheduled retiree medical paydown amounts of \$14.8M in FY 2021/22 and \$17.8M in FY 2022/23 were removed for comparison purposes.
- Firefighter group medical insurance is based on a rate of \$2,200 per month with no increase from FY 2021/22.
- Management vision insurance and dental insurance reflect an increase of 5.0% for calendar year 2023.

### **Services and Supplies/Equipment**

**\$1.8M increase**

- The increase in services and supplies expenditures is due to approved base budget increases for selected Departments. Details appear on the Summary pages of each Department's Services & Supplies section.

**ORANGE COUNTY FIRE AUTHORITY  
FY 2022/23 Pending Issues  
May 2022**

**Interest Earnings/Interfund Expense**

- The OCFA plans to use interfund borrowing to meet any cash flow needs during FY 2022/23. Under this temporary cash flow mechanism, money is borrowed from the Workers' Compensation Self Insurance Fund, temporarily loaned to the General Fund, then repaid back with interest once property tax revenues are received. Interest earnings estimates for the fund will be calculated as the budget stabilizes towards budget adoption in May. Interest earnings estimates assume a 0.75% interest rate for FY 2022/23.

**Cash Contract City Charges**

- Current increase estimates range from 1.35% to 2.42% for FY 2022/23, pending final budget figures.

**US&R Grants**

- No estimate has been included for the new grant nor unspent funds of current grants.



**FY 2022/23 Proposed Budget**

**ORANGE COUNTY FIRE AUTHORITY  
COMBINED PROPOSED BUDGET SUMMARY  
FY 2022/23**

	<b>121 General Fund</b>	<b>12110 <sup>(1)</sup> General Fund CIP</b>	<b>123 Fire Stations &amp; Facilities</b>	<b>124 Communications &amp; Information Systems</b>
<b>FUNDING SOURCES</b>				
Property Taxes	315,735,745	-	-	-
Intergovernmental	29,289,912	-	-	-
Charges for Current Services	146,631,335	-	-	-
Use of Money & Property	627,279	-	40,570	29,580
Other	1,307,800	-	851,611	-
<b>Total Revenue &amp; Other Financing Sources</b>	<b>493,592,071</b>	<b>-</b>	<b>892,181</b>	<b>29,580</b>
Operating Transfer In	-	9,500,000	-	4,500,000
Beginning Fund Balance	43,923,725	282,673	3,574,358	2,346,999
<b>TOTAL AVAILABLE RESOURCES</b>	<b>537,515,796</b>	<b>9,782,673</b>	<b>4,466,539</b>	<b>6,876,579</b>
<b>EXPENDITURES</b>				
Salaries & Employee Benefits	408,340,040	-	-	-
Services & Supplies	39,903,300	8,409,650	-	-
Capital Outlay	124,000	600,000	875,000	6,100,000
<b>Subtotal Expenditures</b>	<b>448,367,340</b>	<b>9,009,650</b>	<b>875,000</b>	<b>6,100,000</b>
UAAL / Retiree Medical Paydown	17,787,217	-	-	-
<b>Total Expenditures &amp; Other Uses</b>	<b>466,154,557</b>	<b>9,009,650</b>	<b>875,000</b>	<b>6,100,000</b>
Appropriation for Contingencies	3,000,000	-	-	-
Operating Transfer Out	26,110,226	-	-	-
Ending Fund Balance	42,251,013	773,023	3,591,539	776,579
<b>TOTAL FUND COMMITMENTS &amp; FUND BALANCE</b>	<b>537,515,796</b>	<b>9,782,673</b>	<b>4,466,539</b>	<b>6,876,579</b>

(1) Project related budgets segregated for operational budget clarity purposes.

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**Budget Summary & Overview**

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<b>133 Fire Apparatus</b>	<b>139 Settlement Agreement</b>	<b>171 SFF Entitlement</b>	<b>190 Self- Insurance</b>	<b>Total</b>
-	-	-	-	315,735,745
-	-	-	-	29,289,912
1,749,288	-	-	30,754,757	179,135,380
220,110	207,322	16,148	1,065,815	2,206,824
-	-	-	-	2,159,411
<b>1,969,398</b>	<b>207,322</b>	<b>16,148</b>	<b>31,820,572</b>	<b>528,527,272</b>
9,442,226	2,668,000	-	-	26,110,226
1,046,894	25,857,035	2,166	124,421,994	201,455,844
<b>12,458,518</b>	<b>28,732,357</b>	<b>18,314</b>	<b>156,242,566</b>	<b>756,093,342</b>
-	-	-	-	408,340,040
-	668,000	-	17,212,913	66,193,863
11,015,700	-	-	-	18,714,700
<b>11,015,700</b>	<b>668,000</b>	<b>-</b>	<b>17,212,913</b>	<b>493,248,603</b>
-	-	-	-	17,787,217
<b>11,015,700</b>	<b>668,000</b>	<b>-</b>	<b>17,212,913</b>	<b>511,035,820</b>
-	-	-	-	3,000,000
-	-	-	-	26,110,226
1,442,818	28,064,357	18,314	139,029,653	215,947,296
<b>12,458,518</b>	<b>28,732,357</b>	<b>18,314</b>	<b>156,242,566</b>	<b>756,093,342</b>

## FY 2022/23 Proposed Budget

### ORANGE COUNTY FIRE AUTHORITY FUND 121 - GENERAL FUND FY 2022/23 BUDGET

Account Description	Business Services	Command & Emergency Planning	Community Risk Reduction	Corporate Communications	Emergency Medical Services & Training	Executive Management
<b>EMPLOYEE SALARIES</b>						
Regular Salaries	\$4,511,265	\$4,148,829	\$7,196,168	\$1,285,990	\$5,100,723	\$3,382,956
Backfill/Overtime	27,618	1,252,246	123,048	173,278	480,083	26,768
FLSA Adjustment/Holiday Pay	-	52,418	-	36,156	-	-
Extra Help	-	-	41,983	-	-	-
Reserves	-	-	-	-	-	-
Other Pay	102,159	606,090	227,515	179,711	738,173	64,381
Sick/Vacation Payoff	247,131	144,619	199,893	21,698	232,737	283,178
<b>TOTAL SALARIES</b>	<b>4,888,173</b>	<b>6,204,202</b>	<b>7,788,607</b>	<b>1,696,833</b>	<b>6,551,716</b>	<b>3,757,283</b>
<b>RETIREMENT</b>	<b>1,716,204</b>	<b>1,823,865</b>	<b>2,660,022</b>	<b>585,039</b>	<b>2,515,537</b>	<b>1,499,436</b>
<b>INSURANCE</b>						
Employee Insurance	917,838	708,684	1,062,282	254,375	920,217	496,708
Workers' Compensation	265,783	461,587	443,246	160,055	553,134	319,710
Unemployment Insurance	1,000	8,500	4,000	-	-	1,000
<b>TOTAL INSURANCE</b>	<b>1,184,621</b>	<b>1,178,771</b>	<b>1,509,528</b>	<b>414,430</b>	<b>1,473,351</b>	<b>817,418</b>
<b>MEDICARE</b>	<b>70,829</b>	<b>89,954</b>	<b>112,936</b>	<b>24,535</b>	<b>93,206</b>	<b>54,047</b>
<b>RETIREE MEDICAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL S&amp;EB (SALARIES &amp; EMPLOYEE BENEFITS)</b>	<b>7,859,827</b>	<b>9,296,792</b>	<b>12,071,093</b>	<b>2,720,837</b>	<b>10,633,810</b>	<b>6,128,184</b>
<b>SERVICES &amp; SUPPLIES</b>	<b>718,684</b>	<b>98,221</b>	<b>418,622</b>	<b>174,429</b>	<b>4,454,051</b>	<b>873,059</b>
<b>EQUIPMENT</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL BUDGET</b>	<b>\$8,578,511</b>	<b>\$9,395,013</b>	<b>\$12,489,715</b>	<b>\$2,895,266</b>	<b>\$15,087,861</b>	<b>\$7,001,243</b>
<b>Funded Positions *</b>	<b>68</b>	<b>45</b>	<b>71</b>	<b>14</b>	<b>40</b>	<b>15</b>

\* 25 of the 68 Business Services positions are Board Members that receive a stipend from OCFA.



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## Budget Summary & Overview

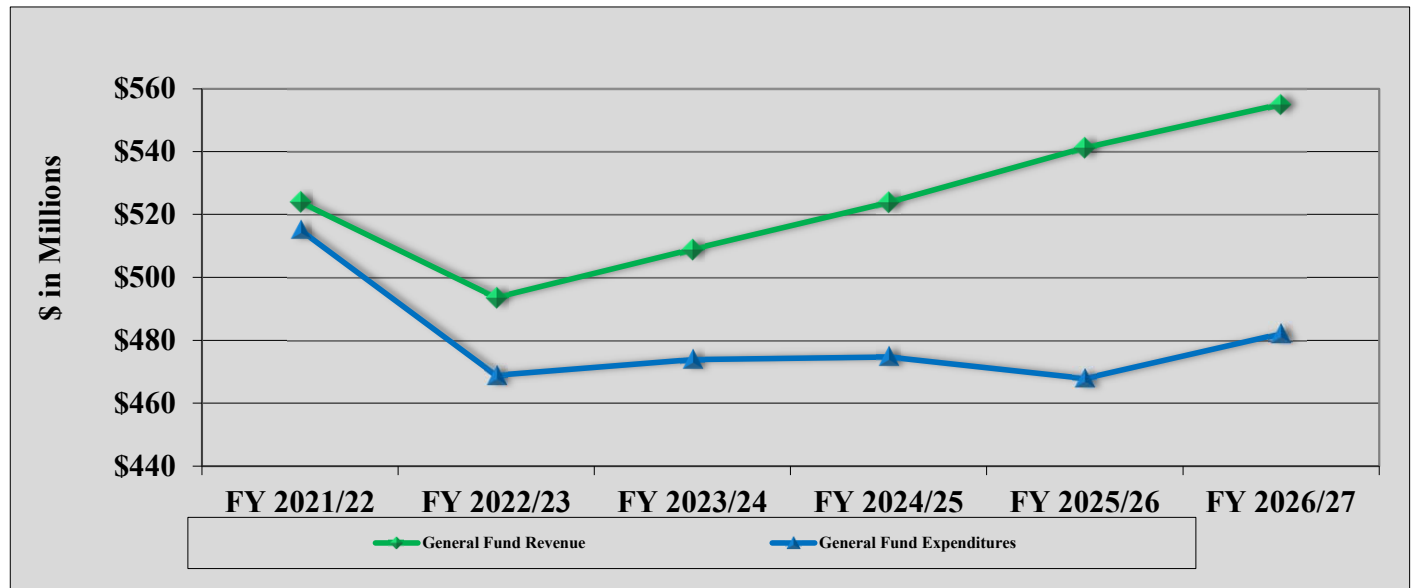
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Human Resources	Logistics	Non- Departmental	Operations	Special Operations	TOTAL
\$2,476,749	\$9,695,776	-	\$114,394,026	\$5,763,668	\$157,956,150
15,788	592,763	-	43,031,621	1,403,821	47,127,034
-	-	-	10,900,745	180,319	11,169,638
-	-	-	-	-	41,983
-	-	-	220,000	-	220,000
43,319	657,988	-	26,401,820	888,552	29,909,708
65,701	212,629	-	2,799,197	233,902	4,440,685
2,601,557	11,159,156	-	197,747,409	8,470,262	250,865,198
891,158	3,629,304	-	66,980,946	3,087,566	85,389,077
534,887	1,672,888	35,760	29,262,112	1,768,280	37,634,031
146,533	1,034,362	-	26,124,910	1,245,437	30,754,757
500	3,000	-	28,000	14,000	60,000
681,920	2,710,250	35,760	55,415,022	3,027,717	68,448,788
37,589	161,513	-	2,868,575	123,793	3,636,977
-	-	17,787,217	-	-	17,787,217
4,212,224	17,660,223	17,822,977	323,011,952	14,709,338	426,127,258
6,885,004	21,102,177	2,675,048	367,585	2,136,420	39,903,300
-	-	-	-	124,000	124,000
<b>\$11,097,228</b>	<b>\$38,762,400</b>	<b>\$20,498,025</b>	<b>\$323,379,537</b>	<b>\$16,969,758</b>	<b>\$466,154,557</b>
22	106	-	1,121	70	1,572

# FY 2022/23 Proposed Budget

## Scenario 1 - 0% Salary Increase After MOU Expirations Orange County Fire Authority Five-Year Financial Forecast

	Adjusted FY 2021/22	Year 1 FY 2022/23	Year 2 FY 2023/24	Year 3 FY 2024/25	Year 4 FY 2025/26	Year 5 FY 2026/27
Beginning Fund Balance	225,603,692	201,455,844	218,947,292	250,565,138	263,992,410	271,303,798
General Fund Revenue	523,896,681	493,592,071	508,939,170	523,861,224	541,226,099	555,040,714
General Fund Expenditures	500,767,451	451,035,340	453,085,775	452,892,070	438,631,745	447,416,545
Paydown of UAAL/Retiree Medical	14,279,280	17,787,217	20,772,547	21,814,115	29,242,631	34,647,456
Total General Fund Expenditures	515,046,731	468,822,557	473,858,322	474,706,185	467,874,376	482,064,001
<b>Net General Fund Revenue</b>	<b>8,849,950</b>	<b>24,769,514</b>	<b>35,080,848</b>	<b>49,155,039</b>	<b>73,351,723</b>	<b>72,976,713</b>
Less Incremental Increase in 10% GF Op. Cont.	2,563,553	1,327,288	188,648	-	-	-
<b>General Fund Surplus / (Deficit)</b>	<b>6,286,397</b>	<b>23,442,226</b>	<b>34,892,200</b>	<b>49,155,039</b>	<b>73,351,723</b>	<b>72,976,713</b>
Operating Transfers to CIP Funds	6,286,397	23,442,226	34,892,200	24,577,520	36,675,862	36,488,357
Paydown of UAAL from General Fund Surplus	-	-	-	24,577,520	36,675,862	36,488,357
CIP Revenue	9,769,333	27,622,670	39,868,122	29,498,520	41,741,082	41,805,832
CIP Expenditures	46,733,157	27,000,354	23,708,864	31,208,934	49,436,692	43,089,216
<b>CIP Surplus / (Deficit)</b>	<b>(36,963,824)</b>	<b>622,316</b>	<b>16,159,258</b>	<b>(1,710,414)</b>	<b>(7,695,610)</b>	<b>(1,283,384)</b>
Other Fund Revenue	32,634,926	33,422,757	34,999,422	36,613,718	38,325,941	40,124,529
Other Fund Expenditures	22,382,503	17,880,913	19,729,482	21,476,032	23,318,943	25,325,076
<b>Other Fund Surplus / (Deficit)</b>	<b>10,252,423</b>	<b>15,541,844</b>	<b>15,269,940</b>	<b>15,137,686</b>	<b>15,006,998</b>	<b>14,799,453</b>
<b>Ending CIP Fund Balance</b>	<b>7,250,924</b>	<b>6,583,955</b>	<b>21,285,822</b>	<b>17,946,629</b>	<b>8,550,871</b>	<b>5,495,677</b>
<b>Ending Fund Balance</b>	<b>201,455,844</b>	<b>218,947,292</b>	<b>250,565,138</b>	<b>263,992,410</b>	<b>271,303,798</b>	<b>284,819,867</b>



	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27
General Fund Revenue	\$ 523.90	\$ 493.59	\$ 508.94	\$ 523.86	\$ 541.23	\$ 555.04
General Fund Expenditures	\$ 515.05	\$ 468.82	\$ 473.86	\$ 474.71	\$ 467.87	\$ 482.06

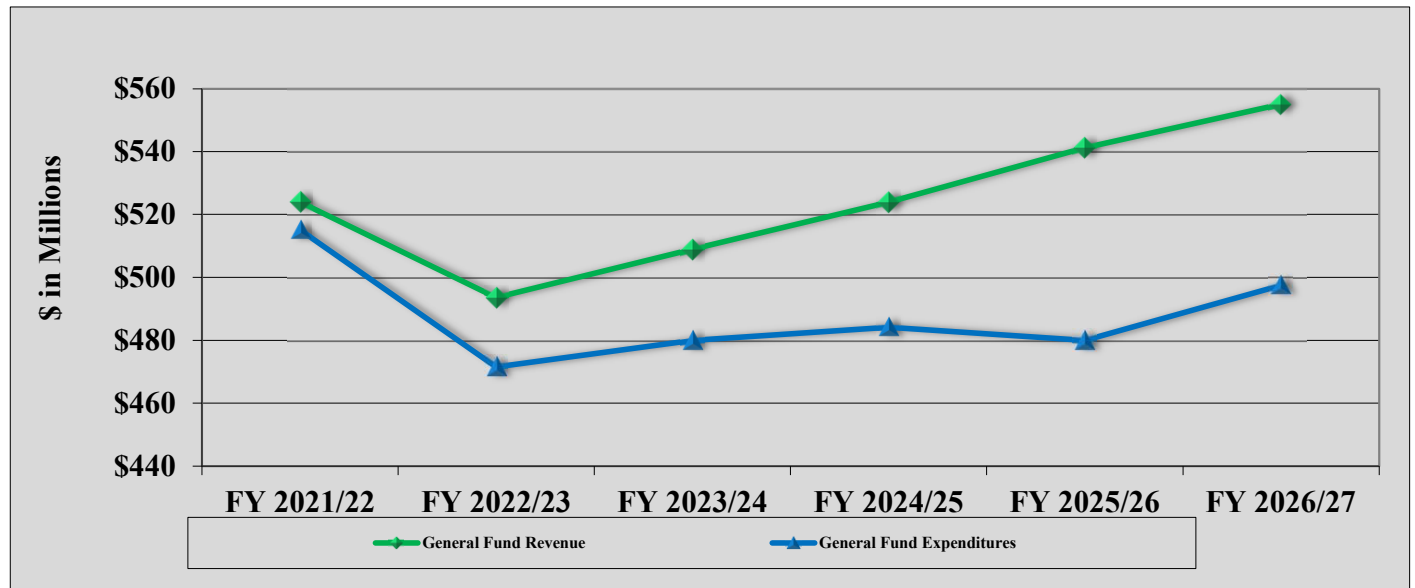
# Budget Summary & Overview

Scenario 1 - 0% Salary Increase After MOU Expirations	ADJUSTED FY 2021/22	PROJECTED FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27
<b>A. BEGINNING FUND BALANCE - All Funds Combined</b>	<b>225,603,692</b>	<b>201,455,844</b>	<b>218,947,292</b>	<b>250,565,138</b>	<b>263,992,410</b>	<b>271,303,798</b>
<b>GENERAL FUND Revenue &amp; Expenditures</b>						
Property Taxes	298,984,024	315,735,745	327,021,674	335,459,222	344,730,375	354,272,246
State Reimbursements	8,011,778	9,071,761	9,071,761	9,071,761	9,071,761	9,071,761
Federal Reimbursements	100,000	100,000	100,000	100,000	100,000	100,000
One-Time Grant/ABH/RDA	51,199,156	-	-	-	-	-
Community Redevelopment Agency Pass-thru	18,618,096	20,118,151	21,109,925	24,727,418	29,888,333	31,164,994
Cash Contracts	133,345,035	136,290,886	139,336,983	142,185,580	145,100,556	148,078,717
Community Risk Reduction Fees	5,686,323	5,686,323	5,686,323	5,686,323	5,686,323	5,686,323
ALS Supplies & Transport Reimbursement	4,547,600	4,547,600	4,547,600	4,547,600	4,547,600	4,547,600
Interest Earnings	182,340	576,849	600,148	618,564	636,395	654,317
Other Revenue	3,222,329	1,464,756	1,464,756	1,464,756	1,464,756	1,464,756
<b>General Fund Revenue</b>	<b>523,896,681</b>	<b>493,592,071</b>	<b>508,939,170</b>	<b>523,861,224</b>	<b>541,226,099</b>	<b>555,040,714</b>
New Positions for New Stations	-	-	-	-	2,875,042	7,057,010
Service Enhancement	-	-	771,160	1,542,320	1,542,320	1,542,320
Employee Salaries	241,332,754	250,865,198	250,865,198	250,865,198	250,865,198	250,865,198
Retirement - Regular Annual Payments	95,657,088	85,389,077	83,161,710	77,949,545	56,346,898	55,617,470
Accelerated Pension / Retiree Medical Paydown	14,279,280	17,787,217	20,772,547	21,814,115	29,242,631	34,647,456
Workers' Compensation (Transfer to Fund 190)	29,966,926	30,754,757	32,331,422	33,945,718	35,657,941	37,456,529
Other Insurance	36,793,438	37,694,031	39,979,367	42,411,113	44,920,605	47,594,465
Medicare	3,477,787	3,636,977	3,637,545	3,637,545	3,637,545	3,637,545
One-Time Grant/ABH Expenditures	15,371,302	-	-	-	-	-
Salaries & Employee Benefits	436,878,575	426,127,257	431,518,950	432,165,555	425,088,181	438,417,993
Services & Supplies/Equipment	41,702,834	40,027,300	39,671,372	39,872,630	39,934,890	40,537,465
Irvine Settlement Agreement (Transfer to Fund 139)	2,668,000	2,668,000	2,668,000	2,668,000	2,668,000	2,668,000
New Station/Enhancements S&S Impacts	-	-	-	-	183,305	440,543
One-Time Grant Expenditures	33,797,322	-	-	-	-	-
<b>General Fund Expenditures</b>	<b>515,046,731</b>	<b>468,822,557</b>	<b>473,858,322</b>	<b>474,706,185</b>	<b>467,874,376</b>	<b>482,064,001</b>
<b>B. Incremental Increase in GF 10% Contingency</b>	<b>2,563,553</b>	<b>1,327,288</b>	<b>188,648</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GENERAL FUND SURPLUS/(DEFICIT)</b>	<b>6,286,397</b>	<b>23,442,226</b>	<b>34,892,200</b>	<b>49,155,039</b>	<b>73,351,723</b>	<b>72,976,713</b>
<b>C. Operating Transfer from Operating Contingency</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Transfers to CIP Funds from General Fund Surplus</b>	<b>6,286,397</b>	<b>23,442,226</b>	<b>34,892,200</b>	<b>24,577,520</b>	<b>36,675,862</b>	<b>36,488,357</b>
One-Time Pension / Retiree Med. Paydown from GF Surplus	-	-	-	24,577,520	36,675,862	36,488,357
<b>CAPITAL IMPROVEMENT PROGRAM (CIP)</b>						
Interest Earnings	523,406	1,579,545	1,808,144	2,020,780	2,109,325	2,198,234
Cash Contracts	1,652,957	1,749,288	1,801,767	1,855,820	1,911,495	1,968,841
Developer Contributions	1,261,573	851,611	1,366,011	1,044,400	1,044,400	1,150,400
<b>Operating Transfers into CIP from General Fund Surplus</b>	<b>6,286,397</b>	<b>23,442,226</b>	<b>34,892,200</b>	<b>24,577,520</b>	<b>36,675,862</b>	<b>36,488,357</b>
<b>Total CIP Revenue</b>	<b>9,769,333</b>	<b>27,622,670</b>	<b>39,868,122</b>	<b>29,498,520</b>	<b>41,741,082</b>	<b>41,805,832</b>
Fund 12110 - General Fund CIP	10,191,729	9,009,650	9,460,500	11,394,000	7,676,500	8,051,000
Fund 123 - Fire Stations and Facilities	17,818,265	875,000	3,700,000	5,200,000	24,200,000	4,550,000
Fund 124 - Communications & Information Systems	4,466,515	6,100,000	5,100,000	1,302,000	1,900,000	10,000,000
Fund 133 - Fire Apparatus	14,256,648	11,015,704	5,448,364	13,312,934	15,660,192	20,488,216
<b>Total CIP Expenses</b>	<b>46,733,157</b>	<b>27,000,354</b>	<b>23,708,864</b>	<b>31,208,934</b>	<b>49,436,692</b>	<b>43,089,216</b>
Lease Purchase Payments	-	-	-	-	-	-
<b>D. CIP SURPLUS/(DEFICIT) - Deposit to/withdraw from CIP reserve</b>	<b>(36,963,824)</b>	<b>622,316</b>	<b>16,159,258</b>	<b>(1,710,414)</b>	<b>(7,695,610)</b>	<b>(1,283,384)</b>
<b>OTHER FUNDS</b>						
Fund 190 - WC Revenue - Transfer from GF	29,966,926	30,754,757	32,331,422	33,945,718	35,657,941	37,456,529
Fund 190 - WC Cashflow Payments per Actuary	15,640,500	17,212,913	19,061,482	20,808,032	22,650,943	24,657,076
<b>E. Deposit to WC Cashflow Reserve</b>	<b>14,326,426</b>	<b>13,541,844</b>	<b>13,269,940</b>	<b>13,137,686</b>	<b>13,006,998</b>	<b>12,799,453</b>
Fund 139 - Irvine Settlement Revenue - Transfer from GF	2,668,000	2,668,000	2,668,000	2,668,000	2,668,000	2,668,000
Fund 139 - Irvine Settlement Expenditures - Per Agreement	2,193,000	668,000	668,000	668,000	668,000	668,000
<b>F. Deposit to PARS - Pension Reserve</b>	<b>475,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>
<b>G. Fund 171 - SFFEF Expenditures</b>	<b>4,549,003</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>ENDING FUND BALANCE (Note) - All Funds Combined</b>	<b>201,455,844</b>	<b>218,947,292</b>	<b>250,565,138</b>	<b>263,992,410</b>	<b>271,303,798</b>	<b>284,819,867</b>
<b>Ending Balance by Fund</b>						
Operating Contingency (10% of Expenditures)	43,448,725	44,776,013	44,964,661	44,964,661	44,964,661	44,964,661
Reserve for Cash Contract City Station Maintenance	475,000	475,000	475,000	475,000	475,000	475,000
Structural Fire Fund Entitlement Fund (Fund 171)	2,166	18,314	18,314	18,314	18,314	18,314
Irvine Settlement Agreement (Fund 139)	25,857,035	28,064,357	30,301,684	32,566,920	34,843,777	37,132,305
<b>CIP FUND BALANCE</b>	<b>7,250,924</b>	<b>6,583,955</b>	<b>21,285,822</b>	<b>17,946,629</b>	<b>8,550,871</b>	<b>5,495,677</b>
Workers' Compensation Cashflow Reserve (Fund 190)	124,421,994	139,029,653	153,519,658	168,020,887	182,451,174	196,733,909
<b>Total Fund Balances</b>	<b>201,455,844</b>	<b>218,947,292</b>	<b>250,565,138</b>	<b>263,992,410</b>	<b>271,303,798</b>	<b>284,819,867</b>
Note: Ending Fund Balance is calculated by adding rows A+B+C+D+E+F+G, and excludes row [a] since unencumbered fund balance is already included in the Beg. Fund Balance						

# FY 2022/23 Proposed Budget

## Scenario 2 - 1% Salary Increase After MOU Expirations Orange County Fire Authority Five-Year Financial Forecast

	Adjusted FY 2021/22	Year 1 FY 2022/23	Year 2 FY 2023/24	Year 3 FY 2024/25	Year 4 FY 2025/26	Year 5 FY 2026/27
Beginning Fund Balance	225,603,692	201,455,844	216,211,512	241,641,450	270,195,778	280,905,788
General Fund Revenue	523,896,681	493,592,071	508,941,540	523,866,869	541,232,686	555,047,554
General Fund Expenditures	500,767,451	453,771,120	459,213,879	462,328,580	450,710,627	462,805,650
Paydown of UAAL/Retiree Medical	14,279,280	17,787,217	20,772,547	21,814,115	29,242,631	34,647,456
Total General Fund Expenditures	515,046,731	471,558,337	479,986,426	484,142,695	479,953,258	497,453,106
<b>Net General Fund Revenue</b>	<b>8,849,950</b>	<b>22,033,734</b>	<b>28,955,114</b>	<b>39,724,174</b>	<b>61,279,428</b>	<b>57,594,448</b>
Less Incremental Increase in 10% GF Op. Cont.	2,563,553	1,327,288	800,688	232,804	-	47,707
<b>General Fund Surplus / (Deficit)</b>	<b>6,286,397</b>	<b>20,706,446</b>	<b>28,154,426</b>	<b>39,491,369</b>	<b>61,279,428</b>	<b>57,546,741</b>
Operating Transfers to CIP Funds	6,286,397	20,706,446	28,154,426	39,491,369	40,000,000	28,773,370
Paydown of UAAL from General Fund Surplus	-	-	-	-	21,279,428	28,773,370
CIP Revenue	9,769,333	24,886,890	33,068,174	44,392,772	45,139,704	34,143,452
CIP Expenditures	46,733,157	27,000,354	23,708,864	31,208,934	49,436,692	43,089,216
<b>CIP Surplus / (Deficit)</b>	<b>(36,963,824)</b>	<b>(2,113,464)</b>	<b>9,359,310</b>	<b>13,183,838</b>	<b>(4,296,988)</b>	<b>(8,945,764)</b>
Other Fund Revenue	32,634,926	33,422,757	34,999,422	36,613,718	38,325,941	40,124,529
Other Fund Expenditures	22,382,503	17,880,913	19,729,482	21,476,032	23,318,943	25,325,076
<b>Other Fund Surplus / (Deficit)</b>	<b>10,252,423</b>	<b>15,541,844</b>	<b>15,269,940</b>	<b>15,137,686</b>	<b>15,006,998</b>	<b>14,799,453</b>
<b>Ending CIP Fund Balance</b>	<b>7,250,924</b>	<b>3,848,175</b>	<b>11,800,208</b>	<b>23,371,063</b>	<b>17,313,892</b>	<b>6,553,917</b>
<b>Ending Fund Balance</b>	<b>201,455,844</b>	<b>216,211,512</b>	<b>241,641,450</b>	<b>270,195,778</b>	<b>280,905,788</b>	<b>286,807,184</b>



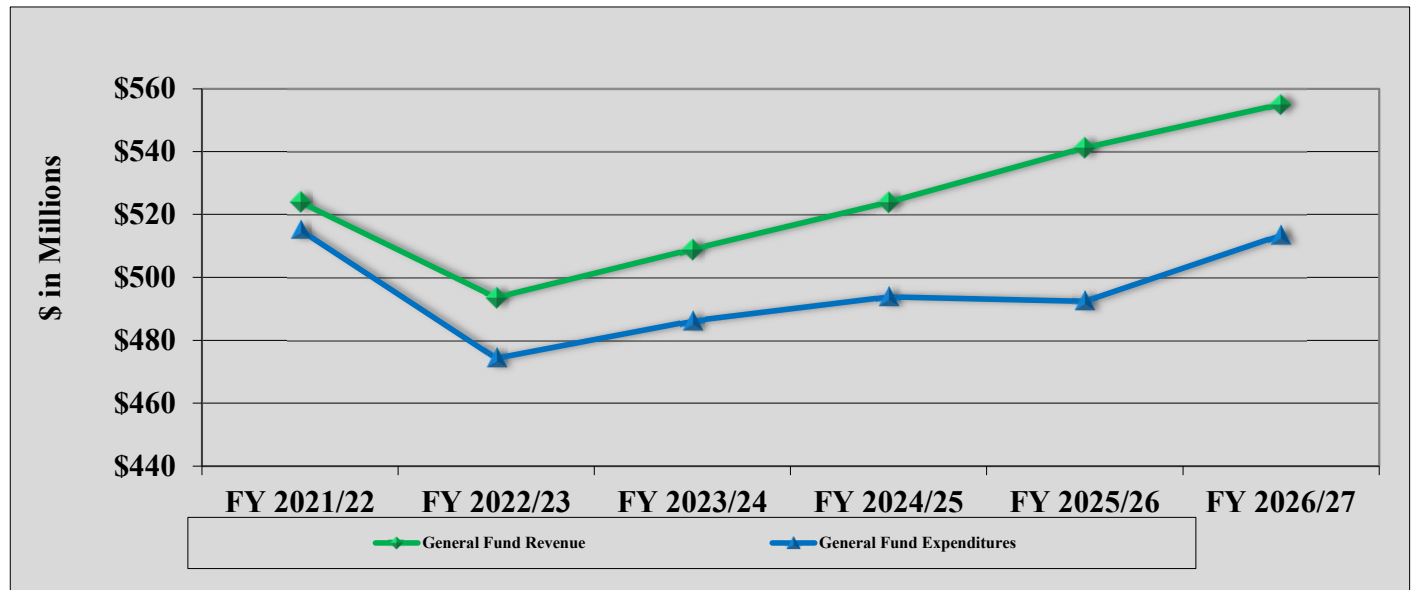
	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27
General Fund Revenue	\$ 523.90	\$ 493.59	\$ 508.94	\$ 523.87	\$ 541.23	\$ 555.05
General Fund Expenditures	\$ 515.05	\$ 471.56	\$ 479.99	\$ 484.14	\$ 479.95	\$ 497.45

## Budget Summary & Overview

Scenario 2 - 1% Salary Increase After MOU Expirations		ADJUSTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED
		FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27
<b>A.</b>	<b>BEGINNING FUND BALANCE - All Funds Combined</b>	<b>225,603,692</b>	<b>201,455,844</b>	<b>216,211,512</b>	<b>241,641,450</b>	<b>270,195,778</b>	<b>280,905,788</b>
<b>GENERAL FUND Revenue &amp; Expenditures</b>							
Property Taxes		298,984,024	315,735,745	327,021,674	335,459,222	344,730,375	354,272,246
State Reimbursements		8,011,778	9,071,761	9,071,761	9,071,761	9,071,761	9,071,761
Federal Reimbursements		100,000	100,000	100,000	100,000	100,000	100,000
One-Time Grant/ABH/RDA		51,199,156	-	-	-	-	-
Community Redevelopment Agency Pass-thru		18,618,096	20,118,151	21,109,925	24,727,418	29,888,333	31,164,994
Cash Contracts		133,345,035	136,290,886	139,336,983	142,185,580	145,100,556	148,078,717
Community Risk Reduction Fees		5,686,323	5,686,323	5,686,323	5,686,323	5,686,323	5,686,323
ALS Supplies & Transport Reimbursement		4,547,600	4,547,600	4,547,600	4,547,600	4,547,600	4,547,600
Interest Earnings		182,340	576,849	602,518	624,209	642,982	661,157
Other Revenue		3,222,329	1,464,756	1,464,756	1,464,756	1,464,756	1,464,756
<b>General Fund Revenue</b>		<b>523,896,681</b>	<b>493,592,071</b>	<b>508,941,540</b>	<b>523,866,869</b>	<b>541,232,686</b>	<b>555,047,554</b>
<b>GENERAL FUND Expenditures</b>							
New Positions for New Stations		-	-	-	-	2,931,316	7,230,091
Service Enhancement		-	-	778,872	1,565,532	1,565,532	1,565,532
Employee Salaries		241,332,754	252,883,035	255,411,791	257,965,855	260,545,482	263,150,927
Retirement - Regular Annual Payments		95,657,088	86,078,892	84,668,793	80,156,803	58,523,102	58,343,739
Accelerated Pension / Retiree Medical Paydown		14,279,280	17,787,217	20,772,547	21,814,115	29,242,631	34,647,456
Workers' Compensation (Transfer to Fund 190)		29,966,926	30,754,757	32,331,422	33,945,718	35,657,941	37,456,529
Other Insurance		36,793,438	37,694,031	39,980,159	42,413,537	44,923,150	47,597,137
Medicare		3,477,787	3,665,105	3,703,471	3,740,505	3,777,909	3,815,688
One-Time Grant/ABH Expenditures		15,371,302	-	-	-	-	-
Salaries & Employee Benefits		436,878,575	428,863,037	437,647,054	441,602,065	437,167,063	453,807,098
Services & Supplies/Equipment		41,702,834	40,027,300	39,671,372	39,872,630	39,934,890	40,537,465
Irvine Settlement Agreement (Transfer to Fund 139)		2,668,000	2,668,000	2,668,000	2,668,000	2,668,000	2,668,000
New Station/Enhancements S&S Impacts		-	-	-	-	183,305	440,543
One-Time Grant Expenditures		33,797,322	-	-	-	-	-
<b>General Fund Expenditures</b>		<b>515,046,731</b>	<b>471,558,337</b>	<b>479,986,426</b>	<b>484,142,695</b>	<b>479,953,258</b>	<b>497,453,106</b>
<b>B.</b>	<b>Incremental Increase in GF 10% Contingency</b>	<b>2,563,553</b>	<b>1,327,288</b>	<b>800,688</b>	<b>232,804</b>	<b>-</b>	<b>47,707</b>
<b>GENERAL FUND SURPLUS/(DEFICIT)</b>		<b>6,286,397</b>	<b>20,706,446</b>	<b>28,154,426</b>	<b>39,491,369</b>	<b>61,279,428</b>	<b>57,546,741</b>
<b>C.</b>	<b>Operating Transfer from Operating Contingency</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Transfers to CIP Funds from General Fund Surplus</b>		<b>6,286,397</b>	<b>20,706,446</b>	<b>28,154,426</b>	<b>39,491,369</b>	<b>40,000,000</b>	<b>28,773,370</b>
	One-Time Pension / Retiree Med. Paydown from GF Surplus	-	-	-	-	21,279,428	28,773,370
<b>CAPITAL IMPROVEMENT PROGRAM (CIP)</b>							
Interest Earnings		523,406	1,579,545	1,745,969	2,001,182	2,183,809	2,250,840
Cash Contracts		1,652,957	1,749,288	1,801,767	1,855,820	1,911,495	1,968,841
Developer Contributions		1,261,573	851,611	1,366,011	1,044,400	1,044,400	1,150,400
<b>Operating Transfers into CIP from General Fund Surplus</b>		<b>6,286,397</b>	<b>20,706,446</b>	<b>28,154,426</b>	<b>39,491,369</b>	<b>40,000,000</b>	<b>28,773,370</b>
<b>Total CIP Revenue</b>		<b>9,769,333</b>	<b>24,886,890</b>	<b>33,068,174</b>	<b>44,392,772</b>	<b>45,139,704</b>	<b>34,143,452</b>
Fund 12110 - General Fund CIP		10,191,729	9,009,650	9,460,500	11,394,000	7,676,500	8,051,000
Fund 123 - Fire Stations and Facilities		17,818,265	875,000	3,700,000	5,200,000	24,200,000	4,550,000
Fund 124 - Communications & Information Systems		4,466,515	6,100,000	5,100,000	1,302,000	1,900,000	10,000,000
Fund 133 - Fire Apparatus		14,256,648	11,015,704	5,448,364	13,312,934	15,660,192	20,488,216
<b>Total CIP Expenses</b>		<b>46,733,157</b>	<b>27,000,354</b>	<b>23,708,864</b>	<b>31,208,934</b>	<b>49,436,692</b>	<b>43,089,216</b>
Lease Purchase Payments		-	-	-	-	-	-
<b>D.</b>	<b>CIP SURPLUS/(DEFICIT) - Deposit to/withdraw from CIP reserve</b>	<b>(36,963,824)</b>	<b>(2,113,464)</b>	<b>9,359,310</b>	<b>13,183,838</b>	<b>(4,296,988)</b>	<b>(8,945,764)</b>
<b>OTHER FUNDS</b>							
Fund 190 - WC Revenue - Transfer from GF		29,966,926	30,754,757	32,331,422	33,945,718	35,657,941	37,456,529
Fund 190 - WC Cashflow Payments per Actuary		15,640,500	17,212,913	19,061,482	20,808,032	22,650,943	24,657,076
<b>E.</b>	<b>Deposit to WC Cashflow Reserve</b>	<b>14,326,426</b>	<b>13,541,844</b>	<b>13,269,940</b>	<b>13,137,686</b>	<b>13,006,998</b>	<b>12,799,453</b>
Fund 139 - Irvine Settlement Revenue - Transfer from GF		2,668,000	2,668,000	2,668,000	2,668,000	2,668,000	2,668,000
Fund 139 - Irvine Settlement Expenditures - Per Agreement		2,193,000	668,000	668,000	668,000	668,000	668,000
<b>F.</b>	<b>Deposit to PARS - Pension Reserve</b>	<b>475,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>
<b>G.</b>	<b>Fund 171 - SFFE Expenditures</b>	<b>4,549,003</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>ENDING FUND BALANCE (Note) - All Funds Combined</b>		<b>201,455,844</b>	<b>216,211,512</b>	<b>241,641,450</b>	<b>270,195,778</b>	<b>280,905,788</b>	<b>286,807,184</b>
<b>Ending Balance by Fund</b>							
Operating Contingency (10% of Expenditures)		43,448,725	44,776,013	45,576,701	45,809,505	45,809,505	45,857,212
Reserve for Cash Contract City Station Maintenance		475,000	475,000	475,000	475,000	475,000	475,000
Structural Fire Fund Entitlement Fund (Fund 171)		2,166	18,314	18,314	18,314	18,314	18,314
Irvine Settlement Agreement (Fund 139)		25,857,035	28,064,357	30,293,523	32,556,187	34,842,821	37,138,253
<b>CIP FUND BALANCE</b>		<b>7,250,924</b>	<b>3,848,175</b>	<b>11,800,208</b>	<b>23,371,063</b>	<b>17,313,892</b>	<b>6,553,917</b>
Workers' Compensation Cashflow Reserve (Fund 190)		124,421,994	139,029,653	153,477,704	167,965,709	182,446,256	196,764,488
<b>Total Fund Balances</b>		<b>201,455,844</b>	<b>216,211,512</b>	<b>241,641,450</b>	<b>270,195,778</b>	<b>280,905,788</b>	<b>286,807,184</b>
Note: Ending Fund Balance is calculated by adding rows A+B+C+D+E+F-G, and excludes row [a] since unencumbered fund balance is already included in the Beg. Fund Balance							

