

# MINUTES

## ORANGE COUNTY FIRE AUTHORITY

### Human Resources Committee

#### Regular Meeting

Tuesday, November 1, 2022

12:00 p.m.

### Regional Fire Operations and Training Center

#### Board Room

1 Fire Authority Road

Irvine, CA 92602

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#### CALL TO ORDER

A Regular Meeting of the Orange County Fire Authority Human Resources Committee was called to order on November 1, 2022, at 12:00 p.m. by Chair Hernandez.

#### ROLL CALL

**Present:** Gene Hernandez, Yorba Linda - Chair  
Joe Kalmick, Seal Beach – Vice Chair  
Ross Chun, Aliso Viejo\*  
Noel Hatch, Laguna Woods\*  
Sandy Rains, Laguna Niguel\*  
Dave Shawver, Stanton\*

**Absent:** Ed Sachs, Mission Viejo

#### Staff present were:

Deputy Chief Lori Zeller  
Assistant Chief Robert Cortez  
Assistant Chief TJ McGovern  
General Counsel David Kendig  
Assistant Chief Jim Ruane

Deputy Chief Kenny Dossey  
Assistant Chief Lori Smith  
Director of Communications Matt Olson  
Assistant Chief Stephanie Holloman  
Clerk of the Authority Maria Huizar

#### PUBLIC COMMENTS

None.

#### 1. PRESENTATIONS

No items.

*\*Human Resources Committee Members participating via Teleconferencing*

## **2. CONSENT CALENDAR**

On motion of Director Kalmick and second by Director Chun, and following a roll call vote, approved 5-0 Agenda Item 2A (Directors Sachs and Shawver absent)

### **A. Minutes for the Human Resources Committee Meetings (FILE 12.02D2)**

Action:

1. Approve the Minutes for the August 2, 2022, Regular Meeting as submitted.
2. Approve the Minutes for the August 25, 2022, Concurrent Joint Special Meeting as submitted.
3. Approve the Minutes for the September 22, 2022, Concurrent Joint Special Meeting as submitted.

Director Shawver joined at this point (12:09 p.m.).

## **3. DISCUSSION CALENDAR**

### **A. Annual Workers' Compensation Program Update (FILE 18.10A2c)**

Risk Manager Rhonda Haynes presented the Annual Workers' Compensation Program Update.

On motion of Director Rains and second by Director Hatch, and following a roll call vote, approved 6-0 (Director Sachs absent) to receive and file the report.

### **B. New Classification Specification for Wildland Resource Technician (FILE 17.18)**

Assistant Chief Stephanie Holloman introduced the New Classification Specification for Wildland Resource Technician. Senior Human Resources Analyst Nicole Chung presented the item.

Brief discussion ensued.

On motion of Director Rains and second by Director Kalmick and following a roll call vote, approved 6-0 (Director Sachs absent) to review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of November 17, 2022, with the Human Resources Committee's recommendation that the Executive Committee approve the establishment of the new classification and salary range of Wildland Resource Technician.

## COMMENTS

- **HUMAN RESOURCES DIRECTOR'S COMMENTS**

Assistant Chief Stephanie Holloman introduced newly appointed Manager of Benefits and Classification and Compensation Sam Penrod.

- **COMMITTEE MEMBER COMMENTS**

None.

## RECESS TO CLOSED SESSION (FILE 11.15)

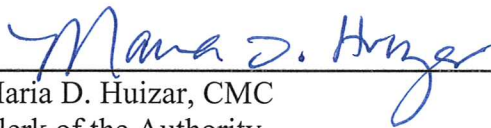
### CS1. CONFERENCE WITH LEGAL COUNSEL – EXPOSURE TO LITIGATION

Pursuant to Government Code section 54956.9(d)(2) and (d)(3) – Twelve (12) cases

## CLOSED SESSION REPORT (FILE 11.15)

General Counsel David Kendig stated there was no reportable action.

**ADJOURNMENT** – Chair Hernandez adjourned the meeting at 1:03 p.m. The next regular meeting of the Human Resources Committee is scheduled for Tuesday, February 7, 2023, at 12:00 noon.

  
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Maria D. Huizar, CMC  
Clerk of the Authority