



ORANGE COUNTY FIRE AUTHORITY AGENDA

BUDGET AND FINANCE COMMITTEE REGULAR MEETING

Wednesday, September 13, 2023
12:00 Noon

Orange County Fire Authority
Regional Fire Operations and Training Center
Classroom 1
1 Fire Authority Road
Irvine, California 92602

Committee Members

John O'Neill, Chair • Troy Bourne, Vice Chair
Shelley Hasselbrink • Gene Hernandez • Austin Lumbard
Vince Rossini • John Gabbard • Nitesh Patel • Chi Charlie Nguyen
Jennifer Cervantez, Ex Officio

NOTICE REGARDING PUBLIC ACCESS AND PARTICIPATION

This meeting is open to the public. Committee members will participate in person. There are several alternative ways to make comments including:

In Person Comments at Meeting: Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within their subject matter jurisdiction, but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

If you wish to speak, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to the item being considered. Speaker Forms are available at the entryway of the meeting location.

E-Comments: Alternatively, you may email your written comments to coa@ocfa.org. E-comments will be provided to the Committee members upon receipt and will be part of the meeting record as long as they are received during or before the Committee takes action on an item. Emails related to an item that are received after the item has been acted upon by the Committee will not be considered.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Committee members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org> under Board & Committee Agendas/Minutes.



In compliance with the Americans with Disabilities Act and [Board of Directors policy](#), if you need reasonable accommodations to participate in this meeting, please complete the [ADA Reasonable Accommodation Form](#) available on the Agency's website and email to COA@ocfa.org, or you may contact the Clerk of the Authority at (714) 573-6040 during regular business hours to submit your request orally. Please notify us at least 48 hours prior to the meeting to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

CALL TO ORDER - Chair O'Neill

PLEDGE OF ALLEGIANCE - Director Lombard

ROLL CALL - Clerk of the Authority

PUBLIC COMMENTS

Please refer to instructions on how to submit a public comment on Page 1 of this Agenda.

1. PRESENTATION

No items.

2. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a director or a member of the public requests separate action on a specific item.

A. Minutes for the Budget and Finance Committee Meeting

Submitted by: Maria D. Huizar, Clerk of the Authority

The record will show that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Action:

Approve the Minutes for the July 12, 2023, Regular Meeting as submitted.

B. Monthly Investment Reports

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer/Treasury & Financial Planning and James Slobojan, Assistant Treasurer/Treasury & Financial Planning

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of September 28, 2023, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

C. Fourth Quarter Financial Newsletter

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer/Treasury & Financial Planning and Stuart Lam, Budget Manager/Treasury & Financial Planning

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of September 28, 2023, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the report.

D. Fourth Quarter Purchasing Report

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Sara Kennedy, Purchasing Division Manager

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of September 28, 2023, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the report.

E. Annual Investment Report

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer/Treasury & Financial Planning and James Slobojan, Assistant Treasurer/ Treasury & Financial Planning

Recommended Action:

In compliance with Section 18.2 of the Orange County Fire Authority's Investment Policy, review the proposed annual agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of September 28, 2023, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the report.

F. Acceptance of 2023 Department of Homeland Security/Federal Emergency Management Agency's Urban Search & Rescue Preparedness Cooperative Agreement Funding

Submitted by: Tim Perkins, Assistant Chief/Field Operations South and Sean Lowry, Battalion Chief/US&R Program Manager

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of September 28, 2023, with the Budget and Finance Committee's recommendation that the Board of Directors:

1. Approve and adopt the proposed Resolution to accept the Department of Homeland Security/Federal Emergency Management Agency's Grant Readiness Cooperative Agreement funding.
2. Approve a budget adjustment to the FY 2023/24 General Fund (121) budget increasing revenues and expenditures by \$1,381,456.00.

G. Carryover of FY 2022/23 Uncompleted Projects

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer/Treasury & Financial Planning and Stuart Lam, Budget Manager

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the

Board of Directors meeting of September 28, 2023, with the Budget and Finance Committee's recommendation that the Board of Directors authorize the following proposed budget adjustments:

1. Approve a budget adjustment in the FY 2023/24 General Fund (121) to adjust revenues by \$21,467,150 and expenditures by \$22,046,115.
2. Approve a budget adjustment in the FY 2023/24 General Fund CIP (12110) to adjust expenditures by \$5,997,029.
3. Approve a budget adjustment in the FY 2023/24 Fire Stations and Facilities Fund (123) to adjust expenditures by \$21,525,225.
4. Approve a budget adjustment in the FY 2023/24 Communications and Information Systems Fund (124) to adjust expenditures by \$4,063,029.
5. Approve a budget adjustment in the FY 2023/24 Settlement Agreement Fund (139) to adjust expenditures by \$1,500,000.
6. Approve a budget adjustment in the FY 2023/24 Structural Fire Entitlement Fund (171) to adjust expenditures by \$3,509,336.

3. DISCUSSION CALENDAR

A. Contract Award for Ambulance Consulting Services

Submitted by: Rob Capobianco, Assistant Chief/Emergency Medical Services & Training

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Director's meeting of September 28, 2023, with the Budget and Finance Committee's recommendation that the Board of Directors:

1. Approve a budget adjustment increasing expenditures in the FY 2023/24 General Fund (121) by \$149,916 for Ambulance Consulting Services.
2. Approve and Authorize the Purchasing Manager to enter into a Professional Services Agreement with Citygate Associates for Ambulance Consulting Services for an amount not to exceed \$149,916.

B. Prefunding of CIP Projects Policy Review Process - Overview of OCFA's Capital Improvement Program

Submitted by: Lori Zeller, Deputy Chief/Administration & Support Bureau, Robert Cortez, Assistant Chief/Business Services Department and Jim Ruane, Assistant Chief/Logistics Department

Recommended Action:

Receive and file an overview of OCFA's Capital Improvement Program.

REPORTS

None.

COMMITTEE MEMBER COMMENTS

ADJOURNMENT – The next meeting of the Budget and Finance Committee is scheduled for Tuesday, October 17, 2023, at 12:00 noon.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

Maria D. Huizar, CMC
Clerk of the Authority

FUTURE B&FC AGENDA ITEMS – THREE-MONTH OUTLOOK:

- Monthly Investment Report
- Prefunding of CIP Projects Policy Development
- 1st Quarter Financial Newsletter (July-Sept.)
- ACFR Report – Audited Financial Reports
- Approval of Annual Statement of Investment Policy & Authorization

UPCOMING MEETINGS:

Executive Committee	Thursday, September 28, 2023, 5:30 p.m.
Board of Directors	Thursday, September 28, 2023, 6:00 p.m.
Budget and Finance Committee (Special Meeting)	Tuesday, October 17, 2023, 12 noon
Legislative and Public Affairs Committee	Wednesday, October 18, 2023, 12 noon

MINUTES ORANGE COUNTY FIRE AUTHORITY

Budget and Finance Committee Regular Meeting
Wednesday, July 12, 2023
12:00 Noon

Regional Fire Operations and Training Center
Classroom One
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Budget and Finance Committee was called to order on July 12, 2023, at 12:06 p.m. by Vice Chair Bourne.

PLEDGE OF ALLEGIANCE

Director Patel led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Troy Bourne, San Juan Capistrano, Vice Chair
John Gabbard, Dana Point
Gene Hernandez, Yorba Linda
Chi Charlie Nguyen, Westminster
Nitesh Patel, La Palma

Absent: Shelley Hasselbrink, Los Alamitos
John O'Neill, Garden Grove
Austin Lumbard, Tustin
Vince Rossini, Villa Park

Staff present:
Deputy Chief Lori Zeller
Assistant Chief Jim Ruane
Assistant Chief Stephanie Holloman
Director of Communications Matt Olson
Ex-Officio Member Jennifer Cervantez
Assistant Chief Robert Cortez
Assistant Chief Lori Smith
Assistant Chief Tim Perkins
Clerk of the Authority Maria D. Huizar

PUBLIC COMMENTS

None.

1. PRESENTATION

No items.

2. CONSENT CALENDAR

On motion of Director Hernandez and second by Director Gobbard, approved 5-0 Agenda Item No. 2A (Directors Hasselbrink, Lombard, O’Neill, and Rossini absent).

A. Minutes for the Budget and Finance Committee Meeting (FILE 12.02B2)

The record will show that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Action: Approve the Minutes for the June 14, 2023, Regular Meeting as submitted.

3. DISCUSSION CALENDAR

A. Monthly Investment Reports (FILE 11.10D2)

Treasurer Tricia Jakubiak presented the Monthly Investment Report.

On motion of Director Hernandez and second by Director Gabbard, approved 5-0 (Directors Hasselbrink, Lombard, O’Neill, and Rossini absent) to review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of July 27, 2023, with the Budget and Finance Committee’s recommendation that the Executive Committee receive and file the reports.

B. Proposed Review Process: Prefunding of CIP Projects Policy (FILE 11.10D2)

Assistant Chief Robert Cortez presented the Proposed Review Process: Prefunding of CIP Projects Policy.

On motion of Director Hernandez and second by Director Patel, approved 5-0 (Directors Hasselbrink, Lombard, O’Neill, and Rossini absent) to review the agenda item and approve the proposed review process to develop a policy for the prefunding of future CIP projects.

REPORTS

None.

COMMITTEE MEMBER COMMENTS

None.

ADJOURNMENT – Vice Chair Bourne adjourned the meeting at 12:22 p.m. The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, September 13, 2023, at 12:00 noon.

Maria D. Huizar, CMC
Clerk of the Authority



Orange County Fire Authority
AGENDA STAFF REPORT

Budget and Finance Committee Meeting
September 13, 2023

Agenda Item No. 2B
Consent Calendar

Monthly Investment Reports

Contact(s) for Further Information

Robert Cortez, Assistant Chief Business Services Department	robertcortez@ocfa.org	714.573.6012
Tricia Jakubiak, Treasurer Treasury & Financial Planning	triciajakubiak@ocfa.org	714.573.6301
James Slobojan, Assistant Treasurer Treasury & Financial Planning	james.slobojan@ocfa.org	714.573.6305

Summary

This agenda item is a routine transmittal of the monthly investment reports submitted to the Committee in compliance with the investment policy of the Orange County Fire Authority and with Government Code Section 53646.

Prior Board/Committee Action

Not Applicable.

RECOMMENDED ACTION(S)

Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of September 28, 2023, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

Impact to Cities/County

Not Applicable.

Fiscal Impact

Not Applicable.

Background

Since the Committee did not meet in August, attached are the final monthly investment reports for the months ending June 30, 2023 and July 31, 2023. A preliminary investment report as of August 18, 2023, is also provided as the most complete report that was available at the time this agenda item was prepared.

Attachment(s)

1. Final Investment Report – June 2023/Preliminary Report – July 2023
2. Final Investment Report – July 2023/Preliminary Report – August 2023

Orange County Fire Authority Monthly Investment Report



Final Report – June 2023

Preliminary Report – July 2023



Monthly Investment Report Table of Contents

<i>Final Investment Report – June 30, 2023</i>	<i>1</i>
<i>Executive Summary.....</i>	<i>2</i>
<i>Portfolio Statistics.....</i>	<i>3</i>
<i>Benchmark Comparison.....</i>	<i>4</i>
<i>Portfolio Size, Yield, & Duration.....</i>	<i>4</i>
<i>Portfolio Summary.....</i>	<i>5</i>
<i>Portfolio Details.....</i>	<i>6</i>
<i>Aging Report.....</i>	<i>9</i>
<i>Notes to Portfolio Management Report.....</i>	<i>10</i>
<i>Local Agency Investment Fund.....</i>	<i>11</i>
<i>Preliminary Investment Report – July 21, 2023.....</i>	<i>13</i>
<i>Portfolio Summary.....</i>	<i>14</i>
<i>Portfolio Details.....</i>	<i>15</i>
<i>Aging Report.....</i>	<i>18</i>
<i>Notes to Portfolio Management Report.....</i>	<i>19</i>
<i>Glossary.....</i>	<i>20</i>



Orange County Fire Authority

Final Investment Report

June 30, 2023



EXECUTIVE SUMMARY

Portfolio Activity & Earnings

During the month of June 2023, the size of the portfolio decreased by \$20 million to approximately \$252 million. Receipts for the month totaled \$19.2 million. Significant receipts included property tax apportionment payments totaling approximately \$3.6 million, cash contract payments totaling slightly more than \$12.2 million, and various grant reimbursement payments and charges for current services totaling \$3.4 million. Total June cash outflows amounted to nearly \$40 million. Significant disbursements for the month included two biweekly payrolls and related benefits totaling approximately \$29.7 million. The portfolio's balance is expected to decrease in July as expenditures will exceed projected receipts.

In June, the portfolio's yield to maturity (365-day equivalent) decreased by 5 basis point to 3.34%. The effective rate of return increased by 6 basis points to 3.35% for the month, while the average maturity of the portfolio decreased by 7 days to 41 days to maturity.

Economic News

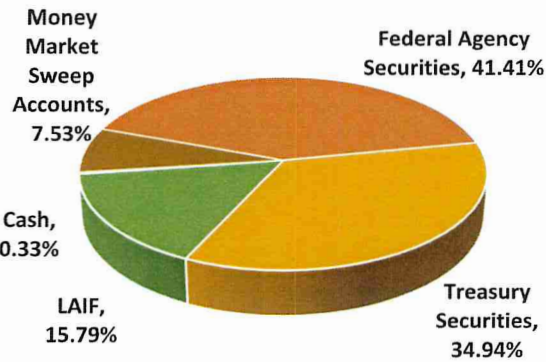
Nonfarm payroll employment increased 209,000 in June 2023, and the unemployment rate declined from 3.7% to 3.6%. Wages continue to rise and were up 4.4% year-over-year. Retail sales increased 0.2% in June and increased 1.5% over last year. Consumers spent on furniture, electronics, and online shopping. U.S. Consumer confidence saw a significant increase in June, reaching its highest level since January 2022. Most consumers, however, continue to anticipate a recession sometime in the next 6 to 12 months.

The Consumer Price Index (CPI) rose 0.2% in June and 3.0% compared to last year. Encouraging signs show declines in goods prices (used cars and meats) and continued softening in airfares and hotels. Housing/shelter costs remain the largest contributor, accounting for approximately 70% of the increase, followed by automobile insurance, apparel, auto repair, and personal care. Additionally, wages grew faster than inflation for the fourth straight month with average hourly earnings outpacing inflation by 0.2%. The Producer Price Index (PPI), which measures the prices paid by wholesalers, increased 0.1% for the month of June and for the year, which is the smallest year to year rise since August 2020. PPI is considered a forward-looking inflation measure as it tracks prices in the pipeline for goods and services that eventually reach consumers. Current homeowners continue holding onto their historically low mortgage rates versus selling their home keeping inventory low and moving buyers to look at purchasing newly built homes. New home sales are up 12% in May over the previous month and 19% from a year ago. The Federal Reserve met on June 14th and held rates steady at 5% - 5.25% as it assesses what the economic impacts have been of the previous 10 consecutive rate hikes. The meeting notes indicated that two quarter percentage point increases are likely before the end of the year. They will meet next on July 26th.