**Scenario 3 - 2% Salary Increase After MOU Expirations  
Orange County Fire Authority  
Five-Year Financial Forecast**

	<i>Adjusted</i> FY 2021/22	<i>Year 1</i> FY 2022/23	<i>Year 2</i> FY 2023/24	<i>Year 3</i> FY 2024/25	<i>Year 4</i> FY 2025/26	<i>Year 5</i> FY 2026/27
Beginning Fund Balance	225,603,692	201,455,844	213,474,046	232,653,954	251,440,837	270,841,108
General Fund Revenue	523,896,681	493,592,071	508,943,935	523,872,924	541,239,927	555,057,196
General Fund Expenditures	500,767,451	456,508,586	465,403,766	471,953,725	463,151,968	478,811,327
Paydown of UAAL/Retiree Medical	14,279,280	17,787,217	20,772,547	21,814,115	29,242,631	34,647,456
<b>Total General Fund Expenditures</b>	<b>515,046,731</b>	<b>474,295,803</b>	<b>486,176,313</b>	<b>493,767,840</b>	<b>492,394,599</b>	<b>513,458,783</b>
<b>Net General Fund Revenue</b>	<b>8,849,950</b>	<b>19,296,268</b>	<b>22,767,622</b>	<b>30,105,084</b>	<b>48,845,328</b>	<b>41,598,413</b>
Less Incremental Increase in 10% GF Op. Cont.	2,563,553	1,327,288	1,418,905	574,764	-	685,760
<b>General Fund Surplus / (Deficit)</b>	<b>6,286,397</b>	<b>17,968,980</b>	<b>21,348,717</b>	<b>29,530,319</b>	<b>48,845,328</b>	<b>40,912,653</b>
Operating Transfers to CIP Funds	6,286,397	17,968,980	21,348,717	29,530,319	48,845,328	40,912,653
Paydown of UAAL from General Fund Surplus	-	-	-	-	-	-
CIP Revenue	9,769,333	22,149,424	26,199,927	34,283,366	53,829,965	46,235,137
CIP Expenditures	46,733,157	27,000,354	23,708,864	31,208,934	49,436,692	43,089,216
<b>CIP Surplus / (Deficit)</b>	<b>(36,963,824)</b>	<b>(4,850,930)</b>	<b>2,491,063</b>	<b>3,074,432</b>	<b>4,393,273</b>	<b>3,145,921</b>
Other Fund Revenue	32,634,926	33,422,757	34,999,422	36,613,718	38,325,941	40,124,529
Other Fund Expenditures	22,382,503	17,880,913	19,729,482	21,476,032	23,318,943	25,325,076
<b>Other Fund Surplus / (Deficit)</b>	<b>10,252,423</b>	<b>15,541,844</b>	<b>15,269,940</b>	<b>15,137,686</b>	<b>15,006,998</b>	<b>14,799,453</b>
<b>Ending CIP Fund Balance</b>	<b>7,250,924</b>	<b>1,110,709</b>	<b>2,244,901</b>	<b>3,825,927</b>	<b>6,584,003</b>	<b>7,954,077</b>
<b>Ending Fund Balance</b>	<b>201,455,844</b>	<b>213,474,046</b>	<b>232,653,954</b>	<b>251,440,837</b>	<b>270,841,108</b>	<b>289,472,242</b>



	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27
General Fund Revenue	\$ 523.90	\$ 493.59	\$ 508.94	\$ 523.87	\$ 541.24	\$ 555.06
General Fund Expenditures	\$ 515.05	\$ 474.30	\$ 486.18	\$ 493.77	\$ 492.39	\$ 513.46

## Budget Summary & Overview

Scenario 3 - 2% Salary Increase After MOU Expirations	ADJUSTED FY 2021/22	PROJECTED FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27
<b>A. BEGINNING FUND BALANCE - All Funds Combined</b>	<b>225,603,692</b>	<b>201,455,844</b>	<b>213,474,046</b>	<b>232,653,954</b>	<b>251,440,837</b>	<b>270,841,108</b>
<b>GENERAL FUND Revenue &amp; Expenditures</b>						
Property Taxes	298,984,024	315,735,745	327,021,674	335,459,222	344,730,375	354,272,246
State Reimbursements	8,011,778	9,071,761	9,071,761	9,071,761	9,071,761	9,071,761
Federal Reimbursements	100,000	100,000	100,000	100,000	100,000	100,000
One-Time Grant/ABH/RDA	51,199,156	-	-	-	-	-
Community Redevelopment Agency Pass-thru	18,618,096	20,118,151	21,109,925	24,727,418	29,888,333	31,164,994
Cash Contracts	133,345,035	136,290,886	139,336,983	142,185,580	145,100,556	148,078,717
Community Risk Reduction Fees	5,686,323	5,686,323	5,686,323	5,686,323	5,686,323	5,686,323
ALS Supplies & Transport Reimbursement	4,547,600	4,547,600	4,547,600	4,547,600	4,547,600	4,547,600
Interest Earnings	182,340	576,849	604,913	630,264	650,223	670,799
Other Revenue	3,222,329	1,464,756	1,464,756	1,464,756	1,464,756	1,464,756
<b>General Fund Revenue</b>	<b>523,896,681</b>	<b>493,592,071</b>	<b>508,943,935</b>	<b>523,872,924</b>	<b>541,239,927</b>	<b>555,057,196</b>
New Positions for New Stations	-	-	-	-	2,988,397	7,406,507
Service Enhancement	-	-	786,583	1,588,898	1,588,898	1,588,898
Employee Salaries	241,332,754	254,902,104	260,004,319	265,208,750	270,517,446	275,932,494
Retirement - Regular Annual Payments	95,657,088	86,769,161	86,191,056	82,408,226	60,764,877	61,180,045
Accelerated Pension / Retiree Medical Paydown	14,279,280	17,787,217	20,772,547	21,814,115	29,242,631	34,647,456
Workers' Compensation (Transfer to Fund 190)	29,966,926	30,754,757	32,331,422	33,945,718	35,657,941	37,456,529
Other Insurance	36,793,438	37,694,031	39,980,951	42,415,976	44,925,711	47,599,826
Medicare	3,477,787	3,693,233	3,770,063	3,845,527	3,922,503	4,001,021
One-Time Grant/ABH Expenditures	15,371,302	-	-	-	-	-
Salaries & Employee Benefits	436,878,575	431,600,503	443,836,941	451,227,210	449,608,404	469,812,775
Services & Supplies/Equipment	41,702,834	40,027,300	39,671,372	39,872,630	39,934,890	40,537,465
Irvine Settlement Agreement (Transfer to Fund 139)	2,668,000	2,668,000	2,668,000	2,668,000	2,668,000	2,668,000
New Station/Enhancements S&S Impacts	-	-	-	-	183,305	440,543
One-Time Grant Expenditures	33,797,322	-	-	-	-	-
<b>General Fund Expenditures</b>	<b>515,046,731</b>	<b>474,295,803</b>	<b>486,176,313</b>	<b>493,767,840</b>	<b>492,394,599</b>	<b>513,458,783</b>
<b>B. Incremental Increase in GF 10% Contingency</b>	<b>2,563,553</b>	<b>1,327,288</b>	<b>1,418,905</b>	<b>574,764</b>	<b>-</b>	<b>685,760</b>
<b>GENERAL FUND SURPLUS/(DEFICIT)</b>	<b>6,286,397</b>	<b>17,968,980</b>	<b>21,348,717</b>	<b>29,530,319</b>	<b>48,845,328</b>	<b>40,912,653</b>
<b>C. Operating Transfer from Operating Contingency</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Transfers to CIP Funds from General Fund Surplus</b>	<b>6,286,397</b>	<b>17,968,980</b>	<b>21,348,717</b>	<b>29,530,319</b>	<b>48,845,328</b>	<b>40,912,653</b>
One-Time Pension / Retiree Med. Paydown from GF Surplus	-	-	-	-	-	-
<b>CAPITAL IMPROVEMENT PROGRAM (CIP)</b>						
Interest Earnings	523,406	1,579,545	1,683,432	1,852,826	2,028,742	2,203,243
Cash Contracts	1,652,957	1,749,288	1,801,767	1,855,820	1,911,495	1,968,841
Developer Contributions	1,261,573	851,611	1,366,011	1,044,400	1,044,400	1,150,400
<b>Operating Transfers into CIP from General Fund Surplus</b>	<b>6,286,397</b>	<b>17,968,980</b>	<b>21,348,717</b>	<b>29,530,319</b>	<b>48,845,328</b>	<b>40,912,653</b>
<b>Total CIP Revenue</b>	<b>9,769,333</b>	<b>22,149,424</b>	<b>26,199,927</b>	<b>34,283,366</b>	<b>53,829,965</b>	<b>46,235,137</b>
Fund 12110 - General Fund CIP	10,191,729	9,009,650	9,460,500	11,394,000	7,676,500	8,051,000
Fund 123 - Fire Stations and Facilities	17,818,265	875,000	3,700,000	5,200,000	24,200,000	4,550,000
Fund 124 - Communications & Information Systems	4,466,515	6,100,000	5,100,000	1,302,000	1,900,000	10,000,000
Fund 133 - Fire Apparatus	14,256,648	11,015,704	5,448,364	13,312,934	15,660,192	20,488,216
<b>Total CIP Expenses</b>	<b>46,733,157</b>	<b>27,000,354</b>	<b>23,708,864</b>	<b>31,208,934</b>	<b>49,436,692</b>	<b>43,089,216</b>
Lease Purchase Payments	-	-	-	-	-	-
<b>D. CIP SURPLUS/(DEFICIT) - Deposit to/withdraw from CIP reserve</b>	<b>(36,963,824)</b>	<b>(4,850,930)</b>	<b>2,491,063</b>	<b>3,074,432</b>	<b>4,393,273</b>	<b>3,145,921</b>
<b>OTHER FUNDS</b>						
Fund 190 - WC Revenue - Transfer from GF	29,966,926	30,754,757	32,331,422	33,945,718	35,657,941	37,456,529
Fund 190 - WC Cashflow Payments per Actuary	15,640,500	17,212,913	19,061,482	20,808,032	22,650,943	24,657,076
<b>E. Deposit to WC Cashflow Reserve</b>	<b>14,326,426</b>	<b>13,541,844</b>	<b>13,269,940</b>	<b>13,137,686</b>	<b>13,006,998</b>	<b>12,799,453</b>
Fund 139 - Irvine Settlement Revenue - Transfer from GF	2,668,000	2,668,000	2,668,000	2,668,000	2,668,000	2,668,000
Fund 139 - Irvine Settlement Expenditures - Per Agreement	2,193,000	668,000	668,000	668,000	668,000	668,000
<b>F. Deposit to PARS - Pension Reserve</b>	<b>475,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>
<b>G. Fund 171 - SFFE Expenditures</b>	<b>4,549,003</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>ENDING FUND BALANCE (Note) - All Funds Combined</b>	<b>201,455,844</b>	<b>213,474,046</b>	<b>232,653,954</b>	<b>251,440,837</b>	<b>270,841,108</b>	<b>289,472,242</b>
<b>Ending Balance by Fund</b>						
Operating Contingency (10% of Expenditures)	43,448,725	44,776,013	46,194,918	46,769,683	46,769,683	47,455,443
Reserve for Cash Contract City Station Maintenance	475,000	475,000	475,000	475,000	475,000	475,000
Structural Fire Fund Entitlement Fund (Fund 171)	2,166	18,314	18,314	18,314	18,314	18,314
Irvine Settlement Agreement (Fund 139)	25,857,035	28,064,357	30,285,315	32,528,506	34,794,787	37,083,972
<b>CIP FUND BALANCE</b>	<b>7,250,924</b>	<b>1,110,709</b>	<b>2,244,901</b>	<b>3,825,927</b>	<b>6,584,003</b>	<b>7,954,077</b>
Workers' Compensation Cashflow Reserve (Fund 190)	124,421,994	139,029,653	153,435,507	167,823,407	182,199,321	196,485,436
<b>Total Fund Balances</b>	<b>201,455,844</b>	<b>213,474,046</b>	<b>232,653,954</b>	<b>251,440,837</b>	<b>270,841,108</b>	<b>289,472,242</b>
Note:	Ending Fund Balance is calculated by adding rows A+B+C+D+E+F-G, and excludes row [a] since unencumbered fund balance is already included in the Beg. Fund Balance					

# Forecast Assumptions – FY 2022/23 Budget

## Basic Assumptions

The FY 2021/22 Adopted Budget approved by the Board of Directors on June 24, 2021 forms the basis for this financial forecast with the following adjustments:

- Updated total beginning fund balance from the FY 2020/21 audited financial statements.
- All approved budget adjustments that have occurred since the adoption of the budget.
- Approved FY 2021/22 mid-year adjustments.
- Proposed 5-Year CIP Plan for FY 2022/23 - FY 2026/27.

## General Fund Revenues

- **Secured Property Taxes** – The Harris & Associates Final 2022 Report Typical Scenario provides the growth factors assumed for the forecast. The following are projections of current secured property tax growth:

FY 2021/22	4.55%
FY 2022/23	6.01%
FY 2023/24	3.79%
FY 2024/25	2.73%
FY 2025/26	2.92%
FY 2026/27	2.92%

- **Public Utility, Unsecured, Homeowners Property Tax Relief, and Supplemental Delinquent Taxes** – All of these categories of property taxes are projected to remain constant during the forecast period.
- **State Reimbursements** – State reimbursements are expected to remain constant, pending more details from CAL FIRE.
- **Federal Reimbursements** – This revenue is projected to remain constant.
- **One-Time Grant/ABH/RDA Proceeds** – These are one-time only revenues that vary significantly from year to year and therefore are not forecasted beyond the current year. Board actions to date and proposed mid-year adjustments have increased the FY 2021/22 Adopted Budget by \$51.2M for one-time increases in grants and assistance by hire.
- **Community Redevelopment Agency Pass-thru Revenue** – Harris & Associates completed a Redevelopment Area Excess Revenue Analysis of pass-thru and residual revenues from the dissolution of the redevelopment agencies dated April 4, 2022. The forecast figures come from this report.
- **Cash Contracts** – The forecast calculations are based on the Joint Powers Agreement and subsequent amendments and year-over-year changes are estimated between 1.35% and 2.42% per year. In addition, this revenue category includes John Wayne Airport contract proceeds with year-over-year increases between 0.33% and 4.00% per year.



- **Community Risk Reduction Fees** – Community Risk Reduction Fees are projected to remain constant through the forecast period from FY 2022/23 through FY 2026/27, pending any changes approved by the Board.
- **ALS Supplies & Transport Reimbursements** – This revenue is estimated to remain flat, pending any changes approved by the Board. Staff is currently in the process of reviewing medical supplies reimbursement rates.
- **Interest Earnings** – Assumes an annual return of 0.75% for FY 2022/23 and subsequent years.
- **Other Revenue** – This revenue source includes various items such as reimbursements for training and cost recovery for the firefighter handcrew and is projected to remain flat over the forecast period.

**General Fund Expenditures**

- **Salaries & Employee Benefits** – S&EB is composed of the following factors:
  - ✓ **New Positions for New Stations** – The forecast assumes that vehicles will be in service beginning 9/1/2022 for Station 67 and 7/1/2025 for Station 12.
  - ✓ **Employee Salaries** – Projected salaries reflect increases consistent with the approved labor group MOUs.
  - ✓ **Retirement** – Retirement costs reflect projected employer retirement rates, which are based on the OCERS provided rates for FY 2022/23. The projected employer rates in the outer years of the forecast are based on a Segal Consulting study dated July 9, 2021 provided by OCERS. FY 2022/23 rates are approximately 7.29% lower for safety and 0.99% lower for non-safety compared to FY 2021/22 rates.

<b>FY</b>	<b>Safety</b>	<b>General</b>	<b>Source</b>
2021/22	53.50%	36.92%	FY 2021/22 and FY 2022/23 based on OCERS provided rates. Outer years based on Segal Consulting Study dated July 9, 2021. Effective rates adjusted to remove impact of additional OCFA UAAL contributions.
2022/23	46.21%	35.93%	
2023/24	42.61%	33.63%	
2024/25	39.81%	31.93%	
2025/26	28.41%	23.93%	
2026/27	28.01%	23.73%	

*Note: employer rates shown in the table above do not include the portion of the employee rate that is paid by OCFA.*

In accordance with the Updated Snowball Strategy presented to the board in November 2015, the forecast includes the following projected unfunded liability paydowns:

- Contributing additional funds each year using projected savings that will be realized under new Public Employees’ Pension Reform Act (PEPRA) of \$4.8M in FY 2022/23 and continuing in different amounts until payment is complete.
- Contributing an additional \$1M each year starting in FY 2016/17 and increasing by \$2M each year until it reaches \$15M and continuing at \$15M thereafter.

- Contributing \$1 million per year from surplus fund balance available in the Workers' Compensation Self-Insurance Fund from FY 2016/17 through FY 2020/21.
  - Beginning in FY 2017/18 at mid-year, if CIP is sufficiently funded, allocate 50% of the General Fund surplus, if any, to UAAL with the remaining 50% used to fund CIP.
- ✓ **Workers' Compensation** – FY 2022/23 assumes a 50% confidence level for ongoing Workers' Compensation costs. The 50% confidence level is assumed throughout the forecast period. Workers' Compensation costs in the forecast period are based on projected payments in the Rivelle Consulting Services February 2022 Study.
- ✓ **Other Insurance** – Medical insurance rates for firefighters are assumed to increase by 5% in outer years of the forecast. For staff members, it is projected to grow by 10% annually. This category also includes \$60,000 for unemployment insurance in FY 2022/23.
- ✓ **Medicare** – Annual amounts are calculated at 1.45% of projected salaries.
- **One-Time Grant/ABH Expenditures** – These are one-time only expenditures that vary significantly from year to year and therefore are not forecasted beyond FY 2021/22.
  - **Services and Supplies (S&S)** – S&S is held flat unless a new fire station is built, specific increases have been identified by section managers, or one-time grant proceeds have been received.

### **Net General Fund Revenue**

This figure equals the General Fund Revenue minus the General Fund Expenditures.

### **Incremental Increase in General Fund 10% Contingency**

This is the amount needed to add to the General Fund 10% Contingency each year to maintain this category of fund balance at the required policy level of 10% of General Fund expenditures (less one-time expenditures).

### **Transfer to Fund 139 from General Fund Surplus**

This is the amount needed to pay for City of Irvine Settlement Agreement costs.

### **General Fund Surplus/(Deficit)**

This figure is equal to the Net General Fund Revenue less the incremental increase in the General Fund 10% Contingency and the transfer out to Fund 139. In years when there is a surplus, unless an exception is triggered, 50% is transferred to the CIP funds and 50% is used to paydown unfunded liabilities as outlined in the Financial Stability Budget Policy. In years when there is a deficit, the deficit amount must be drawn from the 10% Contingency, and once those are exhausted, from fund balance for CIP.

**Capital Improvement Program/Other Funds Revenue**

- ***Interest Earnings*** – Assumes an annual return of 0.75% for FY 2022/23 and subsequent years.
- ***State/Federal Reimbursement*** – The forecast assumes no State/Federal reimbursement revenue in the forecast period.
- ***Cash Contracts*** – The forecast calculations are based on the Joint Powers Agreement and subsequent amendments.
- ***Developer Contributions*** – The forecast assumes we will receive developer contributions to fund fire stations and vehicles in all years through FY 2026/27.
- ***Workers' Compensation Transfer*** – These amounts equal the General Fund Workers' Compensation budget.
- ***Fund 139 Transfer*** – These amounts are transferred from the General Fund to pay for various expenditures required under the City of Irvine Settlement Agreement.
- ***Operating Transfer In*** – This figure equals the Operating Transfer Out from the General Fund.

**Capital Improvement Program/Other Funds Expenditures**

Expenditures for each CIP fund are based on the CIP Budget.

- ***Irvine Settlement (Fund 139)*** – Budgeted expenditures in Fund 139 are based on the City of Irvine Settlement Agreement.
- ***Structural Fire Fund Entitlement (Fund 171)*** – The forecast period assumes no Structural Fire Fund Entitlement expenditures beyond FY 2021/22.
- ***Self-Insurance Fund (Fund 190)*** – Self-Insurance Fund expenditures are based on projected payments in the Rivelle Consulting Services February 2022 Workers' Compensation Actuarial Study.

**Fund Balances**

- ***Operating Contingency*** – Reflects policy of 10% of the General Fund expenditures each year (less one-time expenditures and UAAL payments). General Fund deficits (if applicable) are deducted from this category of fund balance.

***Assigned Fund Balances***

- ***Irvine Settlement (Fund 139)*** – Funding is set aside for City of Irvine Settlement Agreement costs, including the 115 Trust.
- ***Self-Insurance Fund (Fund 190)*** – Funding is set aside for Workers' Compensation outstanding claims at the 50% confidence level per Board policy. The required amount is based on the actuarial report for Estimated Outstanding Losses as of the last full fiscal year prior to report issuance. The required funding levels are maintained by retaining funds in

fund balance that reflect the difference between the workers' compensation transfer and Fund 190 expenditures.

- ***Capital Improvement Program*** – This fund balance includes funding for future capital replacements and is reduced annually by the cost of capital assets and increased in years when there are Operating Transfers into the CIP.

**ORANGE COUNTY FIRE AUTHORITY**  
**Salaries & Employee Benefits Assumptions**  
**May 2022**

*Salaries*

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**Vacant Positions**

- Vacant unfrozen positions are budgeted as follows:
  - ✓ Firefighter – step 1
  - ✓ Fire Apparatus Engineer – step 10
  - ✓ Captain – step 10
  - ✓ Fire Battalion Chief – middle of range
  - ✓ Staff positions – step 5 for entry level positions, and step 10 for positions with promotional opportunities within the same occupational class series. Mid-range assumed for Administrative Manager positions.
  
- The following 4 frozen positions are not funded in the proposed FY 2022/23 Budget:
  - ✓ 1 Administrative Fire Captain (Division IV)
  - ✓ 1 Communications Installer I/II, Full-Time (IT)
  - ✓ 1 Communications Installer I/II, Part-Time (IT)
  - ✓ 1 Organizational & Development Training Program Manager (Human Resources)

**New Positions**

- 6 Fire Captains, 6 Fire Apparatus Engineers, and 12 Firefighters to staff 1 Paramedic Truck and 1 Paramedic Engine anticipated to become operational in September 2022 with the opening of Station 67.
- 3 Firefighter/Paramedic positions added to Engine 42 to convert a Paramedic Assessment Unit Engine into an Advanced Life Support Paramedic Engine.
- 1 Battalion Chief, 6 Firefighters, 1 Management Analyst added to Operations Training & Safety to assist with State fire training accreditation
- 1 Multimedia Specialist added to Corporate Communications.
- 1 Behavioral Health and Wellness Program Coordinator added to Risk Management.
- 1 Construction Project Manager added to Property Management.

**Merit Increases for Eligible Employees**

- Firefighter Unit and OCEA: 2 ½ steps or 6.875% up to step 12.
- Administrative Management and Executive Management: up to 5.5% merit/step increase in August 2022, not to exceed top step.

**MOU Changes**

- Fire Management
  - ✓ Includes EMT pay increase from 6.25% to 6.50% effective July 2022.
  - ✓ Includes 3% Chief Officer Longevity Pay effective July 2022.

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**FY 2022/23 Proposed Budget**

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- Firefighter Unit
  - ✓ Assumes no salary increases in FY 2022/23 pending current-ongoing negotiations.
  - ✓ New employees hired on or after 1/1/2013 assumed to be under 2.7% @ 57 retirement plan; employee contributions vary based on age of entry.
- Administrative Management
  - ✓ Assumes no salary increases in FY 2022/23 pending current-ongoing negotiations.
  - ✓ New employees hired on or after 1/1/2013 assumed to be under 2.5% @ 67 retirement plan; employee contributions vary based on age of entry.
- Orange County Employees Association (OCEA)
  - ✓ Assumes no salary increases in FY 2022/23 pending current-ongoing negotiations.
  - ✓ New employees hired on or after 1/1/2013 assumed to be under 2.5% @ 67 retirement plan; employee contributions vary based on age of entry.
- Executive Management
  - ✓ Deputy Chief and Assistant Chief salary ranges are adjusted based on FY 2020/21 Fire Management MOU negotiated changes, if triggered by the provisions that define the calculated salary spreads.

The following table shows the expiration date of the latest MOU for each labor group:

Chief Officers Association	June 30, 2023
Professional Firefighters Association	August 31, 2022
Management Association	June 24, 2021
Orange County Employees Association	August 22, 2021

**Backfill/Holiday/FLSA Adjustment**

- Backfill is estimated at \$47,127,034 for FY 2022/23.
- Estimate is allocated to divisions/sections based on historical usage ratios.
- Holiday pay and FLSA adjustment are budgeted on a per employee basis.

**Reserve Firefighters**

- Based on FY 2022/23 projected usage.

**Other Pay**

- The following Other Pays were calculated on a per employee basis:  
Supplemental Assignment Pay, Supplemental Incentive Pay, Air Pack Certification Bonus Pay, Education Incentive Pay, Emergency Medical Technician (EMT) Bonus, Plan Review Pay, Duty Officer Compensation, Bilingual Pay, Executive Management Car Allowance, FAE/PM Incentive Pay, Manpower Coordinator Pay, Aircraft Rescue Fire Fighting (ARFF) Pay, ARFF Crane Operator Pay, Hazardous Duty Pay, Chief Officer Longevity Pay, and Admin Manager Deferred Compensation.

- The following Other Pays were calculated based on historical costs:  
ECC Move-Up Supervisor Pay, ECC Night Differential Pay, Emergency Medical Dispatch (EMD) Pay, On-Call Pay, Urban Search and Rescue (US&R) Pays, Hazardous Materials Pay, Paramedic Bonus Pay, Dispatch Trainer Pay, Plan Review Pay, and Canine Program Pay.

**Vacation/Sick Payoff**

- Vacation/Sick Payoff is estimated at \$6,427,170 for FY 2022/23 including retirement and Medicare benefits.
- Based on projected trends.
- Allocated to divisions/sections based on historical usage ratios.

**Salary Savings**

- Salary savings for vacancies are estimated at \$8,617,320 for FY 2022/23 including retirement and Medicare benefits based on projected vacancies in the Firefighter, Fire Apparatus Engineer, and Fire Captain ranks.

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***Benefits***

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**Group Medical**

- Firefighter Unit – based on FF Health Plan Agreement rates of \$2,200 per month effective 1/1/2021 – no change from prior year.
- OCEA – based on OCEA MOU rate of \$1,089 per month effective 1/1/2022 and \$1,167 per month effective 1/1/2023.

**Health & Welfare**

- OCEA - \$52.20 per month per position – no change from prior years.
- Firefighter Unit – based on the FF Health Plan Agreement, the Health and Welfare will no longer be separately calculated but included as part of the Firefighter Unit Group Medical rate.

**Management Insurance**

- Includes Management Optional Benefits – no change.
- Assumes no changes to Life, AD&D and Disability Insurance rates.
- Dental rates are estimated to increase by 5.00% beginning 1/1/2023.
- Vision rates are estimated to increase by 5.00% beginning 1/1/2023.

**Retirement**

	<b><u>FY 2022/23 Rate</u></b>
General (OCEA)	38.24%
FF Unit	51.11%
Management (safety)	49.18%
Management (non-safety)	38.24%
Supported Employment	46.82%

- The above retirement rates represent rates for employees hired prior to 7/1/2011, and are net of employee contributions.
- New hires employed after 1/1/2013 are subject to the PEPRA Plan with a lower retirement rate.
- Retirement costs are net of savings related to the prepayment to OCERS of \$1,929,208.

**Workers' Compensation**

- FY 2022/23 amount of \$30,754,757 represents the projected expenditures at the 50% confidence level based on the actuarial report dated February 2022.
- Third Party Administrator (TPA) and excess insurance costs are included in Services and Supplies.

**Unemployment Insurance**

- Budgeted at \$60,000 for FY 2022/23 based on historical data.

**Medicare**

- 1.45% of salary for employees hired after 4/1/1986.
- Calculated effective rates are applied to Backfill/Overtime, Other Pays, Vacation/Sick Payoffs, and Salary Savings.



## **Fixed & Controlled Assets**

### **Definition**

Assets are property, plant and equipment with an estimated useful life greater than one year. A Fixed Asset has an original cost greater than or equal to \$5,000. These assets are reported and depreciated in audited financial statements.

### **Roles/Responsibilities/Authorities Matrix (Matrix)**

- The Matrix provides that the Board of Directors delegates the authority to purchase fixed assets identified in the Adopted Budget to the Chief Procurement Officer with its annual adoption of the budget, provided that the selection process follows that which is outlined in OCFA Ordinance 9 (Purchasing Ordinance).
- The Matrix also provides that the Board of Directors delegates authority to the Executive Committee to award contracts for the purchase of those fixed assets which exceed the line item amount identified in the Adopted Budget by 15% or \$100,000 (whichever is less).

### **Procurement of Fixed and Controlled Assets**

- Significant Fixed Asset purchases are identified annually in the Capital Improvement Program (CIP) budget. These itemized line items include project-specific accounting, item descriptions, and respective budgeted amounts, and are approved by the Board of Directors as part of the Budget Process.
- Lower-value, as-needed miscellaneous Fixed and Controlled Assets are included in the General Fund Department budgets and not reflected in the CIP. Given the nature of these low value fixed and controlled assets, it is practical for departments to aggregate their anticipated spend into a single line item budget in-lieu of itemizing each miscellaneous purchase. Therefore, approval and adoption of the General Fund Department budgets includes the approval of the as-needed purchase of miscellaneous fixed and controlled assets within the amounts allocated in each Department budget.



**ORANGE COUNTY FIRE AUTHORITY**  
**FUND 121 - GENERAL FUND**  
**REVENUE SUMMARY**  
**FY 2022/23**

<b>DESCRIPTION</b>	<b>FY 2021/22 Adjusted Budget [1]</b>	<b>FY 2022/23 Draft Proposed Budget</b>	<b>\$ Change from FY 2021/22 Adjusted Budget</b>	<b>% Change from FY 2021/22 Adjusted Budget</b>
PROPERTY TAXES [2]	\$298,984,024	\$315,735,745	\$16,751,721	5.60%
INTERGOVERNMENTAL	27,777,462	29,289,912	1,512,450	5.44%
CHARGES FOR CURRENT SVCS	143,571,771	146,631,335	3,059,564	2.13%
USE OF MONEY AND PROPERTY [3]	182,340	627,279	444,939	244.02%
OTHER	1,092,353	1,307,800	215,447	19.72%
<b>SUBTOTAL REVENUE</b>	<b>471,607,950</b>	<b>493,592,071</b>	<b>21,984,121</b>	<b>4.66%</b>
ONE-TIME REVENUE [4]	52,288,731	-	(52,288,731)	-100.00%
<b>TOTAL REVENUE</b>	<b>\$523,896,681</b>	<b>\$493,592,071</b>	<b>(\$30,304,611)</b>	<b>-5.78%</b>

[1] The FY 2021/22 Adjusted Budget includes all Board approved adjustments to date.

[2] Property Taxes are based on Harris & Associates final study dated April 4, 2022.

[3] Projected interest earnings are based on an annual return of 0.75% for FY 2022/23.

[4] One-Time Revenue includes one-time grants, reimbursements, and other revenue that is non-recurring in nature.

**FY 2022/23 Proposed Budget**

**ORANGE COUNTY FIRE AUTHORITY  
FUND 121 - GENERAL FUND  
REVENUE DETAIL  
FY 2022/23**

<b>DESCRIPTION</b>	<b>FY 2021/22 Adjusted Budget</b>	<b>FY 2022/23 Draft Proposed Budget</b>	<b>\$ Change from FY 2021/22 Adjusted Budget</b>	<b>% Change from FY 2021/22 Adjusted Budget</b>
<b>TAXES</b>				
Property Taxes, Current Secured	\$283,836,220	\$300,543,887	\$16,707,667	5.89%
Property Taxes, Current Unsecured	8,687,843	8,687,843	-	0.00%
Property Taxes, Prior Unsecured	106,769	106,770	1	0.00%
Property Taxes, Supplemental	4,871,056	4,871,190	134	0.00%
Delinquent Supplemental	182,942	242,581	59,639	32.60%
Homeowner Property Tax	1,299,194	1,283,474	(15,720)	-1.21%
<b>TOTAL PROPERTY TAXES</b>	<b>298,984,024</b>	<b>315,735,745</b>	<b>16,751,721</b>	<b>5.60%</b>
<b>INTERGOVERNMENTAL</b>				
<b>State</b>				
SRA-Wild lands (CAL FIRE Contract)	8,008,846	8,008,846	-	0.00%
SRA-Wildlands (CAL FIRE Contract) - GGRF	840,520	852,915	12,395	1.47%
Assistance by Hire (State)	200,000	200,000	-	0.00%
Helicopters' Billing - CAL FIRE	10,000	10,000	-	0.00%
<b>SUBTOTAL</b>	<b>9,059,366</b>	<b>9,071,761</b>	<b>12,395</b>	<b>0.14%</b>
<b>Federal</b>				
Assistance by Hire (Federal)	100,000	100,000	-	0.00%
<b>SUBTOTAL</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>	<b>0.00%</b>
<b>CRA Pass-Through</b>				
Mission Viejo Pass-Through	1,596,354	1,698,031	101,677	6.37%
Cypress Pass-Through	1,627,332	1,764,251	136,919	8.41%
Irvine Pass-Through	3,589,170	3,898,668	309,498	8.62%
La Palma Pass-Through	439,383	463,346	23,963	5.45%
Lake Forest Pass-Through	1,562,272	1,610,810	48,538	3.11%
San Juan Capistrano Pass-Through	1,756,451	1,853,216	96,765	5.51%
County of Orange Pass-Through	4,691,571	5,305,210	613,639	13.08%
Yorba Linda Pass-Through	3,355,563	3,524,619	169,056	5.04%
<b>SUBTOTAL</b>	<b>18,618,096</b>	<b>20,118,151</b>	<b>1,500,055</b>	<b>8.06%</b>
<b>TOTAL INTERGOVERNMENTAL</b>	<b>27,777,462</b>	<b>29,289,912</b>	<b>1,512,450</b>	<b>5.44%</b>

**ORANGE COUNTY FIRE AUTHORITY**  
**FUND 121 - GENERAL FUND**  
**REVENUE DETAIL**  
**FY 2022/23**

DESCRIPTION	FY 2021/22 Adjusted Budget	FY 2022/23 Draft Proposed Budget	\$ Change from FY 2021/22 Adjusted Budget	% Change from FY 2021/22 Adjusted Budget
<b>CHARGES FOR CURRENT SERVICES</b>				
<b>Cash Contracts*</b>				
Facility Maintenance Charges	300,000	465,000	165,000	55.00%
Tustin	9,496,408	9,802,956	306,548	3.23%
Seal Beach	6,191,037	6,340,860	149,823	2.42%
Stanton	5,072,061	5,194,805	122,744	2.42%
Santa Ana	45,713,065	46,649,773	936,708	2.05%
JWA Contract	5,627,666	5,646,191	18,525	0.33%
Buena Park	13,237,636	13,634,721	397,085	3.00%
San Clemente	10,346,348	10,673,280	326,932	3.16%
Westminster	12,812,857	13,122,928	310,071	2.42%
Garden Grove	24,432,073	24,760,372	328,299	1.34%
<b>SUBTOTAL</b>	<b>133,229,151</b>	<b>136,290,886</b>	<b>3,061,735</b>	<b>2.30%</b>
<b>Community Risk Reduction Fees</b>				
AR Late Payment Penalty	19,000	19,000	-	0.00%
Inspection Services Revenue	1,742,323	1,742,323	-	0.00%
Planning & Development Fees	3,900,000	3,900,000	-	0.00%
False Alarm	25,000	25,000	-	0.00%
<b>SUBTOTAL</b>	<b>5,686,323</b>	<b>5,686,323</b>	<b>-</b>	<b>0.00%</b>
<b>Other Charges for Services</b>				
Haz. Mat. Response Subscription Program	6,012	6,526	514	8.54%
Charge for Crews & Equipment Services	100,000	100,000	-	0.00%
Mutual Aid Response Charges	2,685	-	(2,685)	-100.00%
<b>SUBTOTAL</b>	<b>108,697</b>	<b>106,526</b>	<b>(2,172)</b>	<b>-2.00%</b>
<b>Ambulance Reimbursements</b>				
Ambulance Supplies Reimbursement	1,230,100	1,230,100	-	0.00%
ALS Transport Reimbursement	3,317,500	3,317,500	-	0.00%
<b>SUBTOTAL</b>	<b>4,547,600</b>	<b>4,547,600</b>	<b>-</b>	<b>0.00%</b>
<b>TOTAL CHGS FOR CURRENT SVCS</b>	<b>143,571,771</b>	<b>146,631,335</b>	<b>3,059,564</b>	<b>2.13%</b>

\* Based on updated Cash Contract Cities' charge estimates as of April 6th. Final charge letters will be sent after budget adoption.

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**FY 2022/23 Proposed Budget**

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**ORANGE COUNTY FIRE AUTHORITY**  
**FUND 121 - GENERAL FUND**  
**REVENUE DETAIL**  
**FY 2022/23**

<b>DESCRIPTION</b>	<b>FY 2021/22 Adjusted Budget</b>	<b>FY 2022/23 Draft Proposed Budget</b>	<b>\$ Change from FY 2021/22 Adjusted Budget</b>	<b>% Change from FY 2021/22 Adjusted Budget</b>
<b>USE OF MONEY AND PROPERTY</b>				
<b>Interest</b>				
Interest	135,340	576,849	441,509	326.22%
<b>SUBTOTAL</b>	<b>135,340</b>	<b>576,849</b>	<b>441,509</b>	<b>326.22%</b>
<b>Other</b>				
RFOTC Cell Tower Lease Agreement	47,000	50,430	3,430	7.30%
<b>SUBTOTAL</b>	<b>47,000</b>	<b>50,430</b>	<b>3,430</b>	<b>7.30%</b>
<b>TOTAL USE OF MONEY/PROPERTY</b>	<b>182,340</b>	<b>627,279</b>	<b>444,939</b>	<b>244.02%</b>
<b>REVENUE - OTHER</b>				
<b>Miscellaneous Revenue</b>				
Other Revenue	13,000	13,000	-	0.00%
Miscellaneous Revenue	212,357	160,000	(52,357)	-24.66%
Restitution	3,000	5,800	2,800	93.33%
Witness Fees	5,500	4,000	(1,500)	-27.27%
Joint Apprenticeship Comm (CFFJAC)	400,000	450,000	50,000	12.50%
Santa Ana College Agreement	450,000	600,000	150,000	33.33%
Sales of Surplus	75,000	75,000	-	0.00%
<b>TOTAL OTHER REVENUE</b>	<b>1,092,353</b>	<b>1,307,800</b>	<b>215,447</b>	<b>19.72%</b>
<b>SUBTOTAL REVENUE</b>	<b>471,607,950</b>	<b>493,592,071</b>	<b>21,984,121</b>	<b>4.66%</b>
<b>ONE-TIME REVENUE</b>	<b>52,288,731</b>	<b>-</b>	<b>(52,288,731)</b>	<b>-100.00%</b>
<b>TOTAL REVENUE</b>	<b>\$523,896,681</b>	<b>\$493,592,071</b>	<b>(\$30,304,611)</b>	<b>-5.78%</b>

**ORANGE COUNTY FIRE AUTHORITY**  
**FY 2022/23 Revenue Assumptions**  
**May 2022**

*Property Taxes*

**Current Secured**

- Based on projected growth in current secured property tax of 6.01% for FY 2022/23 per Harris & Associates final study dated April 4, 2022, applied to the FY 2021/22 tax ledger and an estimated 1.24% refund factor.
- Public utility taxes (PUT) are based on historical averages and the 2021/22 tax ledger. These are taxes that are imposed on property owned or used by railway, telegraph, and telephone companies as well as companies transmitting or selling gas or electricity.

**Current Unsecured**

- Based on 0% growth factor as provided by Harris & Associates.
- Based on the FY 2021/22 tax ledger and an estimated 7.01% refund factor.
- Unsecured property includes boats, aircraft, improvements on real estate, business property, and mining rights.

**Supplemental**

- This category of revenue is inconsistent from year to year and thus budgeted at a consistent level and adjusted annually as part of the mid-year budget adjustment.

**Homeowner Property Tax Relief**

- Based on the FY 2021/22 tax charge and a reduction factor of 1.21% for FY 2022/23, which reflects historical trends.

*Intergovernmental*

**State Responsibility Area (SRA) – Wildlands CAL FIRE Contract**

- Based on the FY 2021/22 contract amount less one-time funding per the Gray Book (CAL FIRE’s notice of allocation to the contract counties).

**Assistance by Hire – State**

- This category of revenue is inconsistent from year to year and thus budgeted at a consistent level and adjusted annually as part of the mid-year budget adjustment.

**Assistance by Hire – Federal**

- This category of revenue is inconsistent from year to year and thus budgeted at a consistent level and adjusted annually as part of the mid-year budget adjustment.

**Community Redevelopment Agency (CRA) Pass-thru**

- The proposed budget is based on projections from the Harris & Associates final report dated April 4, 2022.

***Charges for Current Services*****Cash Contract Cities**

- Based on budget increases of 1.34% to 2.42% for FY 2022/23.
- Based on the 20-year JPA agreement.
- FY 2022/23 includes the fourth year of the 4<sup>th</sup> Post Position Phase-In Costs for the cities of Buena Park, San Clemente and Tustin.

**John Wayne Airport Contract**

- Based on the FY 2022/23 final charge.

**Community Risk Reduction Fees**

- Based on FY 2021/22 projections, prior and current year trends, and input from the CRR staff. Revenue projections will be updated during the mid-year review and pending Board approval of the fee study.

**Advance Life Support (ALS) Transport and Supplies Reimbursements**

- Based on the FY 2021/22 projection.

***Use of Money and Property*****Interest**

- Projected interest earnings are based on an estimated annual return of 0.75% for FY 2022/23.

***Other Revenue*****Miscellaneous Revenue**

- Based on prior year actuals, FY 2021/22 projections, and various lease agreements as applicable.



