

MINUTES ORANGE COUNTY FIRE AUTHORITY

**Executive Committee Regular Meeting
Thursday, November 17, 2022
5:30 P.M.**

**Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602**

CALL TO ORDER

Chair Steggell called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on November 17, 2022.

INVOCATION

The Invocation was led by Chaplain Ken Krikac.

PLEDGE OF ALLEGIANCE

Director Gene Hernandez led the assembly in the Pledge of Allegiance.

ROLL CALL

Present: Michele Steggell, La Palma, Chair
John O'Neill, Garden Grove
Shelley Hasselbrink, Los Alamitos*
Noel Hatch, Laguna Woods
Gene Hernandez, Yorba Linda
Dave Shawver, Stanton
Tri Ta, Westminster*
Donald P. Wagner, County of Orange*

Absent: Anthony Kuo, Irvine
Dennis Wilberg, Ex Officio

Also present were:

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Deputy Chief Kenny Dossey	Assistant Chief Robert Cortez
Assistant Chief Jim Ruane	Assistant Chief Lori Smith
Assistant Chief TJ McGovern	Assistant Chief Rob Capobianco
Assistant Chief Stephanie Holloman	Director of Communications Matt Olson
General Counsel David Kendig	Clerk of the Authority Maria D. Huizar

**Those members attending via Teleconferencing*

REPORT

A. Report from the Budget and Finance Committee Chair (FILE 12.02A6)

Budget and Finance Committee Chair Tri Ta reported at its November 9, 2022, meeting, the Committee reviewed both the First Quarter Financial Newsletter and the Monthly Investment Reports and recommended forwarding both items to the Executive Committee to receive and file the reports.

B. Report from the Human Resources Committee Chair (FILE 12.02A6)

Human Resources Committee Chair Gene Hernandez reported at its November 1, 2022, the Committee received the Annual Workers' Compensation Program Update. Additionally, the Committee reviewed the New Classification Specification for Wildland Resource Technician and recommended forwarding the item to the Executive Committee for its approval of the recommended actions.

PUBLIC COMMENTS

Chair Steggell opened the Public Comment portion of the meeting, and without any comments from the general public, closed the Public Comments portion of the meeting.

1. PRESENTATIONS

No items.

2. CONSENT CALENDAR

On motion of Director O'Neill and second by Director Hernandez, and following a roll call vote, approved 8-0 Agenda Item Nos. 2A-2F (Director Kuo absent).

A. Minutes for the Executive Committee Meeting (FILE 12.02A2)

Action:

1. Approve the Minutes for the October 13, 2022, Concurrent Joint Special Meeting as submitted.
2. Approve the Minutes for the October 27, 2022, Regular Meeting as submitted.
3. Approve the Minutes for the October 27, 2022, Concurrent Joint Special Meeting as submitted.

B. First Quarter Financial Newsletter (FILE 15.07)

Action: Receive and file the report.

C. Monthly Investment Reports (FILE 11.10D2)

Action: Receive and file the reports.

D. Contract Award for a Software Solution to Measure Computer Assisted Dispatch (CAD), 9-1-1 Dispatch, and EMS Clinical Care Performance Analytics (FILE 19.08A3a)

Actions:

1. Approve and authorize the Purchasing Manager to enter into a Professional Services Agreement with FirstWatch Solutions, Inc., in a form approved by legal counsel (*Attachment 1*), and issue Purchase Order contracts for the purchase and implementation of performance analytics software for an amount not to exceed \$455,330, and for ongoing support/maintenance for contract years two through five for an aggregate amount not to exceed \$335,588.70 (*Year Two: \$80,215, Year Three: \$82,621, Year Four: \$85,100, Year Five: \$87,652.70*).
2. Approve and authorize the Purchasing Manager to increase the above described purchase orders for the addition of one or more optional modules, should a need be identified, in accordance with the contracted pricing in amounts not to exceed \$273,332 for purchase and implementation, and \$527,450 (aggregate) for ongoing support/maintenance for contract years two through five, provided that sufficient funding funds are available in the adopted budget.
3. Authorize an update to the Budget document Project Description for the existing capital improvement project (CIP) for development of an EMS Enterprise System (P353).

E. New Classification Specification for Wildland Resource Technician (FILE 17.18)

Action: Approve the establishment of the new classification and salary range of Wildland Resource Technician.

F. 2022 Legislative Report (FILE 11.10F1)

Action: Receive and file the report.

3. DISCUSSION CALENDAR

None.

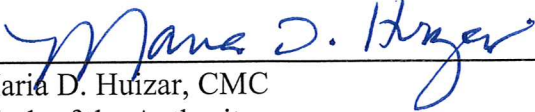
COMMITTEE MEMBER COMMENTS (FILE 12.02A4)

Director Ta thanked the Committee; it was an honor to be on the Committee, thanks to everyone for their support, and stated he believes OCFA has a very good future.

Director Hernandez congratulated Director Ta for his election win to the State Assembly.

Chair Steggell congratulated Director Ta on his election victory.

ADJOURNMENT – Chair Steggell adjourned the meeting at 5:38 p.m. The next meeting will be a Concurrent Joint Special Meeting of the Board of Directors and committees on Thursday, December 15, 2022, at 6:00 p.m.



Maria D. Huizar, CMC
Clerk of the Authority