



# ORANGE COUNTY FIRE AUTHORITY AGENDA

## Special Human Resources Committee Meeting

Thursday, October 20, 2022

4:00 p.m.

### Zoom Virtual Meeting (Log In Below)

#### Committee Members

Gene Hernandez, Chair • Joe Kalmick, Vice Chair  
Ed Sachs • Noel Hatch • Sandy Rains • Ross Chun • Dave Shawver

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Human Resources Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040 and identify the need and the requested modification or accommodation. Please notify us as soon as is feasible, however 48 hours prior to the meeting is appreciated to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

### NOTICE REGARDING PUBLIC PARTICIPATION DURING COVID-19 EMERGENCY

This is a Special Meeting and will be limited to comment only on items on the agenda. This meeting is open to the public via Zoom only.

**View and Live Public Comments by Zoom:** You may view and make real-time verbal comments during the meeting via the Zoom link below during the meeting. You will be audible during your comments, but the committee members will not be able to see you. To submit a live comment using Zoom, please be prepared to use the “Raise Your Hand” feature when public comment opportunities are invited by the Chair. (You can raise your hand on your smart phone by pressing \*9.) Also, members of the public must unmute themselves when prompted upon being recognized by the Chair in order to be heard. (To unmute your smartphone in Zoom, press \*6.)

Public Comments via Zoom: <https://zoom.us/j/83264128588#success>

Meeting ID: 832 6412 8588

Passcode: 298121

Raise Your Hand (press \*9) and Unmute (press \*6)

**E-Comments:** Alternatively, you may email your written comments to [coa@ocfa.org](mailto:coa@ocfa.org). E-comments will be provided to the committee members upon receipt and will be part of the meeting record as long as they are received during or before the committee takes action on an item. Emails related to an item that are received after the item has been acted upon by the committee will not be considered.

Further instructions on how to provide comments is available at: <https://ocfa.org/PublicComments>.

**CALL TO ORDER** by Chair Hernandez

**PLEDGE OF ALLEGIANCE** by Director Shawver

**ROLL CALL** by Clerk of the Authority

**PUBLIC COMMENTS**

**Please refer to instructions on how to submit a public comment during COVID-19 Emergency on Page 1 of this Agenda.**

**1. DISCUSSION CALENDAR**

**A. [Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings](#)**

Submitted by: David Kendig, General Counsel

Recommended Actions by each legislative body:

**Option #1:**

Make the following findings by majority vote of the Human Resources Committee:

- a. A state of emergency has been proclaimed by California’s Governor due to the COVID-19 pandemic and continues in effect; and
- b. The Committee has reconsidered the circumstances of the emergency; and
- c. Local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

**Option #2:**

Make the following findings by majority vote of the Human Resources Committee:

- a. Although a state of emergency has been proclaimed by California’s Governor due to the COVID-19 pandemic and continues in effect, the Committee has reconsidered the circumstances of the emergency and no longer finds a need for the legislative body to continue the use of teleconferencing for its meetings.

**COMMITTEE MEMBER COMMENTS**

**ADJOURNMENT** – The next regular meeting of the Human Resources Committee is scheduled for Tuesday, November 1, 2022, at 12:00 noon.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54956, that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 24 hours prior to the meeting.

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Maria D. Huizar, CMC  
Clerk of the Authority

**FUTURE HRC AGENDA ITEMS – THREE-MONTH OUTLOOK:**

- Update to Authority Merit and Selection Rules
- Update to Personnel and Salary Resolution
- Girls Empowerment Fire Camp Update
- Approval of New Classification – Behavioral Health Coordinator

**UPCOMING MEETINGS:**

Human Resources Committee	Tuesday, November 1, 2022, 12 noon
Operations Committee	Tuesday, November 8, 2022, 12 noon
Budget and Finance Committee	Wednesday, November 9, 2022, 12 noon
Concurrent Joint Special Meeting of the Board of Directors and Committees	Thursday, November 17, 2022, 6:00 p.m.
Executive Committee	Thursday, November 17, 2022, 5:30 p.m.
Board of Directors	Thursday, November, 17, 2022, 6:00 p.m.
Concurrent Joint Special Meeting of the Board of Directors and Committees	Thursday, December 15, 2022, 6:00 p.m.