**ORANGE COUNTY FIRE AUTHORITY**  
**BUSINESS SERVICES DEPARTMENT S&S SUMMARY**  
**FY 2022/23 BUDGET**

<b>Divisions/Sections</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b>JPA Board of Directors</b>			
JPA Board of Directors	35,328	35,328	-
<b>Total JPA Board of Directors</b>	<b>35,328</b>	<b>35,328</b>	<b>-</b>
<b>Clerk of the Authority</b>			
Clerk	12,869	12,869	-
<b>Total Clerk of the Authority</b>	<b>12,869</b>	<b>12,869</b>	<b>-</b>
<b>Finance Division [1]</b>			
Financial Services	271,708	263,708	(8,000)
<b>Total Finance Division</b>	<b>271,708</b>	<b>263,708</b>	<b>(8,000)</b>
<b>Purchasing</b>			
Purchasing	48,842	48,842	-
<b>Total Purchasing</b>	<b>48,842</b>	<b>48,842</b>	<b>-</b>
<b>Treasury and Financial Planning</b>			
Treasury & Financial Planning	212,312	212,312	-
<b>Total Treasury and Financial Planning</b>	<b>212,312</b>	<b>212,312</b>	<b>-</b>
<b>Legislation Division</b>			
Legislation Division	145,625	145,625	-
<b>Total Legislation Division</b>	<b>145,625</b>	<b>145,625</b>	<b>-</b>
<b>Department Total</b>	<b>726,684</b>	<b>718,684</b>	<b>(8,000)</b>

Grant funding and one-time items are not included in the FY 2021/22 base budget.

[1] Expenses for Financial Services Controlled previously budgeted under Finance Division are now budgeted under Non-Departmental.

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**FY 2022/23 Proposed Budget**

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**BUSINESS SERVICES DEPARTMENT**  
*JPA BOARD OF DIRECTORS*  
**ORG 9951**

<u>Item Description</u>	<u>2021/22 Base Budget</u>	<u>2022/23 Request</u>	<u>\$ Change fr 2021/22 Base Budget</u>
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
<b>Account 1101 - Food</b>			
Food for Board Meetings	17,378	17,378	-
Food for Special Meetings	750	750	-
<b>Subtotal</b>	<b>18,128</b>	<b>18,128</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Name Plates/Badges	1,000	1,000	-
<b>Subtotal</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Commemorations	3,000	3,000	-
Employee Recognition	3,000	3,000	-
<b>Subtotal</b>	<b>6,000</b>	<b>6,000</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Executive Committee Reimbursement	1,800	1,800	-
Standing Committees Reimbursement	8,400	8,400	-
<b>Subtotal</b>	<b>10,200</b>	<b>10,200</b>	<b>-</b>
<b>Total S&amp;S: JPA Board of Directors</b>	<b>35,328</b>	<b>35,328</b>	<b>-</b>

**BUSINESS SERVICES DEPARTMENT**  
**CLERK OF THE AUTHORITY**  
**ORG 3311**

<u>Item Description</u>	<u>2021/22 Base Budget</u>	<u>2022/23 Request</u>	<u>\$ Change fr 2021/22 Base Budget</u>
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
<b>Account 1601 - Memberships</b>			
Professional Memberships	1,400	1,400	-
<b>Subtotal</b>	<b>1,400</b>	<b>1,400</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Office Supplies	1,780	1,780	-
Minor Office Equipment	4,239	4,239	-
<b>Subtotal</b>	<b>6,019</b>	<b>6,019</b>	<b>-</b>
<b>Account 2001 - Publications and Legal Notices</b>			
Legal Publications (Public Hearings/Notices)	2,000	2,000	-
<b>Subtotal</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Special Transportation Needs	450	450	-
<b>Subtotal</b>	<b>450</b>	<b>450</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Training/Seminars	3,000	3,000	-
<b>Subtotal</b>	<b>3,000</b>	<b>3,000</b>	<b>-</b>
<b>Total S&amp;S: Clerk of Authority</b>	<b>12,869</b>	<b>12,869</b>	<b>-</b>

## FY 2022/23 Proposed Budget

**BUSINESS SERVICES DEPARTMENT**  
**FINANCE DIVISION**  
**ORG 3310**

Item Description	2021/22 Base Budget	2022/23 Request	\$ Change fr 2021/22 Base Budget
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
<b>Account 1601 - Memberships</b>			
AGA/AICPA/State Board	250	250	-
American Payroll Association	500	750	250
CSMFO	550	550	-
GFOA	700	700	-
<b>Subtotal</b>	<b>2,000</b>	<b>2,250</b>	<b>250</b>
<b>Account 1801`1810 - Office Expense</b>			
Office Supplies	10,000	10,000	-
Postage Expense	500	500	-
Printing Costs	2,000	2,000	-
Office Equipment	1,000	1,000	-
Office Furniture	1,500	1,500	-
<b>Subtotal</b>	<b>15,000</b>	<b>15,000</b>	<b>-</b>
<b>Account 1901`1908 - Prof. and Specialized Services</b>			
Workflow Improvement/Compliance Reporting	17,000	17,000	-
SB90 Claims Consultant	2,000	2,500	500
Collection Agency Fees	6,000	6,000	-
Miscellaneous Professional Services	28,208	27,708	(500)
AP Workflow Project	31,800	31,800	-
OPTI Source Imaging	6,000	-	(6,000)
Internal Control Reviews	30,000	25,000	(5,000)
Public Accounting	70,000	73,000	3,000
<b>Subtotal</b>	<b>191,008</b>	<b>183,008</b>	<b>(8,000)</b>
<b>Account 2101 - Rents and Leases- Equipment</b>			
Document Destruction	1,000	1,000	-
Post Office Box Rental - Accounts Receivable	1,000	1,000	-
<b>Subtotal</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
CSMFO/GFOA/League Training/Conferences	10,000	10,000	-
AICPA/CSMFO/GFOA Webcast	3,000	3,000	-
APA/AICPA/State CPA/SCT Tech. Training	5,000	5,000	-
Banner/SCT Payroll/Finance Training	43,700	43,450	(250)
<b>Subtotal</b>	<b>61,700</b>	<b>61,450</b>	<b>(250)</b>
<b>Total S&amp;S: Finance Division</b>	<b>271,708</b>	<b>263,708</b>	<b>(8,000)</b>

**BUSINESS SERVICES DEPARTMENT**  
**PURCHASING**  
**ORG 3335**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
<b>Account 1601 - Memberships</b>			
CA Assoc. of Public Purchasing Officers (CAPPO)	650	650	-
Nat'l Institute of Govt. Purchasing (NIGP)	550	550	-
National Purchasing Institute (NPI)	90	90	-
<b>Subtotal</b>	<b>1,290</b>	<b>1,290</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Miscellaneous Books & Subscriptions	400	400	-
Miscellaneous Supplies	1,332	1,332	-
Printing	200	200	-
<b>Subtotal</b>	<b>1,932</b>	<b>1,932</b>	<b>-</b>
<b>Account 1901`1908 - Prof. and Specialized Services</b>			
Planet Bids Base Software - Annual Fee	14,600	14,600	-
Planet Bids Emerg. Ops - Annual Fee	4,500	4,500	-
Planet Bids Insurance Certification - Annual Fee	3,225	3,225	-
Planet Bids Add-on - Annual Fee	2,625	2,625	-
Planet Bids RFP Module - Annual Fee	4,250	4,250	-
Planet Bids Commodity Code Licensing	800	800	-
<b>Subtotal</b>	<b>30,000</b>	<b>30,000</b>	<b>-</b>
<b>Account 2001 - Publications and Legal Notices</b>			
Advertising Formal Bids	1,000	1,000	-
<b>Subtotal</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Achievement of Excellence Award	400	400	-
<b>Subtotal</b>	<b>400</b>	<b>400</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
CAPPO Annual Conference	3,000	3,000	-
CAPPO Chapter Meetings	500	500	-
Professional Development Seminars	10,720	10,720	-
<b>Subtotal</b>	<b>14,220</b>	<b>14,220</b>	<b>-</b>
<b>Total S&amp;S: Purchasing</b>	<b>48,842</b>	<b>48,842</b>	<b>-</b>

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**FY 2022/23 Proposed Budget**


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**BUSINESS SERVICES DEPARTMENT**  
**TREASURY AND FINANCIAL PLANNING**  
**ORG 3333**

<u>Item Description</u>	<u>2021/22 Base Budget</u>	<u>2022/23 Request</u>	<u>\$ Change fr 2021/22 Base Budget</u>
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
<b>Account 1301`1302 - Maintenance/Repair - Equipment</b>			
Investment Software - Annual Support	4,113	4,318	205
<b>Subtotal</b>	<b>4,113</b>	<b>4,318</b>	<b>205</b>
<b>Account 1601 - Memberships</b>			
Cal Municipal Treasurer's Association	155	190	35
CSMFO	660	660	-
GFOA	600	600	-
FEI	499	499	-
NAGDCA	600	600	-
<b>Subtotal</b>	<b>2,514</b>	<b>2,549</b>	<b>35</b>
<b>Account 1704 - Interest Expense</b>			
Interest Expense for Interfund Borrowing	35,000	35,000	-
<b>Subtotal</b>	<b>35,000</b>	<b>35,000</b>	<b>-</b>
<b>Account 1901`1908 - Prof. and Specialized Services</b>			
Cash Management Fees	80,000	80,000	-
Harris & Associates Tax Study	81,000	81,000	-
<b>Subtotal</b>	<b>161,000</b>	<b>161,000</b>	<b>-</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Annual Prop Tax Roll - County Assessor	2,500	2,500	-
<b>Subtotal</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
CSMFO/GFOA Seminars	7,185	6,945	(240)
<b>Subtotal</b>	<b>7,185</b>	<b>6,945</b>	<b>(240)</b>
<b>Total S&amp;S: Treasury &amp; Financial Planning</b>	<b>212,312</b>	<b>212,312</b>	<b>-</b>

**BUSINESS SERVICES DEPARTMENT**  
*LEGISLATION DIVISION*  
**ORG 3360**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
<b>Account 1601 - Memberships</b>			
California Fire Chiefs Association	125	125	-
<b>Subtotal</b>	<b>125</b>	<b>125</b>	<b>-</b>
<b>Account 1901`1908 - Prof. and Specialized Services</b>			
Government Consulting Services (State)	69,000	69,000	-
Legislative Consultant (Federal)	57,000	57,000	-
State Net	2,500	2,500	-
Association of Contract Counties (consultant)	3,000	7,000	4,000
<b>Subtotal</b>	<b>131,500</b>	<b>135,500</b>	<b>4,000</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Travel	14,000	10,000	(4,000)
<b>Subtotal</b>	<b>14,000</b>	<b>10,000</b>	<b>(4,000)</b>
<b>Total S&amp;S: Legislation Division</b>	<b>145,625</b>	<b>145,625</b>	<b>-</b>





**ORANGE COUNTY FIRE AUTHORITY**  
*COMMAND & EMERGENCY PLANNING DIVISION S&S SUMMARY*  
**FY 2022/23 BUDGET**

<b>Divisions/Sections</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b>Emergency Command Center</b>			
Emergency Command Center	98,221	98,221	-
<b>Total Emergency Command Center</b>	<u>98,221</u>	<u>98,221</u>	<u>-</u>
<b>Department Total</b>	<u><u>98,221</u></u>	<u><u>98,221</u></u>	<u><u>-</u></u>

Grant funding and one-time items are not included in the FY 2021/22 base budget.

## FY 2022/23 Proposed Budget

**COMMAND AND EMERGENCY PLANNING DIVISION**  
**EMERGENCY COMMAND CENTER**  
**ORG 4420**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
<b>Account 1301`1302 - Maintenance/Repair - Equipment</b>			
Logistics Trailer Support	3,800	3,300	(500)
Comm. Center Maintenance	21,000	20,000	(1,000)
Headset Repairs	5,500	5,280	(220)
ECC A/V Maintenance	5,500	5,000	(500)
<b>Subtotal</b>	<b>35,800</b>	<b>33,580</b>	<b>(2,220)</b>
<b>Account 1601 - Memberships</b>			
APCO	480	2,100	1,620
OCFA Communications Officers	35	535	500
NENA/CALNENA	500	1,600	1,100
Cal Chiefs Communication Division	100	100	-
<b>Subtotal</b>	<b>1,115</b>	<b>4,335</b>	<b>3,220</b>
<b>Account 1801`1810 - Office Expense</b>			
DOC Equipment & Supplies	2,700	2,700	-
Lamination Supplies	1,800	1,800	-
Minor Office Equipment	1,400	1,400	-
Miscellaneous Mapping Supplies	800	800	-
Printing Costs (Handbooks/Training Material)	4,500	3,500	(1,000)
Printer/Fax Supplies	2,000	1,500	(500)
Software	1,000	1,000	-
EMD/CBD	4,642	4,642	-
Miscellaneous Office Supplies	7,974	7,974	-
<b>Subtotal</b>	<b>26,816</b>	<b>25,316</b>	<b>(1,500)</b>
<b>Account 1901`1908 - Prof. and Specialized Services</b>			
Miscellaneous Services	4,000	4,000	-
<b>Subtotal</b>	<b>4,000</b>	<b>4,000</b>	<b>-</b>
<b>Account 2401`2415 - Special Department Expenses</b>			
Miscellaneous Services	11,000	11,000	-
<b>Subtotal</b>	<b>11,000</b>	<b>11,000</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Dispatcher Training & Travel	19,490	19,990	500
<b>Subtotal</b>	<b>19,490</b>	<b>19,990</b>	<b>500</b>
<b>Total S&amp;S: Emergency Command Center</b>	<b>98,221</b>	<b>98,221</b>	<b>-</b>

**ORANGE COUNTY FIRE AUTHORITY**  
*COMMUNITY RISK REDUCTION DEPARTMENT S&S SUMMARY*  
**FY 2022/23 BUDGET**

<b>Sections/Programs</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b>Planning &amp; Development</b>			
Plan Review Program	175,030	157,158	(17,872)
New Construction Inspection Program	12,752	8,752	(4,000)
<b>Total Planning &amp; Development</b>	<b>187,782</b>	<b>165,910</b>	<b>(21,872)</b>
<b>Prevention Field Services</b>			
Prevention Field Services Program	44,649	18,317	(26,332)
<b>Total Prevention Field Services</b>	<b>44,649</b>	<b>18,317</b>	<b>(26,332)</b>
<b>Wildland Pre-Fire Management</b>			
Wildland Planning	102,000	94,500	(7,500)
Community Wildland Mitigation	49,571	37,071	(12,500)
Community Risk Reduction Training [1] [2]	-	102,824	102,824
<b>Total Wildland Pre-Fire Management</b>	<b>151,571</b>	<b>234,395</b>	<b>82,824</b>
<b>Department Total</b>	<b>384,002</b>	<b>418,622</b>	<b>34,620</b>

Grant funding and one-time items are not included in the FY 2021/22 base budget.

[1] Proposed new program in FY 2022/23. Total budget for CRR Training will reside in this program.

[2] Increase of \$35K for office supplies is offset by a corresponding decrease in S&EB due to a position deletion.

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**FY 2022/23 Proposed Budget**


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**COMMUNITY RISK REDUCTION DEPARTMENT  
 PLANNING AND DEVELOPMENT  
 ORG 4438 & 4439**

<u>Item Description</u>	<u>2021/22 Base Budget</u>	<u>2022/23 Request</u>	<u>\$ Change fr 2021/22 Base Budget</u>
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
Plan Review Program (Org 4438)			
<b>Account 1601 - Memberships</b>			
NFPA	341	341	-
OCFPO	200	200	-
SOCALFPO	400	400	-
OC Empire ICC	300	300	-
ICC	300	300	-
SFPE	300	300	-
<b>Subtotal</b>	<b>1,841</b>	<b>1,841</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Miscellaneous Petty Cash Reimbursement	1,600	1,600	-
Miscellaneous Office Supplies	2,039	2,039	-
Map Reproductions	1,000	1,000	-
Brochure/Pamphlet Reproduction & Postage	800	800	-
Computers/Technology	1,500	1,500	-
Code Books	2,600	2,600	-
NFPA Subscription Service Update	6,700	6,700	-
<b>Subtotal</b>	<b>16,239</b>	<b>16,239</b>	<b>-</b>
<b>Account 1902`1908 - Prof. and Specialized Services</b>			
Plan Review Contracts	139,078	139,078	-
<b>Subtotal</b>	<b>139,078</b>	<b>139,078</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Code Conferences and Hearings	5,500	-	(5,500)
Miscellaneous Training Travel Mileage	4,040	-	(4,040)
Inspector Training	8,332	-	(8,332)
<b>Subtotal</b>	<b>17,872</b>	<b>-</b>	<b>(17,872)</b>
<b>S&amp;S: Plan Review Program</b>	<b>175,030</b>	<b>157,158</b>	<b>(17,872)</b>

**COMMUNITY RISK REDUCTION DEPARTMENT**  
**PLANNING AND DEVELOPMENT**  
**ORG 4438 & 4439**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
New Construction Inspection Program (Org 4439)			
<b>Account 1601 - Memberships</b>			
OCFPO	200	200	-
Miscellaneous Memberships (CAFAA, CALBO etc.)	100	100	-
<b>Subtotal</b>	<b>300</b>	<b>300</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Miscellaneous Petty Cash Reimbursements	400	400	-
Miscellaneous Office Supplies	2,952	2,952	-
Computers/Technology	1,000	1,000	-
Code Books	4,100	4,100	-
<b>Subtotal</b>	<b>8,452</b>	<b>8,452</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Code Conferences and Hearings	1,500	-	(1,500)
Inspector Training	2,500	-	(2,500)
<b>Subtotal</b>	<b>4,000</b>	<b>-</b>	<b>(4,000)</b>
<b>S&amp;S: New Construction Inspection Program</b>	<b>12,752</b>	<b>8,752</b>	<b>(4,000)</b>
<b>Total S&amp;S: Wildland Pre-Fire Management</b>	<b>187,782</b>	<b>165,910</b>	<b>(21,872)</b>

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**FY 2022/23 Proposed Budget**

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**COMMUNITY RISK REDUCTION DEPARTMENT  
PREVENTION FIELD SERVICES PROGRAM  
ORG 4460**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
<b>Account 1601 - Memberships</b>			
IFCI	150	150	-
OCFPO	700	700	-
Other	200	200	-
<b>Subtotal</b>	<b>1,050</b>	<b>1,050</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Miscellaneous Petty Cash Reimbursements	775	775	-
Miscellaneous Office Supplies	4,783	4,783	-
Implement Annual Permit Process	109	109	-
Code Books/Publications	7,500	7,500	-
Subscription - Miscellaneous California Codes	2,100	2,100	-
Paper for Printing FIFs, Notices etc.	2,000	2,000	-
<b>Subtotal</b>	<b>17,267</b>	<b>17,267</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Inspector Training	10,000	-	(10,000)
Specialized Training	11,358	-	(11,358)
Training & Seminars	4,974	-	(4,974)
<b>Subtotal</b>	<b>26,332</b>	<b>-</b>	<b>(26,332)</b>
<b>Total S&amp;S: Prevention Field Services Program</b>	<b>44,649</b>	<b>18,317</b>	<b>(26,332)</b>

**COMMUNITY RISK REDUCTION DEPARTMENT**  
**WILDLAND PRE-FIRE MANAGEMENT**  
**ORG 4554 & 4556**

Item Description	2021/22 Base Budget	2022/23 Request	\$ Change fr 2021/22 Base Budget
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
Wildland Planning (Org 4554)			
<b>Account 1101 - Food</b>			
Food	250	250	-
<b>Subtotal</b>	<b>250</b>	<b>250</b>	<b>-</b>
<b>Account 1301 - Maintenance/Repair - Equipment</b>			
Other Maintenance/Repair - Miscellaneous	16,000	16,000	-
<b>Subtotal</b>	<b>16,000</b>	<b>16,000</b>	<b>-</b>
<b>Account 1601 - Memberships</b>			
Memberships	750	750	-
<b>Subtotal</b>	<b>750</b>	<b>750</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Miscellaneous Office Supplies	10,000	10,000	-
<b>Subtotal</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>
<b>Account 1902`1908 - Prof. and Specialized Services</b>			
Miscellaneous Professional and Specialized Services	2,500	2,500	-
<b>Subtotal</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>
<b>Account 2101 - Rents and Leases - Equipment</b>			
Miscellaneous Rental Expense	45,000	45,000	-
<b>Subtotal</b>	<b>45,000</b>	<b>45,000</b>	<b>-</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Special Department Expense	10,000	10,000	-
Sand	10,000	10,000	-
<b>Subtotal</b>	<b>20,000</b>	<b>20,000</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Miscellaneous Training	7,500	-	(7,500)
<b>Subtotal</b>	<b>7,500</b>	<b>-</b>	<b>(7,500)</b>
<b>S&amp;S: Wildland Planning</b>	<b>102,000</b>	<b>94,500</b>	<b>(7,500)</b>

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**FY 2022/23 Proposed Budget**


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**COMMUNITY RISK REDUCTION DEPARTMENT**  
**WILDLAND PRE-FIRE MANAGEMENT**  
**ORG 4554 & 4556**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
Community Wildland Mitigation (Org 4556)			
<b>Account 1601 - Memberships</b>			
Memberships	750	750	-
<b>Subtotal</b>	<b>750</b>	<b>750</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Miscellaneous Office Supplies	17,871	17,871	-
<b>Subtotal</b>	<b>17,871</b>	<b>17,871</b>	<b>-</b>
<b>Account 1902`1908 - Prof. and Specialized Services</b>			
Miscellaneous Professional and Specialized Services	900	900	-
<b>Subtotal</b>	<b>900</b>	<b>900</b>	<b>-</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Special Department Expense	17,550	17,550	-
<b>Subtotal</b>	<b>17,550</b>	<b>17,550</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Travel and Training Expense	12,500	-	(12,500)
<b>Subtotal</b>	<b>12,500</b>	<b>-</b>	<b>(12,500)</b>
<b>S&amp;S: Community Wildland Mitigation</b>	<b>49,571</b>	<b>37,071</b>	<b>(12,500)</b>



**COMMUNITY RISK REDUCTION DEPARTMENT**  
**WILDLAND PRE-FIRE MANAGEMENT**  
**ORG 4554 & 4556**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
Community Risk Reduction Training (Org TBD)			
<b>Account 1801`1810 - Office Expense</b>			
Miscellaneous Office Supplies	-	34,620	34,620
<b>Subtotal</b>	-	<b>34,620</b>	<b>34,620</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Code Conferences and Hearings	-	13,832	13,832
Inspector Training	-	8,040	8,040
Travel Mileage	-	11,358	11,358
Specialized Training	-	4,974	4,974
Training & Seminars	-	7,500	7,500
Miscellaneous Travel and Training Expense	-	22,500	22,500
<b>Subtotal</b>	-	<b>68,204</b>	<b>68,204</b>
<b>S&amp;S: Community Risk Reduction Training</b>	-	<b>102,824</b>	<b>102,824</b>
<b>Total S&amp;S: Wildland Pre-Fire Management</b>	<b>151,571</b>	<b>234,395</b>	<b>82,824</b>



**ORANGE COUNTY FIRE AUTHORITY**  
*CORPORATE COMMUNICATIONS DEPARTMENT S&S SUMMARY*  
**FY 2022/23 BUDGET**

<b>Divisions/Sections</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b>Corporate Communications</b>			
Multimedia	39,000	39,000	-
Public Information Office	8,775	8,775	-
Community Education	115,654	115,654	-
RFOTC Open House	11,000	11,000	-
<b>Total Corporate Communications</b>	<b>174,429</b>	<b>174,429</b>	<b>-</b>
<b>Department Total</b>	<b>174,429</b>	<b>174,429</b>	<b>-</b>

Grant funding and one-time items are not included in the FY 2021/22 base budget.

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**FY 2022/23 Proposed Budget**


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**CORPORATE COMMUNICATIONS DEPARTMENT**  
**CORPORATE COMMUNICATIONS**  
**ORG 1450, 1460, 4449 and H800**

Item Description	2021/22 Base Budget	2022/23 Request	\$ Change fr 2021/22 Base Budget
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
Multimedia (Org 1450)			
<b>Account 1301`1302 - Maintenance/Repair - Equipment</b>			
Audio Visual Equipment Repair	1,500	1,500	-
Miscellaneous Maintenance	1,000	1,000	-
<b>Subtotal</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>
<b>Account 1801`1809 - Office Expense</b>			
Software	7,000	7,000	-
<b>Subtotal</b>	<b>7,000</b>	<b>7,000</b>	<b>-</b>
<b>Account 2101 - Rents and Leases - Equipment</b>			
Audio Visual Equipment Rental	2,000	2,000	-
<b>Subtotal</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Blank Videos, CDs and DVDs	1,000	1,000	-
Photo Printing and Scanning	3,500	3,500	-
Miscellaneous Audio Visual Supplies	7,000	7,000	-
Upgraded Audio Visual Equipment and Computer	5,500	5,500	-
Music License	3,500	3,500	-
Social Media Posts	5,000	5,000	-
<b>Subtotal</b>	<b>25,500</b>	<b>25,500</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Audio Visual Specialist Training	2,000	2,000	-
<b>Subtotal</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>S&amp;S: Multimedia</b>	<b>39,000</b>	<b>39,000</b>	<b>-</b>

**CORPORATE COMMUNICATIONS DEPARTMENT**  
**CORPORATE COMMUNICATIONS**  
**ORG 1450, 1460, 4449 and H800**

Item Description	2021/22 Base Budget	2022/23 Request	\$ Change fr 2021/22 Base Budget
Public Information Office (Org 1460)			
<b>Account 1601 - Memberships</b>			
So. California Public Information Officers Association	75	75	-
California Association of Public Information Officers	525	525	-
State Fire Chief's Association/AFSS	150	150	-
National Information Officers Association	225	225	-
<b>Subtotal</b>	<b>975</b>	<b>975</b>	<b>-</b>
<b>Account 1801 1810 - Office Expense</b>			
Media (Subscriptions/Guides)	750	750	-
Miscellaneous Supplies	1,450	1,450	-
<b>Subtotal</b>	<b>2,200</b>	<b>2,200</b>	<b>-</b>
<b>Account 2701 2703 - Travel, Training and Meetings</b>			
California State Fire Marshall Classes	2,000	2,000	-
California Specialized Training Institute	1,200	1,200	-
Miscellaneous Training	2,400	2,400	-
<b>Subtotal</b>	<b>5,600</b>	<b>5,600</b>	<b>-</b>
<b>S&amp;S: Public Information Office (PIO)</b>	<b>8,775</b>	<b>8,775</b>	<b>-</b>

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**FY 2022/23 Proposed Budget**


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**CORPORATE COMMUNICATIONS DEPARTMENT**  
**CORPORATE COMMUNICATIONS**  
**ORG 1450, 1460, 4449 and H800**

Item Description	2021/22 Base Budget	2022/23 Request	\$ Change fr 2021/22 Base Budget
Community Education (Org 4449)			
<b>Account 1301`1302 - Maintenance/Repair - Equipment</b>			
Miscellaneous Maintenance	2,000	2,000	-
<b>Subtotal</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>Account 1601 - Memberships</b>			
Memberships	500	500	-
<b>Subtotal</b>	<b>500</b>	<b>500</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Office Expense	5,000	5,000	-
<b>Subtotal</b>	<b>5,000</b>	<b>5,000</b>	<b>-</b>
<b>Account 1902`1908 - Prof. and Specialized Services</b>			
Miscellaneous Professional and Specialized Services	3,000	3,000	-
<b>Subtotal</b>	<b>3,000</b>	<b>3,000</b>	<b>-</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Smoke Alarm Program	3,554	3,554	-
Marketing/Education Materials	54,600	54,600	-
Materiel for Various Events	17,000	17,000	-
Drowning Prevention Program	25,000	25,000	-
<b>Subtotal</b>	<b>100,154</b>	<b>100,154</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Travel and Training Expense	5,000	5,000	-
<b>Subtotal</b>	<b>5,000</b>	<b>5,000</b>	<b>-</b>
<b>S&amp;S: Community Education Program</b>	<b>115,654</b>	<b>115,654</b>	<b>-</b>
RFOTC Open House (Org H800)			
<b>Account 2401`2409 - Special Department Expense</b>			
Special Department Expense	11,000	11,000	-
<b>S&amp;S: RFOTC Open House</b>	<b>11,000</b>	<b>11,000</b>	<b>-</b>
<b>Total S&amp;S: Corporate Communications</b>	<b>174,429</b>	<b>174,429</b>	<b>-</b>

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## Emergency Medical Services & Training

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**ORANGE COUNTY FIRE AUTHORITY**  
*EMERGENCY MEDICAL SERVICES & TRAINING DEPARTMENT S&S SUMMARY*  
**FY 2022/23 BUDGET**

<b>Sections</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b>Emergency Medical Services</b>			
Emergency Medical Services [1]	1,627,080	1,805,615	178,535
WEFIT Program	1,346,955	1,346,955	-
<b>Total Emergency Medical Services</b>	<b>2,974,035</b>	<b>3,152,570</b>	<b>178,535</b>
<b>Operations Training and Safety [2]</b>	882,981	1,282,981	400,000
<b>Operations Training and Promotions</b>	18,500	18,500	-
<b>Department Total</b>	<b>3,875,516</b>	<b>4,454,051</b>	<b>578,535</b>

Grant funding and one-time items are not included in the FY 2021/22 base budget.

[1] Increase due to costs for Zoll Software (\$139K), ePCR system (\$25K), and Personal Exposure Reporting System (\$15K).

[2] Increase due to costs related to increased fire academy volume, higher material costs, and higher training and tuition fees.

**FY 2022/23 Proposed Budget**

**EMERGENCY MEDICAL SERVICES & TRAINING DEPARTMENT**  
**EMERGENCY MEDICAL SERVICES**  
**ORG 1441, 3354**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
Emergency Medical Services (Org 1441)			
<b>Account 1101 - Food</b>			
Miscellaneous Food	1,000	1,000	-
Food for Panel Interviews	2,000	2,000	-
<b>Subtotal</b>	<b>3,000</b>	<b>3,000</b>	<b>-</b>
<b>Account 1301`1302 - Maintenance/Repair - Equipment</b>			
Durable Medical Equipment Maintenance	2,500	2,500	-
<b>Subtotal</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>
<b>Account 1501`1509 - Medical Supplies and Equipment</b>			
Pharmaceuticals/Vaccines	300,000	300,000	-
Medical Supplies	725,920	725,920	-
Medical Equipment	70,243	70,243	-
Miscellaneous Supplies & Equipment	115,456	115,456	-
<b>Subtotal</b>	<b>1,211,619</b>	<b>1,211,619</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Office Supplies including Texts	18,886	18,886	-
<b>Subtotal</b>	<b>18,886</b>	<b>18,886</b>	<b>-</b>
<b>Account 1901`1908 - Prof. and Specialized Services</b>			
Zoll EMS Software	-	138,535	138,535
Personal Exposure Reporting System	-	15,000	15,000
ImageTrend Elite ePCR System	-	25,000	25,000
Annual TB Testing	92,000	92,000	-
Miscellaneous Professional Services	20,600	20,600	-
<b>Subtotal</b>	<b>112,600</b>	<b>291,135</b>	<b>178,535</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Paramedic Certification	7,000	7,000	-
Paramedic Accreditation	5,000	5,000	-
Paramedic Recertification	30,100	30,100	-
EMT Recertification	34,000	34,000	-
Controlled Medication Management System	52,000	52,000	-
UCI Training	2,500	2,500	-
Miscellaneous Expenditures	30,000	30,000	-
Service Pins and Plaques	500	500	-
<b>Subtotal</b>	<b>161,100</b>	<b>161,100</b>	<b>-</b>



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**Emergency Medical Services & Training**

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**EMERGENCY MEDICAL SERVICES & TRAINING DEPARTMENT**  
**EMERGENCY MEDICAL SERVICES**  
**ORG 1441, 3354**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Paramedic Tuition	113,375	113,375	-
Out of County Travel	3,000	3,000	-
Miscellaneous Travel & Training	1,000	1,000	-
<b>Subtotal</b>	<b>117,375</b>	<b>117,375</b>	<b>-</b>
<b>S&amp;S: Emergency Medical Services</b>	<b>1,627,080</b>	<b>1,805,615</b>	<b>178,535</b>
WEFIT Program (Org 3354)			
<b>Account 1001`1002 - Clothing &amp; Personal Supplies</b>			
Clothing and Personal Supplies	15,000	15,000	-
<b>Subtotal</b>	<b>15,000</b>	<b>15,000</b>	<b>-</b>
<b>Account 1301`1302 - Maintenance/Repair - Equipment</b>			
Exercise Equipment Maintenance	30,000	30,000	-
<b>Subtotal</b>	<b>30,000</b>	<b>30,000</b>	<b>-</b>
<b>Account 1601 - Memberships</b>			
Commercial Fitness Center Memberships	11,000	11,000	-
<b>Subtotal</b>	<b>11,000</b>	<b>11,000</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Health/Fitness Educational Material	1,500	1,500	-
<b>Subtotal</b>	<b>1,500</b>	<b>1,500</b>	<b>-</b>
<b>Account 1901`1908 - Prof. and Specialized Services</b>			
Physical Exams and Fitness Testing	1,164,319	1,164,319	-
<b>Subtotal</b>	<b>1,164,319</b>	<b>1,164,319</b>	<b>-</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Exercise Equipment	105,136	105,136	-
<b>Subtotal</b>	<b>105,136</b>	<b>105,136</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Fitness Training/Classes	20,000	20,000	-
<b>Subtotal</b>	<b>20,000</b>	<b>20,000</b>	<b>-</b>
<b>S&amp;S: WEFIT Program</b>	<b>1,346,955</b>	<b>1,346,955</b>	<b>-</b>
<b>Total S&amp;S: Emergency Medical Services</b>	<b>2,974,035</b>	<b>3,152,570</b>	<b>178,535</b>

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**FY 2022/23 Proposed Budget**


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**EMERGENCY MEDICAL SERVICES & TRAINING DEPARTMENT**  
*OPERATIONS TRAINING & SAFETY*  
**ORG 1440 & 1448**

Item Description	2021/22 Base Budget	2022/23 Request	\$ Change fr 2021/22 Base Budget
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
Ops Training and Safety (Org 1440)			
<b>Account 1001 - Clothing and Personal Supplies</b>			
Live Fire Burn Helmets, Shields & Flash Hoods	-	11,000	11,000
<b>Subtotal</b>	<b>-</b>	<b>11,000</b>	<b>11,000</b>
<b>Account 1101 - Food</b>			
Training Seminar Meals/FF Graduations	13,000	18,000	5,000
<b>Subtotal</b>	<b>13,000</b>	<b>18,000</b>	<b>5,000</b>
<b>Account 1301'1305 Maintenance/Repair Equipment</b>			
Fire Training Prop Service/Repair	-	10,000	10,000
<b>Subtotal</b>	<b>-</b>	<b>10,000</b>	<b>10,000</b>
<b>Account 1601 - Memberships</b>			
Memberships	771	981	210
<b>Subtotal</b>	<b>771</b>	<b>981</b>	<b>210</b>
<b>Account 1801`1809 - Office Expense</b>			
Subscriptions	3,500	3,500	-
Miscellaneous Office Supplies	28,782	12,700	(16,082)
<b>Subtotal</b>	<b>32,282</b>	<b>16,200</b>	<b>(16,082)</b>
<b>Account 1901`1908 - Prof. and Specialized Services</b>			
Miscellaneous Professional Services	1,191	12,000	10,809
<b>Subtotal</b>	<b>1,191</b>	<b>12,000</b>	<b>10,809</b>
<b>Account 2101 - Rents and Leases - Equipment</b>			
Miscellaneous Equipment Rental	-	38,000	38,000
<b>Subtotal</b>	<b>-</b>	<b>38,000</b>	<b>38,000</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Academy Supplies	-	300,000	300,000
Television	3,000	3,000	-
Training Video, CDs, and Slides	4,500	4,500	-
Digital Media	2,500	2,500	-
Miscellaneous Special Expenses	12,000	12,000	-
<b>Subtotal</b>	<b>22,000</b>	<b>322,000</b>	<b>300,000</b>

**EMERGENCY MEDICAL SERVICES & TRAINING DEPARTMENT**  
*OPERATIONS TRAINING & SAFETY*  
**ORG 1440 & 1448**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b>Account 2701' 2703 - Travel, Training and Meetings</b>			
California Training Officer's Conference	6,100	6,100	-
Various NFA Courses	3,750	3,700	(50)
Santa Ana College Tuition	150,000	180,000	30,000
Target Solutions	75,000	100,000	25,000
Training Opportunities - Other	95,887	80,000	(15,887)
<b>Subtotal</b>	<b>330,737</b>	<b>369,800</b>	<b>39,063</b>
<b>Account 2801' 2805 - Utilities</b>			
Live Fire Prop Supplies	33,000	35,000	2,000
<b>Subtotal</b>	<b>33,000</b>	<b>35,000</b>	<b>2,000</b>
<b>S&amp;S: Ops Training and Safety</b>	<b>432,981</b>	<b>832,981</b>	<b>400,000</b>

CA FF Joint Apprenticeship Committee (CFFJAC) (Org 1448)

<b>Account 2401' 2409 - Special Department Expense</b>			
Miscellaneous Expenditures	450,000	450,000	-
<b>Subtotal</b>	<b>450,000</b>	<b>450,000</b>	<b>-</b>
<b>S&amp;S: CFFJAC</b>	<b>450,000</b>	<b>450,000</b>	<b>-</b>
<b>Total S&amp;S: Ops Training and Safety</b>	<b>882,981</b>	<b>1,282,981</b>	<b>400,000</b>

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**FY 2022/23 Proposed Budget**

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**EMERGENCY MEDICAL SERVICES & TRAINING DEPARTMENT**  
*OPERATIONS TRAINING & PROMOTIONS*  
**ORG 6000**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
<b>Account 1101 - Food</b>			
Miscellaneous Expenditures	1,000	1,000	-
<b>Subtotal</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>
<b>Account 1601 - Memberships</b>			
Miscellaneous Memberships	1,000	1,000	-
<b>Subtotal</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>
<b>Account 1801`1809 - Office Expense</b>			
Miscellaneous Office Expenses	2,500	2,500	-
<b>Subtotal</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>
<b>Account 1901`1908 - Prof. and Specialized Services</b>			
Miscellaneous Expenditures	4,500	4,500	-
<b>Subtotal</b>	<b>4,500</b>	<b>4,500</b>	<b>-</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Miscellaneous Special Expenditures	1,500	1,500	-
<b>Subtotal</b>	<b>1,500</b>	<b>1,500</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
California Training Officer's Conference	8,000	8,000	-
<b>Subtotal</b>	<b>8,000</b>	<b>8,000</b>	<b>-</b>
<b>Total S&amp;S: Ops Training &amp; Promotions</b>	<b>18,500</b>	<b>18,500</b>	<b>-</b>

**ORANGE COUNTY FIRE AUTHORITY**  
*EXECUTIVE MANAGEMENT DEPARTMENT S&S SUMMARY*  
**FY 2022/23 BUDGET**

<b>Divisions/Sections</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b>Executive Management</b>			
Executive Management	700,816	700,816	-
Executive Management Support	70,368	70,368	-
Fire Chief Training Opportunities	101,875	101,875	-
<b>Total Executive Management</b>	<b>873,059</b>	<b>873,059</b>	<b>-</b>
<b>Department Total</b>	<b>873,059</b>	<b>873,059</b>	<b>-</b>

Grant funding and one-time items are not included in the FY 2021/22 base budget.

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**FY 2022/23 Proposed Budget**


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**EXECUTIVE MANAGEMENT**  
*EXECUTIVE MANAGEMENT*  
**ORG 9901, 9905 and 9908**

<u>Item Description</u>	<u>2021/22 Base Budget</u>	<u>2022/23 Request</u>	<u>\$ Change fr 2021/22 Base Budget</u>
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
Executive Management (Org 9901)			
<b>Account 1101 - Food</b>			
Food for Special Meetings	400	400	-
<b>Subtotal</b>	<b>400</b>	<b>400</b>	<b>-</b>
<b>Account 1601 - Memberships</b>			
Association of California Cities, Orange County	10,000	10,000	-
International Association of Fire Chiefs	1,350	1,350	-
California Fire Chiefs' Association	2,000	2,000	-
National Fire Protection Association	300	300	-
Administrative Fire Services Section (AFSS)	100	100	-
<b>Subtotal</b>	<b>13,750</b>	<b>13,750</b>	<b>-</b>
<b>Account 1801'1810 - Office Expense</b>			
Office Supplies	947	947	-
<b>Subtotal</b>	<b>947</b>	<b>947</b>	<b>-</b>
<b>Account 1901'1908 - Prof. and Specialized Services</b>			
Legal Counsel Services	528,769	528,769	-
Consultant Services	20,000	20,000	-
Labor Negotiation Services	70,000	70,000	-
<b>Subtotal</b>	<b>618,769</b>	<b>618,769</b>	<b>-</b>
<b>Account 2401'2409 - Special Department Expense</b>			
Special Department Expense	22,500	22,500	-
<b>Subtotal</b>	<b>22,500</b>	<b>22,500</b>	<b>-</b>
<b>Account 2701'2703 - Travel, Training and Meetings</b>			
Meetings with State Officials	37,950	37,950	-
Seminars & Workshops	6,500	6,500	-
<b>Subtotal</b>	<b>44,450</b>	<b>44,450</b>	<b>-</b>
<b>S&amp;S: Executive Management</b>	<b>700,816</b>	<b>700,816</b>	<b>-</b>

**EXECUTIVE MANAGEMENT**  
*EXECUTIVE MANAGEMENT*  
**ORG 9901, 9905 and 9908**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
Executive Management Support (Org 9905)			
<b>Account 1001'1003 - Clothing and Personal Supplies</b>			
Badges	28,086	28,086	-
<b>Subtotal</b>	<b>28,086</b>	<b>28,086</b>	<b>-</b>
<b>Account 1601 - Memberships</b>			
California Fire Chiefs' Association	365	365	-
International Association of Fire Chiefs	731	731	-
California League of Cities	365	365	-
<b>Subtotal</b>	<b>1,461</b>	<b>1,461</b>	<b>-</b>
<b>Account 1801'1810 - Office Expense</b>			
Office Supplies	2,739	2,739	-
<b>Subtotal</b>	<b>2,739</b>	<b>2,739</b>	<b>-</b>
<b>Account 1901'1908 - Prof. and Specialized Services</b>			
Honor Guard/Pipes & Drums	3,652	3,652	-
<b>Subtotal</b>	<b>3,652</b>	<b>3,652</b>	<b>-</b>
<b>Account 2401'2409 - Special Department Expense</b>			
Ribbons, etc. for Protocol/Ceremony	15,300	15,300	-
<b>Subtotal</b>	<b>15,300</b>	<b>15,300</b>	<b>-</b>
<b>Account 2701'2703 - Travel, Training and Meetings</b>			
Travel for Honor Guard/Pipes & Drums	10,000	10,000	-
Miscellaneous - Executive Management Support	9,130	9,130	-
<b>Subtotal</b>	<b>19,130</b>	<b>19,130</b>	<b>-</b>
<b>S&amp;S: Executive Management Support</b>	<b>70,368</b>	<b>70,368</b>	<b>-</b>
Fire Chief Training Opportunities (Org 9908)			
<b>Account 2701'2703 - Travel, Training and Meetings</b>			
Various Training Courses	101,875	101,875	-
<b>Subtotal</b>	<b>101,875</b>	<b>101,875</b>	<b>-</b>
<b>S&amp;S: Fire Chief Training Opportunities</b>	<b>101,875</b>	<b>101,875</b>	<b>-</b>
<b>Total S&amp;S: Executive Management</b>	<b>873,059</b>	<b>873,059</b>	<b>-</b>





**ORANGE COUNTY FIRE AUTHORITY**  
**HUMAN RESOURCES DEPARTMENT S&S SUMMARY**  
**FY 2022/23 BUDGET**

<b>Divisions/Sections</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b>Benefits</b>			
Benefits	368,925	368,925	-
<b>Total Benefits</b>	<b>368,925</b>	<b>368,925</b>	<b>-</b>
<b>Employee Relations</b>			
Employee Relations	147,266	147,266	-
<b>Total Employee Relations</b>	<b>147,266</b>	<b>147,266</b>	<b>-</b>
<b>Recruitment</b>			
Recruitment	796,165	796,165	-
<b>Total Recruitment</b>	<b>796,165</b>	<b>796,165</b>	<b>-</b>
<b>Risk Management</b>			
Risk Management [1]	1,904,349	2,004,349	100,000
Risk Management Controlled [2]	2,351,299	3,568,299	1,217,000
<b>Total Risk Management</b>	<b>4,255,648</b>	<b>5,572,648</b>	<b>1,317,000</b>
<b>Department Total</b>	<b>5,568,004</b>	<b>6,885,004</b>	<b>1,317,000</b>

Grant funding and one-time items are not included in the FY 2021/22 base budget.