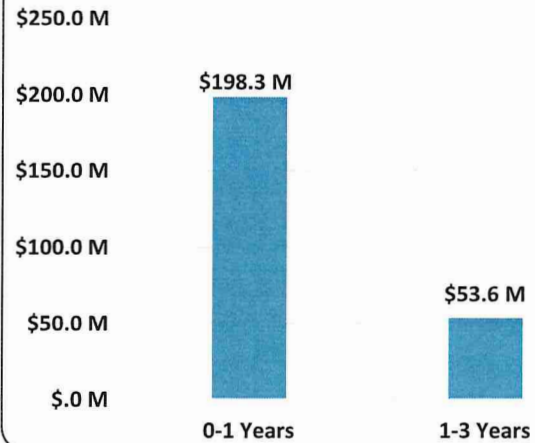


OCFA'S PORTFOLIO EXCEEDED THE LAIF BENCHMARK AS OF JUNE 30, 2023

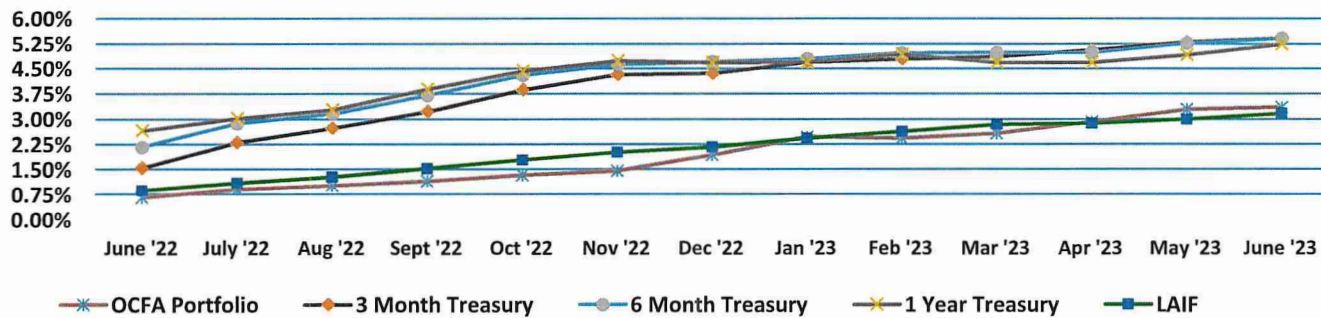
Market Value \$251,987,951



Aging Summary



12 Month Benchmarks





BENCHMARK COMPARISON AS OF JUNE 30, 2023

3 Month T-Bill:	5.42%	1 Year T-Bill:	5.24%
6 Month T-Bill:	5.42%	LAIF:	3.17%
OCFA Portfolio:	3.32%		

PORTFOLIO SIZE, YIELD, & DURATION

	<u>Current Month</u>	<u>Prior Month</u>	<u>Prior Year</u>
Book Value	\$251,987,951	\$272,211,791	\$195,887,396
Yield to Maturity (365 day)	3.34%	3.39%	0.80%
Effective Rate of Return	3.32%	3.29%	0.65%
Days to Maturity	41	48	18



ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Summary
June 30, 2023

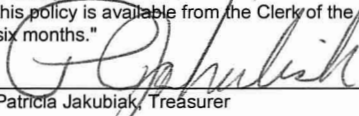
Orange County Fire Authority
 1 Fire Authority Road
 Irvine, CA 92602
 (714)573-6301

Page 5

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Mat./Call	YTM/Call 360 Equiv.	YTM/Call 365 Equiv.
Money Mkt Mutual Funds/Cash	18,982,852.86	18,982,852.86	18,982,852.86	7.40	1	1	4.693	4.758
Federal Agency Coupon Securities	81,450,000.00	76,567,428.40	81,451,270.41	31.74	1,318	24	0.555	0.562
Federal Agency Disc. -Amortizing	28,000,000.00	27,776,280.00	27,770,030.56	10.82	115	60	5.124	5.195
Treasury Discounts -Amortizing	89,000,000.00	88,031,790.00	88,053,809.45	34.31	135	77	5.037	5.107
Local Agency Investment Funds	40,402,767.76	39,789,797.13	40,402,767.76	15.74	1	1	3.124	3.167
Investments	257,835,620.62	251,148,148.39	256,660,731.04	100.00%	477	41	3.297	3.343
Cash								
Passbook/Checking (not included in yield calculations)	839,802.15	839,802.15	839,802.15		1	1	0.000	0.000
Total Cash and Investments	258,675,422.77	251,987,950.54	257,500,533.19		477	41	3.297	3.343

Total Earnings	June 30 Month Ending	Fiscal Year To Date	Fiscal Year Ending
Current Year	726,036.83	4,609,442.91	4,609,442.91
Average Daily Balance	266,105,054.61	202,740,625.63	
Effective Rate of Return	3.32%	2.28%	

"I certify that this investment report accurately reflects all pooled investments and is in compliance with the investment policy adopted by the Board of Directors to be effective on January 1, 2023. A copy of this policy is available from the Clerk of the Authority. Sufficient investment liquidity and anticipated revenues are available to meet budgeted expenditure requirements for the next thirty days and the next six months."


 Patricia Jakubiak, Treasurer

7/7/23

Cash and Investments with GASB 31 Adjustment:	
Book Value of Cash & Investments before GASB 31 (Above)	\$ 257,500,533.19
GASB 31 Adjustment to Books (See Note 3 on page 10)	\$ (5,512,582.65)
Total	\$ 251,987,950.54

ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Details - Investments
June 30, 2023

See Note 1 on page 10

See Note 2 on page 10

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/Call 365	Days to Mat./Call	Maturity Date
Money Mkt Mutual Funds/Cash											
SYS1042	1042	US Bank - Treasury Obligations			3,165,701.53	3,165,701.53	3,165,701.53	4.999	4.999	1	
SYS528	528	MUFG Treasury Obligations		07/01/2022	0.00	0.00	0.00	4.620	4.620	1	
SYS530	530	US Bancorp Sweep Account		05/27/2023	15,817,151.33	15,817,151.33	15,817,151.33	4.710	4.710	1	
Subtotal and Average			21,480,160.66		18,982,852.86	18,982,852.86	18,982,852.86		4.758	1	
Federal Agency Coupon Securities											
3133EMLE0	1020	Federal Farm Credit Bank	(Continuous Call)	12/23/2020	14,000,000.00	13,829,620.00	14,000,000.00	0.190	0.207	0	09/22/2023
3133EMWH1	1030	Federal Farm Credit Bank	(Callable 7/21/2023)	04/22/2021	3,000,000.00	2,772,000.00	3,001,270.41	0.710	0.668	20	04/21/2025
3133EMXS6	1032	Federal Farm Credit Bank	(Continuous Call)	04/28/2021	12,000,000.00	11,024,160.00	12,000,000.00	0.720	0.720	0	04/28/2025
3130ALNY6	1025	Fed Home Loan Bank	(Callable 9/30/2023)	03/30/2021	8,000,000.00	7,502,560.00	8,000,000.00	0.550	0.550	91	09/30/2024
3130ALTJ3	1029	Fed Home Loan Bank	(Callable 10/08/2023)	04/22/2021	9,435,000.00	9,064,676.25	9,435,000.00	0.375	0.375	7	04/08/2024
3130ALVR2	1031	Fed Home Loan Bank	(Callable 7/23/2023)	04/23/2021	11,015,000.00	10,296,932.15	11,015,000.00	0.520	0.520	22	10/23/2024
3130AM6P2	1034	Fed Home Loan Bank	(Callable 7/29/2023)	04/29/2021	12,000,000.00	10,805,160.00	12,000,000.00	1.000	1.000	28	04/29/2026
3130AM6H0	1035	Fed Home Loan Bank	(Callable 8/11/2023)	05/11/2021	12,000,000.00	11,272,320.00	12,000,000.00	0.550	0.550	41	10/11/2024
Subtotal and Average			81,451,298.75		81,450,000.00	76,567,428.40	81,451,270.41		0.562	24	
Federal Agency Disc. -Amortizing											
313384MW6	1080	Fed Home Loan Bank		04/20/2023	14,000,000.00	13,806,240.00	13,805,730.56	4.850	5.106	103	10/12/2023
313384JH3	1082	Fed Home Loan Bank		05/25/2023	14,000,000.00	13,970,040.00	13,964,300.00	5.100	5.284	18	07/19/2023
Subtotal and Average			40,761,162.36		28,000,000.00	27,776,280.00	27,770,030.56		5.195	60	
Treasury Discounts -Amortizing											
912796Y37	1072	US Treasury Bill		04/13/2023	9,000,000.00	8,960,400.00	8,960,565.00	4.780	4.988	33	08/03/2023
912796Y37	1076	US Treasury Bill		04/20/2023	7,000,000.00	6,969,200.00	6,969,200.00	4.800	5.004	33	08/03/2023
912796Z36	1077	US Treasury Bill		04/20/2023	14,000,000.00	13,909,700.00	13,911,352.80	4.850	5.067	47	08/17/2023
912796Z51	1078	US Treasury Bill		04/20/2023	14,000,000.00	13,881,560.00	13,887,082.19	4.760	4.981	61	08/31/2023
912796CQ0	1079	US Treasury Bill		04/20/2023	14,000,000.00	13,853,560.00	13,861,166.64	4.760	4.990	75	09/14/2023
912797FC6	1081	US Treasury Bill		05/18/2023	17,000,000.00	16,717,630.00	16,723,750.00	5.000	5.257	117	10/26/2023
912797FJ1	1083	US Treasury Bill		06/21/2023	14,000,000.00	13,739,740.00	13,740,692.82	5.090	5.339	131	11/09/2023
Subtotal and Average			82,009,665.08		89,000,000.00	88,031,790.00	88,053,809.45		5.107	77	
Local Agency Investment Funds											
SYS336	336	Local Agency Invstmt Fund			40,402,767.76	39,789,797.13	40,402,767.76	3.167	3.167	1	
Subtotal and Average			40,402,767.76		40,402,767.76	39,789,797.13	40,402,767.76		3.167	1	

ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Details - Cash
June 30, 2023

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/C 365	Days to Mat./Call
Money Mkt Mutual Funds/Cash										
SYS10033	10033	Revolving Fund		07/01/2022	20,000.00	20,000.00	20,000.00		0.000	1
SYS4	4	Union Bank		07/01/2022	0.00	0.00	0.00		0.000	1
SYS5	5	US Bancorp		05/30/2023	819,802.15	819,802.15	819,802.15		0.000	1
		Average Balance	0.00							1
Total Cash and Investments			266,105,054.61		258,675,422.77	251,987,950.54	257,500,533.19		3.343	41

Orange County Fire Authority

In Service of Others!



ORANGE COUNTY FIRE AUTHORITY
Aging Report
By Maturity Date
As of July 1, 2023

Orange County Fire Authority
 1 Fire Authority Road
 Irvine, CA 92602
 (714)573-6301

				Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value	
Aging Interval:	0 days	(07/01/2023 - 07/01/2023)	7 Maturities	0 Payments	60,225,422.77	23.66%	60,225,422.77	59,612,452.14
Aging Interval:	1 - 30 days	(07/02/2023 - 07/31/2023)	1 Maturities	0 Payments	14,000,000.00	5.54%	13,964,300.00	13,970,040.00
Aging Interval:	31 - 60 days	(08/01/2023 - 08/30/2023)	3 Maturities	0 Payments	30,000,000.00	11.84%	29,841,117.80	29,839,300.00
Aging Interval:	61 - 90 days	(08/31/2023 - 09/29/2023)	3 Maturities	0 Payments	42,000,000.00	16.49%	41,748,248.83	41,564,740.00
Aging Interval:	91 - 120 days	(09/30/2023 - 10/29/2023)	2 Maturities	0 Payments	31,000,000.00	12.11%	30,529,480.56	30,523,870.00
Aging Interval:	121 - 365 days	(10/30/2023 - 06/30/2024)	2 Maturities	0 Payments	23,435,000.00	9.05%	23,175,692.82	22,804,416.25
Aging Interval:	366 - 1095 days	(07/01/2024 - 06/30/2026)	6 Maturities	0 Payments	58,015,000.00	21.30%	58,016,270.41	53,673,132.15
Aging Interval:	1096 days and after	(07/01/2026 -)	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
			Total for	24 Investments	0 Payments		257,500,533.19	251,987,950.54



NOTES TO PORTFOLIO MANAGEMENT REPORT

- Note 1: Market value of the LAIF investment is calculated using a fair value factor provided by LAIF. The U.S. Bank Corporate Trust and Custody Department provides market values of the remaining investments.
- Note 2: Book value reflects the cost or amortized cost before the GASB 31 accounting adjustment.
- Note 3: GASB 31 requires governmental entities to report investments at fair value in the financial statements and to reflect the corresponding unrealized gains/ (losses) as a component of investment income. The GASB 31 adjustment is recorded only at fiscal year-end. Fluctuations in the marketplace have little effect on our long-term investment yield because it is our policy to hold investments to maturity. However, adjusting to market values as required by GAAP resulted in a decrease in recorded interest earnings of \$5,512,582.65. The adjustment for June 30, 2023, includes a decrease of \$612,970.63 to the LAIF investment and a decrease of \$4,899,612.02 to the remaining investments.
- Note 4: The Federated Treasury Obligations money market mutual fund functions as the Authority's sweep account. Funds are transferred to and from the sweep account to/from OCFA's checking account in order to maintain a target balance of \$1,000,000 in checking. Since this transfer occurs at the beginning of each banking day, the checking account sometimes reflects a negative balance at the close of the banking day. The negative closing balance is not considered an overdraft since funds are available in the money market mutual fund. The purpose of the sweep arrangement is to provide sufficient liquidity to cover outstanding checks yet allow that liquidity to be invested while payment of the outstanding checks is pending.



Local Agency Investment Fund (LAIF)

As of June 30, 2023, OCFA has \$40,402,767.76 invested in LAIF. The fair value of OCFA's LAIF investment is calculated using a participant fair value factor provided by LAIF on a quarterly basis. The fair value factor as of June 30, 2023 is .984828499. When applied to OCFA's LAIF investment, the fair value is \$39,789,797.13 or \$612,970.63 below cost. Although the fair value of the LAIF investment is lower than cost, OCFA can withdraw the actual amount invested at any time.

LAIF is included in the State Treasurer's Pooled Money Investment Account (PMIA) for investment purposes. The PMIA market valuation at June 30, 2023 is included on the following page.



State of California
Pooled Money Investment Account
Market Valuation
6/30/2023

Description	Carrying Cost Plus		Fair Value	Accrued Interest
	Accrued Interest	Purch. Amortized Cost		
United States Treasury:				
Bills	\$ 26,007,755,477.17	\$ 26,399,578,085.33	\$ 26,373,531,500.00	NA
Notes	\$ 86,519,529,543.76	\$ 86,509,828,710.82	\$ 84,164,502,000.00	\$ 284,909,808.50
Federal Agency:				
SBA	\$ 304,224,258.70	\$ 304,224,258.70	\$ 303,681,095.57	\$ 1,346,489.58
MBS-REMICs	\$ 2,861,107.99	\$ 2,861,107.99	\$ 2,796,239.71	\$ 12,733.34
Debentures	\$ 8,945,771,764.62	\$ 8,944,151,139.64	\$ 8,759,821,400.00	\$ 55,422,809.00
Debentures FR	\$ -	\$ -	\$ -	\$ -
Debentures CL	\$ 1,700,000,000.00	\$ 1,700,000,000.00	\$ 1,647,748,000.00	\$ 10,856,492.50
Discount Notes	\$ 24,944,635,104.19	\$ 25,263,483,034.62	\$ 25,266,731,500.00	NA
Supranational Debentures	\$ 2,922,770,687.63	\$ 2,922,770,687.63	\$ 2,850,780,700.00	\$ 18,059,340.40
Supranational Debentures FR	\$ -	\$ -	\$ -	\$ -
CDs and YCDs FR	\$ -	\$ -	\$ -	\$ -
Bank Notes	\$ 200,000,000.00	\$ 200,000,000.00	\$ 199,864,525.38	\$ 4,632,083.33
CDs and YCDs	\$ 13,200,000,000.00	\$ 13,200,000,000.00	\$ 13,189,091,719.79	\$ 224,912,305.57
Commercial Paper	\$ 7,730,447,541.69	\$ 7,808,541,430.55	\$ 7,803,585,652.74	NA
Corporate:				
Bonds FR	\$ -	\$ -	\$ -	\$ -
Bonds	\$ 463,858,804.42	\$ 463,789,526.64	\$ 438,964,830.00	\$ 3,327,576.53
Repurchase Agreements	\$ -	\$ -	\$ -	\$ -
Reverse Repurchase	\$ -	\$ -	\$ -	\$ -
Time Deposits	\$ 5,082,000,000.00	\$ 5,082,000,000.00	\$ 5,082,000,000.00	NA
PMIA & GF Loans	\$ 358,954,000.00	\$ 358,954,000.00	\$ 358,954,000.00	NA
TOTAL	\$ 178,382,808,290.17	\$ 179,160,181,981.92	\$ 176,442,053,163.19	\$ 603,479,638.75

Fair Value Including Accrued Interest \$ 177,045,532,801.94

Repurchase Agreements, Time Deposits, PMIA & General Fund loans, and Reverse Repurchase agreements are carried at portfolio book value (carrying cost).

