

MINUTES ORANGE COUNTY FIRE AUTHORITY

**Executive Committee Regular Meeting
Thursday, May 26, 2022
5:30 P.M.**

**Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602**

CALL TO ORDER

Chair Steggell called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on May 26, 2022.

INVOCATION

The invocation was led by Chaplain Devin Chase.

PLEDGE OF ALLEGIANCE

Director Hasselbrink led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Michele Steggell, La Palma, Chair
Anthony Kuo, Irvine, Vice Chair
Tri Ta, Westminster, *
Shelley Hasselbrink, Los Alamitos*
John O'Neill, Garden Grove
Dave Shawver, Stanton
Donald P. Wagner, County of Orange*

Absent: Noel Hatch, Laguna Woods
Gene Hernandez, Yorba Linda
Dennis Wilberg, Ex Officio

Also present were:

Fire Chief Brian Fennessy
Deputy Chief Kenny Dossey
Assistant Chief Lori Smith
Assistant Chief Stephanie Holloman
General Counsel David Kendig
Assistant General Counsel Keith Dobyns

Deputy Chief Lori Zeller
Assistant Chief Jim Ruane
Assistant Chief TJ McGovern
Assistant Chief Randy Black
Director of Communications Matt Olson
Clerk of the Authority, Maria D. Huizar

**Those Committee members attending via Teleconferencing*

REPORTS

A. Report from the Budget and Finance Committee Chair (FILE 12.02A6)

Chair Steggell deferred the report to the Board of Directors Meeting.

B. Report from the Human Resources Committee Chair (FILE 12.02A6)

Board of Directors Chair Steggell reported at its May 3, 2022, regular meeting of the Human Resources Committee, the Committee received the Professional Standards Unit / Employee Relations Update from Assistant Chief Stephanie Holloman. Risk Manager Rhonda Haynes introduced the Amendment of Professional Services Agreements for Third Party Workers Compensation Administration. The Committee reviewed and approved to forward the item to the Executive Committee for its approval of the recommended actions.

PUBLIC COMMENTS

Chair Steggell opened the Public Comments portion of the meeting and without any comments from the general public, closed the Public Comments portion of the meeting.

1. PRESENTATIONS

No items.

2. CONSENT CALENDAR

On motion of Director Shawver and second by Director O'Neill, and following a roll call vote, approved 6-0 Agenda Items 2A-2C, and 2E-2F; Agenda Item 2D was pulled for separate consideration (Directors Hatch, Hernandez, and Wagner absent).

A. Minutes for the Executive Committee Meeting (FILE 12.02A2)

Action:

1. Approve the Minutes for the April 14, 2022, Concurrent Joint Special Meeting as submitted.
2. Approve the Minutes for the April 28, 2022, Regular Meeting as submitted.
3. Approve the Minutes for the April 28, 2022, Concurrent Joint Special Meeting as submitted.

B. Monthly Investment Reports (FILE 11.10D2)

Action: Receive and file the reports.

C. Third Quarter Financial Newsletter (FILE 15.07)

Action: Receive and file the report.

Due to technical difficulties, Director Wagner arrived at this point (5:55 p.m.).

D. Contract Increase for Pre-Employment Background Investigative Services (FILE 17.27A)

Vice Chair Kuo pulled the item for further clarification.

On motion of Vice Chair Kuo and second by Director O'Neill, and following a roll call vote, approved 7-0 (Directors Hatch and Hernandez absent) to:

1. Approve and authorize the Purchasing Manager to execute Amendment One to the Professional Services Agreement with Oracle Investigation Group, LLC, increasing contract value by \$100,000, not to exceed a total of \$200,000 for current year contract (ending September 30, 2022).
2. Approve and authorize the Purchasing Manager to execute Amendment One to the Professional Services Agreement with RCS Investigations and Consulting increasing contract value by \$60,000, not to exceed a total of \$160,000 for current year contract (ending September 30, 2022).
3. Approve and authorize the Purchasing Manager to execute Amendment One to the Professional Services Agreement with Sintra Group Inc. increasing contract value by \$60,000, not to exceed a total of \$160,000 for current year contract (ending September 30, 2022).

E. Amendment of Professional Services Agreements for Third Party Workers Compensation Administration (FILE 18.10A2)

Action: Approve and authorize the Purchasing Manager to amend the two Professional Services Agreements with CorVel to extend the respective term dates for three years plus two optional one-year renewals, and to reflect an increase in annual TPA fees by \$231,798 to a new total not to exceed \$934,048 annually.

F. Contract Increase for Industrial Hygienist Services (FILE 19.07B2I)

Action: Approve and authorize the Purchasing Manager to increase the Professional Services Agreement with Aero Environmental Services, LLC by \$2,047.08 to a total not to exceed \$52,047.08 for the agreement term ending March 31, 2022.

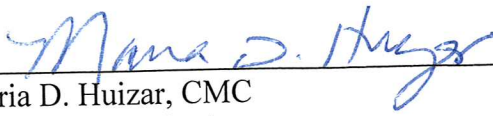
3. DISCUSSION CALENDAR

No items.

COMMITTEE MEMBER COMMENTS

There were no Committee Member comments.

ADJOURNMENT – Chair Steggell adjourned the meeting at 6:00 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, June 23, 2022, at 5:30 p.m.



Maria D. Huizar, CMC
Clerk of the Authority