[1] Increase due to increased usage of behavioral health services by personnel.

[2] Increase due to ongoing funding for insurance premiums (\$700K), insurance deductibles (\$275K), state workers' compensation program funding (\$200K), and aircraft liability (\$42K).

## FY 2022/23 Proposed Budget

### HUMAN RESOURCES DEPARTMENT BENEFITS ORG 3351

Item Description	2021/22 Base Budget	2022/23 Request	\$ Change fr 2021/22 Base Budget
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
<b>Account 1101 - Food</b>			
Orientation/Onboarding Events	-	1,500	1,500
<b>Subtotal</b>	<b>-</b>	<b>1,500</b>	<b>1,500</b>
<b>Account 1201 - Insurance</b>			
OCFPA GBT Survivor Benefit	38,000	36,500	(1,500)
<b>Subtotal</b>	<b>38,000</b>	<b>36,500</b>	<b>(1,500)</b>
<b>Account 1601 - Memberships</b>			
Benefit Membership and Certifications	2,500	2,500	-
<b>Subtotal</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>
<b>Account 1901`1908 - Prof. and Specialized Services</b>			
Class and Compensation Services	80,000	73,250	(6,750)
Discovery Benefits COBRA & FSA	9,570	9,570	-
Management Physicals	4,466	4,466	-
Health Screening Services	-	5,000	5,000
Banking Fee for RFF Dental and Vision TPA	300	300	-
ACA Reporting Software and Submission Fees	-	1,750	1,750
Health and Wellness Benefits Fair	3,000	3,000	-
Bilingual Testing	1,875	1,875	-
<b>Subtotal</b>	<b>99,211</b>	<b>99,211</b>	<b>-</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Tuition Reimbursement	185,000	185,000	-
<b>Subtotal</b>	<b>185,000</b>	<b>185,000</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
CalPELRA & PELRAC	4,000	4,000	-
Various Trainings	4,250	4,250	-
CSU Fullerton Leadership Development Program	10,484	10,484	-
Future Leadership Development Program	19,230	19,230	-
LCW Annual Conference	1,950	1,950	-
CalPERS Benefit Conference	3,100	3,100	-
Spark Training	1,200	1,200	-
<b>Subtotal</b>	<b>44,214</b>	<b>44,214</b>	<b>-</b>
<b>Total S&amp;S: Benefits</b>	<b>368,925</b>	<b>368,925</b>	<b>-</b>

**HUMAN RESOURCES DEPARTMENT**  
**EMPLOYEE RELATIONS**  
**ORG 3385**

Item Description	2021/22 Base Budget	2022/23 Request	\$ Change fr 2021/22 Base Budget
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
<b>Account 1601 - Memberships</b>			
Orange County HR Consortium	250	250	-
Orange County HR Consortium LCW & Law Library	4,150	4,150	-
CalPELRA	2,600	2,600	-
PELRAC	1,050	-	(1,050)
Women in Fire	525	525	-
<b>Subtotal</b>	<b>8,575</b>	<b>7,525</b>	<b>(1,050)</b>
<b>Account 1801`1810 - Office Expense</b>			
Miscellaneous Books and Subscriptions	8,470	8,470	-
Office Supplies	2,585	2,585	-
<b>Subtotal</b>	<b>11,055</b>	<b>11,055</b>	<b>-</b>
<b>Account 1901`1908 - Prof. and Specialized Services</b>			
Legal Services	10,000	10,000	-
Customized Training & Crisis Management	23,000	23,000	-
External Investigation Services	73,636	73,636	-
<b>Subtotal</b>	<b>106,636</b>	<b>106,636</b>	<b>-</b>
<b>Account 2001 - Publications and Legal Notices</b>			
Federal Notices	1,500	1,500	-
Subscriptions	1,000	1,000	-
<b>Subtotal</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
CalPELRA	10,000	10,000	-
Burstein Prihar Advocacy Workshop	2,800	-	(2,800)
LCW Annual Conference	3,000	3,000	-
Webinars	1,500	1,500	-
Miscellaneous Training	1,200	5,050	3,850
<b>Subtotal</b>	<b>18,500</b>	<b>19,550</b>	<b>1,050</b>
<b>Total S&amp;S: Employee Relations</b>	<b>147,266</b>	<b>147,266</b>	<b>-</b>

**FY 2022/23 Proposed Budget**

**HUMAN RESOURCES DEPARTMENT**  
**RECRUITMENT**  
**ORG 3390**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
<b>Account 1101 - Food</b>			
Recruitment & Promotions Interviews/Assessment Center	21,050	21,050	-
<b>Subtotal</b>	<b>21,050</b>	<b>21,050</b>	<b>-</b>
<b>Account 1301 - Maintenance/Repair - Equipment</b>			
NEOGOV Insight	10,081	10,081	-
NEOGOV Performance Appraisal	30,248	30,248	-
NEOGOV Onboarding	16,405	16,405	-
OPAC Pre-Employment Testing	5,245	5,245	-
CritiCall Dispatcher Pre-Employment Testing	1,575	1,575	-
<b>Subtotal</b>	<b>63,554</b>	<b>63,554</b>	<b>-</b>
<b>Account 1601 - Memberships</b>			
SHRM	219	219	-
Personnel Testing Council of Southern California	80	80	-
IPMA Agency	1,005	1,005	-
<b>Subtotal</b>	<b>1,304</b>	<b>1,304</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Miscellaneous Supplies	2,500	2,500	-
Postage	100	100	-
Printing	500	500	-
Document Destruction	960	960	-
<b>Subtotal</b>	<b>4,060</b>	<b>4,060</b>	<b>-</b>
<b>Account 1901`1908 - Prof. and Specialized Services</b>			
Exam Development and Test Materials	110,161	75,161	(35,000)
Fingerprint Services	20,128	20,128	-
Pre-Employment Background Investigations	268,500	268,500	-
Employment Physicals	282,924	282,924	-
Diversity, Equity and Inclusion Programs	-	35,000	35,000
<b>Subtotal</b>	<b>681,713</b>	<b>681,713</b>	<b>-</b>

**HUMAN RESOURCES DEPARTMENT**  
*RECRUITMENT*  
**ORG 3390**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b>Account 2201 - Rents &amp; Leases - Facilities</b>			
Safety Exams	8,184	8,184	-
Non-Safety Exams	2,000	2,000	-
<b>Subtotal</b>	<b>10,184</b>	<b>10,184</b>	<b>-</b>
<b>Account 2401'2409 - Special Department Expense</b>			
Recruitment Advertising and Job Fairs	8,000	8,000	-
<b>Subtotal</b>	<b>8,000</b>	<b>8,000</b>	<b>-</b>
<b>Account 2701'2703 - Travel, Training and Meetings</b>			
NEOGOV	5,500	5,500	-
HR Staff Training	800	800	-
<b>Subtotal</b>	<b>6,300</b>	<b>6,300</b>	<b>-</b>
<b>Total S&amp;S: Recruitment</b>	<b>796,165</b>	<b>796,165</b>	<b>-</b>

**FY 2022/23 Proposed Budget**

**HUMAN RESOURCES DEPARTMENT**  
**RISK MANAGEMENT**  
**ORG 3355, 3349**

Item Description	2021/22 Base Budget	2022/23 Request	\$ Change fr 2021/22 Base Budget
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
Risk Management (Org 3355)			
<b>Account 1601 - Memberships</b>			
Public Agency Risk Management Association	150	150	-
American Society of Safety Engineers	180	180	-
Public Risk Management Association	385	385	-
Public Safety Management Association	75	75	-
Council of Self-Insured Public Agencies	100	100	-
<b>Subtotal</b>	<b>890</b>	<b>890</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Office Supplies	3,212	3,212	-
<b>Subtotal</b>	<b>3,212</b>	<b>3,212</b>	<b>-</b>
<b>Account 1901`1908 - Prof. and Specialized Services</b>			
Drug Testing (DOT and Non-EOT)	5,000	5,000	-
Occupation Medical Services	39,935	39,935	-
Risk Management Technical Services	30,025	30,025	-
Self-Insurance TPA - Workers' Comp	696,238	696,238	-
RFOTC 24/7 Uniformed Security Guard	166,488	166,488	-
Workers' Compensation Claims Auditor	23,000	23,000	-
Workers' Compensation User Funding Assessment	650,000	650,000	-
Annual Workers' Compensation Actuarial	7,650	7,650	-
Certificate of Insurance Tracking	12,000	12,000	-
Sergeant at Arms for Board Meetings	8,000	8,000	-
Counseling for Behavioral Health & Wellness Services	150,000	250,000	100,000
<b>Subtotal</b>	<b>1,788,336</b>	<b>1,888,336</b>	<b>100,000</b>
<b>Account 2401`2409 - Special Department Expense</b>			
HAZMAT Removal	15,000	15,000	-
Compliance Permits	65,000	65,000	-
<b>Subtotal</b>	<b>80,000</b>	<b>80,000</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Training and Conferences	31,911	31,911	-
<b>Subtotal</b>	<b>31,911</b>	<b>31,911</b>	<b>-</b>
<b>S&amp;S: Risk Management</b>	<b>1,904,349</b>	<b>2,004,349</b>	<b>100,000</b>

**HUMAN RESOURCES DEPARTMENT**  
**RISK MANAGEMENT**  
**ORG 3355, 3349**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
Risk Management Controlled (Org 3349)			
<b>Account 1201 - Insurance</b>			
Aircraft Liability	222,000	264,000	42,000
Liability/Property Insurance	1,359,632	2,059,632	700,000
Insurance Deductibles	50,000	325,000	275,000
Insurance Broker Fees	27,500	27,500	-
Self-Insured Property Claim Loss	15,000	15,000	-
Vehicle Verifier Bond	150	150	-
WC Self-Insurance Excess Loss Premium	677,017	877,017	200,000
<b>Subtotal</b>	<b>2,351,299</b>	<b>3,568,299</b>	<b>1,217,000</b>
<b>S&amp;S: Risk Management Controlled</b>	<b>2,351,299</b>	<b>3,568,299</b>	<b>1,217,000</b>
<b>Total S&amp;S: Risk Management</b>	<b>4,255,648</b>	<b>5,572,648</b>	<b>1,317,000</b>





**ORANGE COUNTY FIRE AUTHORITY**  
**LOGISTICS DEPARTMENT S&S SUMMARY**  
**FY 2022/23 BUDGET**

<b>Divisions/Sections</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b>Fleet Services</b>			
Fleet Services	125,390	125,390	-
Automotive Stock	3,284,419	5,343,000	2,058,581
<b>Total Fleet Services [1]</b>	<b>3,409,809</b>	<b>5,468,390</b>	<b>2,058,581</b>
<b>Information Technology</b>			
Communications & IT Infrastructure	2,065,827	2,413,141	347,314
Systems Development & Support	1,368,280	1,488,735	120,455
Communications & Workplace Support	1,546,619	1,655,232	108,613
GIS & Mapping	186,170	186,170	-
<b>Total Information Technology [2]</b>	<b>5,166,896</b>	<b>5,743,278</b>	<b>576,382</b>
<b>Property Management</b>			
Property Management [3]	5,026,494	6,876,800	1,850,306
<b>Total Property Management</b>	<b>5,026,494</b>	<b>6,876,800</b>	<b>1,850,306</b>
<b>Service Center</b>			
Service Center	46,070	51,095	5,025
Service Center Inventory	2,689,820	2,962,614	272,794
<b>Total Service Center [4]</b>	<b>2,735,890</b>	<b>3,013,709</b>	<b>277,819</b>
<b>Department Total</b>	<b>16,339,089</b>	<b>21,102,177</b>	<b>4,763,088</b>

Grant funding and one-time items are not included in the FY 2021/22 base budget.

[1] Increase due to ongoing increase in volume and cost of equipment/repairs (\$1,040,180) and fuel (\$1,010,400). Also due to maintenance and fuel increases for new vehicles for Academy Accreditation (\$8,000).

[2] Increase due to cost increases in Microsoft Software Enterprise Agreement licensing costs (\$120,455), mobile telephone expenses (\$108,603), data line service (\$175,000), 800 MHz partnership costs (\$138,419), station alerting maintenance costs (\$27,792) and new IT equipment and licensing costs for Academy Accreditation (\$6,100).

[3] Increase due to ongoing increases in volume and cost of equipment/repairs for household items (\$148,150), equipment/repairs for fire stations (\$214,300), maintenance/repairs for buildings (\$632,370), and utilities (\$700,500). Also included in this increase, is an increase of \$154,986 in the facilities maintenance budget for the cash contract cities to the maximum \$15,000 per station.

[4] Increase due to one-time only cost of PPE for FS 67 staffing (\$222,168), FS 42 enhancement (\$27,771) and Academy Accreditation (\$3,180). Also included is ongoing PPE costs for Academy Accreditation (\$24,700).

**FY 2022/23 Proposed Budget**

**LOGISTICS DEPARTMENT**  
**FLEET SERVICES**  
**ORG 4450 & 4459**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
Fleet Services (Org 4450)			
<b>Account 1001 - Clothing and Personal Supplies</b>			
Uniform Service	12,400	12,400	-
<b>Subtotal</b>	<b>12,400</b>	<b>12,400</b>	<b>-</b>
<b>Account 1301'1302 - Maintenance/Repair - Equipment</b>			
Miscellaneous Shop Equipment	5,200	5,200	-
Fleet Services Software Maintenance	15,000	15,000	-
<b>Subtotal</b>	<b>20,200</b>	<b>20,200</b>	<b>-</b>
<b>Account 1601 - Memberships</b>			
Miscellaneous Memberships (i.e. MEMA & Cal Fire)	340	340	-
<b>Subtotal</b>	<b>340</b>	<b>340</b>	<b>-</b>
<b>Account 1801'1810 - Office Expense</b>			
Miscellaneous Office Expense	6,060	6,060	-
<b>Subtotal</b>	<b>6,060</b>	<b>6,060</b>	<b>-</b>
<b>Account 1901'1908 - Prof. and Specialized Services</b>			
Drive Off Service	5,000	5,000	-
Parts Washer Service	2,000	2,000	-
Reclamation Environmental Services	6,360	6,360	-
<b>Subtotal</b>	<b>13,360</b>	<b>13,360</b>	<b>-</b>
<b>Account 2301'2309 - Small Tools and Instruments</b>			
Tool Reimbursement	26,050	26,050	-
<b>Subtotal</b>	<b>26,050</b>	<b>26,050</b>	<b>-</b>
<b>Account 2401'2409 - Special Department Expense</b>			
Department of Motor Vehicles (DMV) Fees	1,800	1,800	-
<b>Subtotal</b>	<b>1,800</b>	<b>1,800</b>	<b>-</b>
<b>Account 2701'2703 - Travel, Training and Meetings</b>			
Training	45,180	45,180	-
<b>Subtotal</b>	<b>45,180</b>	<b>45,180</b>	<b>-</b>
<b>S&amp;S: Fleet Services</b>	<b>125,390</b>	<b>125,390</b>	<b>-</b>

**LOGISTICS DEPARTMENT**  
**FLEET SERVICES**  
**ORG 4450 & 4459**

Item Description	2021/22 Base Budget	2022/23 Request	\$ Change fr 2021/22 Base Budget
Automotive Stock (Org 4459)			
<b>Account 1301`1302 - Maintenance/Repair - Equipment</b>			
Air Utility Services	1,500	2,400	900
Antifreeze	13,500	21,300	7,800
DEF	10,000	15,800	5,800
Auto Glass Service	1,300	2,100	800
Batteries (Vehicle)	95,000	149,700	54,700
Gel Cell batteries	15,100	23,800	8,700
Car Wash/Detailing	13,000	20,500	7,500
Starter/Alternator Repairs	15,450	24,350	8,900
Chevrolet Engine/Body Parts (Light)	45,000	70,900	25,900
Code 3 Equipment/Light Bar	25,000	38,400	13,400
Diesel Engine Service & Repair	38,000	59,850	21,850
Dozer Parts & Service	28,000	44,100	16,100
Ford Parts & Repairs	115,000	181,100	66,100
Generator Parts	3,000	4,750	1,750
Heavy & Light Apparatus PM	305,000	480,300	175,300
Fire Truck Maintenance Parts	180,000	283,500	103,500
Miscellaneous Shop Equipment	28,840	45,450	16,610
Oil	50,000	78,750	28,750
Parts (Heavy)	39,000	61,450	22,450
Parts (Light)	50,000	78,750	28,750
Miscellaneous Parts & Service	40,000	69,000	29,000
Radiator	20,000	31,500	11,500
Smog	3,000	4,750	1,750
Suspension/Brakes (Heavy)	75,000	118,250	43,250
Tires Parts & Labor	431,129	679,000	247,871
Towing Heavy/Light	6,000	9,500	3,500
Transmission Repairs & Services	60,000	94,500	34,500
Upholstery	8,000	12,600	4,600
International Truck Parts	70,000	110,250	40,250
Battery Chargers/Electric	25,000	39,400	14,400
<b>Subtotal</b>	<b>1,809,819</b>	<b>2,856,000</b>	<b>1,046,181</b>
<b>Account 1901`1908 - Prof. and Specialized Services</b>			
Aerial Recertification	36,450	36,450	-
Drive Off Service	550	550	-
Parts Washer Service	3,000	3,000	-
<b>Subtotal</b>	<b>40,000</b>	<b>40,000</b>	<b>-</b>

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**FY 2022/23 Proposed Budget**

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**LOGISTICS DEPARTMENT**  
*FLEET SERVICES*  
**ORG 4450 & 4459**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b>Account 2601`2602 - Transportation</b>			
Diesel Fuel	630,000	1,075,750	445,750
Fuel Credit Cards	435,000	741,400	306,400
Gasoline	369,600	629,850	260,250
<b>Subtotal</b>	<b>1,434,600</b>	<b>2,447,000</b>	<b>1,012,400</b>
<b>S&amp;S: Automotive Stock</b>	<b>3,284,419</b>	<b>5,343,000</b>	<b>2,058,581</b>
<b>Total S&amp;S: Fleet Services</b>	<b>3,409,809</b>	<b>5,468,390</b>	<b>2,058,581</b>

**LOGISTICS DEPARTMENT**  
**INFORMATION TECHNOLOGY**  
**ORG 3380, 4350, 4423 and 4355**

Item Description	2021/22 Base Budget	2022/23 Request	\$ Change fr 2021/22 Base Budget
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
Communications & IT Infrastructure (Org 3380)			
<b>Account 1051 - Communications</b>			
Utility Service for Phone Lines/Data Circuit	625,000	800,000	175,000
Cell/PC/tablet/landline	9,810	9,810	-
Cable Services	8,210	8,210	-
Satellite TV Services	2,000	2,000	-
Language Line	100	100	-
US&R Warehouse	2,400	2,400	-
<b>Subtotal</b>	<b>647,520</b>	<b>822,520</b>	<b>175,000</b>
<b>Account 1301`1302 - Maintenance/Repair - Equipment</b>			
Network Router/switch Maintenance	101,000	101,000	-
Server Operating Sys. Software	19,590	19,590	-
Remote Connection Maintenance	15,000	15,000	-
Contract Services	14,820	14,820	-
Internet Service Providers	52,800	52,800	-
Anti-Virus/Anti-Spam	36,000	36,000	-
Server Hardware	52,000	52,000	-
Storage Area Network	43,000	43,000	-
Maintenance for RFOTC Telephone Systems	50,000	50,000	-
County of Orange-800 MHz Partnership	437,190	575,609	138,419
Antivirus Maintenance	13,000	13,000	-
911 Voice Recording Maintenance	11,000	11,000	-
Offsite Data Storage	19,000	19,000	-
Email Enterprise backup	35,000	35,000	-
VPN Maintenance	38,000	38,000	-
Virtualization Maintenance	25,000	25,000	-
Telephone Maintenance	25,000	25,000	-
Fire Station Alerting System Maintenance	96,000	123,792	27,792
CLETS Data line (for Investigations)	13,500	13,500	-
Radio Emergency Comm.(Genwatch Support)	18,000	18,000	-
Network/Server Monitoring (SolarWinds Supp)	16,000	16,000	-
<b>Subtotal</b>	<b>1,130,900</b>	<b>1,297,111</b>	<b>166,211</b>
<b>Account 1801`1810 - Office Expense</b>			
IT Office Supplies & Software (\$865 is one-time only)	24,567	30,670	6,103
<b>Subtotal</b>	<b>24,567</b>	<b>30,670</b>	<b>6,103</b>
<b>Account 1901`1908 - Prof. and Specialized Services</b>			
Computer Room Maintenance	7,970	7,970	-
Network Engineering Services	50,000	50,000	-
Storage of Network Backup	5,000	5,000	-
Station Alerting Custom Programming	25,000	25,000	-
Station Alerting Electrical Repairs	83,990	83,990	-
<b>Subtotal</b>	<b>171,960</b>	<b>171,960</b>	<b>-</b>

**FY 2022/23 Proposed Budget**

**LOGISTICS DEPARTMENT**  
**INFORMATION TECHNOLOGY**  
**ORG 3380, 4350, 4423 and 4355**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Telephone Parts	35,000	35,000	-
Network & Equipment Room Parts & Supplies	30,000	30,000	-
<b>Subtotal</b>	<b>65,000</b>	<b>65,000</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Training/Travel	16,000	16,000	-
Staff Technical Training	9,880	9,880	-
<b>Subtotal</b>	<b>25,880</b>	<b>25,880</b>	<b>-</b>
<b>S&amp;S: Communications &amp; IT Infrastructure</b>	<b>2,065,827</b>	<b>2,413,141</b>	<b>347,314</b>

Systems Development & Support (Org 4350)

<b>Account 1301`1302 - Maintenance/Repair - Equipment</b>			
RMS Maintenance	20,000	20,000	-
RMS Report Software	10,770	10,770	-
Internet/Intranet Support	21,710	21,710	-
Database Software Maintenance	48,230	48,230	-
Fleet STMS Maintenance	17,000	17,000	-
Compiler Maintenance	1,450	1,450	-
HRMS Consulting Services	55,000	55,000	-
HRMS System Maintenance	100,000	100,000	-
AVL, CAD2CAD Maintenance	75,000	75,000	-
SharePoint Admin Maintenance	8,500	8,500	-
Staffing Database Maintenance	1,200	1,200	-
CAD Software Maintenance	386,010	386,010	-
Smartphone Incident Notification Application	2,400	2,400	-
HRMS Compiler Maintenance	1,000	1,000	-
HRMS Utilities Maintenance	960	960	-
Apple Developer Enterprise	430	430	-
<b>Subtotal</b>	<b>749,660</b>	<b>749,660</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
IT Office Supplies & Software	12,570	12,570	-
Microsoft Software Enterprise Agreement	425,000	545,455	120,455
Pulsepoint Maintenance Contract	40,000	40,000	-
<b>Subtotal</b>	<b>477,570</b>	<b>598,025</b>	<b>120,455</b>
<b>Account 1901`1908 - Prof. and Specialized Services</b>			
Public Safety Systems Programming	50,000	50,000	-
Intranet/Internet Calendar Development	50,000	50,000	-
<b>Subtotal</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>

**LOGISTICS DEPARTMENT**  
**INFORMATION TECHNOLOGY**  
**ORG 3380, 4350, 4423 and 4355**

Item Description	2021/22 Base Budget	2022/23 Request	\$ Change fr 2021/22 Base Budget
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Travel/Training	29,050	29,050	-
Staff Technical Training	12,000	12,000	-
<b>Subtotal</b>	<b>41,050</b>	<b>41,050</b>	<b>-</b>
<b>S&amp;S: Systems Development &amp; Support</b>	<b>1,368,280</b>	<b>1,488,735</b>	<b>120,455</b>
Communications & Workplace Support (Org 4423)			
<b>Account 1051 - Communications</b>			
Mobile Telephone Service (\$7,612 is one-time only)	699,789	808,402	108,613
Paging Services - County of Orange	38,400	38,400	-
BC Conference Lines	8,490	8,490	-
On-Line Meeting Service	12,520	12,520	-
<b>Subtotal</b>	<b>759,199</b>	<b>867,812</b>	<b>108,613</b>
<b>Account 1301`1302 - Maintenance/Repair - Equipment</b>			
Communication Equipment Maintenance	144,800	144,800	-
High Speed Printer Maintenance	6,230	6,230	-
Help Desk Software Maintenance	22,000	22,000	-
QPCS - AVL System Management Service	6,630	6,630	-
<b>Subtotal</b>	<b>179,660</b>	<b>179,660</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Packing & Office Supplies/Equipment Storage	67,570	67,570	-
Annual Software and Small Equipment Purchases	20,000	20,000	-
<b>Subtotal</b>	<b>87,570</b>	<b>87,570</b>	<b>-</b>
<b>Account 1901`1908 - Prof. and Specialized Services</b>			
Staffing Timekeeping Maintenance	351,500	351,500	-
Comm. Installation/Vehicle Replacement	190	190	-
<b>Subtotal</b>	<b>351,690</b>	<b>351,690</b>	<b>-</b>
<b>Account 2201 - Rents and Leases - Facilities</b>			
CHF Repeater Site Leases	7,000	7,000	-
<b>Subtotal</b>	<b>7,000</b>	<b>7,000</b>	<b>-</b>
<b>Account 2301`2309 - Small Tools and Instruments</b>			
Miscellaneous Parts/Tech Tools/Supplies	5,500	5,500	-
<b>Subtotal</b>	<b>5,500</b>	<b>5,500</b>	<b>-</b>

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**FY 2022/23 Proposed Budget**


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**LOGISTICS DEPARTMENT**  
*INFORMATION TECHNOLOGY*  
**ORG 3380, 4350, 4423 and 4355**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b>Account 2401`2409 - Special Dept. Expense</b>			
Fabrication and Supplies	150,000	150,000	-
<b>Subtotal</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Training	6,000	6,000	-
<b>Subtotal</b>	<b>6,000</b>	<b>6,000</b>	<b>-</b>
<b>S&amp;S: Communications &amp; Workplace Support</b>	<b>1,546,619</b>	<b>1,655,232</b>	<b>108,613</b>
GIS & Mapping (Org 4355)			
<b>Account 1301`1302 - Maintenance/Repair - Equipment</b>			
Miscellaneous Software Maintenance	3,970	3,970	-
Win 2 Data Subscription	1,000	1,000	-
Geospatial Software Maintenance	85,000	85,000	-
Digital Pen	750	750	-
<b>Subtotal</b>	<b>90,720</b>	<b>90,720</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Office/Printer Supplies	13,160	13,160	-
Compucom	1,110	1,110	-
<b>Subtotal</b>	<b>14,270</b>	<b>14,270</b>	<b>-</b>
<b>Account 1901`1908 - Prof. and Specialized Services</b>			
ESRI Professional Services	10,000	10,000	-
Geospatial Professional Services	50,000	50,000	-
<b>Subtotal</b>	<b>60,000</b>	<b>60,000</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Travel	10,000	10,000	-
Training	11,180	11,180	-
<b>Subtotal</b>	<b>21,180</b>	<b>21,180</b>	<b>-</b>
<b>S&amp;S: GIS &amp; Mapping</b>	<b>186,170</b>	<b>186,170</b>	<b>-</b>
<b>Total S&amp;S: Information Technology</b>	<b>5,166,896</b>	<b>5,743,278</b>	<b>576,382</b>



**LOGISTICS DEPARTMENT**  
**PROPERTY MANAGEMENT**  
**SUB-FUND 12150 - ORG 3365 and M Orgs**

Item Description	2021/22 Base Budget	2022/23 Request	\$ Change fr 2021/22 Base Budget
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
Property Management (Org 3365)			
<b>Account 1151 - Household Expenses</b>			
Appliances Replacement	25,000	99,075	74,075
Furniture Replacement	25,000	99,075	74,075
<b>Subtotal</b>	<b>50,000</b>	<b>198,150</b>	<b>148,150</b>
<b>Account 1301 1302 - Maintenance/Repair - Equipment</b>			
Air Compressor Maintenance & Repairs	5,000	9,050	4,050
Exhaust Collection System Maintenance	75,000	135,800	60,800
Fire Alarm Systems Maintenance	25,000	45,250	20,250
Appliances - Service and Repairs	30,000	54,300	24,300
Generator Maintenance & Repairs	49,500	89,600	40,100
AST Fuel Maintenance & Repairs	40,000	72,400	32,400
Fire Props	35,000	63,350	28,350
Miscellaneous Equipment Maintenance	5,000	9,050	4,050
<b>Subtotal</b>	<b>264,500</b>	<b>478,800</b>	<b>214,300</b>
<b>Account 1402 - Building Maintenance/Repair</b>			
Apparatus Doors Service and Repairs	120,000	158,950	38,950
Building Systems Service and Repairs	150,000	198,680	48,680
Electrical Repairs	50,000	66,230	16,230
Plumbing Repairs	150,000	198,690	48,690
Flooring Repairs	35,000	46,360	11,360
One-time Purchase Orders & Direct Pays	230,000	304,650	74,650
Painting (Partial Interior and Exterior)	30,000	39,740	9,740
Roof Systems Service and Repairs	40,000	52,980	12,980
Repair and Maintenance	230,225	304,955	74,730
Scheduled Maintenance, Renovation & Replacement	350,000	463,600	113,600
Fire Station Alterations & Improvements	250,000	331,140	81,140
<b>Subtotal</b>	<b>1,635,225</b>	<b>2,165,975</b>	<b>530,750</b>
<b>Account 1406 - Building Services</b>			
RFOTC Maintenance & Custodial Services	175,000	231,800	56,800
Pest Control	40,000	52,980	12,980
<b>Subtotal</b>	<b>215,000</b>	<b>284,780</b>	<b>69,780</b>
<b>Account 1407 - Grounds</b>			
Grounds Maintenance	90,000	119,215	29,215
Signage	1,000	1,330	330
Surface Repairs	2,000	2,650	650
Fencing and Gates Repairs	5,000	6,650	1,650
<b>Subtotal</b>	<b>98,000</b>	<b>129,845</b>	<b>31,845</b>

**FY 2022/23 Proposed Budget**

**LOGISTICS DEPARTMENT**  
**PROPERTY MANAGEMENT**  
**SUB-FUND 12150 - ORG 3365 and M Orgs**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b>Account 1801`1810 - Office Expense</b>			
Office Supplies	1,233	1,230	(3)
<b>Subtotal</b>	<b>1,233</b>	<b>1,230</b>	<b>(3)</b>
<b>Account 1901`1908 - Prof. and Specialized Services</b>			
US&R Warehouse-Security Service	3,000	3,000	-
US&R Warehouse-Common Area Maintenance (CAM)	20,000	20,000	-
<b>Subtotal</b>	<b>23,000</b>	<b>23,000</b>	<b>-</b>
<b>Account 2201 - Rents and Leases - Facilities</b>			
Station# 6, & 36 - Irvine	2	-	(2)
Station# 13 - La Palma	1	-	(1)
Station# 17 - Tri-Cities	1	-	(1)
Station# 18 - Trabuco	1	-	(1)
Station# 37 & 43 - Tustin	2	-	(2)
Station# 41 - Fullerton, Hangar Lease	85,000	85,000	-
Station# 41 - Fullerton, Tower	25,000	25,000	-
Station# 44 & 48 - Seal Beach	2	-	(2)
Station# 46 - Stanton	1	-	(1)
Station# 50, 59 & 60 - San Clemente	3	-	(3)
Station# 61, 62 & 63 - Buena Park	3	-	(3)
Station# 64, 65 & 66 - Westminster	3	-	(3)
Station# 70, 71, 72, 73, 74, 75, 76, 77, 78 & 79-Santa Ana	10	10	-
Station# 80, 81, 82, 83, 84, 85, 86 - Garden Grove	7	10	3
<b>Subtotal</b>	<b>110,036</b>	<b>110,020</b>	<b>(16)</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Staff Development and Training	1,000	1,000	-
<b>Subtotal</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>
<b>Account 2801`2805 - Utilities</b>			
Liquid Propane Gas (LPG)	8,500	11,110	2,610
Trash Collection	180,000	235,340	55,340
Gas	90,000	117,670	27,670
Electricity	1,700,000	2,222,645	522,645
Water	300,000	392,235	92,235
<b>Subtotal</b>	<b>2,278,500</b>	<b>2,979,000</b>	<b>700,500</b>
<b>Account 3701 - Taxes and Assessments</b>			
Sewer Assessment	30,000	30,000	-
<b>Subtotal</b>	<b>30,000</b>	<b>30,000</b>	<b>-</b>
<b>S&amp;S: Property Management</b>	<b>4,706,494</b>	<b>6,401,800</b>	<b>1,462,056</b>

**LOGISTICS DEPARTMENT**  
*PROPERTY MANAGEMENT*  
**SUB-FUND 12150 - ORG 3365 and M Orgs**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
Cash Contract Cities - John Wayne Airport (Org M033)			
<b>Account 1402 - Building Maintenance/Repair</b>			
Cash Contract Cities - JWA FS33	10,000	10,000	-
<b>Subtotal</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>
Cash Contract Cities - Tustin (Org M200)			
<b>Account 1402 - Building Maintenance/Repair</b>			
Cash Contract Cities - Tustin	20,000	30,000	10,000
<b>Subtotal</b>	<b>20,000</b>	<b>30,000</b>	<b>10,000</b>
Cash Contract Cities - Seal Beach (Org M300)			
<b>Account 1402 - Building Maintenance/Repair</b>			
Cash Contract Cities - Seal Beach	20,000	30,000	10,000
<b>Subtotal</b>	<b>20,000</b>	<b>30,000</b>	<b>10,000</b>
Cash Contract Cities - Stanton (Org M400)			
<b>Account 1402 - Building Maintenance/Repair</b>			
Cash Contract Cities - Stanton	10,000	15,000	5,000
<b>Subtotal</b>	<b>10,000</b>	<b>15,000</b>	<b>5,000</b>
Cash Contract Cities - San Clemente (Org M500)			
<b>Account 1402 - Building Maintenance/Repair</b>			
Cash Contract Cities - San Clemente	30,000	45,000	15,000
<b>Subtotal</b>	<b>30,000</b>	<b>45,000</b>	<b>15,000</b>
Cash Contract Cities - Buena Park (Org M600)			
<b>Account 1402 - Building Maintenance/Repair</b>			
Cash Contract Cities - Buena Park	30,000	45,000	15,000
<b>Subtotal</b>	<b>30,000</b>	<b>45,000</b>	<b>15,000</b>

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**FY 2022/23 Proposed Budget**

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**LOGISTICS DEPARTMENT**  
*PROPERTY MANAGEMENT*  
**SUB-FUND 12150 - ORG 3365 and M Orgs**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
Cash Contract Cities - Westminster (Org M700)			
<b>Account 1402 - Building Maintenance/Repair</b>			
Cash Contract Cities - Westminster	30,000	45,000	15,000
<b>Subtotal</b>	<b>30,000</b>	<b>45,000</b>	<b>15,000</b>
Cash Contract Cities - Santa Ana (Org M800)			
<b>Account 1402 - Building Maintenance/Repair</b>			
Cash Contract Cities - Santa Ana	100,000	150,000	50,000
<b>Subtotal</b>	<b>100,000</b>	<b>150,000</b>	<b>50,000</b>
Cash Contract Cities - Garden Grove (Org M810)			
<b>Account 1402 - Building Maintenance/Repair</b>			
Cash Contract Cities - Garden Grove	70,000	105,000	35,000
<b>Subtotal</b>	<b>70,000</b>	<b>105,000</b>	<b>35,000</b>
<b>Total S&amp;S: Property Management</b>	<b>5,026,494</b>	<b>6,876,800</b>	<b>1,850,306</b>

**LOGISTICS DEPARTMENT**  
*SERVICE CENTER*  
**ORG 4410 & 4419**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
Service Center (Org 4410)			
<b>Account 1301`1302 - Maintenance/Repair - Equipment</b>			
Air Fill Station Repair	9,000	9,000	-
Lift Truck Maintenance	2,000	2,000	-
Welding Gases	1,600	1,600	-
<b>Subtotal</b>	<b>12,600</b>	<b>12,600</b>	<b>-</b>
<b>Account 1601 - Memberships</b>			
Costco Memberships	170	170	-
SAFER Memberships	50	75	25
<b>Subtotal</b>	<b>220</b>	<b>245</b>	<b>25</b>
<b>Account 1801`1810 - Office Expense</b>			
Office Equipment Controlled	3,000	3,000	-
<b>Subtotal</b>	<b>3,000</b>	<b>3,000</b>	<b>-</b>
<b>Account 1901`1908 - Prof. and Specialized Services</b>			
Quantitative SCBA Fit Testing	25,000	30,000	5,000
<b>Subtotal</b>	<b>25,000</b>	<b>30,000</b>	<b>5,000</b>
<b>Account 2301`2309 - Small Tools and Instruments</b>			
Miscellaneous Small Tools	1,000	1,000	-
<b>Subtotal</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Transportation/Travel (Safer Meetings)	250	250	-
Training Registration Fees	2,000	2,000	-
Miscellaneous Training	2,000	2,000	-
<b>Subtotal</b>	<b>4,250</b>	<b>4,250</b>	<b>-</b>
<b>S&amp;S: Service Center</b>	<b>46,070</b>	<b>51,095</b>	<b>5,025</b>

## FY 2022/23 Proposed Budget

**LOGISTICS DEPARTMENT**  
**SERVICE CENTER**  
**ORG 4410 & 4419**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
Inventory - Service Center (Org 4419)			
<b>Account 1001`1003 - Clothing and Personal Supplies</b>			
Boot Reimbursement	15,000	15,000	-
Rain Suits	1,500	1,500	-
Safety Clothing - Academy (\$253,119 is one-time only)	226,420	507,714	281,294
Safety Clothing - Structure	290,000	320,000	30,000
Safety Clothing - Wildland	70,000	70,000	-
Safety Clothing - Gloves, FF PPE Ensemble	8,000	8,000	-
Safety Clothing - FF Structural Gloves	68,500	68,500	-
Turnout Cleaning & Repair	143,000	143,000	-
Helmets	60,000	60,000	-
Uniforms	567,000	567,000	-
Uniforms - City of Irvine HCFE	18,700	18,700	-
<b>Subtotal</b>	<b>1,468,120</b>	<b>1,779,414</b>	<b>311,294</b>
<b>Account 1101 - Food</b>			
Food - In County Incidents	23,000	30,000	7,000
Emergency Food Supplies	12,000	15,000	3,000
<b>Subtotal</b>	<b>35,000</b>	<b>45,000</b>	<b>10,000</b>
<b>Account 1151 - Household Expenses</b>			
Household Supplies	158,910	158,910	-
Miscellaneous Household	10,000	10,000	-
Mattress Pads	2,000	2,000	-
<b>Subtotal</b>	<b>170,910</b>	<b>170,910</b>	<b>-</b>
<b>Account 1301`1302 - Maintenance/Repair - Equipment</b>			
Breathing Apparatus Repair Parts/Service	65,000	65,000	-
SCBA Cylinder Hydrostatic Testing	12,000	12,000	-
Fire Extinguisher Service	10,000	10,000	-
Hurst Tool Repair	20,000	20,000	-
Safety Ladder Inspection & Testing	35,000	35,000	-
Small Engine Repair	15,000	15,000	-
Vehicle Wax	14,000	14,000	-
Thermal Imaging Camera Repair/Battery Replacement	30,000	30,000	-
<b>Subtotal</b>	<b>201,000</b>	<b>201,000</b>	<b>-</b>
<b>Account 1501`1509 - Medical Supplies and Equipment</b>			
Medical Oxygen	10,000	10,000	-
<b>Subtotal</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>

**LOGISTICS DEPARTMENT**  
*SERVICE CENTER*  
**ORG 4410 & 4419**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b>Account 1801`1810 - Office Expense</b>			
Business Cards	6,500	6,000	(500)
Business Forms	1,000	1,000	-
Copy Paper	25,000	25,000	-
Engraving	1,000	1,000	-
Envelopes	5,000	5,000	-
FAX Supplies	500	500	-
Office Supplies	15,000	15,000	-
Printer Supplies	6,830	6,830	-
Rubber Stamps	1,000	500	(500)
Thomas Bros. Maps	500	500	-
<b>Subtotal</b>	<b>62,330</b>	<b>61,330</b>	<b>(1,000)</b>
<b>Account 2301`2309 - Small Tools and Instruments</b>			
Batteries	3,000	7,500	4,500
Miscellaneous Small Tools	2,000	2,000	-
Replacement Flashlights	5,000	5,000	-
<b>Subtotal</b>	<b>10,000</b>	<b>14,500</b>	<b>4,500</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Hose - All Sizes	291,460	291,460	-
Miscellaneous Fire Equipment	117,500	117,500	-
Sand Bags	9,000	5,000	(4,000)
Miscellaneous Supplies	1,500	1,500	-
SCBA Voice Amplifiers	52,000	45,000	(7,000)
Scott Air Pack Cylinder Replacement	150,000	150,000	-
Sign Material	11,000	20,000	9,000
Thermal Imaging Cameras	100,000	50,000	(50,000)
<b>Subtotal</b>	<b>732,460</b>	<b>680,460</b>	<b>(52,000)</b>
<b>S&amp;S: Inventory - Service Center</b>	<b>2,689,820</b>	<b>2,962,614</b>	<b>272,794</b>
<b>Total S&amp;S: Service Center</b>	<b>2,735,890</b>	<b>3,013,709</b>	<b>277,819</b>





**ORANGE COUNTY FIRE AUTHORITY**  
*NON-DEPARTMENTAL S&S SUMMARY*  
**FY 2022/23 BUDGET**

<b>Divisions/Sections</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b>Financial Services Controlled</b>			
Financial Services Controlled [1]	2,667,048	2,675,048	8,000
<b>Total Financial Services Controlled</b>	<u>2,667,048</u>	<u>2,675,048</u>	<u>8,000</u>
 <b>Non-Departmental Total</b>	 <u><u>2,667,048</u></u>	 <u><u>2,675,048</u></u>	 <u><u>8,000</u></u>

Grant funding and one-time items are not included in the FY 2021/22 base budget.