The value of each participating dollar equals the fair value divided by the amortized cost (0.984828499). As an example: if an agency has an account balance of \$20,000,000.00, then the agency would report its participation in the LAIF valued at \$19,696,569.99 or \$20,000,000.00 x 0.984828499.



Orange County Fire Authority
Preliminary Investment Report

July 21, 2023



ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Summary
July 21, 2023

Orange County Fire Authority
 1 Fire Authority Road
 Irvine, CA 92602
 (714)573-6301

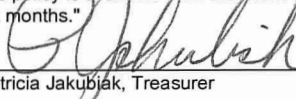
See Note 1 on page 19

See Note 2 on page 19

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Mat./Call	YTM/Call 360 Equiv.	YTM/Call 365 Equiv.
Money Mkt Mutual Funds/Cash	6,764,329.90	6,764,329.90	6,764,329.90	2.84	1	1	4.808	4.875
Federal Agency Coupon Securities	81,450,000.00	76,910,612.00	81,451,229.37	34.15	1,318	24	0.554	0.561
Federal Agency Disc. -Amortizing	28,000,000.00	27,251,420.00	27,206,816.39	11.41	248	199	5.201	5.273
Treasury Discounts -Amortizing	89,000,000.00	88,291,400.00	88,307,011.12	37.03	135	56	5.037	5.107
Local Agency Investment Funds	34,753,000.49	34,225,745.31	34,753,000.49	14.57	1	1	3.124	3.167
	239,967,330.39	233,443,507.21	238,482,387.27	100.00%	529	52	3.239	3.284
Investments								
Cash								
Passbook/Checking (not included in yield calculations)	6,798,836.45	6,798,836.45	6,798,836.45		1	1	0.000	0.000
Total Cash and Investments	246,766,166.84	240,242,343.66	245,281,223.72		529	52	3.239	3.284

Total Earnings	July 21 Month Ending	Fiscal Year To Date
Current Year	473,929.77	473,929.77
Average Daily Balance	253,769,110.06	253,769,110.06
Effective Rate of Return	3.25%	3.25%

"I certify that this investment report accurately reflects all pooled investments and is in compliance with the investment policy adopted by the Board of Directors to be effective on January 1, 2023. A copy of this policy is available from the Clerk of the Authority. Sufficient investment liquidity and anticipated revenues are available to meet budgeted expenditure requirements for the next thirty days and the next six months."


 Patricia Jakubiak, Treasurer 7/28/23

Cash and Investments with GASB 31 Adjustment:	
Book Value of Cash & Investments before GASB 31 (Above)	\$ 245,281,223.72
GASB 31 Adjustment to Books (See Note 3 on page 19)	\$ (5,512,582.65)
Total	\$ 239,768,641.07

ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Details - Investments
July 21, 2023

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	See Note 1 on page 19	See Note 2 on page 19	Stated Rate	YTM/ Call 365	Days to Mat./Call	Maturity Date
						Market Value	Book Value				
Money Mkt Mutual Funds/Cash											
SYS1042	1042	US Bank - Treasury Obligations			3,850,629.49	3,850,629.49	3,850,629.49	4.999	4.999	1	
SYS528	528	MUFG Treasury Obligations		07/01/2022	0.00	0.00	0.00	4.620	4.620	1	
SYS530	530	US Bancorp Sweep Account		05/27/2023	2,913,700.41	2,913,700.41	2,913,700.41	4.710	4.710	1	
Subtotal and Average			16,796,492.06		6,764,329.90	6,764,329.90	6,764,329.90		4.875	1	
Federal Agency Coupon Securities											
3133EMLE0	1020	Federal Farm Credit Bank (Continuous Call)		12/23/2020	14,000,000.00	13,871,900.00	14,000,000.00	0.190	0.200	10	09/22/2023
3133EMWH1	1030	Federal Farm Credit Bank (Callable 7/21/2023)		04/22/2021	3,000,000.00	2,781,690.00	3,001,229.37	0.710	0.669	30	04/21/2025
3133EMXS6	1032	Federal Farm Credit Bank (Continuous Call)		04/28/2021	12,000,000.00	11,121,000.00	12,000,000.00	0.720	0.720	10	04/28/2025
3130ALNY6	1025	Fed Home Loan Bank (Callable 9/30/2023)		03/30/2021	8,000,000.00	7,549,120.00	8,000,000.00	0.550	0.550	70	09/30/2024
3130ALTJ3	1029	Fed Home Loan Bank (Callable 10/08/2023)		04/22/2021	9,435,000.00	9,094,773.90	9,435,000.00	0.375	0.375	78	04/08/2024
3130ALVR2	1031	Fed Home Loan Bank (Callable 7/23/2023)		04/23/2021	11,015,000.00	10,360,048.10	11,015,000.00	0.520	0.520	1	10/23/2024
3130AM6P2	1034	Fed Home Loan Bank (Callable 7/29/2023)		04/29/2021	12,000,000.00	10,826,160.00	12,000,000.00	1.000	1.000	7	04/29/2026
3130AM6H0	1035	Fed Home Loan Bank (Callable 8/11/2023)		05/11/2021	12,000,000.00	11,305,920.00	12,000,000.00	0.550	0.550	20	10/11/2024
Subtotal and Average			81,451,248.91		81,450,000.00	76,910,612.00	81,451,229.37		0.561	24	
Federal Agency Disc. -Amortizing											
313384MW6	1080	Fed Home Loan Bank		04/20/2023	14,000,000.00	13,842,780.00	13,845,338.89	4.850	5.106	82	10/12/2023
313384XV6	1095	Fed Home Loan Bank		07/20/2023	14,000,000.00	13,408,640.00	13,361,477.50	5.115	5.447	321	06/07/2024
Subtotal and Average			27,084,454.72		28,000,000.00	27,251,420.00	27,206,816.39		5.273	199	
Treasury Discounts -Amortizing											
912796Y37	1072	US Treasury Bill		04/13/2023	9,000,000.00	8,987,130.00	8,985,660.00	4.780	4.988	12	08/03/2023
912796Y37	1076	US Treasury Bill		04/20/2023	7,000,000.00	6,989,990.00	6,988,800.00	4.800	5.004	12	08/03/2023
912796Z36	1077	US Treasury Bill		04/20/2023	14,000,000.00	13,951,420.00	13,950,961.12	4.850	5.067	26	08/17/2023
912796Z51	1078	US Treasury Bill		04/20/2023	14,000,000.00	13,922,440.00	13,925,955.54	4.760	4.981	40	08/31/2023
912796CQ0	1079	US Treasury Bill		04/20/2023	14,000,000.00	13,894,580.00	13,900,039.98	4.760	4.990	54	09/14/2023
912797FC6	1081	US Treasury Bill		05/18/2023	17,000,000.00	16,766,760.00	16,773,333.33	5.000	5.257	96	10/26/2023
912797FJ1	1083	US Treasury Bill		06/21/2023	14,000,000.00	13,779,080.00	13,782,261.15	5.090	5.339	110	11/09/2023
Subtotal and Average			88,186,438.90		89,000,000.00	88,291,400.00	88,307,011.12		5.107	56	
Local Agency Investment Funds											
SYS336	336	Local Agency Invstmt Fund			34,753,000.49	34,225,745.31	34,753,000.49	3.167	3.167	1	
Subtotal and Average			40,250,475.47		34,753,000.49	34,225,745.31	34,753,000.49		3.167	1	

ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Details - Cash
July 21, 2023

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/C 365	Days to Mat./Call
Money Mkt Mutual Funds/Cash										
SYS10033	10033	Revolving Fund		07/01/2022	20,000.00	20,000.00	20,000.00		0.000	1
SYS4	4	Union Bank		07/01/2022	0.00	0.00	0.00		0.000	1
SYS5	5	US Bancorp		05/30/2023	6,778,836.45	6,778,836.45	6,778,836.45		0.000	1
		Average Balance	0.00							1
Total Cash and Investments			253,769,110.06		246,766,166.84	240,242,343.66	245,281,223.72		3.284	52

(This Page Intentionally Left Blank)



ORANGE COUNTY FIRE AUTHORITY
Aging Report
By Maturity Date
As of July 22, 2023

Orange County Fire Authority
 1 Fire Authority Road
 Irvine, CA 92602
 (714)573-6301

				Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value	
Aging Interval:	0 days	(07/22/2023 - 07/22/2023)	7 Maturities	0 Payments	48,316,166.84	19.89%	48,316,166.84	47,788,911.66
Aging Interval:	1 - 30 days	(07/23/2023 - 08/21/2023)	3 Maturities	0 Payments	30,000,000.00	12.46%	29,925,421.12	29,928,540.00
Aging Interval:	31 - 60 days	(08/22/2023 - 09/20/2023)	2 Maturities	0 Payments	28,000,000.00	11.58%	27,825,995.52	27,817,020.00
Aging Interval:	61 - 90 days	(09/21/2023 - 10/20/2023)	2 Maturities	0 Payments	28,000,000.00	11.54%	27,845,338.89	27,714,680.00
Aging Interval:	91 - 120 days	(10/21/2023 - 11/19/2023)	2 Maturities	0 Payments	31,000,000.00	12.71%	30,555,594.48	30,545,840.00
Aging Interval:	121 - 365 days	(11/20/2023 - 07/21/2024)	2 Maturities	0 Payments	23,435,000.00	9.37%	22,796,477.50	22,503,413.90
Aging Interval:	366 - 1095 days	(07/22/2024 - 07/21/2026)	6 Maturities	0 Payments	58,015,000.00	22.45%	58,016,229.37	53,943,938.10
Aging Interval:	1096 days and after	(07/22/2026 -)	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Total for			24 Investments	0 Payments			245,281,223.72	240,242,343.66



NOTES TO PORTFOLIO MANAGEMENT REPORT

- Note 1: Market value of the LAIF investment is calculated using a fair value factor provided by LAIF. The U.S. Bank Corporate Trust and Custody Department provides market values of the remaining investments.
- Note 2: Book value reflects the cost or amortized cost before the GASB 31 accounting adjustment.
- Note 3: GASB 31 requires governmental entities to report investments at fair value in the financial statements and to reflect the corresponding unrealized gains/ (losses) as a component of investment income. The GASB 31 adjustment is recorded only at fiscal year-end. The adjustment for June 30, 2023 includes a decrease of \$612,970.63 to the LAIF investment and a decrease of \$4,899,612.02 to the remaining investments.
- Note 4: The Federated Treasury Obligations money market mutual fund functions as the Authority's sweep account. Funds are transferred to and from the sweep account to/from OCFA's checking account in order to maintain a target balance of \$1,000,000 in checking. Since this transfer occurs at the beginning of each banking day, the checking account sometimes reflects a negative balance at the close of the banking day. The negative closing balance is not considered an overdraft since funds are available in the money market mutual fund. The purpose of the sweep arrangement is to provide sufficient liquidity to cover outstanding checks yet allow that liquidity to be invested while payment of the outstanding checks is pending.

GLOSSARY

INVESTMENT TERMS

Basis Point. Measure used in quoting yields on bonds and notes. One basis point is .01% of yield.

Book Value. This value may be the original cost of acquisition of the security, or original cost adjusted by the amortization of a premium or accretion of a discount. The book value may differ significantly from the security's current value in the market.

Commercial Paper. Unsecured short-term promissory notes issued by corporations, with maturities ranging from 2 to 270 days; may be sold on a discount basis or may bear interest.

Coupon Rate. Interest rate, expressed as a percentage of par or face value, that issuer promises to pay over lifetime of debt security.

Discount. The amount by which a bond sells under its par (face) value.

Discount Securities. Securities that do not pay periodic interest. Investors earn the difference between the discount issue price and the full face value paid at maturity. Treasury bills, bankers' acceptances and most commercial paper are issued at a discount.

Effective Rate of Return. Rate of return on a security, based on its purchase price, coupon rate, maturity date, and the period between interest payments.

Federal Agency Securities. Securities issued by agencies such as the Federal National Mortgage Association and the Federal Farm Credit Bank. Though not general obligations of the US Treasury, such securities are sponsored by the government and therefore have high credit ratings. Some are issued on a discount basis and some are issued with coupons.

Federal Funds. Funds placed in Federal Reserve banks by depository institutions in excess of current reserve requirements. These depository institutions may lend fed funds to each other overnight or on a longer basis. They may also transfer funds among each other on a same-day basis through the Federal Reserve banking system. Fed Funds are considered to be immediately available funds.

Fed Funds Rate. The interest rate charged by one institution lending federal funds to another.

Federal Open Market Committee. The branch of the Federal Reserve Board that determines the direction of monetary policy.

Local Agency Investment Fund (LAIF). A California State Treasury fund which local agencies may use to deposit funds for investment and for reinvestment with a maximum of \$75 million for any agency (*excluding bond funds, which have no maximum*). It offers high liquidity because

deposits can be converted to cash in 24 hours and no interest is lost. Interest is paid quarterly and the State's administrative fee cannot to exceed 1/4 of a percent of the earnings.

Market value. The price at which the security is trading and could presumably be purchased or sold.

Maturity Date. The specified day on which the issuer of a debt security is obligated to repay the principal amount or face value of security.

Money Market Mutual Fund. Mutual funds that invest solely in money market instruments (short-term debt instruments, such as Treasury bills, commercial paper, bankers' acceptances, repurchase agreements and federal funds).

Par. Face value or principal value of a bond typically \$1,000 per bond.

Rate of Return. The amount of income received from an investment, expressed as a percentage. A *market rate of return* is the yield that an investor can expect to receive in the current interest-rate environment utilizing a buy-and-hold to maturity investment strategy.

Treasury Bills. Short-term U.S. government non-interest bearing debt securities with maturities of no longer than one year. The yields on these bills are monitored closely in the money markets for signs of interest rate trends.

Treasury Notes. Intermediate U.S. government debt securities with maturities of one to 10 years.

Treasury bonds. Long-term U.S. government debt securities with maturities of 10 years or longer.

Yield. Rate of return on a bond.

Yield-to-maturity. Rate of return on a bond taking into account the total annual interest payments, the purchase price, the redemption value and the amount of time remaining until maturity.

