

# MINUTES

## ORANGE COUNTY FIRE AUTHORITY

**Executive Committee Regular Meeting**  
**Thursday, March 24, 2022**  
**5:30 P.M.**

**Regional Fire Operations and Training Center**  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602

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### CALL TO ORDER

Chair Steggell called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on March 24, 2022.

### INVOCATION

The invocation was led by OCFA Senior Chaplain Dave Keehn.

### PLEDGE OF ALLEGIANCE

Director Hatch led the assembly in the Pledge of Allegiance to our Flag.

### ROLL CALL

**Present:** Michele Steggell, La Palma, Chair  
Anthony Kuo, Irvine, Vice Chair  
Shelley Hasselbrink, Los Alamitos\*  
Noel Hatch, Laguna Woods\*  
John O'Neill, Garden Grove  
Dave Shawver, Stanton  
Tri Ta, Westminster\*  
Donald P. Wagner, County of Orange\*

**Absent:** Gene Hernandez, Yorba Linda  
Dennis Wilberg, Ex Officio

### Also present were:

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Deputy Chief Kenny Dossey	Assistant Chief Jim Ruane
Assistant Chief Randy Black	Assistant Chief Lori Smith
Assistant Chief TJ McGovern	Assistant Chief Stephanie Holloman
General Counsel David Kendig	Assistant Chief Robert Cortez
Clerk of the Authority, Maria D. Huizar	Director of Communications Matt Olson

\*Those members attending via Teleconferencing

## REPORTS

### **A. Report from the Budget and Finance Committee Chair (FILE 12.02A6)**

The Budget and Finance Committee Report was deferred to the Board of Directors Meeting.

## PUBLIC COMMENTS

Chair Steggell opened the Public Comments portion of the meeting. Chair Steggell closed the Public Comments portion of the meeting without any comments from the general public.

### **1. PRESENTATIONS**

No items.

### **2. CONSENT CALENDAR**

On motion of Director O'Neill and second by Director Shawver, and following a roll call vote, approved 7-0 Agenda Items 2A-2C (Directors Wagner and Hernandez absent), and 2D pulled for separate consideration.

#### **A. Minutes for the Executive Committee Meeting (FILE 12.02A2)**

Actions:

1. Approve the Minutes for the February 24, 2022, Regular Meeting as submitted.
2. Approve the Minutes for the February 24, 2022, Concurrent Joint Special Meeting as submitted.

#### **B. Monthly Investment Reports (FILE 11.10D2)**

Action: Receive and file the reports.

#### **C. New Classification Specification for Hand Crew Superintendent (FILE 17.18)**

Action: Approve the establishment of the new classification and salary range of Hand Crew Superintendent.

#### **D. Blanket Order Extension for Copier Lease & Managed Print Services (FILE 19.08C)**

Vice Chair Kuo pulled this item for separate consideration.

A brief discussion ensued.

On motion of Director Shawver and second by Vice Chair Kuo, and following a roll call vote, approved 7-0 (Directors Hernandez and Wagner absent) to authorize the Purchasing Manager to extend the previously approved lease for Sharp copiers/MFDs and managed print services with CBE for one year through March 31, 2023, in an amount not to exceed \$160,000 to allow for staff to complete a procurement process to select new equipment, to provide the Board and Committee members the option to, receive agenda packets in entirety in print or online as deemed necessary.

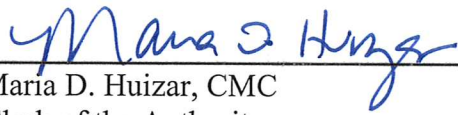
### 3. DISCUSSION CALENDAR

No items.

### COMMITTEE MEMBER COMMENTS

The Committee Members offered no comments.

**ADJOURNMENT** – Chair Steggell adjourned the meeting at 5:49 p.m. The next meeting of the Executive Committee will be a Special Joint Concurrent Meeting of the Board of Directors and all Committees scheduled for Thursday, April 14, 2022, at 6:00 p.m.

  
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Maria D. Huizar, CMC  
Clerk of the Authority