[1] Expenses in Financial Services Controlled previously budgeted under Business Services - Finance.

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## FY 2022/23 Proposed Budget

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### NON-DEPARTMENTAL

*Financial Services Controlled*

### ORG 3379

Item Description	2021/22 Base Budget	2022/23 Request	\$ Change fr 2021/22 Base Budget
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
<b>Account 1801`1810 - Office Expense</b>			
Office Supplies	15,000	25,000	10,000
Postage Expense	40,000	20,000	(20,000)
Equipment Maintenance (mailing/folding machines)	3,000	3,000	-
Reproduction/Printing (excl. copiers)	28,000	25,000	(3,000)
<b>Subtotal</b>	<b>86,000</b>	<b>73,000</b>	<b>(13,000)</b>
<b>Account 1901`1908 - Prof. and Specialized Services</b>			
County Islands	199,839	199,839	-
Property Tax Admin Fee	2,000,000	2,000,000	-
<b>Subtotal</b>	<b>2,199,839</b>	<b>2,199,839</b>	<b>-</b>
<b>Account 2101 - Rents and Leases - Equipment</b>			
Copier Rental	184,000	190,000	6,000
<b>Subtotal</b>	<b>184,000</b>	<b>190,000</b>	<b>6,000</b>
<b>Account 2601`2602 - Transportation</b>			
Private Mileage	195,000	210,000	15,000
<b>Subtotal</b>	<b>195,000</b>	<b>210,000</b>	<b>15,000</b>
<b>Account 3701 - Taxes and Assessments</b>			
State Board of Equalization - Fuel Storage Tax	2,209	2,209	-
<b>Subtotal</b>	<b>2,209</b>	<b>2,209</b>	<b>-</b>
<b>Total S&amp;S: Financial Services Controlled</b>	<b>2,667,048</b>	<b>2,675,048</b>	<b>8,000</b>

**ORANGE COUNTY FIRE AUTHORITY**  
**OPERATIONS DEPARTMENT S&S/EQUIPMENT SUMMARY**  
**FY 2022/23 BUDGET**

<b>Divisions/Sections</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b>Division 1</b>			
Division 1 - Administration	16,269	16,269	-
<b>Total Division 1</b>	<u>16,269</u>	<u>16,269</u>	-
<b>Division 2</b>			
Division 2 - Administration	198,374	198,374	-
<b>Total Division 2</b>	<u>198,374</u>	<u>198,374</u>	-
<b>Division 3</b>			
Division 3 - Administration	25,743	25,743	-
<b>Total Division 3</b>	<u>25,743</u>	<u>25,743</u>	-
<b>Division 4</b>			
Division 4 - Administration	40,784	40,784	-
Community Volunteer Services [1]	27,820	34,596	6,776
<b>Total Division 4</b>	<u>68,604</u>	<u>75,380</u>	6,776
<b>Division 5</b>			
Division 5 - Administration	15,065	15,065	-
<b>Total Division 5</b>	<u>15,065</u>	<u>15,065</u>	-
<b>Division 6</b>			
Division 6 - Administration [2]	14,900	19,900	5,000
<b>Total Division 6</b>	<u>14,900</u>	<u>19,900</u>	5,000
<b>Division 7</b>			
Division 7 - Administration	16,854	16,854	-
<b>Total Division 7</b>	<u>16,854</u>	<u>16,854</u>	-
<b>Department Total</b>	<u><u>355,809</u></u>	<u><u>367,585</u></u>	<u><u>11,776</u></u>

Grant funding and one-time items are not included in the FY 2021/22 base budget.

[1] Increase due to increased cost of Reserve Fire Fighter Program Service Award.

[2] Increase due to increased office supply costs.

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**FY 2022/23 Proposed Budget**

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**OPERATIONS DEPARTMENT**  
*DIVISION 1*  
**ORG 0111**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
<b>Account 1402 - Maintenance/Repair - Buildings</b>			
Cal-Card	10,470	10,470	-
<b>Subtotal</b>	<b>10,470</b>	<b>10,470</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Office Supplies	3,399	3,399	-
<b>Subtotal</b>	<b>3,399</b>	<b>3,399</b>	<b>-</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Miscellaneous Expense	2,400	2,400	-
<b>Subtotal</b>	<b>2,400</b>	<b>2,400</b>	<b>-</b>
<b>Total S&amp;S: Division 1</b>	<b>16,269</b>	<b>16,269</b>	<b>-</b>

**OPERATIONS DEPARTMENT**  
**DIVISION 2**  
**ORG 0112 & 1033**

Item Description	2021/22 Base Budget	2022/23 Request	\$ Change fr 2021/22 Base Budget
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
Division 2 (Admin) (Org 0112)			
<b>Account 1402 - Maintenance/Repair - Buildings</b>			
Cal-Card	11,000	11,000	-
<b>Subtotal</b>	<b>11,000</b>	<b>11,000</b>	<b>-</b>
<b>Account 1801`1809 - Office Expense</b>			
Office Supplies	4,161	4,161	-
<b>Subtotal</b>	<b>4,161</b>	<b>4,161</b>	<b>-</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Miscellaneous Expense	2,435	2,435	-
<b>Subtotal</b>	<b>2,435</b>	<b>2,435</b>	<b>-</b>
<b>S&amp;S: Division 2 (Admin)</b>	<b>17,596</b>	<b>17,596</b>	<b>-</b>
Aircraft Rescue Firefighting (ARFF) (Org 1033)			
<b>Account 1001- Clothing and Personal Supplies</b>			
Proximity Suits Repair/Replacement	17,170	17,170	-
Hi Visibility Impact Gloves	413	413	-
<b>Subtotal</b>	<b>17,583</b>	<b>17,583</b>	<b>-</b>
<b>Account 1301`1302 - Maintenance/Repair - Equipment</b>			
SCBA Service	1,000	1,000	-
Crane/Tug Accessories	750	750	-
<b>Subtotal</b>	<b>1,750</b>	<b>1,750</b>	<b>-</b>
<b>Account 1601 - Memberships</b>			
ARFF Working Group	185	185	-
<b>Subtotal</b>	<b>185</b>	<b>185</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Miscellaneous Office Expense/Subscriptions	750	750	-
<b>Subtotal</b>	<b>750</b>	<b>750</b>	<b>-</b>

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**FY 2022/23 Proposed Budget**

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**OPERATIONS DEPARTMENT**  
*DIVISION 2*  
**ORG 0112 & 1033**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Specialty Equipment	2,000	2,000	-
<b>Subtotal</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Annual FAA Training	73,080	73,080	-
Certifications - Crane, ARFF, EVOC-24, etc.	85,430	85,430	-
<b>Subtotal</b>	<b>158,510</b>	<b>158,510</b>	<b>-</b>
<b>S&amp;S: Aircraft Rescue Firefighting</b>	<b>180,778</b>	<b>180,778</b>	<b>-</b>
<b>Total S&amp;S and Equipment: Division 2</b>	<b>198,374</b>	<b>198,374</b>	<b>-</b>

**OPERATIONS DEPARTMENT**  
*DIVISION 3*  
**ORG 0113**

<u>Item Description</u>	<u>2021/22 Base Budget</u>	<u>2022/23 Request</u>	<u>\$ Change fr 2021/22 Base Budget</u>
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
<b>Account 1402 - Maintenance/Repair - Buildings</b>			
<u>Cal Card</u>	14,000	14,000	-
<b>Subtotal</b>	<b>14,000</b>	<b>14,000</b>	-
<b>Account 1801`1810 - Office Expense</b>			
<u>Office Supplies</u>	9,551	9,551	-
<b>Subtotal</b>	<b>9,551</b>	<b>9,551</b>	-
<b>Account 2401`2409 - Special Department Expense</b>			
<u>Miscellaneous Expense</u>	2,192	2,192	-
<b>Subtotal</b>	<b>2,192</b>	<b>2,192</b>	-
<b>Total S&amp;S: Division 3</b>	<b>25,743</b>	<b>25,743</b>	-

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**FY 2022/23 Proposed Budget**


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**OPERATIONS DEPARTMENT**  
**DIVISION 4**  
**ORG 0114 & 1160**

Item Description	2021/22 Base Budget	2022/23 Request	\$ Change fr 2021/22 Base Budget
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
Division 4 (Admin) (Org 0114)			
<b>Account 1402 - Maintenance /Repair - Buildings</b>			
Cal Card	13,000	13,000	-
<b>Subtotal</b>	<b>13,000</b>	<b>13,000</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Office Supplies	7,528	7,528	-
<b>Subtotal</b>	<b>7,528</b>	<b>7,528</b>	<b>-</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Chaplain's Stipend	14,400	14,400	-
Chaplain's Program	785	785	-
Fire Explorer Program	5,071	5,071	-
<b>Subtotal</b>	<b>20,256</b>	<b>20,256</b>	<b>-</b>
<b>S&amp;S: Division 4 (Admin)</b>	<b>40,784</b>	<b>40,784</b>	<b>-</b>
Community Volunteer Services (CVS) (Org 1160)			
<b>Account 2401`2409 - Special Department Expense</b>			
PERS Volunteer Length of Service Award	14,224	21,000	6,776
Miscellaneous Expense	13,596	13,596	-
<b>Subtotal</b>	<b>27,820</b>	<b>34,596</b>	<b>6,776</b>
<b>S&amp;S: Community Volunteer Services</b>	<b>27,820</b>	<b>34,596</b>	<b>6,776</b>
<b>Total S&amp;S: Division 4</b>	<b>68,604</b>	<b>75,380</b>	<b>6,776</b>



**OPERATIONS DEPARTMENT**  
**DIVISION 5**  
**ORG 0116**

Item Description	2021/22 Base Budget	2022/23 Request	\$ Change fr 2021/22 Base Budget
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
<b>Account 1001'1002 - Clothing and Personal Supplies</b>			
Cal Card	100	100	-
<b>Subtotal</b>	<b>100</b>	<b>100</b>	<b>-</b>
<b>Account 1101 - Food</b>			
Cal Card	100	100	-
<b>Subtotal</b>	<b>100</b>	<b>100</b>	<b>-</b>
<b>Account 1111 - Household Expenses</b>			
Cal Card	700	700	-
<b>Subtotal</b>	<b>700</b>	<b>700</b>	<b>-</b>
<b>Account 1301'1305 - Maintenance/Repair - Equipment</b>			
Cal Card	100	100	-
<b>Subtotal</b>	<b>100</b>	<b>100</b>	<b>-</b>
<b>Account 1402 - Maintenance/Repair - Buildings</b>			
Cal Card	6,000	6,000	-
<b>Subtotal</b>	<b>6,000</b>	<b>6,000</b>	<b>-</b>
<b>Account 1801'1810 - Office Expense</b>			
Office Supplies	3,800	3,800	-
<b>Subtotal</b>	<b>3,800</b>	<b>3,800</b>	<b>-</b>
<b>Account 2301'2309 - Small Tools and Instruments</b>			
Cal Card	200	200	-
<b>Subtotal</b>	<b>200</b>	<b>200</b>	<b>-</b>
<b>Account 2401'2409 - Special Department Expense</b>			
Miscellaneous Expense	3,065	3,065	-
<b>Subtotal</b>	<b>3,065</b>	<b>3,065</b>	<b>-</b>
<b>Account 2701'2703 - Travel, Training, and Meetings</b>			
Cal Card	1,000	1,000	-
<b>Subtotal</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>
<b>Total S&amp;S: Division 5</b>	<b>15,065</b>	<b>15,065</b>	<b>-</b>

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**FY 2022/23 Proposed Budget**

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**OPERATIONS DEPARTMENT**  
*DIVISION 6*  
**ORG 0117**

<u>Item Description</u>	<u>2021/22 Base Budget</u>	<u>2022/23 Request</u>	<u>\$ Change fr 2021/22 Base Budget</u>
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
<b>Account 1402 - Maintenance/Repair - Buildings</b>			
Cal Card	10,000	10,000	-
<b>Subtotal</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Office Supplies	4,900	9,900	5,000
<b>Subtotal</b>	<b>4,900</b>	<b>9,900</b>	<b>5,000</b>
<b>Total S&amp;S: Division 6</b>	<b>14,900</b>	<b>19,900</b>	<b>5,000</b>

**OPERATIONS DEPARTMENT**  
*DIVISION 7*  
**ORG 0115**

<u>Item Description</u>	<u>2021/22 Base Budget</u>	<u>2022/23 Request</u>	<u>\$ Change fr 2021/22 Base Budget</u>
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
<b>Account 1402 - Maintenance/Repair - Buildings</b>			
Cal Card	7,000	7,000	-
<b>Subtotal</b>	<b>7,000</b>	<b>7,000</b>	<b>-</b>
<b>Account 1801 1810 - Office Expense</b>			
Miscellaneous Expense	7,854	7,854	-
<b>Subtotal</b>	<b>7,854</b>	<b>7,854</b>	<b>-</b>
<b>Account 2701 2703 - Travel, Training and Meetings</b>			
Training and Travel	2,000	2,000	-
<b>Subtotal</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>Total S&amp;S: Division 7</b>	<b>16,854</b>	<b>16,854</b>	<b>-</b>



**ORANGE COUNTY FIRE AUTHORITY**  
*SPECIAL OPERATIONS DIVISION S&S/EQUIPMENT SUMMARY*  
**FY 2022/23 BUDGET**

<b>Divisions/Sections</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b>Special Operations Division Admin</b>			
Special Operations Division Admin	41,042	41,042	-
<b>Total Special Operations Division Admin</b>	<b>41,042</b>	<b>41,042</b>	<b>-</b>
<b>Air &amp; Wildland Operations</b>			
Air Operations [1]	1,068,646	1,592,646	524,000
Drone Program	35,000	35,000	-
Wildland Operations Admin	10,000	10,000	-
Crews & Equipment	71,931	71,931	-
<b>Total Air &amp; Wildland Operations</b>	<b>1,185,577</b>	<b>1,709,577</b>	<b>524,000</b>
<b>Urban Search &amp; Rescue</b>			
Urban Search & Rescue	112,457	112,457	-
<b>Total Urban Search &amp; Rescue</b>	<b>112,457</b>	<b>112,457</b>	<b>-</b>
<b>Hazardous Materials Program</b>			
Hazardous Materials Program	130,381	130,381	-
<b>Total Hazardous Materials Program</b>	<b>130,381</b>	<b>130,381</b>	<b>-</b>
<b>Investigations</b>			
Investigations	266,963	266,963	-
<b>Total Investigations Program</b>	<b>266,963</b>	<b>266,963</b>	<b>-</b>
<b>Department Total</b>	<b>1,736,420</b>	<b>2,260,420</b>	<b>524,000</b>

Grant funding and one-time items are not included in the FY 2020/21 base budget.

[1] Increase to cover one-time cost of 5-year inspection and maintenance for HC1.

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**FY 2022/23 Proposed Budget**

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**SPECIAL OPERATIONS DIVISION**  
*SPECIAL OPERATIONS DIVISION ADMIN*  
**ORG 0118**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
<b>Account 1001- Clothing and Personal Supplies</b>			
Clothing and Personal Supplies	2,000	2,000	-
<b>Subtotal</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>Account 1101 - Food</b>			
Emergency Food	15,042	15,042	-
<b>Subtotal</b>	<b>15,042</b>	<b>15,042</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Miscellaneous Office Expense/Subscriptions	3,000	3,000	-
<b>Subtotal</b>	<b>3,000</b>	<b>3,000</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
FIREScope / CICCS / IMT Travel and Training	21,000	21,000	-
<b>Subtotal</b>	<b>21,000</b>	<b>21,000</b>	<b>-</b>
<b>Total S&amp;S: Special Operations Division Admin</b>	<b>41,042</b>	<b>41,042</b>	<b>-</b>

**SPECIAL OPERATIONS DIVISION**  
**AIR & WILDLAND OPERATIONS**  
**ORG 1167, 1191, 1153, 1150 & 1152**

Item Description	2021/22 Base Budget	2022/23 Request	\$ Change fr 2021/22 Base Budget
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
Air Operations (Org 1167)			
<b>Account 1001 - Clothing and Personal Supplies</b>			
Flight Safety Equipment	42,000	42,000	-
Shop Rags/Uniforms (Service)	1,117	1,117	-
<b>Subtotal</b>	<b>43,117</b>	<b>43,117</b>	<b>-</b>
<b>Account 1301`1302 - Maintenance/Repair - Equipment</b>			
Miscellaneous Aviation Parts	502,099	1,026,099	524,000
Supplemental Maintenance Cost	19,673	19,673	-
Waste Oil & Fuel Disposal	1,000	1,000	-
Parts Cleaner Solvent Tank	1,197	1,197	-
Component Overhaul	35,000	35,000	-
Avionics Repair	10,144	10,144	-
<b>Subtotal</b>	<b>569,113</b>	<b>1,093,113</b>	<b>524,000</b>
<b>Account 1402 - Maintenance/Repair - Buildings</b>			
Miscellaneous Maintenance	1,000	1,000	-
<b>Subtotal</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>
<b>Account 1601 - Memberships</b>			
Helicopter Association	1,000	1,000	-
<b>Subtotal</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Subscription & Manual	5,042	5,042	-
Office Supplies & Equipment	3,000	3,000	-
<b>Subtotal</b>	<b>8,042</b>	<b>8,042</b>	<b>-</b>
<b>Account 2301`2309 - Small Tools and Instruments</b>			
Specialized Maintenance Tools	8,250	8,250	-
Hand Tools & Shop Equipment	1,500	1,500	-
<b>Subtotal</b>	<b>9,750</b>	<b>9,750</b>	<b>-</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Fire Retardants	1,500	1,500	-
Safety Management System Template	6,000	6,000	-
Helicopter Camera System	4,000	4,000	-
Ropes & Rigging, Body Harness	15,000	15,000	-
<b>Subtotal</b>	<b>26,500</b>	<b>26,500</b>	<b>-</b>
<b>Account 2601`2602 - Transportation</b>			
Jet A Fuel	137,123	137,123	-
Jet Fuel Credit Cards	5,000	5,000	-
<b>Subtotal</b>	<b>142,123</b>	<b>142,123</b>	<b>-</b>

**FY 2022/23 Proposed Budget**

**SPECIAL OPERATIONS DIVISION**  
**AIR & WILDLAND OPERATIONS**  
**ORG 1167, 1191, 1153, 1150 & 1152**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Travel for Helicopter Training	9,694	9,694	-
Flight Safety Training	134,307	134,307	-
<b>Subtotal</b>	<b>144,001</b>	<b>144,001</b>	<b>-</b>
<b>S&amp;S: Air Operations</b>	<b>944,646</b>	<b>1,468,646</b>	<b>524,000</b>
<b><i>EQUIPMENT EXPENSE:</i></b>			
Air Operations (Org 1167)			
<b>Account 4000 Equipment</b>			
Helicopter Components	124,000	124,000	-
<b>Subtotal</b>	<b>124,000</b>	<b>124,000</b>	<b>-</b>
<b>Equipment: Air Operations</b>	<b>124,000</b>	<b>124,000</b>	<b>-</b>
<b>Total S&amp;S and Equipment: Air Operations</b>	<b>1,068,646</b>	<b>1,592,646</b>	<b>524,000</b>
Drone Program (Org 1191)			
<b>Account 2301~2309 Small Tools and Instruments</b>			
Drone Program - Hardware Acquisition	25,000	25,000	-
<b>Subtotal</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Drone Program - Expertise Training	10,000	10,000	-
<b>Subtotal</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>
<b>Total S&amp;S: Drone Program</b>	<b>35,000</b>	<b>35,000</b>	<b>-</b>
Wildland Operations Admin (Org 1153)			
<b>Account 2401`2409 - Special Department Expense</b>			
Special Department Expense	10,000	10,000	-
<b>Subtotal</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>
<b>Total S&amp;S: Wildland Operations Admin</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>
<i>Santiago Crew (Org 1152)</i>			
<b>Account 1001 - Clothing and Personal Supplies</b>			
Crew Protective Clothing	10,300	10,300	-
<b>Subtotal</b>	<b>10,300</b>	<b>10,300</b>	<b>-</b>
<b>Account 1101 - Food</b>			
Hydration for Staff	3,000	3,000	-
<b>Subtotal</b>	<b>3,000</b>	<b>3,000</b>	<b>-</b>



**SPECIAL OPERATIONS DIVISION**  
**AIR & WILDLAND OPERATIONS**  
**ORG 1167, 1191, 1153, 1150 & 1152**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b>Account 1301`1305 - Maintenance/Repair - Equipment</b>			
Other Equipment Maintenance/Repair	10,000	10,000	-
<b>Subtotal</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Miscellaneous Office Supplies	128	128	-
<b>Subtotal</b>	<b>128</b>	<b>128</b>	<b>-</b>
<b>Account 2101 - Rents and Leases - Equipment</b>			
Miscellaneous Rental Expense	1,000	1,000	-
<b>Subtotal</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>
<b>Account 2301`2309 - Small Tools and Instruments</b>			
Hand Tools	22,000	22,000	-
<b>Subtotal</b>	<b>22,000</b>	<b>22,000</b>	<b>-</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Special Department Expense	10,000	10,000	-
<b>Subtotal</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>
<b>S&amp;S: Santiago Crew</b>	<b>56,428</b>	<b>56,428</b>	<b>-</b>
<i>Heavy Fire Equipment (Org 1150)</i>			
<b>Account 1301`1305 - Maintenance/Repair - Equipment</b>			
Maintenance - Specialized Equipment	5,000	5,000	-
<b>Subtotal</b>	<b>5,000</b>	<b>5,000</b>	<b>-</b>
<b>Account 2301`2309 - Small Tools and Instruments</b>			
Miscellaneous Small Tools	10,503	10,503	-
<b>Subtotal</b>	<b>10,503</b>	<b>10,503</b>	<b>-</b>
<b>S&amp;S: Heavy Fire Equipment</b>	<b>15,503</b>	<b>15,503</b>	<b>-</b>
<b>Total S&amp;S: Crews and Equipment</b>	<b>71,931</b>	<b>71,931</b>	<b>-</b>
<b>Total S&amp;S and Equipment: Air &amp; Wildland Operations</b>	<b>1,185,577</b>	<b>1,709,577</b>	<b>524,000</b>

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**FY 2022/23 Proposed Budget**


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**SPECIAL OPERATIONS DIVISION**  
*URBAN SEARCH & RESCUE*  
**ORG 1165 & 1171**

<u>Item Description</u>	<u>2021/22 Base Budget</u>	<u>2022/23 Request</u>	<u>\$ Change fr 2021/22 Base Budget</u>
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
Urban Search and Rescue (Org 1165 - Funded by OCFA)			
<b>Account 1001 - Clothing and Personal Supplies</b>			
Safety Clothing	15,400	15,400	-
<b>Subtotal</b>	<b>15,400</b>	<b>15,400</b>	<b>-</b>
<b>Account 1301`1302 - Maintenance/Repair - Equipment</b>			
Calibration-Monitor & Equip	1,200	1,200	-
Miscellaneous Equipment Repairs	5,000	5,000	-
Fabrication Materials/Supply	3,000	3,000	-
<b>Subtotal</b>	<b>9,200</b>	<b>9,200</b>	<b>-</b>
<b>Account 2301`2309 - Small Tools and Instruments</b>			
Small Tool Purchase/Replacement	32,000	32,000	-
<b>Subtotal</b>	<b>32,000</b>	<b>32,000</b>	<b>-</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Miscellaneous Special Department Expense	3,300	3,300	-
<b>Subtotal</b>	<b>3,300</b>	<b>3,300</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
US&R Meetings and Training	23,450	23,450	-
<b>Subtotal</b>	<b>23,450</b>	<b>23,450</b>	<b>-</b>
<b>S&amp;S: US&amp;R (Funded by OCFA)</b>	<b>83,350</b>	<b>83,350</b>	<b>-</b>
Swift Water Rescue (Org 1171)			
<b>Account 1001 - Clothing and Personal Supplies</b>			
Replacement	1,500	1,500	-
<b>Subtotal</b>	<b>1,500</b>	<b>1,500</b>	<b>-</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Miscellaneous Special Department Expense	23,607	23,607	-
<b>Subtotal</b>	<b>23,607</b>	<b>23,607</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
Transportation & Travel	4,000	4,000	-
<b>Subtotal</b>	<b>4,000</b>	<b>4,000</b>	<b>-</b>
<b>S&amp;S: Swift Water Rescue</b>	<b>29,107</b>	<b>29,107</b>	<b>-</b>
<b>Total S&amp;S: Urban Search &amp; Rescue</b>	<b>112,457</b>	<b>112,457</b>	<b>-</b>

**SPECIAL OPERATIONS DIVISION**  
**HAZARDOUS MATERIALS PROGRAM**  
**ORG 1170**

Item Description	2021/22 Base Budget	2022/23 Request	\$ Change fr 2021/22 Base Budget
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
<b>Account 1001- Clothing and Personal Supplies</b>			
Safety Supply America Corp	4,058	4,058	-
Safety West	3,044	3,044	-
Biological Protective Equipment/WMD PPE	15,216	15,216	-
HMT Level "A" Suits	12,232	12,232	-
<b>Subtotal</b>	<b>34,550</b>	<b>34,550</b>	<b>-</b>
<b>Account 1301`1302 - Maintenance/Repair - Equipment</b>			
Repair/Maintenance of Haz Mat Equipment	40,213	40,213	-
<b>Subtotal</b>	<b>40,213</b>	<b>40,213</b>	<b>-</b>
<b>Account 1501`1509 - Medical Supplies and Equipment</b>			
Lab Supplies	9,900	9,900	-
<b>Subtotal</b>	<b>9,900</b>	<b>9,900</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
TOMES Database Program Subscription	3,080	3,080	-
<b>Subtotal</b>	<b>3,080</b>	<b>3,080</b>	<b>-</b>
<b>Account 2301`2309 - Small Tools and Instruments</b>			
Small Tools & Equipment	1,141	1,141	-
Tetracore Biological Tickets	3,964	3,964	-
<b>Subtotal</b>	<b>5,105</b>	<b>5,105</b>	<b>-</b>
<b>Account 2401`2409 - Special Department Expense</b>			
In-Suit Radios	6,480	6,480	-
<b>Subtotal</b>	<b>6,480</b>	<b>6,480</b>	<b>-</b>
<b>Account 2701`2703 - Travel, Training and Meetings</b>			
HMT Transportation and Travel	6,000	6,000	-
HMT Technician/Specialist Training	23,253	23,253	-
Ontario Training	1,800	1,800	-
<b>Subtotal</b>	<b>31,053</b>	<b>31,053</b>	<b>-</b>
<b>Total S&amp;S: Hazardous Materials Program</b>	<b>130,381</b>	<b>130,381</b>	<b>-</b>

## FY 2022/23 Proposed Budget

**SPECIAL OPERATIONS DIVISION**  
**INVESTIGATIONS**  
**ORG 4320**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22 Base Budget</b>
<b><u>SERVICES &amp; SUPPLIES:</u></b>			
<b>Account 1001`1003 - Clothing and Personal Supplies</b>			
Protection Clothing and Polo Shirts	8,000	8,000	-
<b>Subtotal</b>	<b>8,000</b>	<b>8,000</b>	<b>-</b>
<b>Account 1301`1305 - Maintenance/Repair - Equipment</b>			
Equipment Repair and Calibration	1,000	1,000	-
Investigation Equipment	1,000	1,000	-
<b>Subtotal</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>Account 1601 - Memberships</b>			
CA Conf. of Arson Investigators	360	360	-
6 Fire Arson Group, OCFCA	225	225	-
International Assoc. of Arson Investigators	900	900	-
<b>Subtotal</b>	<b>1,485</b>	<b>1,485</b>	<b>-</b>
<b>Account 1801`1810 - Office Expense</b>			
Miscellaneous Office Supplies	2,734	2,734	-
Office Supplies (former EPAC supplies)	3,350	3,350	-
<b>Subtotal</b>	<b>6,084</b>	<b>6,084</b>	<b>-</b>
<b>Account 1902`1908 - Prof. and Specialized Services</b>			
Sheriff - Range & Ammo Fees	800	800	-
Expert Services	8,194	8,194	-
Irvine Arson Abatement Officer Contract	190,000	190,000	-
Sheriff - CLET Fees	600	600	-
<b>Subtotal</b>	<b>199,594</b>	<b>199,594</b>	<b>-</b>
<b>Account 2401`2409 - Special Department Expense</b>			
Small Tools and Equipment	9,200	9,200	-
Books, Legal Updates	2,000	2,000	-
Miscellaneous Small Tools (former EPAC supplies)	1,100	1,100	-
Canine Expenses and Equipment	10,500	10,500	-
<b>Subtotal</b>	<b>22,800</b>	<b>22,800</b>	<b>-</b>
<b>Account 2701`2703 Travel, Training and Meetings</b>			
Officer Safety	8,000	8,000	-
CCAI Conference	4,000	4,000	-
Specialized Training	15,000	15,000	-
<b>Subtotal</b>	<b>27,000</b>	<b>27,000</b>	<b>-</b>
<b>Total S&amp;S: Investigations</b>	<b>266,963</b>	<b>266,963</b>	<b>-</b>

# Capital Improvement Plan Overview

## Introduction

The Orange County Fire Authority's Capital Improvement Program (CIP) has been reviewed and updated through FY 2026/27 to coincide with the FY 2022/23 Budget. The proposed FY 2022/23 CIP budget is \$27.0M.

The proposed CIP budget for FY 2022/23 reflects an increase of \$5.9M compared to the prior five-year CIP budget of \$21.1M. Projects scheduled for FY 2022/23 include fire station alarm upgrades (\$3.0M), the OCFA disaster recovery co-location facility (\$2.9M), station bathroom inclusive facilities (\$2.1M), various fire station remodels and upgrades (\$1.4M), replacement of the CRR IFP records management system (\$1.3M), development of the EMS enterprise computer system (\$1.3M), purchase of four Type I engines (\$3.1M), 47 support vehicles (\$3.0M), two Type III engines (\$1.4M), and eight BC command vehicles (\$1.3M).

## CIP Funds

The OCFA's five-year CIP is organized into four funds. A description of each fund is located in each section. Major funding sources for the CIP include operating transfers from the General Fund, developer contributions, contracts with member cities, and interest earnings. Lease Purchase Financing Agreements can also provide cash flow funding for the CIP when used. Currently, projects are primarily funded through General Fund transfers and fund balance.

## CIP Highlights

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### Fund 12110 – General Fund CIP

**FY 2022/23 Budget Request - \$9.0M includes:**

- \$3.0M for fire station alarm system upgrades
  - \$2.1M for station bathroom inclusive facilities
  - \$750K for three to five fire station remodels and upgrades
  - \$678K for all-band mobile and portable radios
  - \$500K for enterprise phone and public address system upgrade
  - \$350K for data storage and servers replacement
- 

### Fund 123 – Fire Stations and Facilities

**FY 2022/23 Budget Request - \$0.9M includes:**

- \$300K for upgrades to Fire Station 18 (Trabuco Canyon)
  - \$250K for RFOTC training grounds expansion and upgrade
  - \$200K for infrastructure security enhancements
- 

### Fund 124 – Communications & Information Systems

**FY 2022/23 Budget Request - \$6.1M includes:**

- \$2.9M for OCFA disaster recovery co-location facility
  - \$1.3M for EMS enterprise system development
  - \$1.3M for CRR automation-IFP records management system
  - \$400K for OCFA enterprise audio visual upgrades
- 

### Fund 133 – Fire Apparatus

**FY 2022/23 Budget Request - \$11.0M includes:**

- Emergency vehicles include four Type I engines (\$3.1M), two Type III engines (\$1.4M), eight BC command vehicles (\$1.3M), four technical rescue support vehicles (\$550K), two paramedic squads (\$459K), and five full-size SUVs (\$385K)
  - Support vehicles include 42 vehicles for support staff (\$3.0M)
-

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**Capital Improvement Program Overview**

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**ORANGE COUNTY FIRE AUTHORITY  
 CAPITAL IMPROVEMENT PROGRAM  
 FIVE-YEAR PLAN SUMMARY    FY 2022/23 - FY 2026/27**

<b>Fund</b>	<b>FY 2022/23</b>	<b>FY 2023/24</b>	<b>FY 2024/25</b>	<b>FY 2025/26</b>	<b>FY 2026/27</b>	<b>5-Yr Total</b>
<i>Fund 12110</i> <b>General Fund CIP</b>	\$9,009,650	\$9,460,500	\$11,394,000	\$7,676,500	\$8,051,000	\$45,591,650
<i>Fund 123</i> <b>Fire Stations and Facilities</b>	875,000	3,700,000	5,200,000	24,200,000	4,550,000	38,525,000
<i>Fund 124</i> <b>Communications and Information Systems</b>	6,100,000	5,100,000	1,302,000	1,900,000	10,000,000	24,402,000
<i>Fund 133</i> <b>Fire Apparatus</b>	11,015,700	5,448,360	13,312,930	15,660,190	20,488,210	65,925,390
<b>GRAND TOTAL</b>	\$27,000,350	\$23,708,860	\$31,208,930	\$49,436,690	\$43,089,210	\$174,444,040

**FY 2022/23 - FY 2026/27 Capital Improvement Plan Budget**

**ORANGE COUNTY FIRE AUTHORITY  
CAPITAL IMPROVEMENT PROGRAM  
FIVE-YEAR PLAN PROJECT LISTING**

<b>Item No.</b>	<b>Project Priority</b>	<b>Project</b>	<b>Adjusted FY 2021/22</b>
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**GENERAL FUND CIP - FUND 12110**

***IT-Communications and IT Infrastructure***

1	A	Data Storage and Servers Replacement	83,655
2	A	Fire Station Alarm System Upgrades	1,680,661
3	A	RFOTC and Fire Station Data Network Upgrades	357,629
4	A	Enterprise Phone and Public Address Systems Upgrade	1,399,555
5	CY	RFOTC Uninterruptible Power System (UPS) Replacement	459,438

***IT-Communications and Workplace Support***

6	A	All-Band Mobile and Portable Radios	347,578
7	A	Small Equipment/Personal Communications	96,559
8	A	Personal Computer (PC)/Tablets/Printer Replacements	295,329
9	A	Mobile Data Computer (MDC) System	565,824
10	A	VHF Radios	1,541,043

***IT-Geographic Information System***

11	B	Digital Orthophotography	17,725
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***Property Management***

12	A	Station Bathroom Inclusive Facilities	2,194,552
13	CY	Fire Station 53 (Yorba Linda) Dormitory Privacy	212,821
14	A	Fire Station 41 (Air Ops) Dorm. Privacy, Training Room and Kitchen	-
15	CY	Fire Apparatus Shelters	200,000
16	A	Fire Station Remodels (3-5 per year)	-
17	A	IT-GIS and HelpDesk Workstation Furniture Replacement	-
18	A	Fire Station All Appliances Replacement (3-5 per year)	-
19	A	Fire Stations and Facilities Concrete and Asphalt Repair	-

***Service Center***

20	A	Body Armor Replacement	-
21	A	Fire Shelters	100,000
22	A	Self-Contained Breathing Apparatus (SCBA)	-
23	A	Chainsaws	75,000
24	CY	Gas Powered Exhaust Fans	50,000
25	A	Portable Fire Pumps	-
26	A	High-Pressure Air Bags	29,854

***Emergency Medical Services***

27	CY	WMD Protective Suits/Air Purifying Respirator Canisters	334,505
28	A	Duo-Dote Auto-Injectors	-
29	A	Cardiac Monitors/Defibrillators	-
30	A	Suction Units	-
31	A	Remote Rescue Packs	-
32	A	AED Plus	-

***Special Operations***

33	CY	Hazmat Air Monitors	150,000
34	A	Carbon Monoxide Monitors	-
<b>Total - Fund 12110</b>			<b>10,191,728</b>

**Project Priority: A=Essential; B=Important; C=Could Defer; CY=Current Year's project  
Adjusted FY 2021/22 Budget includes mid-year budget adjustments**



**Capital Improvement Program Overview**

<b>Item No.</b>	<b>FY 2022/23</b>	<b>FY 2023/24</b>	<b>FY 2024/25</b>	<b>FY 2025/26</b>	<b>FY 2026/27</b>	<b>5-Year TOTAL</b>
1	350,000	350,000	50,000	50,000	100,000	900,000
2	3,000,000	1,400,000	-	-	-	4,400,000
3	100,000	100,000	100,000	100,000	100,000	500,000
4	500,000	750,000	-	-	-	1,250,000
5	-	-	-	-	-	-
6	678,500	640,000	640,000	640,000	640,000	3,238,500
7	40,000	40,000	40,000	40,000	40,000	200,000
8	155,150	150,000	150,000	250,000	250,000	955,150
9	240,000	240,000	240,000	240,000	240,000	1,200,000
10	64,000	64,000	64,000	64,000	64,000	320,000
11	80,000	-	80,000	-	-	160,000
12	2,100,000	1,745,000	1,875,000	1,700,000	1,700,000	9,120,000
13	-	-	-	-	-	-
14	300,000	-	1,500,000	750,000	-	2,550,000
15	-	-	-	-	-	-
16	750,000	750,000	750,000	750,000	750,000	3,750,000
17	200,000	-	-	-	-	200,000
18	125,000	125,000	125,000	125,000	125,000	625,000
19	175,000	175,000	-	-	-	350,000
20	-	-	350,000	-	-	350,000
21	140,000	-	-	-	-	140,000
22	-	2,750,000	2,750,000	-	-	5,500,000
23	-	-	-	75,000	-	75,000
24	-	-	-	-	-	-
25	12,000	-	-	-	-	12,000
26	-	-	-	55,000	-	55,000
32	-	-	-	-	-	-
28	-	-	180,000	-	-	180,000
29	-	-	2,500,000	2,500,000	4,042,000	9,042,000
30	-	82,500	-	-	-	82,500
31	-	49,000	-	-	-	49,000
32	-	-	-	337,500	-	337,500
33	-	-	-	-	-	-
34	-	50,000	-	-	-	50,000
	<b>9,009,650</b>	<b>9,460,500</b>	<b>11,394,000</b>	<b>7,676,500</b>	<b>8,051,000</b>	<b>45,591,650</b>

**FY 2022/23 - FY 2026/27 Capital Improvement Plan Budget**

Item No.	Project Priority	Project	Adjusted FY 2021/22
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**FIRE STATIONS & FACILITIES - FUND 123**

1	A	RFOTC Training Grounds Expansion and Upgrade	225,780
2	A	Infrastructure Security Enhancements	1,346,597
3	CY	Retrofit Existing Station Fire Life Safety Systems	1,248,350
4	A	Replacement of Fire Station 10 (Yorba Linda)	1,000,000
5	A	Construction of New Fire Station 12 (Laguna Woods)	-
6	CY	Replacement of Fire Station 24 (Mission Viejo)	13,000,000
7	A	Replacement of Fire Station 9 (Mission Viejo)	-
8	B	RFOTC 2nd Emergency Power Generator	-
9	CY	Fire Station 49 Apparatus Bay Floor Reconstruction	997,538
10	A	Solar Power Facilities for RFOTC and Fire Stations	-
11	A	Upgrades to Fire Station 18 (Trabuco Canyon)	-
<b>Total - Fund 123</b>			<b>17,818,265</b>

**COMMUNICATIONS & INFORMATION SYSTEMS - FUND 124**

***IT-Communications and IT Infrastructure***

1	B	OCFA Enterprise Audio Visual Upgrades	631,728
2	CY	RFOTC Data Ctr Fire Suppression Sys Upgrade	873,362
3	B	OCFA Disaster Recovery Co-Location Facility	1,338,804