ECONOMIC TERMS

Conference Board Consumer Confidence Index. A survey that measures how optimistic or pessimistic consumers are with respect to the economy in the near future.

Consumer Price Index (CPI). A measure that examines the weighted average of prices of a basket of consumer goods and services, such as transportation, food and medical care. Changes in CPI are used to assess price changes associated with the cost of living.

Durable Goods Orders. An economic indicator released monthly that reflects new orders placed with domestic manufacturers for delivery of factory durable goods such as autos and appliances in the near term or future.

Gross Domestic Product. The monetary value of all the finished goods and services produced within a country's borders in a specific time period. It includes all of private and public consumption, government outlays, investments and exports less imports that occur within a defined territory.

Industrial Production. An economic indicator that is released monthly by the Federal Reserve Board. The indicator measures the amount of output from the manufacturing, mining, electric and gas industries.

ISM Institute for Supply Management (ISM) Manufacturing Index. A monthly index that monitors employment, production inventories, new orders and supplier deliveries.

ISM Non-manufacturing Index. An index based on surveys of non-manufacturing firms' purchasing and supply executives. It tracks economic data for the service sector.

Leading Economic Index. A monthly index used to predict the direction of the economy's movements in the months to come. The index is made up of 10 economic components, whose changes tend to precede changes in the overall economy.

National Federation of Independent Business Small Business Optimism Index. An index based on surveys of small business owners' plans and expectations regarding employment, capital, inventories, economic improvement, credit conditions, expansion, and earnings trends in the near term or future.

Producer Price Index. An index that measures the average change over time in the selling prices received by domestic producers for their output.

University of Michigan Consumer Sentiment Index. An index that measures the overall health of the economy as determined by consumer opinion. It takes into account an individual's feelings toward his or her own current financial health, the health of the economy in the short term and the prospects for longer term economic growth.

Orange County Fire Authority Monthly Investment Report



Final Report – July 2023

Preliminary Report – August 2023



Monthly Investment Report Table of Contents

<i>Final Investment Report – July 31, 2023.....</i>	<i>1</i>
<i>Executive Summary.....</i>	<i>2</i>
<i>Portfolio Statistics.....</i>	<i>3</i>
<i>Benchmark Comparison.....</i>	<i>4</i>
<i>Portfolio Size, Yield, & Duration.....</i>	<i>4</i>
<i>Portfolio Summary.....</i>	<i>5</i>
<i>Portfolio Details.....</i>	<i>6</i>
<i>Aging Report.....</i>	<i>9</i>
<i>Notes to Portfolio Management Report.....</i>	<i>10</i>
<i>Local Agency Investment Fund.....</i>	<i>11</i>
<i>Preliminary Investment Report – August 18, 2023</i>	<i>13</i>
<i>Portfolio Summary.....</i>	<i>14</i>
<i>Portfolio Details.....</i>	<i>15</i>
<i>Aging Report.....</i>	<i>18</i>
<i>Notes to Portfolio Management Report.....</i>	<i>19</i>
<i>Glossary.....</i>	<i>20</i>



Orange County Fire Authority

Final Investment Report

July 31, 2023



EXECUTIVE SUMMARY

Portfolio Activity & Earnings

During the month of July 2023, the size of the portfolio decreased by \$9.5 million to approximately \$242.5 million. Receipts for the month totaled \$29.3 million. Significant receipts included property tax apportionment payments totaling \$8.2 million, cash contract payments totaling \$13.2 million, and various grant reimbursement payments and charges for current services totaling approximately \$7.9 million. Total July cash outflows amounted to nearly \$39.8 million. Significant disbursements for the month included two biweekly payrolls and related benefits totaling approximately \$34.9 million. The portfolio's balance is expected to decrease in August as expenditures will exceed projected receipts. In July, the portfolio's yield to maturity (365-day equivalent) increased by two basis points to 3.36%. The effective rate of return decreased by 9 basis points to 3.26% for the month, while the average maturity of the portfolio increased by 10 days to 51 days to maturity.

Economic News

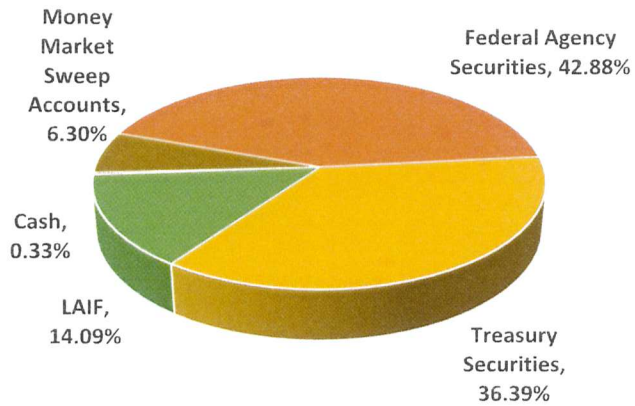
Nonfarm payroll employment increased 187,000 in July 2023, and the unemployment rate declined from 3.6% to 3.5%. Average hourly earnings were up 4.4% over last year. Job gains occurred in health care, social assistance, and financial activities. Retail sales increased 0.7% in July. This was the fourth consecutive month in which consumer spending has increased. Consumers spent at bars and restaurants, and on back-to-school categories such as books and clothing, as well as online shopping. U.S. consumer confidence saw an increase in July that was its highest level since July 2021. Most consumers, appear to be less concerned of a recession.

The Consumer Price Index (CPI) rose 0.2% in July and 3.2% compared to last year. Most of the monthly increase comes from shelter costs. Encouraging signs show declines in goods prices (used cars and meats) and continued softening in airfares and hotels. Housing/shelter costs remain the largest contributor, accounting for approximately 70% of the increase, followed by automobile insurance, apparel, auto repair, and personal care. The Producer Price Index (PPI), which measures the prices paid by wholesalers, increased 0.3% for the month of July and 0.8% for the year. That is the biggest monthly increase since January. PPI is considered a forward-looking inflation measure as it tracks prices in the pipeline for goods and services that eventually reach consumers. In August, homebuilder confidence dropped for the first time in 2023. Adding to the concerns are mortgage rates above 7% which is continuing the trend of current homeowners being reluctant to give up their pandemic era low mortgage rate, affecting the resale inventory and increasing the price for new homes. The Federal Reserve met on July 26th and raised its target interest rate by 25 basis points to 5.25% - 5.50% as it continues to assess the economic impacts from the previous rate hikes. The meeting notes indicated that additional increases are likely before the end of the year depending upon the data. They will meet next on September 20th.

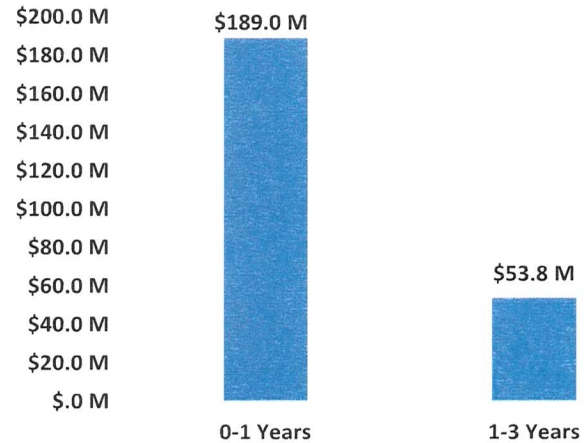


OCFA'S PORTFOLIO HAS AMPLE LIQUIDITY AS OF JULY 31, 2023

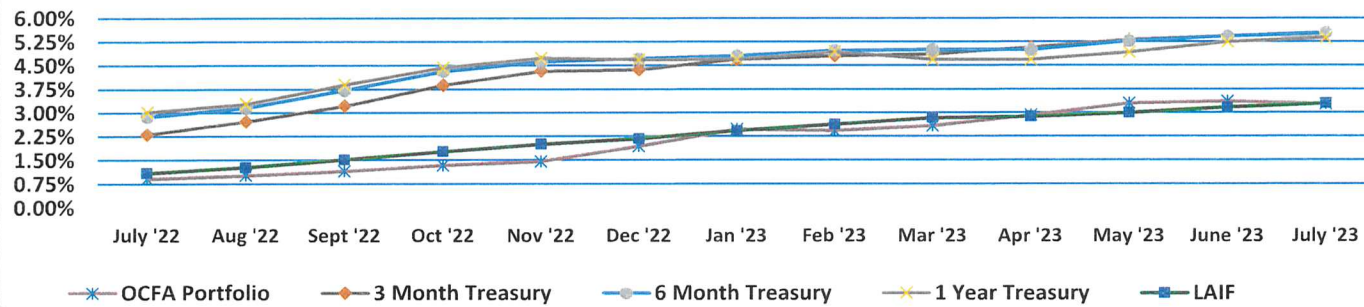
Market Value \$242,879,046



Aging Summary



12 Month Benchmarks





BENCHMARK COMPARISON AS OF JULY 31, 2023

3 Month T-Bill:	5.49%	1 Year T-Bill:	5.37%
6 Month T-Bill:	5.53%	LAIF:	3.29%
OCFA Portfolio:		3.26%	

PORTFOLIO SIZE, YIELD, & DURATION

	<u>Current Month</u>	<u>Prior Month</u>	<u>Prior Year</u>
Book Value	\$242,473,109	\$272,211,791	\$189,263,677
Yield to Maturity (365 day)	3.36%	3.34%	0.96%
Effective Rate of Return	3.26%	3.32%	0.90%
Days to Maturity	51	41	25



ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Summary
July 31, 2023

Orange County Fire Authority
 1 Fire Authority Road
 Irvine, CA 92602
 (714)573-6301

Investments	Par Value	See Note 1 on page 10	See Note 2 on page 10	% of Portfolio	Term	Days to Mat./Call	YTM/C 360 Equiv.	YTM/Call 365 Equiv.
		Market Value	Book Value					
Money Mkt Mutual Funds/Cash	15,309,820.62	15,309,820.62	15,309,820.62	6.19	1	1	4.807	4.874
Federal Agency Coupon Securities	81,450,000.00	76,875,324.20	81,451,211.78	32.95	1,318	40	0.554	0.561
Federal Agency Disc. -Amortizing	28,000,000.00	27,276,060.00	27,245,569.17	11.02	248	189	5.201	5.273
Treasury Discounts -Amortizing	89,000,000.00	88,393,590.00	88,427,583.34	35.77	135	46	5.037	5.107
Local Agency Investment Funds	34,753,000.49	34,225,745.31	34,753,000.49	14.06	1	1	3.251	3.296
	248,512,821.11	242,080,540.13	247,187,185.40	100.00%	510	51	3.312	3.358

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Mat./Call	YTM/C 360 Equiv.	YTM/Call 365 Equiv.
Cash								
Passbook/Checking (not included in yield calculations)	798,505.88	798,505.88	798,505.88		1	1	0.000	0.000
Total Cash and Investments	249,311,326.99	242,879,046.01	247,985,691.28		510	51	3.312	3.358

Total Earnings	July 31 Month Ending	Fiscal Year To Date
Current Year	696,174.29	696,174.29
Average Daily Balance	251,527,220.05	251,527,220.05
Effective Rate of Return	3.26%	3.26%

"I certify that this investment report accurately reflects all pooled investments and is in compliance with the investment policy adopted by the Board of Directors to be effective on January 1, 2023. A copy of this policy is available from the Clerk of the Authority. Sufficient investment liquidity and anticipated revenues are available to meet budgeted expenditure requirements for the next thirty days and the next six months."

Patricia Jakubiak, Treasurer

8/4/23

Cash and Investments with GASB 31 Adjustment:

Book Value of Cash & Investments before GASB 31 (Above)	\$ 247,985,691.28
GASB 31 Adjustment to Books (See Note 3 on page 10)	\$ (5,512,582.65)
Total	\$ 242,473,108.63

ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Details - Investments
July 31, 2023

See Note 1 on page 10

See Note 2 on page 10

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/Call		Maturity Date
									365	Mat./Call	
Money Mkt Mutual Funds/Cash											
SYS1042	1042	US Bank - Treasury Obligations			3,850,337.82	3,850,337.82	3,850,337.82	5.213	5.213	1	
SYS528	528	MUFG Treasury Obligations		07/01/2023	0.00	0.00	0.00	4.620	4.620	1	
SYS530	530	US Bancorp Sweep Account			11,459,482.80	11,459,482.80	11,459,482.80	4.760	4.760	1	
Subtotal and Average			16,221,357.67		15,309,820.62	15,309,820.62	15,309,820.62		4.874	1	
Federal Agency Coupon Securities											
3133EMLE0	1020	Federal Farm Credit Bank (Continuous Call)		12/23/2020	14,000,000.00	13,892,060.00	14,000,000.00	0.190	0.200	0	09/22/2023
3133EMWH1	1030	Federal Farm Credit Bank (Callable 8/21/2023)		04/22/2021	3,000,000.00	2,774,340.00	3,001,211.78	0.710	0.669	20	04/21/2025
3133EMXS6	1032	Federal Farm Credit Bank (Continuous Call)		04/28/2021	12,000,000.00	11,092,080.00	12,000,000.00	0.720	0.720	0	04/28/2025
3130ALNY6	1025	Fed Home Loan Bank (Callable 9/30/2023)		03/30/2021	8,000,000.00	7,547,280.00	8,000,000.00	0.550	0.550	60	09/30/2024
3130ALTJ3	1029	Fed Home Loan Bank (Callable 10/08/2023)		04/22/2021	9,435,000.00	9,096,755.25	9,435,000.00	0.375	0.375	68	04/08/2024
3130ALVR2	1031	Fed Home Loan Bank (Callable 10/23/2023)		04/23/2021	11,015,000.00	10,353,328.95	11,015,000.00	0.520	0.520	83	10/23/2024
3130AMP2	1034	Fed Home Loan Bank (Callable 10/29/2023)		04/29/2021	12,000,000.00	10,818,840.00	12,000,000.00	1.000	1.000	89	04/29/2026
3130AM6H0	1035	Fed Home Loan Bank (Callable 11/11/2023)		05/11/2021	12,000,000.00	11,300,640.00	12,000,000.00	0.550	0.550	10	10/11/2024
Subtotal and Average			81,451,239.20		81,450,000.00	76,875,324.20	81,451,211.78		0.561	40	
Federal Agency Disc. -Amortizing											
313384MW6	1080	Fed Home Loan Bank		04/20/2023	14,000,000.00	13,857,620.00	13,864,200.00	4.850	5.106	72	10/12/2023
313384XV6	1095	Fed Home Loan Bank		07/20/2023	14,000,000.00	13,418,440.00	13,381,369.17	5.115	5.447	311	06/07/2024
Subtotal and Average			27,130,801.72		28,000,000.00	27,276,060.00	27,245,569.17		5.273	189	
Treasury Discounts -Amortizing											
912796Y37	1072	US Treasury Bill		04/13/2023	9,000,000.00	8,997,390.00	8,997,610.00	4.780	4.988	2	08/03/2023
912796Y37	1076	US Treasury Bill		04/20/2023	7,000,000.00	6,997,970.00	6,998,133.33	4.800	5.004	2	08/03/2023
912796Z36	1077	US Treasury Bill		04/20/2023	14,000,000.00	13,967,380.00	13,969,822.23	4.850	5.067	16	08/17/2023
912796Z51	1078	US Treasury Bill		04/20/2023	14,000,000.00	13,938,680.00	13,944,466.65	4.760	4.981	30	08/31/2023
912796CQ0	1079	US Treasury Bill		04/20/2023	14,000,000.00	13,909,840.00	13,918,551.10	4.760	4.990	44	09/14/2023
912797FC6	1081	US Treasury Bill		05/18/2023	17,000,000.00	16,786,310.00	16,796,944.44	5.000	5.257	86	10/26/2023
912797FJ1	1083	US Treasury Bill		06/21/2023	14,000,000.00	13,796,020.00	13,802,055.59	5.090	5.339	100	11/09/2023
Subtotal and Average			88,246,725.01		89,000,000.00	88,393,590.00	88,427,583.34		5.107	46	
Local Agency Investment Funds											
SYS336	336	Local Agency Invstmt Fund			34,753,000.49	34,225,745.31	34,753,000.49	3.296	3.296	1	
Subtotal and Average			38,477,096.44		34,753,000.49	34,225,745.31	34,753,000.49		3.296	1	

ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Details - Cash
July 31, 2023

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/C 365	Days to Mat./Call
Money Mkt Mutual Funds/Cash										
SYS10033	10033	Revolving Fund		07/01/2023	20,000.00	20,000.00	20,000.00		0.000	1
SYS4	4	Union Bank		07/01/2023	0.00	0.00	0.00		0.000	1
SYS5	5	US Bancorp		07/01/2023	778,505.88	778,505.88	778,505.88		0.000	1
		Average Balance	0.00							1
Total Cash and Investments			251,527,220.05		249,311,326.99	242,879,046.01	247,985,691.28		3.358	51

Orange County Fire Authority

In Service of Others!