***IT-Systems Development & Support***

4	A	Community Risk Reduction Automation - IFP Replacement	1,214,551
5	A	EMS Enterprise System	250,000
6	B	TheHIVE Cloud Upgrade	-
7	CY	Incident Reporting Application Replacement	140,170
8	A	Property Management Application	-
9	CY	Next Generation CAD2CAD	17,900
10	A	Enterprise Resource Planning (ERP) System	-
11	A	Fleet Services Fuel Management Tracking System	-
12	A	911 Voice Recording System	-
<b>Total - Fund 124</b>			<b>4,466,515</b>

**FIRE APPARATUS - FUND 133**

1	A/B	Emergency Vehicles	11,074,692
2	A	Developer Funded Vehicles	2,100,956
3	A	Grant Funded Vehicles	-
4	A/B	Support Vehicles	781,000
5	A/B	Vehicle Outfitting	300,000
<b>Total - Fund 133</b>			<b>14,256,648</b>

<b>GRAND TOTAL - ALL CIP FUNDS</b>			<b>46,733,156</b>
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Project Priority: A=Essential; B=Important; C=Could Defer; CY=Current Year's project

\* Adjusted FY 2021/22 Budget includes proposed mid-year budget adjustments

**Capital Improvement Program Overview**

Item No.	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	5-Year TOTAL
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1	250,000	1,500,000	1,500,000	1,850,000	-	5,100,000
2	200,000	100,000	100,000	50,000	50,000	500,000
3	-	-	-	-	-	-
4	-	-	-	14,000,000	2,000,000	16,000,000
5	-	1,600,000	1,600,000	4,800,000	-	8,000,000
6	-	-	-	-	-	-
7	-	-	1,000,000	3,000,000	2,000,000	6,000,000
8	-	-	500,000	-	-	500,000
9	-	-	-	-	-	-
10	125,000	500,000	500,000	500,000	500,000	2,125,000
11	300,000	-	-	-	-	300,000
	<b>875,000</b>	<b>3,700,000</b>	<b>5,200,000</b>	<b>24,200,000</b>	<b>4,550,000</b>	<b>38,525,000</b>

1	400,000	500,000	200,000	-	-	1,100,000
2	-	-	-	-	-	-
3	2,850,000	-	-	900,000	1,000,000	4,750,000

4	1,250,000	-	-	-	-	1,250,000
5	1,250,000	1,250,000	500,000	-	-	3,000,000
6	-	3,000,000	-	-	-	3,000,000
7	-	-	-	-	-	-
8	-	350,000	-	-	-	350,000
9	-	-	-	-	-	-
10	-	-	-	1,000,000	9,000,000	10,000,000
11	-	-	602,000	-	-	602,000
12	350,000	-	-	-	-	350,000
	<b>6,100,000</b>	<b>5,100,000</b>	<b>1,302,000</b>	<b>1,900,000</b>	<b>10,000,000</b>	<b>24,402,000</b>

1	7,978,900	5,170,960	10,844,970	14,292,740	19,734,250	58,021,820
2	-	-	-	1,000,080	-	1,000,080
3	30,000	-	-	-	-	30,000
4	3,006,800	277,400	2,467,960	367,370	753,960	6,873,490
5	-	-	-	-	-	-
	<b>11,015,700</b>	<b>5,448,360</b>	<b>13,312,930</b>	<b>15,660,190</b>	<b>20,488,210</b>	<b>65,925,390</b>

	<b>27,000,350</b>	<b>23,708,860</b>	<b>31,208,930</b>	<b>49,436,690</b>	<b>43,089,210</b>	<b>174,444,040</b>
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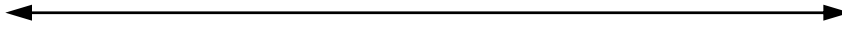
## FY 2022/23 - FY 2026/27 Capital Improvement Plan Budget

### Station Maintenance Cost History (prior 5 years)

Station #	Partner Agency	Location	Ownership	CCC	Sq. Ft.	Year Built	Age	Year Remodel	Avg. Annual	5-Year Total
Station 2	Los Alamitos	3642 Green Ave	OCFA		4,103	1972	50	1999	\$53,004	\$265,021
Station 4	Irvine	#2 California Ave	OCFA		10,500	1968	54	2000	\$18,952	\$94,759
Station 5	Laguna Niguel	23600 Pacific Island Dr	OCFA		5,904	1993	29	N/A	\$9,024	\$45,118
Station 6	Irvine	3180 Barranca Pky.	OCFA		10,803	1996	26	N/A	\$52,790	\$263,951
Station 7	San Juan Capistrano	31865 Del Obispo	OCFA		5,614	1973	49	2001	\$9,338	\$46,691
Station 8	County	10631 Skyline Dr	OCFA		3,742	1977	45	2000	\$8,698	\$43,491
Station 9	Mission Viejo	#9 Shops Blvd	OCFA		4,810	1974	48	2001	\$10,891	\$54,454
Station 10	Yorba Linda	18422 East Lemon Dr	OCFA		4,148	1972	50	1999	\$14,023	\$70,114
Station 11	County	259 Emerald Bay	Other		1,850	1965	57	2017	\$26,997	\$134,987
Station 13	La Palma	7822 Walker St	OCFA		4,474	1975	47	2022	\$24,300	\$121,498
Station 14	County	29402 Silverado Canyon Rd	OCFA		2,992	1980	42	N/A	\$46,478	\$232,388
Station 15	County	27172 Silverado Canyon Rd	Other		4,600	2006	16	N/A	\$11,063	\$55,315
Station 16	County	28891 Modjeska Canyon Rd	OCFA		3,426	1965	57	N/A	\$31,569	\$157,844
Station 17	Cypress	4991 Cerritos Ave	OCFA		10,000	2010	12	N/A	\$5,304	\$26,522
Station 18	County	30942 Trabuco Canyon Rd	OCFA		1,445	1999	23	N/A	\$90,191	\$450,956
Station 19	Lake Forest	23022 El Toro Rd	OCFA		9,209	2004	18	N/A	\$22,380	\$111,900
Station 20	Irvine	7050 Corsair	OCFA		7,305	2018	4	N/A	\$31,386	\$156,930
Station 21	County	1241 Irvine Blvd	OCFA		6,539	1966	56	2001	\$18,722	\$93,609
Station 22	Laguna Woods	24001 Paseo de Valencia	OCFA		11,556	1996	26	1998	\$10,283	\$51,413
Station 23	Villa Park	5020 Santiago Canyon Rd	OCFA		4,330	1961	62	2000	\$7,469	\$37,346
Station 24	Mission Viejo	25862 Marguerite Pkwy	OCFA		4,510	1970	52	2000	\$18,571	\$92,856
Station 25	County	8171 Bolsa Ave	OCFA		3,156	1952	71	2002	\$12,235	\$61,173
Station 26	Irvine	4691 Walnut Ave	OCFA		5,039	1976	46	1999	\$18,587	\$92,934
Station 27	Irvine	12400 Portola Springs Rd	OCFA		8,360	2008	14	N/A	\$29,520	\$147,602
Station 28	Irvine	17862 Gillette Ave	OCFA		5,039	1976	46	1999	\$36,224	\$181,121
Station 29	Dana Point	26111 Victoria Blvd	OCFA		9,012	2007	15	N/A	\$31,285	\$156,427
Station 30	Dana Point	23831 Stonehill Dr	OCFA		5,573	1977	45	2001	\$26,353	\$131,766
Station 31	Mission Viejo	22426 Olympiad Rd	OCFA		5,105	1988	34	N/A	\$9,375	\$46,877
Station 32	Yorba Linda	20990 Yorba Linda Blvd	OCFA		4,563	1982	40	N/A	\$17,852	\$89,258
Station 33	County	374 Paularino	OCFA	Y	16,880	2005	17	N/A	\$5,999	\$29,996
Station 36	Irvine	301 E. Yale Loop	Other		7,742	1992	30	N/A	\$3,162	\$15,812
Station 37	Tustin	15011 Kensington Park Dr	City	Y	9,613	2013	9	N/A	\$24,601	\$123,006
Station 38	Irvine	26 Parker	OCFA		9,437	2007	15	N/A	\$15,724	\$78,618
Station 39	Laguna Niguel	24241 Avila Rd	OCFA		8,586	2007	15	N/A	\$11,199	\$55,994
Station 40	County	25082 Vista del Verde	OCFA		8,274	1984	38	N/A	\$6,135	\$30,674
Station 41	OCFA Air Ops	3900 Artesia Ave	OCFA		46,175	2010	47	2015	\$41,956	\$209,780
Station 42	Lake Forest	19150 Ridgeline Rd	OCFA		6,655	1988	34	N/A	\$217,084	\$1,085,419
Station 43	Tustin	11490 Pioneer Way	City	Y	8,651	1994	28	N/A	\$33,914	\$169,572
Station 44	Seal Beach	718 Central Ave	City	Y	3,489	1960	63	N/A	\$4,373	\$21,866
Station 45	Rancho Santa Margarita	30131 Aventura	OCFA		8,809	1987	35	N/A	\$10,098	\$50,492
Station 46	Stanton	7871 Pacific St	City	Y	4,393	2010	12	N/A	\$35,860	\$179,302
Station 47	Irvine	47 Fossil	OCFA		8,843	2005	17	N/A	\$15,793	\$78,967
Station 48	Seal Beach	3131 North Gate Rd	City	Y	7,305	2008	14	N/A	\$14,892	\$74,462
Station 49	Laguna Niguel	31461 St of Golden Lantern	OCFA		8,642	1991	31	2002	\$41,142	\$205,711
Station 50	San Clemente	670 Camino de Los Mares	City	Y	7,200	1990	32	N/A	\$13,395	\$66,974
Station 51	Irvine	18 Cushing	OCFA		9,143	2000	22	N/A	\$27,028	\$135,142
Station 53	Yorba Linda	25415 E. La Palma	OCFA		7,170	1990	32	N/A	\$52,749	\$263,747
Station 54	Lake Forest	19811 Pauling Ave	OCFA		9,492	1992	30	N/A	\$40,971	\$204,855
Station 55	Irvine	4955 Portola Parkway	OCFA		4,563	2008	14	N/A	\$21,767	\$108,837
Station 56	County	56 Sendero Way	OCFA		9,543	2015	7	N/A	\$21,644	\$108,220
Station 57	Aliso Viejo	57 Journey	OCFA		9,384	1992	30	N/A	\$11,614	\$58,071
Station 58	County	58 Station Way	OCFA		15,363	2003	19	N/A	\$68,207	\$341,037
Station 59	San Clemente	59 Avenida La Pata	City	Y	7,745	2006	16	N/A	\$9,681	\$48,403
Station 60	San Clemente	121 Avenida Victoria	City	Y	15,454	2011	11	N/A	\$23,190	\$115,948
Station 61	Buena Park	7440 La Palma	City	Y	17,890	1967	55	2007	\$27,471	\$137,353
Station 62	Buena Park	7780 Artesia Blvd	City	Y	4,424	1970	52	2017	\$24,523	\$122,616
Station 63	Buena Park	9120 Holder St	City	Y	3,621	1975	47	2017	\$36,455	\$182,274
Station 64	Westminster	7351 Westminster Blvd	City	Y	14,242	1982	40	2016	\$54,516	\$272,582
Station 65	Westminster	6061 Hefley St	City	Y	5,905	1980	42	1998	\$13,846	\$69,231
Station 66	Westminster	15061 Moran St	City	Y	6,105	1963	60	N/A	\$11,289	\$56,444
Station 70	Santa Ana	2301 Old Grande St North	City	Y	3,780	1970	52	N/A	\$17,527	\$87,635
Station 71	Santa Ana	1029 West 17th St	City	Y	11,571	2002	20	N/A	\$14,745	\$73,726
Station 72	Santa Ana	1668 East 4th St	City	Y	4,100	1967	55	2016	\$14,862	\$74,308
Station 73	Santa Ana	419 South Franklin St	City	Y	3,763	1962	61	N/A	\$9,300	\$46,501
Station 74	Santa Ana	1427 South BRdway	City	Y	8,190	1978	44	N/A	\$11,796	\$58,982
Station 75	Santa Ana	120 West Walnut	City	Y	22,000	1953	70	N/A	\$17,137	\$85,687
Station 76	Santa Ana	950 West MacArthur	City	Y	5,044	1974	48	N/A	\$53,795	\$268,975
Station 77	Santa Ana	2317 South Greenville	City	Y	6,076	1960	63	N/A	\$3,757	\$18,786
Station 78	Santa Ana	501 North Newhope	City	Y	4,014	1961	62	N/A	\$5,838	\$29,188
Station 79	Santa Ana	1320 East Warner	City	Y	13,854	1988	34	N/A	\$8,759	\$43,795
Station 80	Garden Grove	14162 Forsyth Lane	City	Y	2,694	1971	51	2019	\$67,108	\$335,541
Station 81	Garden Grove	11261 Acacia Parkway	City	Y	14,414	1971	51	N/A	\$26,696	\$133,480
Station 82	Garden Grove	11805 Gilbert St	City	Y	4,480	1957	66	N/A	\$52,078	\$260,388
Station 83	Garden Grove	12132 Trask Ave	City	Y	4,480	1958	65	N/A	\$23,139	\$115,693
Station 84	Garden Grove	12191 Valley View St	City	Y	4,480	1958	65	N/A	\$18,511	\$92,553
Station 85	Garden Grove	12751 Western Ave	City	Y	4,792	1974	48	N/A	\$23,174	\$115,869
Station 86	Garden Grove	12232 West St	City	Y	7,680	2018	4	N/A	\$24,853	\$124,265

# Fund 12110

## General Fund - CIP



This fund is a sub-fund of the General Fund used to account for financial activity associated with maintenance and improvement projects that while considered capital in nature, do not meet the criteria to be included in a Capital Project Fund. This fund's primary sources of revenue are operating transfers from the General Fund.



**DATA STORAGE AND SERVERS REPLACEMENT**

**Project Priority:** A  
**Org Number:** P339  
**Project Total:** Ongoing  
**Project Type:** Equipment Replacement  
**Project Management:** IT - Communications and IT Infrastructure

**Project Description:** This item is an ongoing project to upgrade and/or replace OCFA’s computer servers, including increasing virtualized server-based centralized storage of critical department information. Over the next two years, much of the current hardware will be reaching end-of-service-life and will require replacement.



The OCFA servers host all of the business systems including Microsoft Exchange (E-mail), records management systems (IRIS and ORION), computer aided dispatch (CAD), CAD2CAD Regional Hub, geographic information systems (GIS), SharePoint intranet (TheHIVE), the fire operations staffing application, and the Finance/Human Resources enterprise system; and in the future, new Emergency Medical Services (EMS) and Property/Facilities Management systems.

The expected useful service life of network/application servers, storage area networks (SAN), and other related hardware is five to seven years. The Five-Year Capital Improvement Program (CIP) supports all computer hardware being replaced within its expected lifecycle.

**Project Status:** Ongoing

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:	\$350,000	\$350,000	\$50,000	\$50,000	\$100,000	\$900,000

**Impact on Operating Budget:** The replacement of servers helps control maintenance costs in the operating budget and improves both network and application performance and reliability.

**FIRE STATION ALARM SYSTEM UPGRADES**

**Project Priority:** A

**Org Number:** P334

**Project Total:** \$9,691,000

**Project Type:** Equipment Replacement

**Project Management:** IT - Communications and IT Infrastructure

**Project Description:** The OCFA is upgrading and replacing legacy fire station alerting systems at all OCFA fire stations with the Westnet, Inc. (Westnet) fire station digital electronic alerting technology, known as the SmartStation. Westnet was selected through a Request For Proposal process in 2013 with the objective of integrating OCFA fire stations and their existing legacy alerting systems with the existing TriTech CAD system.



**Fire Station Alerting/Sound Systems**

The legacy station alerting systems currently utilize electro-mechanical relays and amplifiers, and will be upgraded with the digital electronic SmartStation, extending the alerting systems' lives by fifteen years. The cost per fire station upgrade varies substantially depending on the size of the fire station, number of crew, and apparatus that are deployed. The average cost for the 32 fire stations upgraded to date is approximately \$108,000. All OCFA Fire Stations are expected to be completed by January 1, 2024.



When a new fire station is constructed, the Westnet SmartStation will be included in the new station costs.

**Project Status:** Ongoing

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:	\$3,000,000	\$1,400,000				\$4,400,000

**Impact on Operating Budget:** The replacement and upgrade of the station alerting systems will result in increased annual maintenance contract costs as we transition from basic coverage of the MCU (Master Control Unit) to the full SmartStation contract cost which varies per station on the complexity and number of devices installed.



**RFOTC AND FIRE STATION DATA NETWORK UPGRADES**

**Project Priority:** A

**Org Number:** P337

**Project Total:** \$2,308,262

**Project Type:** Equipment Replacement/New Technology

**Project Management:** IT - Communications and IT Infrastructure

**Project Description:** This project replaces core network infrastructure components installed at the RFOTC and OCFA fire stations. Prior year’s funding was used for replacement of numerous major components, including 15,000 feet of aging fiber optic cabling installed with construction of the RFOTC facilities.

All OCFA fire stations will have their OCFA wireless computer networks upgraded in FY 2022/23, with ongoing upgrades in future years as older network components reach the end of their useful service life.

The network equipment being installed is expected to last up to 10 years before needing replacement.

**Project Status:** Ongoing



<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

**Impact on Operating Budget:** Replacement of the hardware helps to control maintenance costs included in the operating budget.

**ENTERPRISE PHONE SYSTEM AND PUBLIC ADDRESS / PAGING SYSTEM UPGRADE FOR RFOTC AND FIRE STATIONS**

**Project Priority:** A  
**Org Number:** P408  
**Project Total:** \$2,750,000  
**Project Type:** New Equipment  
**Project Management:** IT - Communications and IT Infrastructure

**Project Description:** This project replaces OCFA’s telephone system, placed in service in 2004, with a new Voice over Internet Protocol (VoIP) system. In addition to the functional and administrative advantages of a digital-based system, the upgrade will play a key role in improving physical security for the Regional Fire Operations and Training Center (RFOTC) and fire stations by adding public address/paging functionality. The new phones will be capable of receiving simultaneous broadcasted messages at all fire stations, RFOTC offices, and facilities equipped with phones. The enterprise phone system and public address/paging VoIP systems are expected to last 10 to 15 years before needing replacement.



The new phones will be capable of receiving simultaneous broadcasted messages at all fire stations, RFOTC offices, and facilities equipped with phones. The enterprise phone system and public address/paging VoIP systems are expected to last 10 to 15 years before needing replacement.

*Phones at OCFA RFOTC*

Replacement of the current phone system with a VoIP based system was scheduled to start in in 2022, but due to delays related to COVID-19, will begin in FY 2022/23.

*Phones at OCFA Fire Stations*

Installation of the new VoIP phone systems at the fire stations will proceed following completion of the RFOTC phase of the project, starting in late FY 2022/23, and continuing through FY 2023/24. The fire stations will be fully integrated with the RFOTC’s VoIP phone system yet retain the capability to operate independently if the data connection to the RFOTC fails.

**Project Status:** The RFOTC phase of the project is in-process, with the fire stations phase anticipated to begin late in FY 2022/23.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:	\$500,000	\$750,000				\$1,250,000

**Impact on Operating Budget:** Ongoing annual maintenance costs are included in the General Fund. OCFA will utilize 3<sup>rd</sup> party professional services to assist in the installation of the new phone systems.

**ALL-BAND MOBILE AND PORTABLE RADIOS**

**Project Priority:** A  
**Org Number:** P332  
**Project Total:** Ongoing  
**Project Type:** Equipment Additions & Replacements  
**Project Management:** IT – Communications & Workplace Support

**Project Description:** This budget is for new all-band mobile and portable radios that include the 800MHz and VHF frequencies to be installed in new OCFA apparatus, and for use in training, academies, and supplying equipment caches. Mobile and portable radio purchases also synchronize with the vehicle replacement plan. Current pricing per mobile all-band radio averages \$7,000. Portable all-band radios cost approximately \$9,000 each.

All new radios are compatible with P25, the public safety standard, while also 100% compatible with the 800MHz radio countywide coordinated communication system (800MHz CCCS) that was upgraded in 2019. Estimated quantity of units is 40 mobile and 40 portables per year. FY 2022/23 includes additional one-time increase for seven new radios for academy accreditation.



**Project Status:** Ongoing

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:	\$678,500	\$640,000	\$640,000	\$640,000	\$640,000	\$3,200,000

**Impact on Operating Budget:** Adding new all-band radios to the total active radio count will result in increased annual operational expense of approximately \$25,000 (80 new radios).

**SMALL EQUIPMENT / PERSONAL COMMUNICATIONS**

**Project Priority:** A

**Org Number:** P330

**Project Total:** Ongoing

**Project Type:** Equipment Replacement

**Project Management:** IT – Communications & Workplace Support

**Project Description:** The OCFA utilizes numerous devices for personal communications, including pagers, smartphones, vehicle intercom headsets, and portable radio lapel microphones. Replacement is required every three to five years due to normal wear and exposure factors.



**Project Status:** Ongoing

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
<b>Budget:</b>	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000

**Impact on Operating Budget:** No anticipated impact.

**PERSONAL COMPUTER (PC)/TABLETS/PRINTER REPLACEMENTS**

**Project Priority:** A

**Org Number:** P331

**Project Total:** Ongoing

**Project Type:** Equipment Replacement

**Project Management:** IT – Communications & Workplace Support

**Project Description:** The PC replacement budget is based on \$1,500 per unit, which includes replacement of associated printers and peripherals, as well as the purchase of ruggedized iPad tablets. Funding also covers replacement of department-authorized mission-critical computers and tablets on an as-needed basis.

The replacement cycle is every three to four years for iPad tablets and up to six years for desktop PCs.



**Project Status:** Ongoing

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:	\$155,150	\$150,000	\$150,000	\$250,000	\$250,000	\$950,000

**Impact on Operating Budget:** Deferral of PC and tablet replacements beyond four years (beyond warranty period ) will increase repair and maintenance costs.

**MOBILE DATA COMPUTER (MDC) SYSTEM**

**Project Priority:** A

**Org Number:** P303

**Project Total:** Ongoing

**Project Type:** Equipment Replacement

**Project Management:** IT – Communications & Workplace Support

**Project Description:** The mobile data computers (MDC) provide emergency incident information such as location/address, patient status, and premise information from the computer aided dispatch (CAD) system for Operations personnel in OCFA apparatus.



Operations personnel also use Apple iPads inside OCFA apparatus for patient care reporting, accessing GIS data, special area maps, and numerous other computer applications. The OCFA’s CAD vendor does not yet support full functionality of their CAD system on Apple iPads, so it is necessary to continue operating CAD on Windows MDCs pending the availability of full support for operating CAD on Apple iPads.

A new ruggedized Windows tablet type MDC has been selected to replace the current “legacy” Windows MDCs, which were installed in 2012, and are no longer produced by the manufacturer. Replacements using the ruggedized Windows tablet MDC units are scheduled for deployment beginning in FY 2022/23 at a rate of 40 per year, which will include installation in all new emergency apparatus.



The cost of the ruggedized Windows tablets with associated mounting accessories and AVL modems is approximately \$6,000 per unit.

**Project Status:** Ongoing

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000	\$1,200,000

**Impact on Operating Budget:** Replacing the existing MDCs with ruggedized computer tablets will result in lower capital expense to purchase new MDCs as well as lower ongoing maintenance costs.

## VHF RADIOS

**Project Priority:** A

**Org Number:** P333

**Project Total:** Ongoing

**Project Type:** Equipment Replacement

**Project Management:** IT – Communications & Workplace Support

**Project Description:** This project is for the purchase and replacement of VHF portable radios to be installed in new OCFA apparatus as well as replacing existing VHF radios that are becoming obsolete. These radios are used for state and mutual aid communications with agencies that are not part of the County 800MHz radio system and are installed in all OCFA emergency apparatus. Use of VHF radios ensures communication and enhances the safety of firefighters on automatic and mutual aid responses with the California Department of Forestry and Fire Protection (CAL FIRE), and the United States Forest Service (USFS) in state and federal responsibility areas.



VHF mobile radios are being replaced by new all-band Motorola radios that include both VHF and 800MHz in the same unit. This project is to purchase portable VHF radios only.

Expected useful life of all new VHF radios is nine to ten years.

**Project Status:** Ongoing

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:	\$64,000	\$64,000	\$64,000	\$64,000	\$64,000	\$320,000

**Impact on Operating Budget:** The replacement of radios helps to limit future maintenance costs.

**DIGITAL ORTHOPHOTOGRAPHY**

**Project Priority:** B  
**Org Number:** P341  
**Project Total:** Ongoing  
**Project Type:** Equipment Replacement  
**Project Management:** IT - Geographic Information System

**Project Description:** Digital orthophotography provides an accurate aerial record of all physical data that exists in the County and area of service at a given point in time. It is important to the OCFA as a management tool for the effective and efficient operation of a number of business needs and for spatial data capture and verification. Some of the OCFA business needs supported by digital orthophotography include:

- Special Area Maps and preplans to guide first responders into difficult areas such as apartment complexes and shopping centers.
- Provide dispatchers a visual record to facilitate response assignments.
- Establish a default map viewing context for the Automatic Vehicle Location System (AVL).
- Facilitate vehicle routing to target locations.
- Assist in reconstructing and investigating crimes.
- More effectively manage urban and wildland interfaces.
- Verify pre-existing or non-conforming conditions for inspections.
- Include aerial imagery of new developments.



**Project Status:** New orthophotography of Orange County is purchased biennially which is sufficient to capture new developments and growth.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:	\$80,000		\$80,000			\$160,000

**Impact on Operating Budget:** No anticipated impact.



**STATION BATHROOM INCLUSIVE FACILITIES**

**Project Priority:** A

**Project Org:** P413

**Project Total:** \$11,665,376

**Project Type:** Facilities/Site Repair

**Project Management:** Property Management

**Project Description:** An evaluation of all bathrooms located in the OCFA fire stations began in FY 2019/20. Based on the results of the evaluation, a comprehensive and multi-year project plan was developed to modify or enhance bathroom facilities in fire stations where the changes are needed.

**Project Status:** The project is a multi-year plan to modify or enhance bathroom facilities in the fire stations which began in FY 2019/20. Fire Stations 13, 14, 16, and 32 are currently in various stages of progress.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
<b>Budget:</b>	\$2,100,000	\$1,745,000	\$1,875,000	\$1,700,000	\$1,700,000	\$9,120,000

**Impact on Operating Budget:** No anticipated impact.

**FIRE STATION 41 (Air Ops) DORMITORY PRIVACY, TRAINING ROOM, and KITCHEN**

**Project Priority:** A  
**Project Org:** P417  
**Project Total:** \$2,644,872  
**Project Type:** Facilities/Site Repair  
**Project Management:** Property Management

**Project Description:** Since the air operations program went to a 24/7 operation, there have not been adequate areas to sleep the crews. This project would address the 24/7 operation in addition to another day shift crew and upstaffing when necessary. The project involves significant design, engineering, and construction to accommodate the operation.

**Project Status:** Needs assessment is being evaluated; OCFA is in process of contracting with an architect for design work and plan check through the City of Fullerton.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:	\$300,000		\$1,500,000	\$750,000		\$2,550,000

**Impact on Operating Budget:** No anticipated impact.

**FIRE STATION REMODELS**

**Project Priority:** A  
**Project Org:** TBD  
**Project Total:** Ongoing  
**Project Type:** Facilities/Site Repair  
**Project Management:** Property Management

**Project Description:** The 77 fire stations owned and/or operated by the OCFA range in age from 4 to over 70 years. The average station age based on construction date is over 35 years, including numerous aging stations that have received only minor renovations.



The objective of this project is to identify priority station remodel needs, and complete three to five station remodels annually. Depending on the station’s condition, projects will include dorm and kitchen remodels, appliances, reroofing, apparatus bay doors, as well as flooring, paint, cabinetry, and plumbing fixture replacement.

**Project Status:** Station needs assessment, project design, and project bidding will be initiated in FY 2022/23, and completion of three to five station remodels annually will continue as needed to ensure fire stations meet OCFA’s facilities condition standards.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>5 Year Total</b>
Budget:	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$3,750,000

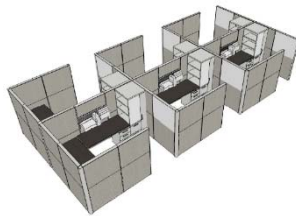
**Impact on Operating Budget:** An undetermined repair cost savings will be achieved by replacing older station fixtures.

**IT-GIS & HELPDESK WORKSTATION REPLACEMENT**

**Project Priority:** A  
**Org Number:** TBD  
**Project Total:** \$200,000  
**Project Type:** Facilities Upgrade  
**Project Management:** IT and Property Management

**Project Description:**

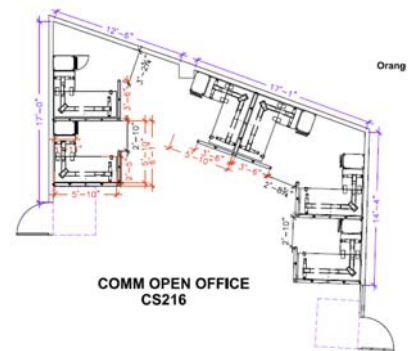
This project will upgrade and replace existing workstation furniture for 26 employees in the Geographic Information Systems, Application Development, and IT Helpdesk sections.



A shortage of workstations currently available for the above-mentioned staff require the use of common work areas that are insufficient for staff needs or are located in other departments. The new floorplan will increase the number of workstations to provide individual workspaces for each employee and allow all section staff to work in the same area. In addition, the new workspaces are designed to meet employee health and safety

guidelines.

Currently, access to IT Helpdesk personnel by OCFA staff needing assistance is restricted due to their current location within the secure 'B' building. This project will include relocating Helpdesk personnel to the adjacent 'C' building in the Communications Services area where they will be readily accessible to all OCFA employees. This will also improve security by limiting access to building 'B' staff and will improve customer service by allowing IT Helpdesk and Communications staff to work more closely together to support the growing communications and technology used by OCFA employees. The six new Helpdesk workstations will also meet employee health and safety guidelines. In addition to the new workstations, the project costs include painting, carpet, and data wiring upgrades.



**Project Status:** Project to commence in FY 2022/23.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
<b>Budget:</b>	\$200,000					\$200,000

**Impact on Operating Budget:** No anticipated impact.

**FIRE STATION ALL APPLIANCES REPLACEMENT**

**Project Priority:** A  
**Org Number:** TBD  
**Project Total:** Ongoing  
**Project Type:** Facilities Upgrade  
**Project Management:** Property Management

**Project Description:**

All appliances at the fire stations experience high volume use, and replacements are recommended in order to avoid high-cost repairs and reduce equipment down-time.



This project will upgrade and replace appliances that have reached the end of their serviceable life and represents an ongoing funding requirement.

**Project Status:** Project to commence in FY 2022/23.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$625,000

**Impact on Operating Budget:** Timely replacements will prevent excessive appliance repair costs.

**FIRE STATION AND FACILITIES CONCRETE AND ASPHALT REPAIR AND REPLACEMENT**

**Project Priority:** A  
**Org Number:** TBD  
**Project Total:** Ongoing  
**Project Type:** Facilities Renovation  
**Project Management:** Property Management

**Project Description:** Fire station exterior concrete and asphalt driveways, walkways, and storage/general use pads experience intensive use, requiring repair and/or replacement over time. This project will repair and replace existing concrete flat work at Fire Stations 28, 22, 57 and 26, and additional facilities as determined by Property Management and Operations management staff.



**Project Status:** Project to commence in FY 2022/23.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:	\$175,000	\$175,000				\$350,000

**Impact on Operating Budget:** No anticipated impact.

**BODY ARMOR REPLACEMENT**

**Project Priority:** A  
**Project Org:** P427  
**Project Total:** Ongoing  
**Project Type:** Service Replacement  
**Project Management:** Service Center

**Project Description:** In late 2018 the OCFA took possession of new grant funded body armor that was distributed to our field personnel. The body armor purchased with the grant will need to be replaced by FY 2024/25 as well.



**Project Status:** Purchase is scheduled for FY 2024/25.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:			\$350,000			\$350,000

**Impact on Operating Budget:** No anticipated impact.

**FIRE SHELTERS**

**Project Priority:** A  
**Project Org:** P412  
**Project Total:** \$240,000  
**Project Type:** Service Enhancement/Replacement  
**Project Management:** Operations

**Project Description:** The majority of OCFA’s current supply of 1,000 shelters were purchased between 2008 and 2012. The shelters have a shelf life of 10 years. The Operations Department began replacing all of OCFA’s Fire Shelters in FY 2019/20 with completion anticipated in FY 2022/23.



Fire Shelter cost per unit is approximately \$300.

The purchase of the requested fire shelters is based on current need. Priority for replacement will be as follows:

1. Oldest units
2. Worn out units

The replacement was originally scheduled to begin in FY 2018/19; however, the manufacturer was in the process of introducing an improved version of the fire shelter to the market. As a result, the replacement schedule was pushed out to ensure that the shelters procured meet the highest standard of safety.

**Project Status:** Completion of the replacements is anticipated in FY 2022/23.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2024/25</b>	<b>2025/26</b>	<b>5 Year Total</b>
Budget:	\$140,000					\$140,000

**Impact on Operating Budget:** Potential cost with equipment failure after one year warranty expiration.



**SELF-CONTAINED BREATHING APPARATUS (SCBA)**

**Project Priority:** A  
**Project Org:** TBD  
**Project Total:** \$5,500,000  
**Project Type:** Service Enhancement/Replacement  
**Project Management:** Operations

**Project Description:** The OCFA’s Operations Department currently uses 833 Self-Contained Breathing Apparatus. The Operations Department projects a need for service enhancement and replacement at the 10-year use of life in FY 2023/24. The expected life of the SCBA peaked in 2020 and 2021. The additional years the units are in service will allow staff to perform a comprehensive needs analysis and prepare a Request for Proposal (RFP) to ensure that we procure the most current equipment that incorporates the latest in firefighter safety technology. Service enhancements of the SCBA have already occurred and will likely increase before our next replacement, giving us the ability to incorporate increased temperature tolerance on the face-mask piece, clearer use of the heads-up display, increased visibility of the remote air use gauge, and a more ergonomic harness for the user. The need for replacement is planned to occur in FY 2023/24.



The SCBA total is based on current need. Additional SCBA might be needed over the next three to five years due to expansion of the OCFA with addition of new fire stations.

**Project Status:** Project is scheduled to begin in FY 2023/24.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
<b>Budget:</b>		\$2,750,000	\$2,750,000			\$5,500,000

**Impact on Operating Budget:** No anticipated impact.

**CHAINSAWS**

**Project Priority:** A

**Project Org:** P432

**Project Total:** Ongoing

**Project Type:** Service Enhancement/Replacement

**Project Management:** Service Center

**Project Description:** The OCFA has 17 truck companies that are staffed daily to help mitigate emergencies throughout the county. Each of the truck companies has three chainsaws that are primarily used to provide ventilation on structure fires.



The wholesale replacement of these saws would allow us to utilize some of the older better condition saws for training purposes and for Battalion level loaners.

**Project Status:** Purchase is scheduled to occur in FY 2025/26.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
<b>Budget:</b>				\$75,000		\$75,000

**Impact on Operating Budget:** No anticipated impact.

**PORTABLE FIRE PUMPS**

**Project Priority:** A  
**Project Org:** TBD  
**Project Total:** \$12,000  
**Project Type:** Service Enhancement/Replacement  
**Project Management:** Operations

**Project Description:** OCFA purchased the current supply of 20 Waterax Mini-Striker pumps in 2012. The fire pumps have an estimated service life of 10 years. The Operations Department projects a need to replace all OCFA’s portable fire pumps in FY 2022/23.

The Waterax Mini-Striker pump pairs a reliable single stage pump end with the Honda 4-stroke 2.5 HP engine to achieve pressures of up to 85 PSI (5.9 BAR) and offer volume supply of up to 80 GPM (303 L/Min). Extremely portable and lightweight, this mini powerhouse performs well when used by itself or in tandem with other pumps. It is also particularly suited to some of the latest fire control techniques where small, lightweight equipment is a requirement.



Cost of each portable pump is approximately \$600 plus tax.

The purchase of the requested portable fire pumps is based on current need and is planned to occur in FY 2022/23. Priority for replacement will be as follows:

1. Worn out units
2. Oldest units

**Project Status:** Purchase is scheduled to occur in FY 2022/23.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
<b>Budget:</b>	\$12,000					\$12,000

**Impact on Operating Budget:** Potential cost with equipment failure after 90-day warranty expiration.

**HIGH-PRESSURE AIR BAGS**

**Project Priority:** A  
**Project Org:** P410  
**Project Total:** \$225,000  
**Project Type:** Service Enhancement/Replacement  
**Project Management:** Operations

**Project Description:** The Operations Department projects a need to replace the aging high-pressure air bags based on current need. Priority is placed on truck companies. A small amount of additional air bags are also needed for engines stationed in remote locations with a high probability of traffic collisions, such as Ortega Highway.



The air bags needed are made in different sizes. Each size has different overall dimensions. This allows flexibility in their use. Larger air bags are ideal for lifting vehicles and heavy equipment. Smaller air bags are needed for more detailed rescue operations. As such, each OCFA truck will be receiving a set of six air bags, differing in size.

**Project Status:** Project scheduled to begin in FY 2025/26.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
<b>Budget:</b>				\$55,000		\$55,000

**Impact on Operating Budget:** Potential cost with equipment failure after one-year warranty expiration.

**DUO-DOTE AUTO-INJECTORS**

**Project Priority:** A  
**Project Org:** P430  
**Project Total:** Ongoing  
**Project Type:** Service Replacement  
**Project Management:** Emergency Medical Services

**Project Description:** The Orange County Fire Authority received a grant to purchase the initial inventory of Duo-Dote Auto-Injectors, and they are now in need of replacement. The Duo-Dote Auto-Injectors are used as an initial treatment of the symptoms of an organophosphorus insecticide or a chemical weapon nerve agent poisoning. They are used primarily to treat first responders but may also be used for victims of a chemical agent attack.



This request will replace the current inventory with approximately 2,000 auto-injectors.

**Project Status:** Purchase to occur in FY 2024/25.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
<b>Budget:</b>			\$180,000			\$180,000

**Impact on Operating Budget:** Potential replacement cost if used prior to expiration date.

**CARDIAC MONITORS/DEFIBRILLATORS**

**Project Priority:** A  
**Project Org:** P402  
**Project Total:** Ongoing  
**Project Type:** Service Replacement  
**Project Management:** Emergency Medical Services

**Project Description:** The Orange County Emergency Medical Service has mandated that all Advanced Life Support (ALS) units carry a cardiac monitor/defibrillator. The service life for these highly technical and mission critical pieces of equipment is approximately six to eight years. Technology is changing rapidly and the OCFA should anticipate the need to replace the current inventory of cardiac monitors with new and updated versions in FY 2024/25. This would be the seventh year of service on our current fleet of cardiac monitors.



The plan is to replace the current inventory of approximately 140 cardiac monitors with the latest model determined through an RFP process. The cost is an estimate based on the current value of monitors, the current number needed and inflation.

**Project Status:** Project to commence in FY 2024/25.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
<b>Budget:</b>			\$2,500,000	\$2,500,000	\$4,042,000	\$9,042,000

**Impact on Operating Budget:** Potential cost with equipment failure after one year warranty expiration.

**SUCTION UNITS**

**Project Priority:** A  
**Project Org:** TBD  
**Project Total:** \$82,500  
**Project Type:** Service Replacement  
**Project Management:** Emergency Medical Services



**Project Description:** To provide life-saving emergency medical care, suction units are mandated to be on each Basic Life Support (BLS) or Advanced Life Support (ALS) unit. Suction units are small vacuums used to control the patient’s airway, clear obstructions, and assist in airway management. They are used each time our personnel perform CPR, treat seizures, and aid in severe vomiting.

Due to frequency of use, wear and tear, battery life, motor life, and sanitation needs, the life span of suction units is approximately five years and will require replacement in FY 2023/24. EMS anticipates replacing the fleet of 150 suction units through an RFP process. The \$550 estimate per unit is based on the current price of suction units, the current quantity needed and inflation.

**Project Status:** Purchase to occur in FY 2023/24.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:		\$82,500				\$82,500

**Impact on Operating Budget:** Potential cost with equipment failure after one-year warranty expiration.

**REMOTE RESCUE PACKS**

**Project Priority:** A

**Project Org:** TBD

**Project Type:** Service Replacement

**Project Management:** Emergency Medical Services

**Project Description:** Fourteen OCFA stations serve urban interface areas where Advance Life Support (ALS) supplies can be needed on hiking trails or other areas not reachable by vehicles. When this occurs, OCFA personnel use a remote rescue pack, a backpack equipped with ALS medical supplies (trauma supplies, drugs, AED plus, etc.), to hike to patients.



The remote rescue packs make it feasible to respond efficiently to remote patients, but there is wear and tear on the backpack itself and a lifespan to the supplies inside the backpack. These factors necessitate replacement approximately every five years. The current remote rescue packs will require replacement in FY 2023/24. The \$3,500 per unit cost is an estimate based on the current price of the bags and supplies, the current quantity needed and inflation.

**Project Status:** Purchase to occur in FY 2023/24.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
Budget:		\$49,000				\$49,000

**Impact on Operating Budget:** No anticipated impact.



**AED PLUS**

**Project Priority:** A  
**Project Org:** TBD  
**Project Total:** \$337,500  
**Project Type:** Service Replacement  
**Project Management:** Emergency Medical Services



**Project Description:** When cardiac arrest occurs, rapid treatment with an automated external defibrillator (AED) can save lives. The AED Plus device analyzes a heart rhythm and, when necessary, uses an electrical shock to restore normal rhythm. To facilitate immediate care, OCFA stocks AED Plus devices throughout RFOTC, in Operations’ staff vehicles, and in Division Chief or Battalion Chief staffed stations. There are 225 units in circulation that were purchased in 2017.

Every five to eight years, the AED Plus devices need replacement and recalibration, slotting replacement in FY 2025/26. EMS anticipates replacing these units through an RFP process. The \$1,500 per unit cost is an estimate based on the current price of the AED Plus devices, the current quantity needed and inflation.

**Project Status:** Project to commence in FY 2025/26.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:				\$337,500		\$337,500

**Impact on Operating Budget:** No anticipated impact.

**CARBON MONOXIDE MONITORS**

**Project Priority:** A  
**Project Org:** TBD  
**Project Total:** \$50,000  
**Project Type:** Service Enhancement/Replacement  
**Project Management:** Operations

**Project Description:** This is the replacement of carbon monoxide monitors on each OCFA fire apparatus. The current carbon monoxide detectors are projected to have a five-year life cycle concluding in FY 2023/24.

Carbon monoxide is an insidious, colorless, odorless gas undetectable by the senses. During 2010-2015 a total of 2,224 deaths nationwide resulted from carbon monoxide poisoning. Sources of carbon monoxide include faulty heating and cooking appliances in homes and buildings. The ability to rapidly detect carbon monoxide by OCFA fire units is a valuable capability.



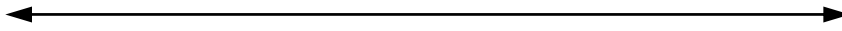
**Project Status:** Purchase is scheduled to occur in FY 2023/24.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:		\$50,000				\$50,000

**Impact on Operating Budget:** No anticipated impact.

# Fund 123

## Fire Stations and Facilities



This fund is a capital projects fund to be used for the significant acquisition, improvement, replacement, or construction of fire stations and facilities. Significant funding sources include operating transfers from the General Fund, and contributions or reimbursements from developers responsible for a share of new fire station development costs.



## RFOTC TRAINING GROUNDS EXPANSION AND UPGRADE

**Project Priority:** A  
**Project Org:** P251  
**Project Total:** \$7,625,000  
**Project Type:** Facilities/Site Repair  
**Project Management:** Property Management

**Project Description:** The RFOTC Training Grounds requires expansion and upgrade to accommodate OCFA's growth in recent years which has occurred since the grounds were originally constructed. The current tower was out of service greater than 50% of the time in FY 2016/17, and the service vendor struggled to find timely solutions. The live-burn training system, designed in 1992, is obsolete and no longer has repair parts available. Exacerbating the down time issues is that the system was designed so that when any one of seven burn props goes down, the whole system is inoperable.

The OCFA has also increased the size of our recruit academies from an average of 30 recruits in 2010 to 50 recruits today. Large academies result in more instructors (5:1 ratio) and a greater need for office space, classroom space, and bathrooms.

To address these shortcomings, the project will be handled in stages.

- In FY 2019/20, classrooms were installed on the training grounds and supplied with temporary power.
- In FY 2023/24, the plan is to build a new three-story training tower; modify the existing strip mall training prop; develop the north end of the property; install additional training props, safety sensor system, and computer operating system in the current tower; replace the burn props; install permanent power to the classrooms; and expand power supply capabilities.

**Project Status:** Temporary classrooms were installed in FY 2019/20, and solicited bids pending award include electrical improvements at the drill grounds and fire training structure improvements. An environmental study is in process for the FY 2023/24 improvements described above. Project will continue subject to plan reviews and approvals with the City of Irvine.

Fiscal Years:	2022/23	2023/24	2024/25	2025/26	2026/27	5 Year Total
Budget:	\$250,000	\$1,500,000	\$1,500,000	\$1,850,000		\$5,100,000

**Impact on Operating Budget:** Annual maintenance contracts for burn props at approximately \$40,000 per year.

**INFRASTRUCTURE SECURITY ENHANCEMENTS**

**Project Priority:** A

**Project Org:** P247

**Project Total:** \$2,013,927

**Project Type:** Facilities/Site Repair

**Project Management:** Property Management

**Note:** The sequencing of the security enhancements outlined herein are subject to potential timing changes, based on recommendations that may be provided by the Security Ad Hoc Committee.

**Project Description:** This project is comprised of multiple components to implement various security measures at RFOTC based on a report by a staff security advisory panel, and a security vulnerability assessment performed by the Orange County Intelligence Assessment Center (OCIAC) in November 2021.

Prior years' funding is currently being utilized to upgrade and replace the Control Access System (door card readers, video surveillance). Projects planned for implementation during FY 2022/23 through 2026/27 include various building and site improvements recommended by the November 2021 OCIAC security assessment.



Separate but related projects completed or in process include potentially enhanced contract physical security services at RFOTC, and a phone system upgrade with alerting capabilities.

Security enhancements provided by this project will add to existing features and systems which assist in safeguarding the OCFA staff, physical assets and critical infrastructure.

**Project Status:** This project began in FY 2020/21 and will continue through FY 2026/27.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
<b>Budget:</b>	\$200,000	\$100,000	\$100,000	\$50,000	\$50,000	\$500,000

**Impact on Operating Budget:** No anticipated impact.

**REPLACEMENT OF FIRE STATION 10 (YORBA LINDA)**

**Project Priority:** A  
**Project Org:** P503  
**Project Total:** \$17,340,607  
**Project Type:** Replacement Fire Station Construction  
**Project Management:** Property Management

**Project Description:** This project contemplates planning, design, demolition, and replacement of Fire Station 10, constructed in 1972, along with the adjacent Old Fire Station 10, constructed in 1938. Both facilities currently occupy a combined site comprising 0.74 of an acre, anticipated to be exchanged for a replacement one acre site a quarter of a mile from the current station’s location. The project will be consistent with a general renewal of Historic Old Town Yorba Linda currently in process with the City of Yorba Linda. The project includes all demolition of current sites; planning, design, and construction of a temporary fire station; grading and planning design; and construction of an approximately 15,000 square foot, two company, three apparatus bay fire station with added standard modules to support a Division Chief and a station training room.

**Project Status:** The project delivery is anticipated to be Design-Build. Historic Architectural Review Reporting will be required for compliance with the California Environmental Quality Act and permitting is in process.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:				\$14,000,000	\$2,000,000	\$16,000,000

**Impact on Operating Budget:** Replacement of Fire Station 10 (Yorba Linda) will improve Division 4 operational control and service delivery.

**CONSTRUCTION OF NEW FIRE STATION 12 (LAGUNA WOODS)****Project Priority:** A**Project Org:** P553**Project Total:** \$8,000,000**Project Type:** New Fire Station Construction**Project Management:** Property Management

**Project Description:** This project contemplates planning, design, and construction of a new Fire Station 12. Station size and equipment complement to be determined by Operations.

**Project Status:** Available sites are being evaluated in the geographical area for construction.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
<b>Budget:</b>		\$1,600,000	\$1,600,000	\$4,800,000		\$8,000,000

**Impact on Operating Budget:** Construction of Fire Station 12 (Laguna Woods) will require additional personnel and operating budget to ensure facility is maintained.



**REPLACEMENT OF FIRE STATION 9 (MISSION VIEJO)**

**Project Priority:** A

**Project Org:** P536

**Project Total:** \$8,051,920

**Project Type:** Replacement Fire Station Construction

**Project Management:** Property Management

**Project Description:** This project contemplates the comprehensive remodeling of Fire Station 9, constructed in 1974. The project will provide interior improvements, including the dormitories, kitchen, and restroom facilities. It will also provide exterior renovation including roofing, painting, flatwork, ADA accessibility, and landscaping.

**Project Status:** Project design and construction will commence in FY 2045/25.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
<b>Budget:</b>			\$1,000,000	\$3,000,000	\$2,000,000	\$6,000,000

**Impact on Operating Budget:** Remodel and improvements to Fire Station 9 will improve the operational readiness of the station and lower current maintenance costs associated with older fire stations.

**RFOTC 2ND EMERGENCY POWER GENERATOR**

**Project Priority:** B  
**Project Org:** TBD  
**Project Total:** \$500,000  
**Project Type:** Facilities/Site Repair  
**Project Management:** Property Management

**Project Description:** This project is to add a second backup Emergency Power Generator to supply critical emergency power to the RFOTC facilities in the case of a long-term power outage. The RFOTC facilities currently have one Emergency Power Generator that supplies emergency power in the case of a power outage to the RFOTC ‘B’ building, including the 9-1-1 Dispatch Emergency Command Center (ECC), the Data Center, and other designated power outlets throughout the RFOTC facilities. The current Emergency Power Generator was installed during the construction of the RFOTC in 2004. Space for a second generator is available next to the existing unit.

If there is a mechanical or other issue with the current Emergency Power Generator during a power outage, the Data Center and 9-1-1 ECC would be inoperable until a portable generator could be brought in from a supplier; a process that could take several hours at minimum.



This project will provide critical redundancy to the current Emergency Power Generator in the case of a prolonged outage, ensuring ongoing emergency operations capability for the 9-1-1 ECC Dispatch center and the OCFA Data Center, as well as supplying emergency power to additional offices and classrooms at the RFOTC.

The budget is a preliminary estimate and may need revision as requirements are further developed.

**Project Status:** This purchase is scheduled to occur in FY 2024/25.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:			\$500,000			\$500,000

**Impact on Operating Budget:** No anticipated impact.

**SOLAR POWER FACILITIES FOR RFOTC AND FIRE STATIONS**

**Project Priority:** A  
**Project Org:** TBD  
**Project Total:** Ongoing  
**Project Type:** New Facilities  
**Project Management:** Property Management

**Project Description:** This project is to initiate the feasibility, design, and installation of photovoltaic facilities and equipment at OCFA facilities.

The first phase of this project will provide installation of charging stations for eight plug-in/hybrid support vehicles at the RFOTC. In addition, a consultant will be engaged to perform a feasibility study and cost/benefit analysis of solar energy systems at OCFA fire stations and RFOTC. Possible infrastructure could include roof-top panels, installation of carports with solar panels/charging ports, and battery storage for optimization of peak period energy use and alternative emergency power.



The budget is a preliminary estimate and may require revision as the project scope is further developed.

**Project Status:** Purchases are scheduled to commence in FY 2022/23.

Fiscal Years:	2022/23	2023/24	2024/25	2025/26	2026/27	5 Year Total
<b>Budget:</b>	\$125,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,125,000

**Impact on Operating Budget:** Projects to be undertaken using this funding will be implemented based on their ability to 1) provide off-setting cost savings over time through reduced power and fuel costs, after taking into account all inclusive life-time cost of ownership, and 2) increase OCFA’s continuity of operations capabilities.

**UPGRADES TO FIRE STATION 18 (TRABUCO CANYON)****Project Priority:** A**Org Number:** TBD**Project Total:** \$300,000**Project Type:** Facilities Upgrade**Project Management:** Property Management

**Project Description:** This project is for the purchase and installation of a manufactured building and new generator at Fire Station 18 Trabuco Canyon. Due to the increase in Hand Crew personnel staffed at Station 18, there is a need for additional housing and training space that cannot be accommodated with the current available space at the station. The addition of a generator is required to supply power to the new building due to the lack of power capacity available with the current power sources at the station.

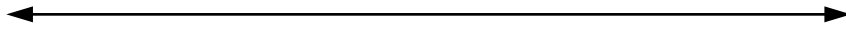
**Project Status:** Purchase to occur in FY 2022/23.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:	\$300,000					\$300,000

**Impact on Operating Budget:** No anticipated impact.

# Fund 124

## Communications & Information Systems



This fund is a capital projects fund used for the significant acquisition, improvement, or replacement of specialized communications and information systems and/or equipment. Its primary funding sources are the operating transfers from the General Fund and the use of reserves.



## **OCFA ENTERPRISE AUDIO VISUAL UPGRADES**

**Project Priority:** B

**Org Number:** P350

**Project Total:** \$1,880,000

**Project Type:** Equipment Replacement / New Technology

**Project Management:** IT – Communications and IT Infrastructure

**Project Description:** In 2017, the OCFA upgraded the audio-visual (AV) systems in the boardroom and five training classrooms located at the Regional Fire Operations Training Center (RFOTC). This new project will upgrade AV systems in the Urban Search and Rescue (US&R) warehouse, and also install a video wall in the Emergency Command Center (ECC) that will integrate with the existing wide-screen televisions installed in the adjacent Department Operations Center (DOC). Project funding will also be used to upgrade AV systems in 15 conference rooms at the RFOTC and training rooms in fire stations serving as Battalion and Division headquarters. Project phases include:



- Phase I - Upgrade the US&R warehouse AV systems (started in 2020; expected to be completed in 2022)
- Phase II - Upgrade the Emergency Communications Center (ECC) and Department Operations Center (DOC) AV systems (FY 2022/23)
- Phase III - Upgrade RFOTC and fire station conference rooms A/V systems (FY 2022/23 – FY 2024/25)



Upgrading AV systems at all OCFA conference rooms, the ECC/DOC, and OCFA Battalion and Division stations will enable RFOTC staff and fire station crews to access video and other electronic training materials more efficiently, utilize video conferencing with other fire stations and RFOTC, and minimize the time crews have to leave their response areas for training or meetings.

**Project Status:** Project scheduled to occur in various years.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:	\$400,000	\$500,000	\$200,000			\$1,100,000

**Impact on Operating Budget:** The budget amount represents a preliminary estimate and may need revision as requirements are further developed.

**OCFA DISASTER RECOVERY CO-LOCATION FACILITY**

**Project Priority:** A

**Org Number:** P349

**Project Total:** \$6,729,100

**Project Type:** New Technology

**Project Management:** IT – Communications and IT Infrastructure

**Project Description:** This project has two major parts including establishing an in-county data recovery/co-location (DR/Co-Lo) capability for OCFA’s 911 dispatch function, and to establish an out-of-county DR/Co-Lo for OCFA’s critical business systems and data. Both project components are critically important to maintain continuity of operations for OCFA in a crisis situation where the OCFA Emergency Command Center (ECC) or data center at the RFOTC are not accessible or functional.

OCFA reviewed numerous facilities as potential candidates for the in-county DR/Co-Lo facilities, including several OCFA fire stations, the Urban Search & Rescue (US&R) warehouse, and various Orange County public and commercial facilities, resulting in Operations department management selecting the OCFA US&R warehouse located in Foothill Ranch as the primary location to establish an in-county DR/Co-Lo 911 dispatching capability. OCFA staff are currently working with engineering firms to analyze and make necessary modifications to the US&R warehouse to support backup dispatch functions.



OCFA staff are continuing an evaluation of out-of-county DR/Co-Lo sites, including out of state locations, for dispatching and data center co-location capability.

**Project Status:** The project is in process and expected to continue through FY2026/27.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
<b>Budget:</b>	\$2,850,000			\$900,000	\$1,000,000	\$4,750,000

**Impact on Operating Budget:** Annual maintenance and licensing costs for backup CAD, fire station alerting, and dispatch radio consoles are estimated at \$100,000 beginning in FY 2024/25. Annual costs for out of county DR/Co-Lo hosting assuming facility lease costs, energy, and additional licensing is estimated at \$600,000 beginning in FY 2026/27.



**COMMUNITY RISK REDUCTION AUTOMATION – IFP REPLACEMENT**

**Project Priority:** A

**Org Number:** P326

**Project Total:** \$3,239,157

**Project Type:** Application Replacement

**Project Management:** IT – Systems Development & Support

**Project Description:** This project is to replace the Integrated Fire Prevention (IFP) system utilized by the Community Risk Reduction department; the final phase of the larger Records Management Systems (RMS) replacement project. The core RMS application, developed to meet OCFA’s specific needs using commercial off-the-shelf (COTS) Microsoft technology and modern web-enabled design elements, went live in July 2019.

In-house development of the IFP replacement system, ORION, was initiated in May 2020, and is 40% complete as of December 2021. ORION’s user interface will provide a look and feel consistent with the recently deployed Incident Reporting and Investigation System (IRIS). The phased project go-live is anticipated to start in the summer of 2022.

**Project Status:** Project is anticipated to be completed in FY 2022/23.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:	\$1,250,000					\$1,250,000

**Impact on Operating Budget:** Annual maintenance, licensing, and user fees for enterprise applications typically range from 20-25% of the total system cost. Since the IFP replacement system will be developed with in-house resources augmented by third party professional services, and will use COTS Microsoft technology, the annual maintenance, license, and user fees will be substantially less, and are projected to be approximately \$50,000 starting in FY 2024/25.

**EMERGENCY MEDICAL SYSTEMS (EMS) ENTERPRISE SYSTEM**

**Project Priority:** A

**Org Number:** P353

**Project Total:** \$3,250,000

**Project Type:** Application Replacement

**Project Management:** IT – Systems Development & Support

**Project Description:** This project is to replace and automate OCFA’s outdated and complicated mix of applications utilized to manage Emergency Medical Systems (EMS) activity, consisting of Microsoft Excel spreadsheets, SharePoint (OCFA – Intranet) InfoPath forms, and manual processes. The project’s objective is to deploy a modern enterprise-class computer solution that combines mobile web-compatible applications with a modern user interface. The desired solution will utilize commercial off the shelf Microsoft technology (Windows, .NET, SQL, etc.).

The new EMS enterprise-class computer system will manage all OCFA EMS activities including: tracking OCFA patient data, OCFA personnel immunizations, training and certification records; managing the inventory of OCFA controlled medications; managing EMS equipment; ensuring compliance with all applicable State and Federal EMS reporting and data exchange requirements including the California Health Information Exchange (HIE).

Staff estimates the project will require two to three years to complete, and consist of several phases including:

- 1) Utilize third-party subject matter experts to complete a needs analysis of the OCFA’s EMS technology requirements (currently in process)
- 2) Develop a Request for Proposal (RFP) for a formal solicitation of an EMS enterprise computer system technology that will meet the needs of the EMS section.
- 3) Develop and implement the new EMS enterprise system.

**Project Status:** Project scheduled to occur in various years.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:	\$1,250,000	\$1,250,000	\$500,000			\$3,000,000

**Impact on Operating Budget:** Application maintenance/licensing costs cannot be determined at this time, but are expected to have an impact on the operating budget following implementation of the project in FY 2024/25.

## THEHIVE CLOUD UPGRADE

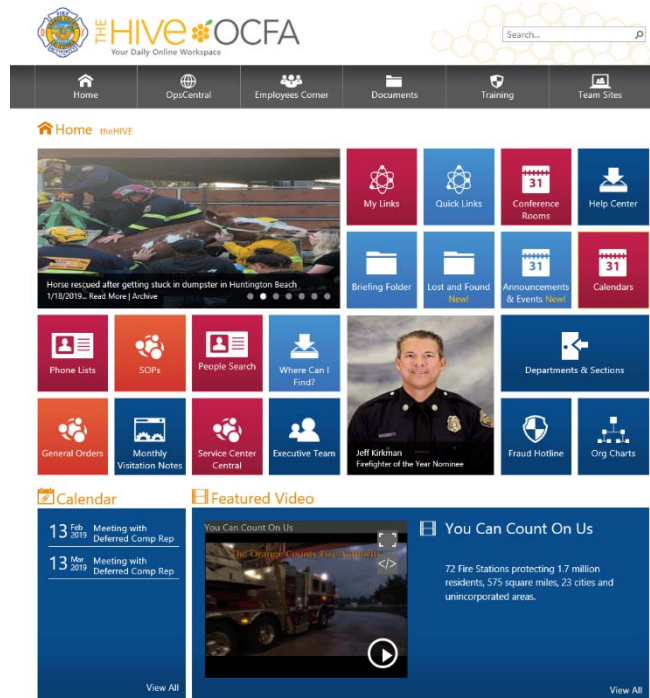
**Project Priority:** B  
**Org Number:** TBD  
**Project Total:** \$3,000,000  
**Project Type:** Application Replacement  
**Project Management:** IT – Systems Development & Support

**Project Description:** The OCFA intranet, TheHIVE, is a critical system/tool used by all OCFA departments and was last upgraded in 2015. It is highly integrated with many OCFA systems providing important data storage, reports, and workflows.

TheHIVE utilizes Microsoft SharePoint technology, and is hosted on-premises at the RFOTC. This project includes redesigning and upgrading the user interface and user experience (UI/UX) utilizing best practice design elements, and potentially migrating to hosting the application in the Cloud.

Primary goals of the project include improving usability, search accuracy, integrating with other OCFA systems, improving redundancy, and zero downtime. Because of the high level of integration of this project with many existing OCFA systems, this project is expected to be complex and will require multiple years to complete.

**Project Status:** Project to commence in FY 2023/24.



<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
<b>Budget:</b>		\$3,000,000				\$3,000,000

**Impact on Operating Budget:** Application maintenance and licensing costs are largely included under the OCFA’s existing Microsoft Enterprise Agreement. Any increase in the agreement will be included in the Information Technology operating budget.

**PROPERTY MANAGEMENT APPLICATION**

**Project Priority:** A

**Org Number:** TBD

**Project Total:** \$350,000

**Project Type:** Computer Application Purchase and Implementation

**Project Management:** IT - Systems Development & Support

**Project Description:** This project is for the purchase and implementation of an application for use by Property Management. The expectation is to purchase a commercial off-the-shelf (COTS) Microsoft technology solution specifically developed for use by property management departments with modules for work order processing and management, preventative/recurring maintenance management and scheduling, budgeting, vendor management and procurement, as well as fixed asset and equipment management, and integration with OCFA’s existing implementation of AssetWorks.

The project objective is to develop and sustain a highly strategic approach to managing OCFA’s numerous facilities and equipment, including fire station buildings, HVAC systems, emergency power generators, and major appliances, to name a few. This will include optimized procurement of contract services and replacement equipment, and improving the accuracy of both the Property Management annual operating budget and the five-year Capital Improvement Plan (CIP).



The project budget includes software licensing, implementation consulting services, and training. Initial work on the project will begin in FY 2022/23, and included development of a request for vendor qualifications, review and analysis of proposals, and if funded, purchase of the application in FY 2023/24.

**Project Status:** Purchase to occur in FY 2023/24.

<b>Fiscal Year:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:		\$350,000				\$350,000

**Impact on Operating Budget:** Annual software support and licensing fees are estimated at \$25,000.

**ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM**

**Project Priority:** A

**Org Number:** TBD

**Project Total:** \$10,000,000

**Project Type:** Application Replacement

**Project Management:** Business Services Department in collaboration with IT (Systems Development & Support) and the Human Resources Department

**Project Description:** The OCFA seeks a fully integrated Enterprise Resource Planning (ERP) solution for the Business Services Department with modules for Human Resources and other OCFA Department needs. The new ERP will provide all functions of the financial system inclusive of general accounting, accounts receivable, accounts payable, purchasing, budgeting and forecasting, HRMS/payroll/timekeeping/staffing system, position control, enhanced reporting and dashboards, and other functionality will enhance productivity, create efficiencies and streamline manual business processes. It is highly desirable that the new ERP be cloud and mobile device capable and utilize Commercial-off-the-Shelf (COTS) technology as much as possible.



The current HRMS/Payroll Finance system has been in use for over 20 years. It uses separate program modules for human resources, accounts receivable, accounts payable, general accounting, and purchasing. It manages and processes the \$400,000,000 plus annual payroll that supports numerous earning and deduction/benefit types for emergency and administrative staff.

Core function requirements of the new ERP must include all elements associated with: general ledger, project accounting, fixed assets/inventory, accounts receivable/cash receipts, accounts payable, purchasing, budget development and forecasting, human resources/payroll/timekeeping/staffing, position control, financial reporting, dashboards, and records management.

This project is expected to include the following phases:

1. Full needs analysis of the current systems and technology utilized by the OCFA’s Business Services Department, Human Resources Department and other OCFA Departmental needs.
2. Development of a Request for Proposal (RFP).
3. Vendor/technology selection and contract negotiations.
4. Implementation of the new ERP solution.

**Project Status:** The project is scheduled to start in FY 2025/26 with needs analysis, RFP development, and vendor selection. Contract award is expected in FY 2026/27, and system implementation will require up to three years to complete, including a comprehensive parallel testing period.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:				\$1,000,000	\$9,000,000	\$10,000,000

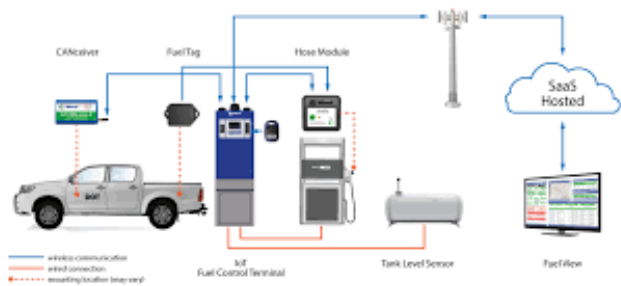
**Impact on Operating Budget:** Maintenance/License Costs estimated at \$750,000 beginning in FY 2028/29.

**FLEET SERVICES FUEL MANAGEMENT TRACKING SYSTEM**

**Project Priority:** A  
**Org Number:** TBD  
**Project Total:** \$602,000  
**Project Type:** Application Replacement  
**Project Management:** IT – Systems Development & Support

**Project Description:** This project is to add fuel management functionality to OCFA’s Fleet Management system through the addition and integration of a Fuel Module.

The current Fleet Management system has the capability to track the fuel usage of all OCFA vehicles and monitor fuel dispensing. It requires adding a software module to the Fleet system, as well as additional hardware for the fuel ‘islands’ and tracking devices on each OCFA vehicle. Professional services for installation and testing are included in the project budget.



Implementation of this module will improve accountability for fuel utilization, provide pump control and fuel card lockout, and result in overall fuel consumption savings.

**Project Status:** Purchase scheduled to occur in FY 2024/25.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:			\$602,000			\$602,000

**Impact on Operating Budget:** Application maintenance and licensing costs are estimated at \$60,000 annually beginning in FY 2025/26.

**911 VOICE RECORDING SYSTEM UPGRADE**

**Project Priority:** A  
**Org Number:** TBD  
**Project Total:** \$350,000  
**Project Type:** Equipment Replacement  
**Project Management:** IT - Systems Development & Support

**Project Description:**

This project will replace the existing 911 voice recording systems with a state-of-the-art multimedia 911 recording system. The new 911 voice recording system will log analog, digital, Voice Over Internet Protocol (VoIP) calls, radio traffic, text-to-911, videos, computer-aided dispatch (CAD) data and locations from geographic information systems (GIS), and RapidSOSk (smartphone geolocating), as well as integrate with other sources.

The current 911 voice recording system was installed 17 years ago and was most recently upgraded in 2015. The legacy technology is complex, making recordings difficult to extract when needed. The system has since been transferred to new ownership, and further development of the system has ended.



The new 911 voice recording system will provide OCFA with much needed capabilities, including comprehensive information necessary for incident management. It will capture and synchronize the numerous input channels that 911 calls are received on. It has enhanced reporting and investigative tools that will improve the context of the incident to measure effectiveness of 911 call answering, improve investigations, and ensure policy compliance.

**Project Status:** Purchase to occur in FY 2022/23.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>5 Year Total</b>
Budget:	\$350,000					\$350,000

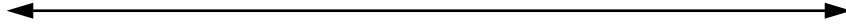
**Impact on Operating Budget:** Annual maintenance costs will increase by approximately \$30,000 (new total cost of \$41,000) starting in FY 2023/24.





# Fund 133

## Fire Apparatus



This fund is a capital projects fund used for the planned acquisition, improvement, or replacement of fire apparatus, including vehicles, trailers, and helicopters. Funding sources for this fund include operating transfers from the General Fund, contributions from cash contract member cities, and proceeds from lease purchase agreements.



**ORANGE COUNTY FIRE AUTHORITY  
FUND 133 - FIRE APPARATUS  
LIST OF VEHICLES TO BE REPLACED**

Existing Vehicle Number	Current Vehicle Type	Dept/Section Assigned to:	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	5-Year Total
<b>EMERGENCY VEHICLES</b>								
<b>Air Utility Vehicle</b>								
5415	Air Utility Vehicle	Operations	-	-	-	672,200	-	672,200
<b>Battalion Chief Command Vehicle</b>								
2185	BC Command Vehicle	Operations	165,000	-	-	-	-	165,000
2186	BC Command Vehicle	Operations	165,000	-	-	-	-	165,000
2187	BC Command Vehicle	Operations	165,000	-	-	-	-	165,000
2188	BC Command Vehicle	Operations	165,000	-	-	-	-	165,000
2189	BC Command Vehicle	Operations	165,000	-	-	-	-	165,000
2190	BC Command Vehicle	Operations	165,000	-	-	-	-	165,000
NEW	BC Command Vehicle	Cadre	165,000	-	-	-	-	165,000
NEW	BC Command Vehicle	Cadre	165,000	-	-	-	-	165,000
2191	BC Command Vehicle	Operations	-	173,300	-	-	-	173,300
2192	BC Command Vehicle	Operations	-	173,300	-	-	-	173,300
2193	BC Command Vehicle	Operations	-	173,300	-	-	-	173,300
2194	BC Command Vehicle	Operations	-	173,300	-	-	-	173,300
<b>Battalion Utility Vehicle</b>								
3645	Battalion Utility	Operations	-	-	88,100	-	-	88,100
3646	Battalion Utility	Operations	-	-	88,100	-	-	88,100
3647	Battalion Utility	Operations	-	-	88,100	-	-	88,100
3648	Battalion Utility	Operations	-	-	88,100	-	-	88,100
3649	Battalion Utility	Operations	-	-	88,100	-	-	88,100
3650	Battalion Utility	Operations	-	-	88,100	-	-	88,100
3651	Battalion Utility	Operations	-	-	-	92,500	-	92,500
3652	Battalion Utility	Operations	-	-	-	92,500	-	92,500
3653	Battalion Utility	Operations	-	-	-	92,500	-	92,500
3654	Battalion Utility	Operations	-	-	-	92,500	-	92,500
3655	Battalion Utility	Operations	-	-	-	92,500	-	92,500
3659	Battalion Utility	Operations	-	-	-	92,500	-	92,500
<b>Compressed Air Foam System Patrol Vehicle - Type 6</b>								
3687	CAFS-Patrol Veh.-Type 6	Operations	-	-	-	-	194,720	194,720
3689	CAFS-Patrol Veh.-Type 6	Operations	-	-	-	-	194,720	194,720
3686	CAFS-Patrol Veh.-Type 6	Operations	-	-	-	-	194,720	194,720
3688	CAFS-Patrol Veh.-Type 6	Operations	-	-	-	-	194,720	194,720
3795	CAFS-Patrol Veh.-Type 6	Operations	-	-	-	-	194,720	194,720
3690	CAFS-Patrol Veh.-Type 6	Operations	-	-	-	-	194,720	194,720
3684	CAFS-Patrol Veh.-Type 6	Operations	-	-	-	-	194,720	194,720
<b>Dozer Tender Vehicle</b>								
3033	Dozer Tender	Operations	165,000	-	-	-	-	165,000
3034	Dozer Tender	Operations	165,000	-	-	-	-	165,000
<b>Truck/Ladder Truck (TBD by Apparatus Committee)</b>								
5080	Truck	Operations	-	-	2,182,950	-	-	2,182,950
5093	Truck	Operations	-	-	2,182,950	-	-	2,182,950
5230	Truck	Operations	-	-	2,182,950	-	-	2,182,950
5065	Truck	Operations	-	-	-	2,292,200	-	2,292,200
5077	Truck	Operations	-	-	-	2,292,200	-	2,292,200
5078	Truck	Operations	-	-	-	2,292,200	-	2,292,200
5079	Truck	Operations	-	-	-	2,292,200	-	2,292,200
5231	Truck	Operations	-	-	-	-	2,406,700	2,406,700
5232	Truck	Operations	-	-	-	-	2,406,700	2,406,700
5234	Truck	Operations	-	-	-	-	2,406,700	2,406,700
5235	Truck	Operations	-	-	-	-	2,406,700	2,406,700

# FY 2022/23 - FY 2026/27 Capital Improvement Plan Budget

**ORANGE COUNTY FIRE AUTHORITY**  
**FUND 133 - FIRE APPARATUS**  
**LIST OF VEHICLES TO BE REPLACED**

Existing Vehicle Number	Current Vehicle Type	Dept/Section Assigned to:	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	5-Year Total
<b>Engine - Type I</b>								
5151	Engine - Type I	Operations	774,520	-	-	-	-	774,520
5153	Engine - Type I	Operations	774,520	-	-	-	-	774,520
5154	Engine - Type I	Operations	774,520	-	-	-	-	774,520
5267	Engine - Type I	Operations	774,520	-	-	-	-	774,520
5159	Engine - Type I	Operations	-	813,240	-	-	-	813,240
5084	Engine - Type I	Operations	-	813,240	-	-	-	813,240
5215	Engine - Type I	Operations	-	813,240	-	-	-	813,240
5218	Engine - Type I	Operations	-	813,240	-	-	-	813,240
5225	Engine - Type I	Operations	-	-	853,900	-	-	853,900
5263	Engine - Type I	Operations	-	-	853,900	-	-	853,900
5264	Engine - Type I	Operations	-	-	853,900	-	-	853,900
NEW	Engine - Type I	Operations	-	-	853,900	-	-	853,900
5228	Engine - Type I	Operations	-	-	-	896,570	-	896,570
5229	Engine - Type I	Operations	-	-	-	896,570	-	896,570
5089	Engine - Type I	Operations	-	-	-	-	941,400	941,400
5124	Engine - Type I	Operations	-	-	-	-	941,400	941,400
5227	Engine - Type I	Operations	-	-	-	-	941,400	941,400
5210	Engine - Type I	Operations	-	-	-	-	941,400	941,400
5214	Engine - Type I	Operations	-	-	-	-	941,400	941,400
5221	Engine - Type I	Operations	-	-	-	-	941,400	941,400
<b>Engine - Type III</b>								
NEW	Engine - Type III	Operations	720,710	-	-	-	-	720,710
NEW	Engine - Type III	Operations	720,710	-	-	-	-	720,710
5140	Engine - Type III	Operations	-	-	-	834,300	-	834,300
5141	Engine - Type III	Operations	-	-	-	834,300	-	834,300
5144	Engine - Type III	Operations	-	-	-	-	876,020	876,020
5147	Engine - Type III	Operations	-	-	-	-	876,020	876,020
5149	Engine - Type III	Operations	-	-	-	-	876,020	876,020
<b>Investigator Truck 3/4 Ton Minimum</b>								
3028	Pickup Utility 3/4 Ton	Operations	-	-	-	87,000	-	87,000
3656	Pickup Utility 3/4 Ton	Operations	-	-	-	87,000	-	87,000
3665	Pickup Utility 3/4 Ton	Operations	-	-	-	87,000	-	87,000
3666	Pickup Utility 3/4 Ton	Operations	-	-	-	87,000	-	87,000
3667	Pickup Utility 3/4 Ton	Operations	-	-	-	87,000	-	87,000
<b>Paramedic Squad Vehicle</b>								
3662	Paramedic Squad	Operations	229,500	-	-	-	-	229,500
3664	Paramedic Squad	Operations	229,500	-	-	-	-	229,500
3661	Paramedic Squad	Operations	-	241,000	-	-	-	241,000
3663	Paramedic Squad	Operations	-	241,000	-	-	-	241,000
3660	Paramedic Squad	Operations	-	241,000	-	-	-	241,000
<b>Pickup Utility 3/4 Ton Minimum</b>								
NEW	Pickup Utility 3/4 Ton	Air Ops	68,250	-	-	-	-	68,250
NEW	Pickup Utility 3/4 Ton	Air Ops	68,250	-	-	-	-	68,250
3677	Pickup Utility 3/4 Ton	Operations	-	-	88,200	-	-	88,200
3041	Pickup Utility 3/4 Ton	Crews/Equipment	-	-	88,200	-	-	88,200
3043	Pickup Utility 3/4 Ton	Crews/Equipment	-	-	88,200	-	-	88,200
3339	Pickup Utility 3/4 Ton	Investigations	-	-	87,320	-	-	87,320
<b>Pickup Utility 4X4 1 Ton Minimum</b>								
NEW	Pickup Utility 4X4 1 Ton	Crews/Equipment	82,500	-	-	-	-	82,500
<b>SUV Full-Size 4x4 Vehicle</b>								
2321	SUV Full Size 4x4	Operations	77,000	-	-	-	-	77,000
2322	SUV Full Size 4x4	Ops Support	77,000	-	-	-	-	77,000
2323	SUV Full Size 4x4	Operations	77,000	-	-	-	-	77,000
2324	SUV Full Size 4x4	Operations	77,000	-	-	-	-	77,000

**ORANGE COUNTY FIRE AUTHORITY  
FUND 133 - FIRE APPARATUS  
LIST OF VEHICLES TO BE REPLACED**

Existing Vehicle Number	Current Vehicle Type	Dept/Section Assigned to:	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	5-Year Total
2331	SUV Full Size 4x4	Operations	77,000	-	-	-	-	77,000
2354	SUV Full Size 4x4	Operations	-	80,850	-	-	-	80,850
2351	SUV Full Size 4x4	Operations	-	80,850	-	-	-	80,850
2355	SUV Full Size 4x4	Operations	-	80,850	-	-	-	80,850
2356	SUV Full Size 4x4	Operations	-	80,850	-	-	-	80,850
2320	SUV Full Size 4x4	ECC	-	-	-	-	93,590	93,590
2325	SUV Full Size 4x4	ECC	-	-	-	-	93,590	93,590
2327	SUV Full Size 4x4	Operations	-	-	-	-	93,590	93,590
2329	SUV Full Size 4x4	Operations	-	-	-	-	93,590	93,590
2330	SUV Full Size 4x4	ECC	-	-	-	-	93,590	93,590
<b>Superintendent Vehicle</b>								
NEW	Superintendent Vehicle	Operations	-	178,400	-	-	-	178,400
<b>Swift Water Vehicle</b>								
3803	Swift Water Vehicle	Operations	88,200	-	-	-	-	88,200
3806	Swift Water Vehicle	Operations	88,200	-	-	-	-	88,200
<b>Technical Rescue Support Vehicle</b>								
NEW	Pickup Utility Heavy Duty	Technical Rescue	137,500	-	-	-	-	137,500
NEW	Pickup Utility Heavy Duty	Technical Rescue	137,500	-	-	-	-	137,500
NEW	Pickup Utility Heavy Duty	Technical Rescue	137,500	-	-	-	-	137,500
NEW	Pickup Utility Heavy Duty	Technical Rescue	137,500	-	-	-	-	137,500
<b>Total Emergency Vehicles</b>			<b>7,978,900</b>	<b>5,170,960</b>	<b>10,844,970</b>	<b>14,292,740</b>	<b>19,734,250</b>	<b>58,021,820</b>
<b>DEVELOPER FUNDED VEHICLES</b>								
<b>Engine - Type I</b>								
Station 52	Engine - Type I	Operations	-	-	-	1,000,080	-	1,000,080
<b>Total Developer Funded Vehicles</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000,080</b>	<b>-</b>	<b>1,000,080</b>
<b>USAR GRANT FUNDED VEHICLES</b>								
<b>Utility Task Vehicle (UTV)</b>								
NEW	Utility Task Vehicle	US&R	30,000	-	-	-	-	30,000
<b>Total Grant Funded Vehicles</b>			<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>
<b>SUPPORT VEHICLES</b>								
<b>Floor Scrubber</b>								
FFS1	Floor Scrubber	Air Operations	5,000	-	-	-	-	5,000
<b>Forklift</b>								
9642	Forklift	Service Center	20,000	-	-	-	-	20,000
FFL7	Forklift	Comm Svcs	11,000	-	-	-	-	11,000
NEW	Forklift	Crews/Equipment	50,000	-	-	-	-	50,000
FFL1	Forklift	Support	-	11,600	-	-	-	11,600
FFL2	Forklift	Air Operations	-	11,600	-	-	-	11,600
FFL5	Forklift	Crews/Equipment	-	11,600	-	-	-	11,600
9625	Forklift	US&R	-	11,600	-	-	-	11,600
<b>Fuel Tender Vehicle</b>								
5313	Fuel Tender	Fleet Services	550,000	-	-	-	-	550,000
<b>Golf Cart/Utility Cart Vehicle</b>								
NEW	Trailers for Carts	Service Center	25,000	-	-	-	-	25,000
NEW	Golf Cart/Utility Cart	Service Center	14,300	-	-	-	-	14,300