ORANGE COUNTY FIRE AUTHORITY
Aging Report
By Maturity Date
As of August 1, 2023

				Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value	
Aging Interval:	0 days	(08/01/2023 - 08/01/2023)	7 Maturities	0 Payments	50,861,326.99	20.72%	50,861,326.99	50,334,071.81
Aging Interval:	1 - 30 days	(08/02/2023 - 08/31/2023)	4 Maturities	0 Payments	44,000,000.00	18.08%	43,910,032.21	43,901,420.00
Aging Interval:	31 - 60 days	(09/01/2023 - 09/30/2023)	2 Maturities	0 Payments	28,000,000.00	11.45%	27,918,551.10	27,801,900.00
Aging Interval:	61 - 90 days	(10/01/2023 - 10/30/2023)	2 Maturities	0 Payments	31,000,000.00	12.62%	30,661,144.44	30,643,930.00
Aging Interval:	91 - 120 days	(10/31/2023 - 11/29/2023)	1 Maturities	0 Payments	14,000,000.00	5.68%	13,802,055.59	13,796,020.00
Aging Interval:	121 - 365 days	(11/30/2023 - 07/31/2024)	2 Maturities	0 Payments	23,435,000.00	9.27%	22,816,369.17	22,515,195.25
Aging Interval:	366 - 1095 days	(08/01/2024 - 07/31/2026)	6 Maturities	0 Payments	58,015,000.00	22.19%	58,016,211.78	53,886,508.95
Aging Interval:	1096 days and after	(08/01/2026 -)	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Total for			24 Investments	0 Payments		100.00	247,985,691.28	242,879,046.01



NOTES TO PORTFOLIO MANAGEMENT REPORT

- Note 1: Market value of the LAIF investment is calculated using a fair value factor provided by LAIF. The U.S. Bank Corporate Trust and Custody Department provides market values of the remaining investments.
- Note 2: Book value reflects the cost or amortized cost before the GASB 31 accounting adjustment.
- Note 3: GASB 31 requires governmental entities to report investments at fair value in the financial statements and to reflect the corresponding unrealized gains/ (losses) as a component of investment income. The GASB 31 adjustment is recorded only at fiscal year-end. Fluctuations in the marketplace have little effect on our long-term investment yield because it is our policy to hold investments to maturity. However, adjusting to market values as required by GAAP resulted in a decrease in recorded interest earnings of \$5,512,582.65. The adjustment for June 30, 2023, includes a decrease of \$612,970.63 to the LAIF investment and a decrease of \$4,899,612.02 to the remaining investments.
- Note 4: The Federated Treasury Obligations money market mutual fund functions as the Authority's sweep account. Funds are transferred to and from the sweep account to/from OCFA's checking account in order to maintain a target balance of \$1,000,000 in checking. Since this transfer occurs at the beginning of each banking day, the checking account sometimes reflects a negative balance at the close of the banking day. The negative closing balance is not considered an overdraft since funds are available in the money market mutual fund. The purpose of the sweep arrangement is to provide sufficient liquidity to cover outstanding checks yet allow that liquidity to be invested while payment of the outstanding checks is pending.



Local Agency Investment Fund (LAIF)

As of July 31, 2023, OCFA has \$34,753,000.49 invested in LAIF. The fair value of OCFA's LAIF investment is calculated using a participant fair value factor provided by LAIF on a quarterly basis. The fair value factor as of June 30, 2023 is .984828499. When applied to OCFA's LAIF investment, the fair value is \$34,225,745.31 or \$527,255.18 below cost. Although the fair value of the LAIF investment is lower than cost, OCFA can withdraw the actual amount invested at any time.

LAIF is included in the State Treasurer's Pooled Money Investment Account (PMIA) for investment purposes. The PMIA market valuation at July 31 2023 is included on the following page.



State of California
Pooled Money Investment Account
Market Valuation
7/31/2023

Description	Carrying Cost Plus		Fair Value	Accrued Interest
	Accrued Interest	Purch.		
United States Treasury:				
Bills	\$ 22,920,227,364.58	\$	23,272,620,000.00	NA
Notes	\$ 83,314,819,866.68	\$	81,193,694,500.00	\$ 369,399,386.50
Federal Agency:				
SBA	\$ 298,056,508.17	\$	297,329,020.36	\$ 1,319,177.05
MBS-REMICs	\$ 2,785,943.15	\$	2,722,924.80	\$ 12,388.10
Debentures	\$ 8,820,713,286.83	\$	8,646,121,900.00	\$ 57,478,299.40
Debentures FR	\$ -	\$	-	\$ -
Debentures CL	\$ 1,600,000,000.00	\$	1,553,961,000.00	\$ 14,177,742.50
Discount Notes	\$ 26,191,585,597.26	\$	26,522,640,500.00	NA
Supranational Debentures	\$ 3,170,170,437.63	\$	3,101,232,000.00	\$ 22,819,258.10
Supranational Debentures FR	\$ -	\$	-	\$ -
CDs and YCDs FR	\$ -	\$	-	\$ -
Bank Notes	\$ 100,000,000.00	\$	99,907,181.10	\$ 2,552,083.33
CDs and YCDs	\$ 13,450,000,000.00	\$	13,443,309,931.60	\$ 230,379,805.55
Commercial Paper	\$ 7,646,843,861.11	\$	7,723,753,430.51	NA
Corporate:				
Bonds FR	\$ -	\$	-	\$ -
Bonds	\$ 438,848,712.92	\$	414,791,860.00	\$ 2,753,541.98
Repurchase Agreements	\$ -	\$	-	\$ -
Reverse Repurchase	\$ -	\$	-	\$ -
Time Deposits	\$ 5,208,000,000.00	\$	5,208,000,000.00	NA
PMIA & GF Loans	\$ 349,147,000.00	\$	349,147,000.00	NA
TOTAL	\$ 173,511,198,578.33	\$	171,829,231,248.37	\$ 700,891,682.51

Fair Value Including Accrued Interest \$ 172,530,122,930.88

Repurchase Agreements, Time Deposits, PMIA & General Fund loans, and Reverse Repurchase agreements are carried at portfolio book value (carrying cost).



Orange County Fire Authority
Preliminary Investment Report
August 18, 2023



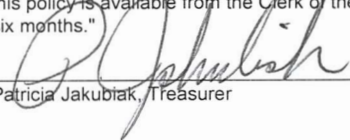
ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Summary
August 18, 2023

Orange County Fire Authority
 1 Fire Authority Road
 Irvine, CA 92602
 (714)573-6301

Investments	Par Value	See Note 1 on page 19	See Note 2 on page 19	% of Portfolio	Term	Days to Mat./Call	YTM/Call 360 Equiv.	YTM/Call 365 Equiv.
		Market Value	Book Value					
Money Mkt Mutual Funds/Cash	12,981,690.33	12,981,690.33	12,981,690.33	6.04	1	1	5.042	5.112
Federal Agency Coupon Securities	81,450,000.00	77,015,371.85	81,451,176.60	37.90	1,318	46	0.553	0.560
Federal Agency Disc. -Amortizing	28,000,000.00	27,353,200.00	27,315,324.17	12.71	248	171	5.201	5.274
Treasury Discounts -Amortizing	68,000,000.00	67,414,250.00	67,417,925.26	31.37	148	61	5.120	5.191
Local Agency Investment Funds	25,753,000.49	25,362,288.82	25,753,000.49	11.98	1	1	3.251	3.296
	216,184,690.82	210,126,801.00	214,919,116.85	100.00%	578	58	3.171	3.215
Investments								
Cash								
Passbook/Checking (not included in yield calculations)	745,534.56	745,534.56	745,534.56		1	1	0.000	0.000
Total Cash and Investments	216,930,225.38	210,872,335.56	215,664,651.41		578	58	3.171	3.215

Total Earnings	August 18 Month Ending	Fiscal Year To Date
Current Year	374,709.73	1,070,884.02
Average Daily Balance	233,361,785.09	244,854,203.13
Effective Rate of Return	3.26%	3.26%

"I certify that this investment report accurately reflects all pooled investments and is in compliance with the investment policy adopted by the Board of Directors to be effective on January 1, 2023. A copy of this policy is available from the Clerk of the Authority. Sufficient investment liquidity and anticipated revenues are available to meet budgeted expenditure requirements for the next thirty days and the next six months."


 Patricia Jakubik, Treasurer 8/25/23

Cash and Investments with GASB 31 Adjustment:	
Book Value of Cash & Investments before GASB 31 (Above)	\$ 215,664,651.41
GASB 31 Adjustment to Books (See Note 3 on page 19)	\$ (5,512,582.65)
Total	\$ 210,152,068.76

Page 14

ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Details - Investments
August 18, 2023

See Note 1 on page 19

See Note 2 on page 19

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/Call 365	Days to Mat./Call	Maturity Date
Money Mkt Mutual Funds/Cash											
SYS1042	1042	US Bank - Treasury Obligations			10,076,709.51	10,076,709.51	10,076,709.51	5.213	5.213	1	
SYS528	528	MUFG Treasury Obligations		07/01/2023	0.00	0.00	0.00	4.620	4.620	1	
SYS530	530	US Bancorp Sweep Account			2,904,980.82	2,904,980.82	2,904,980.82	4.760	4.760	1	
Subtotal and Average			15,248,258.56		12,981,690.33	12,981,690.33	12,981,690.33		5.112	1	
Federal Agency Coupon Securities											
3133EMLE0	1020	Federal Farm Credit Bank	(Continuous Call)	12/23/2020	14,000,000.00	13,927,900.00	14,000,000.00	0.190	0.194	13	09/22/2023
3133EMWH1	1030	Federal Farm Credit Bank	(Callable 8/21/2023)	04/22/2021	3,000,000.00	2,778,150.00	3,001,176.60	0.710	0.669	2	04/21/2025
3133EMXS6	1032	Federal Farm Credit Bank	(Continuous Call)	04/28/2021	12,000,000.00	11,106,480.00	12,000,000.00	0.720	0.720	13	04/28/2025
3130ALNY6	1025	Fed Home Loan Bank	(Callable 9/30/2023)	03/30/2021	8,000,000.00	7,562,880.00	8,000,000.00	0.550	0.550	42	09/30/2024
3130ALTJ3	1029	Fed Home Loan Bank	(Callable 10/08/2023)	04/22/2021	9,435,000.00	9,126,192.45	9,435,000.00	0.375	0.375	50	04/08/2024
3130ALVR2	1031	Fed Home Loan Bank	(Callable 10/23/2023)	04/23/2021	11,015,000.00	10,375,689.40	11,015,000.00	0.520	0.520	65	10/23/2024
3130AM6P2	1034	Fed Home Loan Bank	(Callable 10/29/2023)	04/29/2021	12,000,000.00	10,815,000.00	12,000,000.00	1.000	1.000	71	04/29/2026
3130AM6H0	1035	Fed Home Loan Bank	(Callable 11/11/2023)	05/11/2021	12,000,000.00	11,323,080.00	12,000,000.00	0.550	0.550	84	10/11/2024
Subtotal and Average			81,451,193.21		81,450,000.00	77,015,371.85	81,451,176.60		0.560	46	
Federal Agency Disc. -Amortizing											
313384MW6	1080	Fed Home Loan Bank		04/20/2023	14,000,000.00	13,897,800.00	13,898,150.00	4.850	5.106	54	10/12/2023
313384XV6	1095	Fed Home Loan Bank		07/20/2023	14,000,000.00	13,455,400.00	13,417,174.17	5.115	5.447	293	06/07/2024
Subtotal and Average			27,282,384.31		28,000,000.00	27,353,200.00	27,315,324.17		5.274	171	
Treasury Discounts -Amortizing											
912796Z51	1078	US Treasury Bill		04/20/2023	14,000,000.00	13,979,560.00	13,977,786.66	4.760	4.981	12	08/31/2023
912796CQ0	1079	US Treasury Bill		04/20/2023	14,000,000.00	13,951,140.00	13,951,871.10	4.760	4.990	26	09/14/2023
912797FC6	1081	US Treasury Bill		05/18/2023	17,000,000.00	16,835,780.00	16,839,444.44	5.000	5.257	68	10/26/2023
912797FJ1	1083	US Treasury Bill		06/21/2023	14,000,000.00	13,835,780.00	13,837,685.58	5.090	5.339	82	11/09/2023
912797GC5	1096	US Treasury Bill		08/03/2023	9,000,000.00	8,811,990.00	8,811,137.48	5.210	5.483	145	01/11/2024
Subtotal and Average			80,571,392.96		68,000,000.00	67,414,250.00	67,417,925.26		5.191	61	
Local Agency Investment Funds											
SYS336	336	Local Agency Invstmt Fund			25,753,000.49	25,362,288.82	25,753,000.49	3.296	3.296	1	
Subtotal and Average			28,808,556.05		25,753,000.49	25,362,288.82	25,753,000.49		3.296	1	

ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Details - Cash
August 18, 2023

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/C 365 Mat./Call	Days to
Money Mkt Mutual Funds/Cash										
SYS10033	10033	Revolving Fund		07/01/2023	20,000.00	20,000.00	20,000.00		0.000	1
SYS4	4	Union Bank		07/01/2023	0.00	0.00	0.00		0.000	1
SYS5	5	US Bancorp		07/01/2023	725,534.56	725,534.56	725,534.56		0.000	1
		Average Balance	0.00							1
Total Cash and Investments			233,361,785.09		216,930,225.38	210,872,335.56	215,664,651.41		3.215	58

(This Page Intentionally Left Blank)



ORANGE COUNTY FIRE AUTHORITY
Aging Report
By Maturity Date
As of August 19, 2023

Orange County Fire Authority
 1 Fire Authority Road
 Irvine, CA 92602
 (714)573-6301

				Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value	
Aging Interval:	0 days	(08/19/2023 - 08/19/2023)	7 Maturities	0 Payments	39,480,225.38	18.54%	39,480,225.38	39,089,513.71
Aging Interval:	1 - 30 days	(08/20/2023 - 09/18/2023)	2 Maturities	0 Payments	28,000,000.00	13.25%	27,929,657.76	27,930,700.00
Aging Interval:	31 - 60 days	(09/19/2023 - 10/18/2023)	2 Maturities	0 Payments	28,000,000.00	13.20%	27,898,150.00	27,825,700.00
Aging Interval:	61 - 90 days	(10/19/2023 - 11/17/2023)	2 Maturities	0 Payments	31,000,000.00	14.55%	30,677,130.02	30,671,560.00
Aging Interval:	91 - 120 days	(11/18/2023 - 12/17/2023)	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Aging Interval:	121 - 365 days	(12/18/2023 - 08/18/2024)	3 Maturities	0 Payments	32,435,000.00	14.89%	31,663,311.65	31,393,582.45
Aging Interval:	366 - 1095 days	(08/19/2024 - 08/18/2026)	6 Maturities	0 Payments	58,015,000.00	25.59%	58,016,176.60	53,961,279.40
Aging Interval:	1096 days and after	(08/19/2026 -)	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Total for			22 Investments	0 Payments		100.00	215,664,651.41	210,872,335.56



NOTES TO PORTFOLIO MANAGEMENT REPORT

- Note 1: Market value of the LAIF investment is calculated using a fair value factor provided by LAIF. The U.S. Bank Corporate Trust and Custody Department provides market values of the remaining investments.
- Note 2: Book value reflects the cost or amortized cost before the GASB 31 accounting adjustment.
- Note 3: GASB 31 requires governmental entities to report investments at fair value in the financial statements and to reflect the corresponding unrealized gains/ (losses) as a component of investment income. The GASB 31 adjustment is recorded only at fiscal year-end. The adjustment for June 30, 2023 includes a decrease of \$612,970.63 to the LAIF investment and a decrease of \$4,899,612.02 to the remaining investments.
- Note 4: The Federated Treasury Obligations money market mutual fund functions as the Authority's sweep account. Funds are transferred to and from the sweep account to/from OCFA's checking account in order to maintain a target balance of \$1,000,000 in checking. Since this transfer occurs at the beginning of each banking day, the checking account sometimes reflects a negative balance at the close of the banking day. The negative closing balance is not considered an overdraft since funds are available in the money market mutual fund. The purpose of the sweep arrangement is to provide sufficient liquidity to cover outstanding checks yet allow that liquidity to be invested while payment of the outstanding checks is pending.

GLOSSARY

INVESTMENT TERMS

Basis Point. Measure used in quoting yields on bonds and notes. One basis point is .01% of yield.

Book Value. This value may be the original cost of acquisition of the security, or original cost adjusted by the amortization of a premium or accretion of a discount. The book value may differ significantly from the security's current value in the market.

Commercial Paper. Unsecured short-term promissory notes issued by corporations, with maturities ranging from 2 to 270 days; may be sold on a discount basis or may bear interest.

Coupon Rate. Interest rate, expressed as a percentage of par or face value, that issuer promises to pay over lifetime of debt security.

Discount. The amount by which a bond sells under its par (face) value.

Discount Securities. Securities that do not pay periodic interest. Investors earn the difference between the discount issue price and the full face value paid at maturity. Treasury bills, bankers' acceptances and most commercial paper are issued at a discount.

Effective Rate of Return. Rate of return on a security, based on its purchase price, coupon rate, maturity date, and the period between interest payments.

Federal Agency Securities. Securities issued by agencies such as the Federal National Mortgage Association and the Federal Farm Credit Bank. Though not general obligations of the US Treasury, such securities are sponsored by the government and therefore have high credit ratings. Some are issued on a discount basis and some are issued with coupons.

Federal Funds. Funds placed in Federal Reserve banks by depository institutions in excess of current reserve requirements. These depository institutions may lend fed funds to each other overnight or on a longer basis. They may also transfer funds among each other on a same-day basis through the Federal Reserve banking system. Fed Funds are considered to be immediately available funds.

Fed Funds Rate. The interest rate charged by one institution lending federal funds to another.

Federal Open Market Committee. The branch of the Federal Reserve Board that determines the direction of monetary policy.

Local Agency Investment Fund (LAIF). A California State Treasury fund which local agencies may use to deposit funds for investment and for reinvestment with a maximum of \$75 million for any agency (*excluding bond funds, which have no maximum*). It offers high liquidity because

deposits can be converted to cash in 24 hours and no interest is lost. Interest is paid quarterly and the State's administrative fee cannot to exceed 1/4 of a percent of the earnings.

Market value. The price at which the security is trading and could presumably be purchased or sold.

Maturity Date. The specified day on which the issuer of a debt security is obligated to repay the principal amount or face value of security.

Money Market Mutual Fund. Mutual funds that invest solely in money market instruments (short-term debt instruments, such as Treasury bills, commercial paper, bankers' acceptances, repurchase agreements and federal funds).

Par. Face value or principal value of a bond typically \$1,000 per bond.

Rate of Return. The amount of income received from an investment, expressed as a percentage. A *market rate of return* is the yield that an investor can expect to receive in the current interest-rate environment utilizing a buy-and-hold to maturity investment strategy.

Treasury Bills. Short-term U.S. government non-interest bearing debt securities with maturities of no longer than one year. The yields on these bills are monitored closely in the money markets for signs of interest rate trends.

Treasury Notes. Intermediate U.S. government debt securities with maturities of one to 10 years.

Treasury bonds. Long-term U.S. government debt securities with maturities of 10 years or longer.

Yield. Rate of return on a bond.

Yield-to-maturity. Rate of return on a bond taking into account the total annual interest payments, the purchase price, the redemption value and the amount of time remaining until maturity.

ECONOMIC TERMS

Conference Board Consumer Confidence Index. A survey that measures how optimistic or pessimistic consumers are with respect to the economy in the near future.

Consumer Price Index (CPI). A measure that examines the weighted average of prices of a basket of consumer goods and services, such as transportation, food and medical care. Changes in CPI are used to assess price changes associated with the cost of living.

Durable Goods Orders. An economic indicator released monthly that reflects new orders placed with domestic manufacturers for delivery of factory durable goods such as autos and appliances in the near term or future.

Gross Domestic Product. The monetary value of all the finished goods and services produced within a country's borders in a specific time period. It includes all of private and public consumption, government outlays, investments and exports less imports that occur within a defined territory.

Industrial Production. An economic indicator that is released monthly by the Federal Reserve Board. The indicator measures the amount of output from the manufacturing, mining, electric and gas industries.

ISM Institute for Supply Management (ISM) Manufacturing Index. A monthly index that monitors employment, production inventories, new orders and supplier deliveries.

ISM Non-manufacturing Index. An index based on surveys of non-manufacturing firms' purchasing and supply executives. It tracks economic data for the service sector.

Leading Economic Index. A monthly index used to predict the direction of the economy's movements in the months to come. The index is made up of 10 economic components, whose changes tend to precede changes in the overall economy.

National Federation of Independent Business Small Business Optimism Index. An index based on surveys of small business owners' plans and expectations regarding employment, capital, inventories, economic improvement, credit conditions, expansion, and earnings trends in the near term or future.

Producer Price Index. An index that measures the average change over time in the selling prices received by domestic producers for their output.

University of Michigan Consumer Sentiment Index. An index that measures the overall health of the economy as determined by consumer opinion. It takes into account an individual's feelings toward his or her own current financial health, the health of the economy in the short term and the prospects for longer term economic growth.

4th Quarter

July 2022 to June 2023

Financial Newsletter



Summary

The Quarterly Financial Newsletter provides summary level information regarding the General Fund (GF) operating budget and Capital Improvement Program (CIP) budget to highlight revenue and expenditure trends and areas of note.

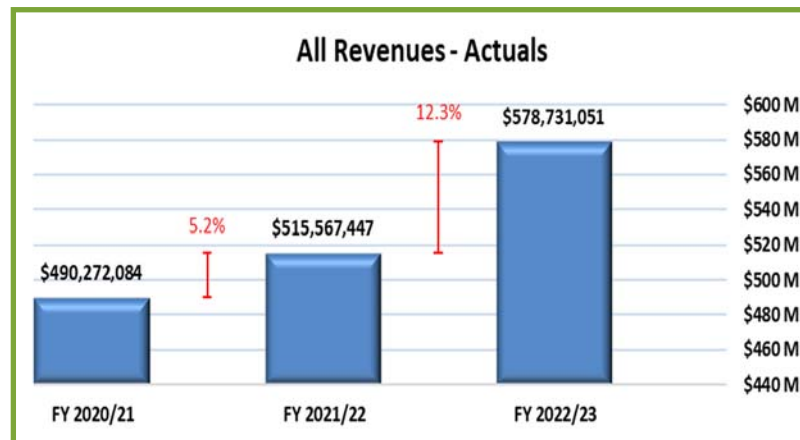
With the close of the fiscal year, General Fund actual revenues and expenditures are both under budget. As of the end of the 4th quarter, OCFA received 98.6% of budgeted revenues and expended 95.0% of appropriations.

The OCFA expended 54.0% of the GF CIP, 42.4% of Fire Stations & Facilities, 23.3% of Comm. & Info. Systems, and 80.0% of the Fire Apparatus budgets. CIP projects not yet completed are anticipated to be rebudgeted to FY 2023/24.

For additional info, see attached newsletter.

General Fund

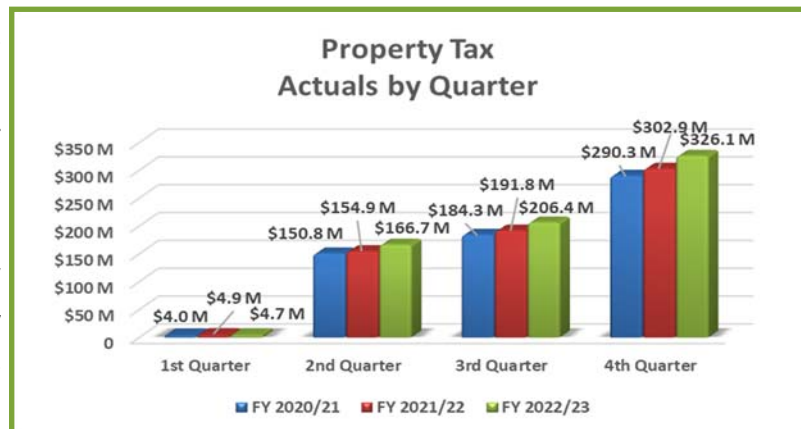
REVENUES - General Fund revenues received in FY 2022/23 amounted to \$578.7



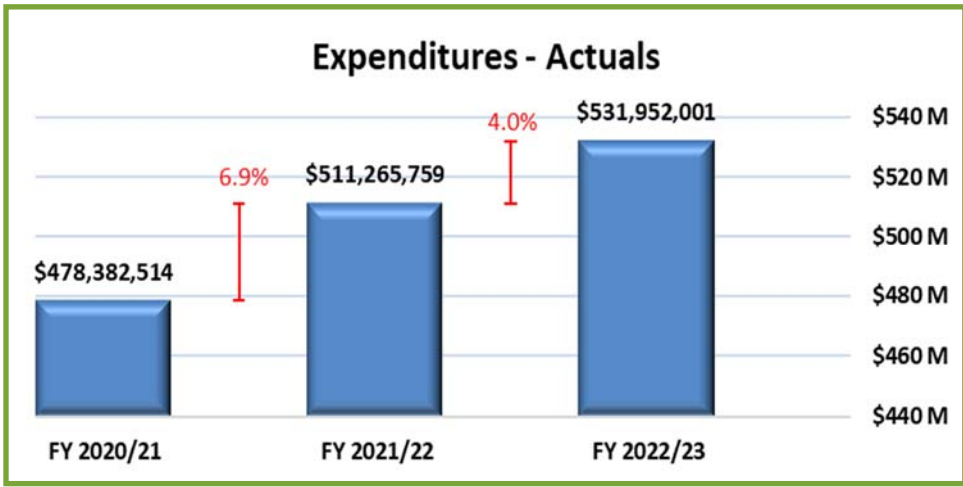
million, approximately 12.3% higher than the prior year. The increase is mostly due to higher property tax receipts, SCE funding related to the Quick Reaction Force Program, Cal Fire contract revenue, and

cash contract city revenue. Overall General Fund revenue receipts met expectations.

Actual property tax revenue of \$326.1 million increased 7.7% or \$23.3 million over the prior year primarily due to growth in secured and supplemental property tax. Secured property tax growth has been driven by residential price appreciation and new construction throughout the County.



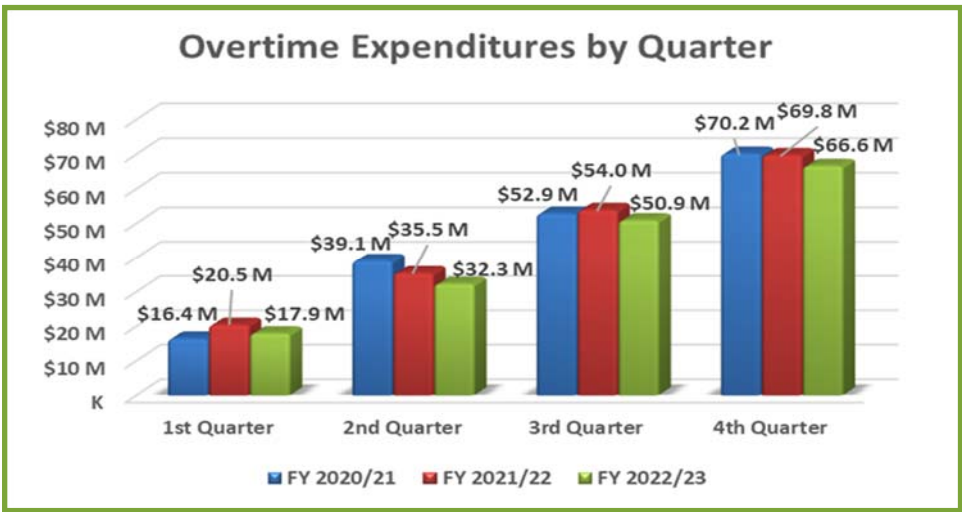
EXPENDITURES — General Fund expenditures through the 4th quarter amounted to \$531.9 million and reflect an increase of 4.0% when compared to the prior fiscal year. The increase in expenditures over the



prior year was driven by increased services, supplies, and equipment purchases including increased professional services expenditures related to the FIRIS and Quick Reaction Force programs. Overall expenditures were \$28.1 million less than the budget of \$560.0 million. Much of the unspent expenditure budget is related to multi-year grant and restricted program funds that are

anticipated to be rebudgeted into FY 2023/24.

The following Overtime Expenditures by Quarter chart captures historical cumulative overtime expenditures from fiscal year 2020/21 through fiscal year 2022/23. Actual overtime expenditures are \$3.1 million lower than last year. Overtime expenses decreased this year over last primarily due to fewer resources sent out of county for emergency incidents. Major incidents this fiscal year include the Fairview, Mosquito, Mountain and Oak fires and Tropical Cyclone Ian, which are reimbursable. Several categories of overtime have been trending higher in recent years including workers' compensation, sick and vacation, and training. Although workers' compensation related backfill/overtime is now trending down from the prior fiscal year, this category of overtime has remained elevated over historical levels since the COVID-19 pandemic. Next year's FY 2023/24 Adopted Budget includes a \$5.1 million increase in overtime to match the trend in higher overtime expenditures.



We hope you have found this summary information illustrative and useful. Additional detailed information is included in following Newsletter pages, including progress for each of the CIP funds.



Orange County Fire Authority

Fourth Quarter Financial Newsletter – July 2022 to June 2023

OVERVIEW

This report covers fiscal activities in the General Fund and CIP Funds through the fourth quarter and preliminary close of Fiscal Year 2022/23. Budget figures include all budget adjustments authorized by the Board through the end of the fiscal year.