# FY 2022/23 - FY 2026/27 Capital Improvement Plan Budget

**ORANGE COUNTY FIRE AUTHORITY  
FUND 133 - FIRE APPARATUS  
LIST OF VEHICLES TO BE REPLACED**

Existing Vehicle Number	Current Vehicle Type	Dept/Section Assigned to:	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	5-Year Total
<b>Mid-Size 4-Door Sedan/SUV - Hybrid/Electric</b>								
NEW	Mid-Size 4-Door/Hybrid	Pool	58,000	-	-	-	-	58,000
NEW	Mid-Size 4-Door/Hybrid	Pool	58,000	-	-	-	-	58,000
NEW	Mid-Size 4-Door/Hybrid	Pool	58,000	-	-	-	-	58,000
NEW	Mid-Size 4-Door/Hybrid	Pool	58,000	-	-	-	-	58,000
NEW	Mid-Size 4-Door/Hybrid	Pool	58,000	-	-	-	-	58,000
NEW	Mid-Size 4-Door/Hybrid	Pool	58,000	-	-	-	-	58,000
NEW	Mid-Size 4-Door/Hybrid	Pool	58,000	-	-	-	-	58,000
NEW	Mid-Size 4-Door/Hybrid	Pool	58,000	-	-	-	-	58,000
<b>Mid-Size Pickup 1/2 Ton Minimum</b>								
TBD	Mid-Size Pickup 1/2 Ton	Admin Captains	48,400	-	-	-	-	48,400
TBD	Mid-Size Pickup 1/2 Ton	Admin Captains	48,400	-	-	-	-	48,400
TBD	Mid-Size Pickup 1/2 Ton	Admin Captains	48,400	-	-	-	-	48,400
TBD	Mid-Size Pickup 1/2 Ton	Admin Captains	48,400	-	-	-	-	48,400
TBD	Mid-Size Pickup 1/2 Ton	Admin Captains	48,400	-	-	-	-	48,400
NEW	Mid-Size Pickup 1/2 Ton	Pool	44,000	-	-	-	-	44,000
NEW	Mid-Size Pickup 1/2 Ton	Pool	44,000	-	-	-	-	44,000
NEW	Mid-Size Pickup 1/2 Ton	Training (GG)	44,000	-	-	-	-	44,000
NEW	Mid-Size Pickup 1/2 Ton	Training Cadre	60,500	-	-	-	-	60,500
NEW	Mid-Size Pickup 1/2 Ton	Training Cadre	60,500	-	-	-	-	60,500
NEW	Mid-Size Pickup 1/2 Ton	Training Cadre	60,500	-	-	-	-	60,500
NEW	Mid-Size Pickup 1/2 Ton	Training Cadre	60,500	-	-	-	-	60,500
NEW	Mid-Size Pickup 1/2 Ton	Training Cadre	60,500	-	-	-	-	60,500
NEW	Mid-Size Pickup 1/2 Ton	Training Cadre	60,500	-	-	-	-	60,500
NEW	Mid-Size Pickup 1/2 Ton	Training Cadre	60,500	-	-	-	-	60,500
NEW	Mid-Size Pickup 1/2 Ton	Training Cadre	60,500	-	-	-	-	60,500
NEW	Mid-Size Pickup 1/2 Ton	Training Cadre	60,500	-	-	-	-	60,500
NEW	Mid-Size Pickup 1/2 Ton	Training Cadre	60,500	-	-	-	-	60,500
NEW	Mid-Size Pickup 1/2 Ton	Training Cadre	60,500	-	-	-	-	60,500
NEW	Mid-Size Pickup 1/2 Ton	Training Cadre	60,500	-	-	-	-	60,500
NEW	Mid-Size Pickup 1/2 Ton	Training Cadre	60,500	-	-	-	-	60,500
NEW	Mid-Size Pickup 1/2 Ton	Training Cadre	60,500	-	-	-	-	60,500
NEW	Mid-Size Pickup 1/2 Ton	Training Cadre	60,500	-	-	-	-	60,500
NEW	Mid-Size Pickup 1/2 Ton	Training Cadre	60,500	-	-	-	-	60,500
NEW	Mid-Size Pickup 1/2 Ton	Training Cadre	60,500	-	-	-	-	60,500
NEW	Mid-Size Pickup 1/2 Ton	Training Cadre	60,500	-	-	-	-	60,500
NEW	Mid-Size Pickup 1/2 Ton	Training Cadre	60,500	-	-	-	-	60,500
NEW	Mid-Size Pickup 1/2 Ton	Training Cadre	60,500	-	-	-	-	60,500
NEW	Mid-Size Pickup 1/2 Ton	Training Cadre	60,500	-	-	-	-	60,500
NEW	Mid-Size Pickup 1/2 Ton	Training Cadre	60,500	-	-	-	-	60,500
3138	Mid-Size Pickup 1/2 Ton	ECC	-	46,200	-	-	-	46,200
3133	Mid-Size Pickup 1/2 Ton	EMS	-	46,200	-	-	-	46,200
3140	Mid-Size Pickup 1/2 Ton	EMS	-	46,200	-	-	-	46,200
3468	Mid-Size Pickup 1/2 Ton	Fleet Services	-	46,200	-	-	-	46,200
3142	Mid-Size Pickup 1/2 Ton	Ops Support	-	46,200	-	-	-	46,200
2175	Mid-Size Pickup 1/2 Ton	CRR	-	-	48,510	-	-	48,510
2176	Mid-Size Pickup 1/2 Ton	CRR	-	-	48,510	-	-	48,510
3118	Mid-Size Pickup 1/2 Ton	CRR	-	-	48,510	-	-	48,510
3117	Mid-Size Pickup 1/2 Ton	CRR	-	-	48,510	-	-	48,510
3119	Mid-Size Pickup 1/2 Ton	CRR	-	-	48,510	-	-	48,510
3112	Mid-Size Pickup 1/2 Ton	CRR	-	-	48,510	-	-	48,510
3114	Mid-Size Pickup 1/2 Ton	CRR	-	-	48,510	-	-	48,510
2160	Mid-Size Pickup 1/2 Ton	CRR	-	-	48,510	-	-	48,510
3225	Mid-Size Pickup 1/2 Ton	CRR	-	-	48,510	-	-	48,510
2307	Mid-Size Pickup 1/2 Ton	CRR-Wildfire	-	-	48,510	-	-	48,510
2305	Mid-Size Pickup 1/2 Ton	CRR-Field Services	-	-	48,510	-	-	48,510
2308	Mid-Size Pickup 1/2 Ton	CRR-Field Services	-	-	48,510	-	-	48,510
2310	Mid-Size Pickup 1/2 Ton	CRR-Field Services	-	-	48,510	-	-	48,510
2311	Mid-Size Pickup 1/2 Ton	CRR-Field Services	-	-	48,510	-	-	48,510
2314	Mid-Size Pickup 1/2 Ton	CRR-Field Services	-	-	48,510	-	-	48,510
2306	Mid-Size Pickup 1/2 Ton	CRR-P&D	-	-	48,510	-	-	48,510
2309	Mid-Size Pickup 1/2 Ton	CRR-P&D	-	-	48,510	-	-	48,510
2312	Mid-Size Pickup 1/2 Ton	CRR-P&D	-	-	48,510	-	-	48,510
2313	Mid-Size Pickup 1/2 Ton	CRR-P&D	-	-	48,510	-	-	48,510
2315	Mid-Size Pickup 1/2 Ton	CRR-P&D	-	-	48,510	-	-	48,510

**ORANGE COUNTY FIRE AUTHORITY  
FUND 133 - FIRE APPARATUS  
LIST OF VEHICLES TO BE REPLACED**

Existing Vehicle Number	Current Vehicle Type	Dept/Section Assigned to:	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	5-Year Total
3143	Mid-Size Pickup 1/2 Ton	CRR-Pre-Fire	-	-	48,510	-	-	48,510
3139	Mid-Size Pickup 1/2 Ton	Operations	-	-	48,510	-	-	48,510
3137	Mid-Size Pickup 1/2 Ton	Operations	-	-	48,510	-	-	48,510
3130	Mid-Size Pickup 1/2 Ton	Operations	-	-	48,510	-	-	48,510
3127	Mid-Size Pickup 1/2 Ton	Operations	-	-	48,510	-	-	48,510
3134	Mid-Size Pickup 1/2 Ton	Operations	-	-	48,510	-	-	48,510
3124	Mid-Size Pickup 1/2 Ton	Operations	-	-	48,510	-	-	48,510
2302	Mid-Size Pickup 1/2 Ton	Pool	-	-	-	-	53,500	53,500
2303	Mid-Size Pickup 1/2 Ton	Fleet	-	-	-	-	53,500	53,500
2304	Mid-Size Pickup 1/2 Ton	Fire Prevention	-	-	-	-	53,500	53,500
2318	Mid-Size Pickup 1/2 Ton	EMS	-	-	-	-	53,500	53,500
2319	Mid-Size Pickup 1/2 Ton	Property Management	-	-	-	-	53,500	53,500
2341	Mid-Size Pickup 1/2 Ton	Pool	-	-	-	-	53,500	53,500
<b>Pickup Crew Cab 1/2 Ton Minimum</b>								
NEW	Pickup Crew Cab 1/2 Ton	Pool	-	-	48,510	-	-	48,510
NEW	Pickup Crew Cab 1/2 Ton	Pool	-	-	48,510	-	-	48,510
NEW	Pickup Crew Cab 1/2 Ton	Pool	-	-	48,510	-	-	48,510
<b>Pickup Crew Cab 3/4 Ton Minimum</b>								
3203	Pickup Crew Cab 3/4 Ton	Training	-	-	66,700	-	-	66,700
<b>Pickup - Stake Bed/Cargo 1 Ton Minimum</b>								
NEW	Stake Bed 1 Ton	Service Center	99,000	-	-	-	-	99,000
NEW	Stake Bed 1 Ton	Service Center	99,000	-	-	-	-	99,000
<b>Service Truck - Light</b>								
3047	Service Truck - Light	Fleet Srvcs	-	-	-	-	216,480	216,480
3048	Service Truck - Light	Fleet Srvcs	-	-	-	-	216,480	216,480
<b>SUV Full-Size 4X4 Vehicle</b>								
NEW	SUV Full-Size 4x4	Pool	-	-	84,890	-	-	84,890
NEW	SUV Full-Size 4x4	Pool	-	-	84,890	-	-	84,890
NEW	SUV Full-Size 4x4	Pool	-	-	84,890	-	-	84,890
NEW	SUV Full-Size 4x4	Pool	-	-	84,890	-	-	84,890
3143	SUV Full-Size 4x4	Pre-Fire Management	-	-	-	89,130	-	89,130
<b>SUV Mid-Size 4x4 Vehicle</b>								
2159	SUV Mid-Size 4x4	Operations Pool	-	-	60,640	-	-	60,640
2162	SUV Mid-Size 4x4	Operations Pool	-	-	60,640	-	-	60,640
2163	SUV Mid-Size 4x4	Operations Pool	-	-	60,640	-	-	60,640
2164	SUV Mid-Size 4x4	Operations Pool	-	-	60,640	-	-	60,640
2165	SUV Mid-Size 4x4	Operations Pool	-	-	60,640	-	-	60,640
2166	SUV Mid-Size 4x4	Operations Pool	-	-	60,640	-	-	60,640
2167	SUV Mid-Size 4x4	Operations Pool	-	-	60,640	-	-	60,640
2168	SUV Mid-Size 4x4	Operations Pool	-	-	60,640	-	-	60,640
2169	SUV Mid-Size 4x4	Operations Pool	-	-	60,640	-	-	60,640
2170	SUV Mid-Size 4x4	Operations Pool	-	-	60,640	-	-	60,640
<b>Van-Transit</b>								
4103	Transit Connect	Plan Dev	-	-	-	34,780	-	34,780
4328	Transit Connect	EMS	-	-	-	34,780	-	34,780
4329	Transit Connect	EMS	-	-	-	34,780	-	34,780
4330	Transit Connect	EMS	-	-	-	34,780	-	34,780
4331	Transit Connect	EMS	-	-	-	34,780	-	34,780
4332	Transit Connect	EMS	-	-	-	34,780	-	34,780
4333	Transit Connect	EMS	-	-	-	34,780	-	34,780
4334	Transit Connect	EMS	-	-	-	34,780	-	34,780
<b>Scissor Lift Vehicle</b>								
NEW	Scissor Lift	Property Management	25,000	-	-	-	-	25,000
<b>Total Support Vehicles</b>			<b>3,006,800</b>	<b>277,400</b>	<b>2,467,960</b>	<b>367,370</b>	<b>753,960</b>	<b>6,873,490</b>
<b>TOTAL VEHICLES</b>			<b>\$11,015,700</b>	<b>\$5,448,360</b>	<b>\$13,312,930</b>	<b>\$15,660,190</b>	<b>\$20,488,210</b>	<b>\$65,925,390</b>

**AIR UTILITY VEHICLE (EMERGENCY)**

**Project Priority:** A

**Project Type:** Vehicle Replacement

**Project Management:** Fleet Services

**Project Description:** The air utility vehicle brings to the fire scene a cache of self-contained breathing apparatus and air cylinders. It also provides on-scene lighting. This apparatus has a built-in compressor that can fill the self-contained breathing apparatus cylinders at the emergency scene. This project is for the replacement of one air utility vehicle in FY 2025/26.



Vehicle replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for air utility vehicles are 15 years and/or 120,000 miles. The projection for the replacement of this vehicle is based on age. However, mileage will be reviewed before a purchase is made, and the purchase may be deferred if warranted.

**Project Status:** Purchase to occur in FY 2025/26.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
<b>Budget:</b>				\$672,200		\$672,200

**Impact on Operating Budget:** The replacement of older vehicles with high mileage reduces maintenance costs in the operating budget.



**BATTALION CHIEF (BC) COMMAND VEHICLE (EMERGENCY)**

**Project Priority:** A  
**Project Type:** Vehicle Replacement  
**Project Management:** Fleet Services

**Project Description:** Each of the 10 battalions is assigned a BC command vehicle. Approximately forty percent of the vehicle cost is for equipment which includes cell phones, Mobile Data Computers (MDCs), and a slide-out working station to manage any large incident. This project is for 12 command vehicles: eight in FY 2022/23 and four in 2023/2024.



Vehicle replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for BC command vehicles are five years and/or 120,000 miles. The projections for the replacement of these vehicles are based on age. However, mileage will be reviewed before a purchase is made, and the purchase may be deferred if warranted.

**Project Status:** Purchases to occur in FY 2022/23 and FY 2023/24.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2024/25</b>	<b>2025/26</b>	<b>Total</b>
Budget:	\$1,320,000	\$693,200				\$2,013,200

**Impact on Operating Budget:** The replacement of older vehicles with high mileage reduces downtime and maintenance costs in the operating budget.

**BATTALION UTILITY VEHICLE (EMERGENCY)**

**Project Priority:** A

**Project Type:** Vehicle Replacement

**Project Management:** Fleet Services

**Project Description:** Each of the ten battalions is assigned a utility vehicle. Approximately forty percent of the vehicle cost is for equipment which includes cell phones, Mobile Data Computers (MDCs), and a slide-out working station to manage any large incident. This project is for the replacement of six units in FY 2024/25, and six additional units in FY 2025/26.



Vehicle replacement evaluation is based on the following criteria

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for BC utility vehicles are five years and/or 120,000 miles. The projections for the replacement of these vehicles are based on age. However, mileage will be reviewed before a purchase is made, and the purchase may be deferred if warranted.

**Project Status:** Purchases to occur in FY 2024/25 and FY 2025/26.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
<b>Budget:</b>			\$528,600	\$555,000		\$1,083,600

**Impact on Operating Budget:** The replacement of older vehicles with high mileage reduces downtime and maintenance costs in the operating budget. Once off warranty, the annual estimated maintenance cost is estimated at \$2,000 per unit.

**COMPRESSED AIR FOAM SYSTEM (CAFS) PATROL VEHICLE – TYPE 6 (EMERGENCY)**

**Project Priority:** A

**Project Type:** Vehicle Replacement

**Project Management:** Fleet Services

**Project Description:** The CAFS unit carries hose, water, and a skid mounted pump. The system injects air making a very rich foam allowing the crews to pretreat buildings and vegetation in the line of fire. This unit also has the ability to pump and roll. The CAFS unit is primarily for urban interface firefighting and rescue operations. These units are smaller by design to maneuver on truck trails and rural areas.



Vehicle replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for CAFS units are 20 years and/or 120,000 miles. The projections for the replacement of these vehicles are based on age. However, mileage will be reviewed before a purchase is made, and the purchase may be deferred if warranted.

**Project Status:** Purchase to occur in FY 2026/27.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
<b>Budget:</b>					\$1,363,040	\$1,363,040

**Impact on Operating Budget:** The replacement of older vehicles with high mileage reduces downtime and maintenance costs in the operating budget.

**DOZER TENDER VEHICLE (EMERGENCY)**

**Project Priority:** B

**Project Type:** Vehicle Replacement

**Project Management:** Fleet Services

**Project Description:** The dozer tender vehicle has a multitude of uses for Crews and Equipment. The primary use is to support and supervise the hand crews with fire line construction and brush clearing operations. These units are also sent out of the county to support the section on large campaign fires.



Replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for service trucks are 10 years and/or 120,000 miles. The projection for the replacement of this vehicle is based on age. However, mileage will be reviewed before a purchase is made, and the purchase may be deferred if warranted.

**Project Status:** Purchase to occur in FY 2022/23.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
Budget:	\$330,000					\$330,000

**Impact on Operating Budget:** The replacement of older vehicles with high mileage reduces downtime and maintenance costs in the operating budget.

**TRUCK/LADDER TRUCK (EMERGENCY)**

**Project Priority:** A

**Project Type:** Vehicle Replacement

**Project Management:** Fleet Services

**Project Description:** The Truck/Ladder Truck Apparatus is used to provide search and rescue, roof ventilation, elevated water streams, salvage, and overhaul operations. These vehicles also carry all the applicable tools needed for these tasks. Depending on the station assignment and requirements determined by the Apparatus Committee, OCFA Truck Apparatus may be configured with or without tiller steering, a mid or rear-mount ladder with arial reach of approximately 100 feet, a 300-gallon or greater capacity water tank, and a fire pump similar to a fire engine.



Vehicle replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

**Project Status:** Purchases to occur in various years.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
<b>Budget:</b>			\$6,548,850	\$9,168,800	\$9,626,800	\$25,344,450

**Impact on Operating Budget:** The replacement of older vehicles with high mileage reduces maintenance costs in the operating budget. Once off warranty, the estimated annual maintenance cost will be \$7,000 per unit.

**ENGINE – TYPE I (EMERGENCY)**

**Project Priority:** A

**Project Type:** Vehicle Replacement

**Project Management:** Fleet Services

**Project Description:** The Type I engine carries hose, water, and a pump used primarily for structure fires. Most fire stations contain one or more of these units.



Vehicle replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for Type I engines are 13 years and/or 120,000 miles. The projections for the replacement of these vehicles are based on age. However, mileage will be reviewed before a purchase is made, and the purchase may be deferred if warranted.

**Project Status:** Purchases to occur annually.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
Budget:	\$3,098,080	\$3,252,960	\$3,415,600	\$1,793,140	\$5,648,400	\$17,208,180

**Impact on Operating Budget:** The replacement of older vehicles with high mileage reduces downtime and maintenance costs in the operating budget.

**ENGINE – TYPE III (EMERGENCY)**

**Project Priority:** A  
**Project Type:** Vehicle Replacement  
**Project Management:** Fleet Services



**Project Description:** The Type III engine carries hose, water and a skid mounted pump, giving the apparatus the capability to pump while driving. The unit’s primary objective is for off-road wildland firefighting and rescue operations. These engines are smaller by design to maneuver on truck trails and rural areas.

Vehicle replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for Type III engines are 20 years and/or 120,000 miles. The projections for the replacement of these vehicles are based on age. However, mileage will be reviewed before a purchase is made, and the purchase may be deferred if warranted.

**Project Status:** Purchases to occur in various years.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
Budget:	\$1,441,420			\$1,668,600	\$2,628,060	\$5,738,080

**Impact on Operating Budget:** The replacement of older vehicles with high mileage reduces maintenance costs in the operating budget.

**INVESTIGATOR TRUCK ¾ TON (EMERGENCY)**

**Project Priority:** A  
**Project Type:** Vehicle Replacement  
**Project Management:** Fleet Services



**Project Description:** The Investigator Truck is a pickup utility ¾ ton (minimum) unmarked unit that is used for daily operations in the investigations section and for undercover operations when needed.

Future replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for pickup utility ¾ ton vehicles are seven years and/or 120,000 miles. The projections for the replacement of these vehicles are based on age. However, mileage will be reviewed before a purchase is made, and the purchase may be deferred if warranted.

**Project Status:** Purchase to occur in FY 2025/26.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
<b>Budget:</b>				\$435,000		\$435,000

**Impact on Operating Budget:** The addition of a vehicle will increase maintenance costs in the operating budget. Once off warranty, the annual estimated maintenance cost will be \$2,000 per unit. The replacement of older vehicles with high mileage reduces downtime and maintenance costs in the operating budget.



**PARAMEDIC SQUAD VEHICLE (EMERGENCY)**

**Project Priority:** A

**Project Type:** Vehicle Replacement

**Project Management:** Fleet Services

**Project Description:** This unit carries a full complement of advanced life support (ALS) paramedic equipment. This project is for the replacement of five paramedic squads, two scheduled to be purchased in FY 2022/23, and three in FY 2023/24.



Vehicle replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for paramedic squads are five years and/or 120,000 miles. The projections for the replacement of these vehicles are based on age. However, mileage will be reviewed before a purchase is made, and the purchase may be deferred if warranted.

**Project Status:** Purchases to occur in FY 2022/23 and FY 2023/24.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
<b>Budget:</b>	\$459,000	\$723,000				\$1,182,000

**Impact on Operating Budget:** The replacement of older vehicles with high mileage reduces downtime and maintenance costs in the operating budget.

**PICKUP UTILITY ¾ TON (EMERGENCY)**

**Project Priority:** A

**Project Type:** Vehicle Replacement and Additions

**Project Management:** Fleet Services

**Project Description:** The pickup utility ¾ ton unit is used by Operations as a support vehicle.



Future replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for pickup utility ¾ ton vehicles are seven years and/or 120,000 miles. The projections for the replacement of these vehicles are based on age. However, mileage will be reviewed before a purchase is made, and the purchase may be deferred if warranted.

**Project Status:** Purchases to occur in various years.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
<b>Budget:</b>	\$136,500		\$351,920			\$488,420

**Impact on Operating Budget:** The addition of a vehicle will increase maintenance costs in the operating budget. Once off warranty, the annual estimated maintenance cost will be \$2,000 per unit. The replacement of older vehicles with high mileage reduces downtime and maintenance costs in the operating budget.

**PICKUP UTILITY 4x4 1 TON (EMERGENCY)**

**Project Priority:** A

**Project Type:** Vehicle Addition

**Project Management:** Fleet Services

**Project Description:** The pickup utility 4x4 1 ton (minimum) vehicle has a multitude of uses for emergency support. The primary function is for support of the hand crews with fire line construction and brush clearing operations. These units are also sent out of the county to support their designated sections on large campaign fires.



Replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for service trucks are 10 years and/or 120,000 miles. The projection for the replacement of this vehicle is based on age. However, mileage will be reviewed before a purchase is made, and the purchase may be deferred if warranted.

**Project Status:** Purchase to occur in FY 2022/23.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
Budget:	\$82,500					\$82,500

**Impact on Operating Budget:** The replacement of older vehicles with high mileage reduces downtime and maintenance costs in the operating budget.

**SUV FULL-SIZE 4X4 VEHICLE (EMERGENCY)**

**Project Priority:** A  
**Project Type:** Vehicle Replacement  
**Project Management:** Fleet Services

**Project Description:** The full-size 4-door vehicle is used by all Executive Management, as well as for fire station support and as part of the vehicle pool.



Future replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for full-size 4-door vehicles are seven years and/or 120,000 miles. The projections for the replacement of these vehicles are based on age. However, mileage will be reviewed before a replacement is made and may be deferred if warranted.

**Project Status:** Purchases to occur in various years.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
<b>Budget:</b>	\$385,000	\$323,400			\$467,950	\$1,176,350

**Impact on Operating Budget:** The addition of this vehicle to the fleet will increase maintenance costs in the operating budget. Once off warranty, the annual estimated maintenance cost will be \$2,000 per unit.

**SUPERINTENDENT VEHICLE (EMERGENCY)**

**Project Priority:** A  
**Project Type:** Vehicle Replacement  
**Project Management:** Fleet Services



**Project Description:** The superintendent vehicle has a multitude of uses for Crews and Equipment. The primary use is to support and supervise the hand crews with fire line construction and brush clearing operations. These units are also sent out of the county to support the section on large campaign fires.

Replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for service trucks are 10 years and/or 120,000 miles. The projection for the addition of this vehicle is based on operational needs.

**Project Status:** Purchase to occur in FY 2023/24.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
Budget:		\$178,400				\$178,400

**Impact on Operating Budget:** Following expiration of the vehicle warranty period, annual maintenance and repair costs are estimated at \$2,000.

**SWIFT WATER VEHICLE (EMERGENCY)**

**Project Priority:** A  
**Project Type:** Vehicle Replacement  
**Project Management:** Fleet Services



**Project Description:** The Swift Water Vehicle is used to support swift water rescues throughout the county.

Replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for swift water vehicles are 10 years and/or 120,000 miles. The projection for the replacement of this vehicle is based on age. However, mileage will be reviewed before a purchase is made, and the purchase may be deferred if warranted.

**Project Status:** Purchase to occur in FY 2022/23.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
<b>Budget:</b>	\$176,400					\$176,400

**Impact on Operating Budget:** The replacement of older vehicles with high mileage reduces downtime and maintenance costs in the operating budget.

**TECHNICAL RESCUE SUPPORT VEHICLE (EMERGENCY)**

**Project Priority:** A  
**Project Type:** Addition  
**Project Management:** Fleet Services

**Project Description:** The technical rescue support vehicle is a heavy-duty ¾ ton (minimum) crew-cab service body pickup utility unit. This vehicle is used by emergency operations to respond to rescue incidents including trapped persons, large transportation vehicle incidents, and removal/rescue from precarious locations.



Future replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for heavy-duty pickup utility vehicles are seven years and/or 120,000 miles. The projections for the replacement of these vehicles are based on age. However, mileage will be reviewed before a purchase is made, and the purchase may be deferred if warranted.

**Project Status:** Purchase is scheduled to occur in FY 2022/23.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
Budget:	\$550,000					\$550,000

**Impact on Operating Budget:** The addition of a vehicle will increase maintenance costs in the operating budget. Once off warranty, the annual estimated maintenance cost will be \$2,000 per unit. The replacement of older vehicles with high mileage reduces downtime and maintenance costs in the operating budget.

**ENGINE-TYPE 1 (DEVELOPER FUNDED)**

**Project Priority:** A

**Project Type:** Vehicle Addition

**Project Management:** Fleet Services

**Project Description:** The Type 1 engine carries hose, water, and a pump used primarily for structure fires. Most fire stations contain one or more of these units. This apparatus is the same as our replacement Type I engines; however, this apparatus is funded by a local developer including hose and other equipment. This project is for the purchase of one Type 1 engine for Fire Station 52 (Irvine Business District).



**Project Status:** Purchase to occur in FY 2025/26.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
<b>Budget:</b>				\$1,000,080		\$1,000,080

**Impact on Operating Budget:** The addition of a Type 1 engine to the vehicle fleet is considered a significant, non-recurring expenditure, which will increase annual service and maintenance costs in the operating budget by approximately \$3,500 per year during the five-year warranty period. After the warranty period, the annual service and maintenance costs are expected to increase to approximately \$7,000 per year.



**UTILITY TASK VEHICLE (GRANT FUNDED)**

**Project Priority:** A  
**Project Type:** Addition  
**Project Management:** Fleet Services

**Project Description:** This support vehicle is utilized for on-site transportation of personnel and supplies in support of US&R operations.



Future replacement evaluation is based on the following criteria:

- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The replacement age target for UTV units is 10 years. However, the service and repair costs will be reviewed before a replacement is made and may be deferred if warranted.

**Project Status:** Purchase to occur in FY 2022/23.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
Budget:	\$30,000					\$30,000

**Impact on Operating Budget:** The addition of these units to the fleet will increase maintenance costs in the operating budget. The annual maintenance cost will be approximately \$1,000.

**FLOOR SCRUBBER (SUPPORT)**

**Project Priority:** B  
**Project Type:** Vehicle Replacement  
**Project Management:** Fleet Services



**Project Description:** The floor scrubber is used to keep the hangar at the Fullerton airport clean. The current scrubber is 22 years old.

Future replacement evaluation is based on the following criteria:

- Actual hours of use
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

**Project Status:** Purchase to occur in FY 2022/23.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
Budget:	\$5,000					\$5,000

**Impact on Operating Budget:** The replacement of an older unit reduces downtime and maintenance costs in the operating budget.

**FORKLIFT (SUPPORT)**

**Project Priority:** A

**Project Type:** Vehicle Replacement and Purchase

**Project Management:** Fleet Services

**Project Description:** The forklifts currently in the OCFA fleet get used for support in the Service Center, Fleet Services, Crews and Equipment, Air Operations, and Communication Services.



All six current Fleet Services forklifts need replacement due to age. Two additional units are needed to support warehouse facilities, which will prevent the need for long term rentals.

Future replacement evaluation is based on the following criteria:

- Actual hours of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age target for a forklift is 10 years. However, the service and repair costs will be reviewed before a replacement is made and may be deferred if warranted.

**Project Status:** Purchases to occur in various years.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
<b>Budget:</b>	\$81,000	\$46,400				\$127,400

**Impact on Operating Budget:** The replacement of older units reduces downtime and maintenance costs in the operating budget.

**FUEL TENDER VEHICLE (SUPPORT)**

**Project Priority:** A

**Project Type:** Vehicle Replacement

**Project Management:** Fleet Services

**Project Description:** The fuel tender carries five hundred gallons of gasoline and five hundred gallons of diesel fuel. This unit is used for emergency and remote fueling of aircraft, vehicles and apparatus. This replacement fuel tender will be used in air operations.



Vehicle replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for fuel tenders are 18 years and/or 120,000 miles. The projection for the replacement of this vehicle is based on age. However, mileage will be reviewed before a purchase is made, and the purchase may be deferred if warranted.

**Project Status:** Purchase to occur in FY 2022/23.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
<b>Budget:</b>	\$550,000					\$550,000

**Impact on Operating Budget:** The replacement of older vehicles with high mileage reduces downtime and maintenance costs in the operating budget.

**GOLF CART/UTILITY CART VEHICLE (SUPPORT)**

**Project Priority:** B

**Project Type:** New and Replacement Vehicles

**Project Management:** Fleet Services

**Project Description:**

This vehicle is utilized for on-site transportation of personnel, supplies, and small equipment in support Service Center operations, and for use by security personnel at the RFOTC. These units may also be transported for temporary use at large incident command centers.

Future replacement evaluation is based on the following criteria:

- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager



The replacement age target for utility/golf carts is 10 years; however the service and repair costs will be reviewed before a replacement is made and may be deferred if warranted.

**Project Status:** Purchase to occur in FY 2022/23.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
Budget:	\$39,300					\$39,300

**Impact on Operating Budget:** The addition of units to the fleet will increase maintenance costs in the operating budget. The annual maintenance cost, once off warranty, will be approximately \$1,000.

**MID-SIZE 4-DOOR SEDAN/SUV- HYBRID/ELECTRIC (SUPPORT)**

**Project Priority:** A

**Project Type:** Vehicle Replacement

**Project Management:** Fleet Services

**Project Description:** The mid-size 4-door vehicle is used by a variety of management and supervisory staff that need the versatility of a 4-door vehicle to complete their specific assignments and support the operations of their respective sections. Based on a needs assessment, eight replacement pool vehicles are needed for FY 2022/23. The body and drive type for mid-size 4-door vehicles is updated beginning in FY 2022/23 to include plug-in hybrid or all-electric, and either sedan or SUV, depending on cost effectiveness and availability.

Vehicle replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager



The age and mileage targets for mid-size 4-door vehicles are seven years and/or 120,000 miles. The projections for the replacement of these vehicles are based on age. However, mileage will be reviewed before a purchase is made, and the purchase may be deferred if warranted.

**Project Status:** Purchase to occur in FY 2022/23.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
Budget:	\$464,000					\$464,000

**Impact on Operating Budget:** The replacement of older vehicles with high mileage reduces downtime and maintenance costs in the operating budget. Once off warranty, the estimated annual maintenance cost will be \$1,300 per unit.

**MID-SIZE PICKUP 1/2 TON (SUPPORT)**

**Project Priority:** A  
**Project Type:** Vehicle Replacement  
**Project Management:** Fleet Services

**Project Description:** The mid-size 1/2 ton (minimum) pickup vehicle is primarily used by staff in Fire Prevention, Property Management, and Community Education to conduct off-site inspections and education programs.



Vehicle replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for mid-size pickup 1/2 ton vehicles are seven years and/or 120,000 miles. The projections for the replacement of these vehicles are based on age. However, mileage will be reviewed before a purchase is made, and the purchase may be deferred if warranted.

**Project Status:** Purchases to occur in various years.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
Budget:	\$1,644,500	\$231,000	\$1,309,770		\$321,000	\$3,506,270

**Impact on Operating Budget:** The replacement of older vehicles with high mileage reduces downtime and maintenance costs in the operating budget.

**PICKUP CREW CAB 1/2 TON (SUPPORT)**

**Project Priority:** A

**Project Type:** Vehicle Replacement

**Project Management:** Fleet Services

**Project Description:** The pickup crew cab 1/2 ton (minimum) vehicle is used by management and supervisory staff in a variety of positions that need the versatility of a 4-door vehicle to complete their specific assignments and support the emergency operations of their respective sections.



Vehicle replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for these 4-door vehicles are seven years and/or 120,000 miles. The projections for the replacement of these vehicles are based on age. However, mileage will be reviewed before a purchase is made, and the purchase may be deferred if warranted.

**Project Status:** Purchase to occur in FY 2024/25.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
Budget:			\$145,530			\$145,530

**Impact on Operating Budget:** The replacement of older vehicles with high mileage reduces maintenance costs in the operating budget.



**PICKUP CREW CAB ¾ TON (SUPPORT)**

**Project Priority:** A  
**Project Type:** Vehicle Replacement  
**Project Management:** Fleet Services



**Project Description:** The pickup crew cab ¾ ton (minimum) is used by Fleet Services, Service Center, and IT/ Communications staff for support, as well as the Training Division.

Future replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for pickup utility ¾ ton vehicles are seven years and/or 120,000 miles. The projections for the replacement of these vehicles are based on age. However, mileage will be reviewed before a purchase is made, and the purchase may be deferred if warranted.

**Project Status:** Purchase to occur in FY 2024/25.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
Budget:			\$66,700			\$66,700

**Impact on Operating Budget:** The addition of a vehicle will increase maintenance costs in the operating budget. Once off warranty, the annual estimated maintenance cost will be \$2,000 per unit. The replacement of older vehicles with high mileage reduces downtime and maintenance costs in the operating budget.

**PICKUP - STAKE BED/CARGO 1 TON (SUPPORT)**

**Project Priority:** A  
**Project Type:** Addition  
**Project Management:** Fleet Services Manager



**Project Description:** The one-ton (minimum) stake bed truck is used by the Service Center for ground support. This project is for the purchase of two units.

Future replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for stake bed trucks are seven years and/or 120,000 miles. The projections for the replacement of these vehicles are based on age. However, mileage will be reviewed before a purchase is made, and the purchase may be deferred if warranted.

**Project Status:** Purchase was originally scheduled to occur in FY 2021/22, and due to supply shortages, has been rescheduled to occur in FY 2022/23.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
<b>Budget:</b>	\$198,000					\$198,000

**Impact on Operating Budget:** The addition of the two stake bed vehicles will increase maintenance costs in the operating budget. Once off warranty, the annual estimated maintenance cost will be \$2,000 per unit.

**SERVICE TRUCK - LIGHT (SUPPORT)**

**Project Priority:** B

**Project Type:** Vehicle Replacement

**Project Management:** Fleet Services

**Project Description:** Service truck – light duty vehicle is used for field service for both heavy and light apparatus by Fleet Services and IT-Communication Services. These units are also sent out of county if technicians are requested on large campaign fires.



Vehicle replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for service truck - light vehicles are 10 years and/or 120,000 miles. The projection for the replacement of this vehicle is based on age. However, mileage will be reviewed before a purchase is made, and the purchase may be deferred if warranted.

**Project Status:** Purchase to occur in FY 2026/27.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
Budget:					\$432,960	\$432,960

**Impact on Operating Budget:** The replacement of older vehicles with high mileage reduces downtime and maintenance costs in the operating budget.

**SUV FULL-SIZE 4X4 VEHICLE (SUPPORT)**

**Project Priority:** A

**Project Type:** Vehicle Addition/Replacement

**Project Management:** Fleet Services

**Project Description:** The full-size 4-door SUV vehicle is used for fire station support and various Operations support.



Future replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for full-size 4-door vehicles are seven years and/or 120,000 miles. The projections for the replacement of these vehicles are based on age. However, mileage will be reviewed before a replacement is made, and may be deferred if warranted.

**Project Status:** Purchases to occur in FY 2024/25 and FY 2025/26.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
<b>Budget:</b>			\$339,560	\$89,130		\$428,690

**Impact on Operating Budget:** The addition of these vehicles to the fleet will increase maintenance costs in the operating budget. Once off warranty, the annual estimated maintenance cost will be \$1,300 per unit. The replacement of older vehicles with high mileage reduces downtime and maintenance costs in the operating budget

**SUV MID-SIZE 4X4 VEHICLE (SUPPORT)**

**Project Priority:** A

**Project Type:** Vehicle Replacement

**Project Management:** Fleet Services

**Project Description:** The mid-size 4-door vehicle is used by management and supervisory staff in a variety of positions that need the versatility of a 4-door vehicle to support the operations of their respective sections.



Vehicle replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for mid-size 4-door vehicles are seven years and/or 120,000 miles. The projections for the replacement of these vehicles are based on age. However, mileage will be reviewed before a purchase is made, and the purchase may be deferred if warranted.

**Project Status:** Purchase to occur in FY 2024/25.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
Budget:			\$606,400			\$606,400

**Impact on Operating Budget:** The replacement of older vehicles with high mileage reduces maintenance costs in the operating budget.

**VAN – TRANSIT (SUPPORT)**

**Project Priority:** B

**Project Type:** Vehicle Replacement

**Project Management:** Fleet Services

**Project Description:** The transit connect cargo vans will be used to replace existing fleet vehicles that have gone beyond life cycle. These are used for support services in IT, Communications, and EMS.



Future replacement evaluation is based on the following criteria:

- Actual miles of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age and mileage targets for these transit vans are ten years and/or 120,000 miles. The projections for the replacement of these vehicles are based on age. However, mileage will be reviewed before a replacement purchase is made and may be deferred if warranted.

**Project Status:** Purchase to occur in FY 2025/26.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
Budget:				\$278,240		\$278,240

**Impact on Operating Budget:** The replacement of older vehicles with high mileage reduces downtime and maintenance costs in the operating budget.

**SCISSOR LIFT VEHICLE (SUPPORT)**

**Project Priority:** A

**Project Type:** New and Replacement Vehicles

**Project Management:** Fleet Services

**Project Description:** The Scissor Lift is used to move personnel and equipment in a vertical direction for accessing and servicing facilities at RFOTC and fire stations. The unit will support multiple OCFA sections, including Fleet Services, Property Management, and Service Center.



Future replacement evaluation is based on the following criteria:

- Actual hours of the vehicles
- Actual years of operation compared to expected years
- Evaluation of mechanical condition by the Fleet Services Manager
- Evaluation of the maintenance costs by the Fleet Services Manager

The age target for a scissor lift is 15 years, however, a review of actual service and repair costs will be used determine if replacement can be deferred.

**Project Status:** Purchase to occur in FY 2022/23.

<b>Fiscal Years:</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
Budget:	\$25,000					\$25,000

**Impact on Operating Budget:** No anticipated impact.





**ORANGE COUNTY FIRE AUTHORITY**  
*FUND 139 - Settlement Agreement*  
**FY 2022/23 BUDGET**

<b>Sections/Programs</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22</b>
<b>Drone Program</b>	500,000	500,000	-
<b>Training of Irvine PD EMTs</b>	50,000	50,000	-
<b>Full-time CERT Coordinator</b>	118,000	118,000	-
<b>FUND 139 TOTAL</b>	<b>668,000</b>	<b>668,000</b>	-

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**FY 2022/23 Proposed Budget**

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**ORANGE COUNTY FIRE AUTHORITY**  
**FUND 139 - SETTLEMENT AGREEMENT**  
**FY 2022/23 BUDGET**

<b>Item Description</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22</b>
Drone Program (Org 1002)			
<b>Account 2401`2409 - Special Department Expense</b>			
Contribution to Irvine	500,000	500,000	-
Subtotal	500,000	500,000	-
<b>Total Drone Program</b>	<b>500,000</b>	<b>500,000</b>	<b>-</b>
Training of Irvine PD EMTs (Org 1004)			
<b>Account 2401`2409 - Special Department Expense</b>			
Contribution to Irvine	50,000	50,000	-
Subtotal	50,000	50,000	-
<b>Total Training of Irvine PD EMTs</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>
Full-time CERT Coordinator (Org 1005)			
<b>Account 2401`2409 - Special Department Expense</b>			
Contribution to Irvine	118,000	118,000	-
Subtotal	118,000	118,000	-
<b>Total Full-time CERT Coordinator</b>	<b>118,000</b>	<b>118,000</b>	<b>-</b>
<b>FUND 139 TOTAL</b>	<b>668,000</b>	<b>668,000</b>	<b>-</b>

**ORANGE COUNTY FIRE AUTHORITY**  
*FUND 190 - Self-Insurance*  
**FY 2022/23 BUDGET**

<b>Sections/Programs</b>	<b>2021/22 Base Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22</b>
<b>Self-Insurance</b>	15,640,500	17,212,913	1,572,413
<b>FUND 190 TOTAL</b>	<b>15,640,500</b>	<b>17,212,913</b>	<b>1,572,413</b>

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**FY 2022/23 Proposed Budget**

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**ORANGE COUNTY FIRE AUTHORITY**  
*FUND 190 - Self-Insurance*  
**FY 2022/23**

<b>Item Description</b>	<b>2021/22 Budget</b>	<b>2022/23 Request</b>	<b>\$ Change fr 2021/22</b>
Self-Insurance (Org 998)			
<b>Account 1901`1911 Professional and Specialized Services</b>			
Workers' Compensation	15,640,500	17,212,913	1,572,413
Subtotal	15,640,500	17,212,913	1,572,413
<b>Total Self-Insurance</b>	<b>15,640,500</b>	<b>17,212,913</b>	<b>1,572,413</b>
<b>FUND 190 TOTAL</b>	<b>15,640,500</b>	<b>17,212,913</b>	<b>1,572,413</b>

**OCFA -- MASTER POSITION CONTROL LIST**  
Changes for FY 2022/23 Budget

Position(s) to Unfreeze:	Reclassify to:	Assignment:	Number:
Firefighter (Former Placentia)	--	Operations Division 3 (Station 67)	12
Fire Apparatus Engineer (Former Placentia)	--	Operations Division 3 (Station 67)	6
Fire Captain (Former Placentia)	--	Operations Division 3 (Station 67)	6
Firefighter	--	Operations Division 5 (E42 Service Enhancement)	3
Office Services Specialist	Multimedia Specialist	Corporate Communications	1
<b>Total Positions Unfrozen</b>			<b>28</b>

Position(s) to Add:	Assignment:	Number:
Battalion Chief	Ops Training & Safety	1
Firefighter	Ops Training & Safety	6
Management Analyst	Ops Training & Safety	1
Behavioral Health Coordinator	Risk Management	1
<b>Total Added Positions</b>		<b>9</b>

Position(s) to Reclassify:	Reclassify to:	Assignment:	Number:
Limited Term Construction Manager	Construction Manager	Property Management	1
<b>Total Positions Reclassified</b>			<b>1</b>