GENERAL FUND

With 100% of the year completed, General Fund revenues are 98.6% of budget and expenditures are 95.0% as shown below:

General Fund (excludes 12110)	YTD Actual	Budget	Variance in Dollars	% Variance
Revenues	578,731,051	587,203,031	8,471,980	98.6%
Expenditures	531,952,001	560,046,775	28,094,774	95.0%

Top Five Revenues. The analysis presented below compares the five largest revenue categories received through the fourth quarter versus the budget for the fiscal year. Categories in which the variance is greater than 10% or \$1 million, are discussed below the table.

Top Five Revenues	YTD Actual Receipts	Budget	Variance: Actual to Budget in Dollars	% Variance
Property Taxes	326,138,528	325,727,253	411,275	0.1%
Cash Contracts	136,405,478	135,853,732	551,746	0.4%
State Reimbursements	38,976,529	58,847,592	(19,871,063)	-33.8%
CRA Pass-through	17,715,810	17,204,404	511,406	3.0%
Community Risk Reduction Fees	7,623,496	6,552,323	1,071,173	16.3%
Total	526,859,841	544,185,304	(17,325,463)	-3%

- State Reimbursements** – This revenue line includes grant revenues which are reimbursable, meaning revenues are recognized as allowable expenses are incurred. The majority of the variance is due to the timing of reimbursements for various multi-year programs and grants. The CalFire grant for Invasive Tree Pest Mitigation and Fuels Reduction is one such grant, of which approximately 31% of the \$4.6 million budget has been spent and therefore received as revenue. This program is designed to be a multi-year effort, with the full amount budgeted when the grant was approved by the Board of Directors, and the balance carried over from year-to-year until it is fully expended/reimbursed. Other grants to be included in the carryover request include \$3.1 million for CalFire Greenhouse Gas Reduction Fund, \$1.6 million for CalFire Special Projects Augmentation Fund, \$1.1M for CalFire Vegetation Management Grant, and \$1.0 million for CalFire Fire Prevention Grant. State Reimbursement revenue not yet received will be included in the Carryover of FY 2022/23 into FY 2023/24.

- **Community Risk Reduction Fees** – Community risk reduction fee revenue was higher than anticipated due to inspections being completed ahead of schedule and increased development activity in the second half of the fiscal year.

Expenditures. The analysis presented below compares the actual expenditures through the fourth quarter versus the budget for the fiscal year. Categories in which the variance is greater than 10% or \$1 million, are discussed below the table.

Expenditures by Department	YTD Actual Expenditures	Budget	Variance: Actual to Budget in Dollars	% Variance
Business Services	9,638,001	10,571,221	(933,220)	-8.8%
Command & Emergency Planning	8,804,555	9,498,525	(693,970)	-7.3%
Community Risk Reduction	12,030,748	17,395,362	(5,364,614)	-30.8%
Corporate Communications	3,248,905	3,122,835	126,070	4.0%
EMS & Training	15,608,397	15,852,673	(244,276)	-1.5%
Executive Management	7,769,544	7,146,439	623,105	8.7%
Human Resources	11,454,697	11,286,169	168,528	1.5%
Logistics	39,646,958	42,427,750	(2,780,792)	-6.6%
Non-Departmental	27,355,747	27,344,963	10,784	0.0%
Field Operations North	176,655,893	172,264,142	4,391,751	2.5%
Field Operations South	219,738,556	243,136,696	(23,398,140)	-9.6%
Total	531,952,001	560,046,775	(28,094,774)	-5.3%

- **Community Risk Reduction** – This department is lower than budget due to multi-year programs and grant projects that were not completed by fiscal year end. The FY 2023/24 Carryover request is anticipated to include approximately \$3.2 million for Cal Fire Tree Pest Mitigation Grant and \$615K for Cal Fire Defensible Space Inspection Grant funding.
- **Logistics** – This department finished the year \$2.8 million under budget primarily due to salary and benefit savings from vacant positions in the Fleet Services, Property Management, and Service Center sections. The FY 2023/24 Carryover request is anticipated to include approximately \$601K in funding for the Logistics department services and supplies related to projects not completed before fiscal year end.
- **Field Operations North** – Field Operations North exceeded budget by \$4.4 million due to backfill/overtime expenditures. Backfill/overtime expenditures exceeded budget by \$5.4 million. Several categories of overtime have been trending higher in recent years including workers’ compensation, sick and vacation, and training. Although workers’ compensation related backfill/overtime is now trending down from the prior fiscal year, this category of overtime has remained elevated over historical levels since the COVID-19 pandemic. Next year’s FY 2023/24 Adopted Budget includes a \$5.1 million increase in overtime to match the trend in higher overtime expenditures.
- **Field Operations South** – Field Operations South ended the year \$23.4 million under budget due to multi-year programs and grant projects that were not completed by fiscal year end including the FIRIS 3.0 program, Quick Reaction Force program, US&R Grants, and

various Cal Fire grants. The FY 2023/24 Carryover request is anticipated to include \$16.1 million in funding for the Field Operations South department.

Expenditures by type are outlined below, with exception details following the table:

Expenditures by Type	YTD Actual Expenditures	Budget	Variance: Actual to Budget in Dollars	% Variance
Salary and Employee Benefits	450,933,000	451,334,196	(401,196)	-0.1%
Services and Supplies	79,644,792	105,640,313	(25,995,521)	-24.6%
Equipment	1,374,209	3,072,266	(1,698,057)	-55.3%
Total	531,952,001	560,046,775	(28,094,774)	-5.3%

- **Services and Supplies** – Actual expenditures finished approximately \$26.0 million or 25% under budget through the close of the fiscal year. Approximately \$15.4 million in services and supplies expenditures related to multi-year programs and grants are anticipated to be included in the Carryover request to Fiscal Year 2023/24.
- **Equipment** – Actual expenditures finished approximately \$1.7 million or 55% under budget through the close of the fiscal year. Approximately \$1.2 million in equipment expenditures related to multi-year programs and grants are anticipated to be included in the Carryover request to Fiscal Year 2023/24.

CIP FUNDS

Revenues and expenditures for the Capital Improvement Program funds are summarized below. Any variances are noted following the fund table:

General Fund CIP

Fund 12110	YTD Actual	Budget	Percent
Expenditures	7,033,835	13,030,314	54.0%

- This Fund receives transfers from the General Fund as its revenue source.
- Appropriations of \$13.0 million include funding for upgrades, routine maintenance and replacement of equipment such as: enterprise phone/public address system upgrade, fire station bathroom inclusive facilities projects, fire station remodels and appliances replacement, FS 41 remodel, RFOTC uninterruptible power system replacement, data network upgrades, fire shelters, chainsaws, exhaust fans, Hazmat air monitors, telephone/alarm system upgrade, replacement of PCs, laptops, tablets, printers, 800 MHz radios, VHF radios, FS 67 apparatus bay doors, temporary emergency power generator and mobile data computers.
- Expenditures of approximately \$7.0 million are attributable to the fire station telephone/alarm/sound system upgrade, inclusive facilities projects, mobile data computers, all-band mobile & portable radios, replacement PCs, tablets and printers, fire station remodels, fire station appliances replacement, fire station concrete and asphalt repair, data

network upgrades, CPR chest compression devices, hazmat air monitors, enterprise phone/public address system upgrade, digital orthophotography and various IT and Property Management projects described above.

Fire Stations and Facilities

Fund 123	YTD Actual	Budget	Percent
Revenue	17,968,490	17,689,359	101.6%
Expenditures	15,863,273	37,412,709	42.4%

- Revenues in this fund are attributable to interest earned through the fourth quarter, developer contributions, Cal Fire contract revenue, and state funding for a new hand crew facility.
- Appropriations of \$37.4 million include funding for replacement of FS 10 and FS 24, construction design of FS 12, infrastructure security enhancements, retrofit of existing fire station life and safety systems, RFOTC training grounds expansion and upgrade, and FS 18 upgrades - both OCFA and state-funded.
- Expenditures of approximately \$15.9 million are attributable to the replacement of FS 24, infrastructure security enhancements, upgrades to FS 18, upgrades to the RFOTC training grounds and the inception of construction of FS 12.

Communications & Information Systems

Fund 124	YTD Actual	Budget	Percent
Revenue	330,747	117,227	282.1%
Expenditures	1,203,291	5,157,847	23.3%

- Revenues in this fund are attributable to interest earned through the fourth quarter.
- Appropriations of \$5.2 million include funding for: disaster recovery co-location facility, CRR automation/IFP replacement, EMS enterprise system development, enterprise audio video equipment upgrades, 911 voice recording system, incident reporting application replacement, RFOTC data center fire suppression system upgrade, and next generation CAD2CAD.
- Year to date expenditures of \$1.2 million are primarily attributable to the CRR automation/IFP replacement, the EMS enterprise system development, the OCFA disaster recovery co-location facility, and the OCFA enterprise audio-video equipment upgrades.

Fire Apparatus

Fund 133	YTD Actual	Budget	Percent
Revenue	61,331,777	60,957,816	100.6%
Expenditures	54,781,838	68,444,080	80.0%

- The Fund 133 revenue budget includes \$57.9 million for master lease financing proceeds to fund two Firehawk Helicopters. Other revenues in this fund include vehicle replacement

program payments from cash contract cities, developer contributions, and interest earned through the fourth quarter.

- Appropriations of \$68.4 million include 2 helicopters, 4 engines, 8 battalion chief command vehicles, 3 pickups, 15 mid and full-size SUVs, 49 support vehicles, and vehicle outfitting.
- Expenditures for FY 2022/23 include 2 helicopters, 1 air utility vehicle, 4 engines, 2 mid-size SUVs, 2 stake bed pickups, 2 dozer tenders, 2 forklifts, 44 mid-size pickups and vehicle outfitting costs.

SUMMARY

For more information. This summary is based on detailed information from our financial system. If you would like more information or have any questions about the report, please contact Stuart Lam, Budget Manager at 714-573-6302, or Tricia Jakubiak, Treasurer at 714-573-6301.



Orange County Fire Authority
AGENDA STAFF REPORT

Budget and Finance Committee Meeting
September 13, 2023

Agenda Item No. 2D
Consent Calendar

Fourth Quarter Purchasing Report

Contact(s) for Further Information

Robert Cortez, Assistant Chief
Business Services Department

robertcortez@ocfa.org

714.573.6012

Sara Kennedy, Purchasing
Division Manager

sarakennedy@ocfa.org

714.573.6641

Summary

This routine agenda item is submitted to provide information regarding purchases made within management authority during the fourth quarter of FY 2022/23. This item will be included in the Executive Committee agenda moving forward similar to other routine quarterly business reports.

Prior Board/Committee Action

On June 24, 2021, the Board of Directors approved the content format contained herein for future quarterly purchasing reports.

RECOMMENDED ACTION(S)

Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of September 28, 2023, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the report.

Impact to Cities/County

Not Applicable.

Fiscal Impact

Not Applicable.

Background

Purchasing Ordinance No. 009 (Ordinance) and the Roles/Responsibilities/Authorities Matrix (Matrix) provides the Chief Procurement Officer (Purchasing Manager) with authority to enter into various types of agreements at varying amounts. This authority includes the procurement of items previously approved by the Board of Directors as part of the annual adoption of the budget provided that the contract results from a competitive solicitation. Furthermore, as per Section 1-20 Small Purchases provision of the Ordinance, any contract for the purchase of supplies, equipment, maintenance, and services not exceeding \$50,000 may be made by the Chief Procurement Officer in accordance with the small purchase procedures authorized in the Ordinance. For public works projects, the statutory threshold is established by the CA Public Contract Code at \$60,000.

The Quarterly Purchasing Report provides a list of all purchase orders and blanket orders entered into under the Purchasing Manager authority during the period of April 1, 2023, through June 30, 2023.

Attachment(s)

Fourth Quarter Purchasing Report – April 1, 2023 to June 30, 2023

Purchasing Report
4th Quarter - FY 2022/23

- This report reflects all POs/BOs issued within management authority, including those that may have been cancelled or replaced by another PO or BO. These records will show as duplications in the report, but are in fact replacements.
- Management authority includes the procurement of items previously approved by the Board of Directors as part of the annual adoption of the budget provided that the contract results from a competitive solicitation.
- Amount column reflects the procurement value. Actual expenditures made against the contract may be lower.
- Vendor Name column display of "error" or the phrase "do not use" appears when a vendor has since changed their name or corporation status.
- PO/BO amounts of \$0 or \$.01 are often issued as place holders to record the terms and conditions of no-cost transactions, or may appear when the POs/BO balance is reduced to zero.
- POs starting with the letter "Q" are issued as part of the fiscal year end process to roll forward encumbrances issued in a prior fiscal year for projects still in progress.

Date	PO/BO Number	Amount	Department	Vendor Name	Description	FormalSolicitationNumber
4/1/2023	B02315-1	\$20,184.00	Logistics Department	SAITECH INC.	ADOBE ENTERPRISE SITE LICENSES	
4/1/2023	B01690-6	\$8,000.00	Business Services Department	CARLESON, ERIC R	CONSULTANT SERVICES AS ACC LIAISON	
4/1/2023	B01950-4	\$105,000.00	Operations Department - South	DG ENERGY SERVICES	GENERATOR REPAIR AND MAINTENANCE	RO2353
4/1/2023	B02463	\$200,000.00	Logistics Department	VALLEY POWER SYSTEMS, INC.	DETROIT DIESEL ENGINES: PARTS AND REPAIR SERVICES	JA2601
4/1/2023	B02464	\$50,000.00	Logistics Department	LOS ANGELES FREIGHTLINER	DETROIT DIESEL ENGINES: PARTS AND REPAIR SERVICES	JA2601
4/1/2023	B01953-4	\$13,500.00	Logistics Department	WESTERN A/V	WARRANTY AND REPAIR SERVICES FOR A/V EQUIPMENT UPGRADE PROJECT	RO2155
4/1/2023	B02461	\$200,000.00	Logistics Department	SAMSARA, INC	FLEET GPS TRACKING	COOPERATIVE
4/1/2023	B02313-1	\$20,000.00	EMS & Training Department	DOI/BLM	INSTRUCTOR AND STUDENT COURSE MATERIALS FOR NWCG CLASSES.	
4/1/2023	B02322-1	\$115,000.00	Logistics Department	LINEGEAR FIRE & RESCUE	NEW GENERATION FIRE SHELTERS	JC2546
4/1/2023	B01965-4	\$10,000.00	EMS & Training Department	NORTH NET FIRE TRAINING CENTER	NORTH NET TRAINING FACILITY RENTAL	
4/1/2023	B02320-1	\$4,589.00	Operations Department - South	COMTRYSYS, INC.	ONLINE FLIGHT TRAINING ANNUAL SUBSCRIPTION	
4/1/2023	B02311-1	\$15,000.00	Human Resources Department	SOLOUTIONS AND INSIGHT INC.	PREVENTATIVE HEALTH SCREENING SERVICES	JA2509
4/1/2023	B02113-3	\$5,000.00	Logistics Department	NI GOVERNMENT SERVICES INC	SATELLITE RADIO AND TELEPHONE SERVICES	
4/1/2023	B02207-2	\$99,780.00	Business Services Department	NIELSEN MERKSAMER PARRINELLO GROSS & LEONI	STATE LEGISLATIVE & REGULATORY CONSULTING SERVICES	JA2481
4/3/2023	P0015339	\$7,606.08	Logistics Department	SAN DIEGO FRICTION PRODUCTS INC	BRAKE PADS FOR STOCK	
4/3/2023	P0015337	\$1,095.00	Operations Department - South	GLOBAL TECH INSTRUMENTS	OVERHAUL OF BAROMETRIC ALTIMETER	
4/3/2023	P0015338	\$1,633.71	Logistics Department	THE MOBILE WALKIE TALKIE COMPANY	WALKIE TALKIE FOR SHOP	
4/4/2023	B02284-1	\$10,000.00	Human Resources Department	RIVELLE CONSULTING SERVICES	ACTURIAL VALUATION SERVICES FOR WORKERS COMP	JA2503
4/4/2023	B01744-4	\$10,000.00	Logistics Department	6TH STREET CONSULTING, LLC	AS-NEEDED SHAREPOINT ADVANCED TECHNICAL SUPPORT, SOFTWARE MAINTENANCE, AND UPDATES	

Date	PO/BO Number	Amount	Department	Vendor Name	Description	FormalSolicitationNumber
4/4/2023	P0015340	\$960.47	EMS & Training Department	AMBU INC.	GAS SAMPLING LINE	
4/4/2023	B01716-6	\$10,000.00	Operations Department - North	ORANGE COUNTY PUMPING	SEPTIC TANK MAINTENANCE	COOPERATIVE
4/4/2023	B02450	\$10,000.00	Corporate Communications	FOCUS INTERPRETING	LANGUAGE TRANSLATION SERVICES	
4/4/2023	P0015342	\$14,000.00	Operations Department - South	AVIATION SPECIALTIES UNLIMITED, INC.	NVG INSTRUCTOR TRAINING	
4/4/2023	P0015341	\$4,975.00	Command & Emergency Planning Div	KIM TURNER, LLC	911 OPERATIONS CONSULTING SERVICES	
4/4/2023	P0015343	\$1,254.29	Operations Department - South	UNITED MATERIAL HANDLING, INC.	WAREHOUSE RACKS FOR EQUIPMENT STORAGE	
4/4/2023	P0015344	\$7,216.72	EMS & Training Department	AMBU INC.	ADULT AND PEDS AMBU BVM	
4/5/2023	B01856-5	\$8,592.00	Logistics Department	PAGERDUTY, INC.	LIVE CALL ROUTING USER FEE FOR TECH SUPPORT	
4/5/2023	B02451	\$180,000.00	Operations Department - South	QUINN COMPANY	MAINTENANCE AND REPAIR OF CATERPILLAR EQUIPMENT	COOPERATIVE
4/5/2023	B01939-4	\$40,000.00	Logistics Department	FIRE STATION OUTFITTERS	CHAIRS FOR FIRE STATIONS	RO2354
4/6/2023	B02454	\$0.01	Logistics Department	KITCHELL CORPORATION	A/E & CONSTRUCTION RELATED PROFESSIONAL SERVICES	RO2584
4/6/2023	P0015345	\$500.00	Business Services Department	UNITED SITE SERVICES	SILVERADO INVESTIGATION PORTABLE RESTROOM AND WASH BASIN RENTALS, AND SERVICES	JC2552
4/6/2023	P0015346	\$1,681.12	Logistics Department	WILLIAMS & MAHER INC	BUILDING B UPS ELECTRICAL WORK	RO2552
4/6/2023	P0015348	\$5,936.49	Logistics Department	WILLIAMS & MAHER INC	ELECTRICAL SERVICES FOR STATION ALERTING SYSTEM	RO2552
4/6/2023	P0015349	\$26,985.53	Logistics Department	PRESIDIO HOLDINGS INC.	VEEAM BACKUP SOFTWARE (NEW LICENSES)	
4/6/2023	P0015350	\$2,511.55	Logistics Department	WILLIAMS & MAHER INC	RFOTC - AE BLDG ELECTRICAL SERVICES	RO2552
4/7/2023	B02452	\$0.01	Logistics Department	RUBIO MEDINA, ARCHITECT	A/E & CONSTRUCTION RELATED PROFESSIONAL SERVICES	RO2584
4/7/2023	B02453	\$0.01	Logistics Department	SVA ARCHITECTS, INC	A/E & CONSTRUCTION RELATED PROFESSIONAL SERVICES	RO2584
4/7/2023	P0015353	\$4,931.85	Logistics Department	CROSS CONNECTIONS	BENDIX KING EQUIPMENT FOR IMT OPS/IC	
4/7/2023	P0015351	\$3,750.00	Business Services Department	CROSS CONNECTIONS	SILVERADO INVESTIGATION - EQUIPMENT RENTAL	
4/7/2023	P0015352	\$405.00	Business Services Department	SO CAL PROPERTY SERVICES	SILVERADO INVESTIGATION STREET SWEEPING SERVICES	
4/7/2023	P0015354	\$15,680.51	Logistics Department	CDW GOVERNMENT	LAPTOPS, WARRANTIES, AND ACCESSORIES	COOPERATIVE
4/10/2023	B02449	\$2,000.00	EMS & Training Department	SAFETY KLEEN SYSTEMS INC.	CHAINSAW SOLVENT - PARTS WASHER	
4/10/2023	B02067-3	\$80,000.00	Logistics Department	SOUTHERN CALIFORNIA FLEET SERVICES INC.	CUMMINS: MAINTENANCE, PARTS, & REPAIR SERVICES	RO2405
4/10/2023	P0015356	\$5,937.40	Logistics Department	WILLIAMS & MAHER INC	ELECTRICAL SERVICES FOR STATION ALERTING SYSTEM	RO2552

Date	PO/BO Number	Amount	Department	Vendor Name	Description	FormalSolicitationNumber
4/10/2023	P0015357	\$1,565.00	Logistics Department	PACIFIC PLUMBING COMPANY	VENTING AND PLUMBING FOR FS6	RO2501
4/10/2023	P0015358	\$2,357.00	Operations Department - South	PACIFIC PLUMBING COMPANY	SHOWER PLUMBING SERVICES FS47	RO2501
4/11/2023	B02280-1	\$16,000.00	EMS & Training Department	MIKE BROWN GRANDSTANDS INC	SEATING FOR ACADEMY GRADUATIONS	
4/11/2023	B02061-3	\$10,000.00	Logistics Department	SIGNMART	SIGN MATERIAL - SERVICE CENTER INVENTORY	
4/11/2023	P0015359	\$12,168.12	Logistics Department	PROFESSIONAL DIVERSIFIED FLOORING	FLOORING REPLACEMENT - FS41	
4/11/2023	P0015360	\$7,959.60	Operations Department - South	DLX ENTERPRISES LLC DBA DEPLOYED LOGIX	RIGID DOOR AND REMOVABLE PANELS	
4/13/2023	B02458	\$0.01	Logistics Department	GOSS ENGINEERING, INC	A/E & CONSTRUCTION RELATED PROFESSIONAL SERVICES	RO2584
4/13/2023	B02455	\$0.01	Logistics Department	ROBERT STEWART ARCHITECTS	A/E & CONSTRUCTION RELATED PROFESSIONAL SERVICES	RO2584
4/13/2023	B02459	\$0.01	Logistics Department	DELANE ENGINEERING, INC	A/E & CONSTRUCTION RELATED PROFESSIONAL SERVICES	RO2584
4/13/2023	B02069-3	\$140,000.00	Logistics Department	RINCON TRUCK CENTER	CUMMINS MAINTENANCE, REPAIRS, AND PARTS	RO2405
4/13/2023	B01857-5	\$10,000.00	Logistics Department	MCMASTER-CARR SUPPLY CO	MCMASTER-CARR HARDWARE AND SUPPLIES	
4/13/2023	B02089-3	\$600,000.00	Logistics Department	RAMCO RUGGED PORTABLES	MOBILE DATA COMPUTER HARDWARE AND ACCESSORIES	JA2437
4/13/2023	P0015361	\$8,428.09	Logistics Department	DELL MARKETING, L.P.	LAPTOP/DOCKING STATION - ECC	COOPERATIVE
4/13/2023	P0015362	\$5,799.89	Logistics Department	WILLIAMS & MAHER INC	ELECTRICAL SERVICES FOR STATION ALERTING SYSTEM	RO2552
4/13/2023	P0015363	\$6,330.00	Logistics Department	PACIFIC PLUMBING COMPANY	PLUMBING AND VENTING FOR FS17	RO2501
4/13/2023	P0015364	\$8,621.00	Operations Department - South	ALL WAYS TILE INC	NEW SHOWER INSTALL AT FS47	
4/13/2023	P0015365	\$37,497.96	Community Risk Reduction Department	S&H TREE LANDSCAPING AND ARBORIST SERVICE LLC	TREE REMOVALS AND TREATMENTS AT OCTA PRESERVES - TRABUCO CANYON	LK2602
4/17/2023	B02456	\$0.01	Logistics Department	CUMMING MANAGEMENT GROUP, INC	A/E & CONSTRUCTION RELATED PROFESSIONAL SERVICES	RO2584
4/17/2023	B02457	\$0.01	Human Resources Department	VANIR CONSTRUCTION MANAGEMENT, INC	A/E & CONSTRUCTION RELATED PROFESSIONAL SERVICES	RO2584
4/17/2023	P0015355	\$100,475.95	Logistics Department	PRESIDIO HOLDINGS INC.	FIRE STATION WIRELESS HARDWARE UPDATE	RO2605
4/17/2023	B02209-2	\$4,411.00	Business Services Department	SAGE SOFTWARE INC.	SAGE FIXED ASSETS ANNUAL SOFTWARE MAINTENANCE SUPPORT	
4/17/2023	P0015366	\$4,095.00	Operations Department - South	BRIGHTVIEW LANDSCAPE SERVICES, INC.	TREE TRIMMING AND TREATMENT AT OCFA FS38	
4/18/2023	P0015368	\$1,509.66	Executive Management	ON THE WALL GALLERY & FRAMES	FRAMES FOR CAP TEAM CERTIFICATE AWARDS	
4/18/2023	B01934-4	\$75,000.00	Logistics Department	WESTERN TRUCK EXCHANGE	INTERNATIONAL TRUCKS: PARTS, MAINTENANCE & REPAIR	JA2340
4/18/2023	P0015372	\$7,061.72	Logistics Department	SC COMMERCIAL, LLC DBA SC FUELS	TRANSMISSION FLUID FOR STOCK	

Date	PO/BO Number	Amount	Department	Vendor Name	Description	FormalSolicitationNumber
4/18/2023	P0015369	\$2,497.11	Logistics Department	DADANT & SONS, INC.	TULLE BEE VEILS	
4/18/2023	P0015371	\$13,287.24	Operations Department - South	SHELTERLOGIC CORP.	SHELTER STRUCTURE - FS09	
4/18/2023	P0015367	\$4,916.71	EMS & Training Department	HOME DEPOT	ORIENTED STRAND BOARD FOR FIRE TRAINING PROPS	
4/18/2023	P0015370	\$4,065.73	Logistics Department	NATIONAL FIRE FIGHTER CORP	WILDCAT SAFETY GOGGLES	
4/19/2023	B01847-5	\$180.00	Logistics Department	MILLET SOFTWARE	VISUAL CUT ANNUAL SOFTWARE SUPPORT	
4/19/2023	P0015373	\$6,615.86	Logistics Department	SC COMMERCIAL, LLC DBA SC FUELS	BULK MOTOR OIL FOR STOCK	
4/19/2023	P0015374	\$1,018.10	Logistics Department	SC COMMERCIAL, LLC DBA SC FUELS	MOTOR OIL FOR STOCK	
4/19/2023	P0015375	\$1,018.10	Logistics Department	NICKEY PETROLEUM	MOTOR OIL FOR STOCK	
4/20/2023	B02462	\$100,000.00	Logistics Department	HARBOR DIESEL AND EQUIPMENT, INC.	DETROIT DIESEL ENGINES: PARTS AND REPAIR SERVICES	JA2601
4/20/2023	P0015377	\$5,907.56	Command & Emergency Planning Div	SOUTHERN CALIFORNIA ERGONOMICS	RADIO/PHONE EQUIPMENT - ECC	
4/21/2023	B02465	\$4,995.00	Logistics Department	LUCID8 LLC	DIGISCOPE UNIVERSAL EMAIL DISCOVERY SOFTWARE	
4/21/2023	P13113	\$3,284.22	Logistics Department	EMERGENCY VEHICLE GROUP, INC	CHANGE ORDER FOR PURCHASE OF ONE (1) HAZARDOUS MATERIALS SUPPORT VEHICLE	JA2384
4/24/2023	P0015379	\$2,909.52	Command & Emergency Planning Div	PJ PRINTERS	2023 EMERGENCY MEDICAL DISPATCHER BOOK	
4/26/2023	P0015380	\$470.40	EMS & Training Department	BTTN TECHNOLOGIES, INC	ALBUTEROL SULFATE INHALATION FOR PATIENT CARE	
4/27/2023	B02467	\$0.01	Logistics Department	ITZEN ARCHITECTS	A/E & CONSTRUCTION RELATED PROFESSIONAL SERVICES	RO2584
4/27/2023	B01866-5	\$12,707.28	Logistics Department	AKINS IT, INC.	KNOWBE4 SECURITY AWARENESS SOFTWARE SUBSCRIPTION	RO2292
4/27/2023	P0015332	\$16,963.04	Logistics Department	WESTERN SHELTER SYSTEMS	REPLACEMENT PARTS FOR REPAIRING IMT SHELTERS	
4/27/2023	B01914-4	\$14,398.80	Human Resources Department	VELOCITY EHS	SAFETY MANAGEMENT SYSTEM - ANNUAL FEES	SK2285
4/27/2023	P0015381	\$39,150.00	Logistics Department	TEVORA BUSINESS SOLUTIONS, INC.	IT CYBERSECURITY ASSESSMENT SERVICES EXTERNAL/INTERNAL PEN TESTING	COOPERATIVE
5/1/2023	B02329-1	\$50,000.00	Logistics Department	UL LLC	AERIAL LADDER TESTING AND INSPECTION SERVICES	COOPERATIVE
5/1/2023	B01722-6	\$25,000.00	Logistics Department	SPECTRUM GAS PRODUCTS	INDUSTRIAL GAS CYLINDER TESTING, FILLING & RENTAL	JC2547
5/1/2023	B02478	\$14,000.00	Executive Management	OMNA INTERNATIONAL	LEADERSHIP DEVELOPMENT PROGRAM - GETTYSBURG STAFF RIDE	
5/1/2023	B02468	\$4,488.00	Business Services Department	LEXISNEXIS	STATENET LEGISLATIVE BILL TRACKING SERVICES	
5/1/2023	P0015382	\$3,462.01	Logistics Department	LN CURTIS & SONS	HIGH EXPANSION FOAM FOR NEW FOAM TENDER AT FS36	
5/1/2023	P0015383	\$558.90	Logistics Department	ALLSTAR FIRE EQUIPMENT	ALUMINUM QUAD STACKED TIPS FOR TRUCK 76	

Date	PO/BO Number	Amount	Department	Vendor Name	Description	FormalSolicitationNumber
5/1/2023	P0015384	\$1,422.30	Logistics Department	NICKEY PETROLEUM	VOGEL GREASE FOR AUTO LUBE SYSTEMS NEED FOR STOCK	
5/1/2023	P0015385	\$2,913.00	Command & Emergency Planning Div	PJ PRINTERS	2023 EMERGENCY MEDICAL DISPATCHER BOOKS	
5/1/2023	P0015386	\$8,476.04	Logistics Department	HARBOR POINTE A/C & CONTROLS	AC UNIT INSTALLATION - FS 51	RO2356
5/1/2023	P0015387	\$5,207.83	Logistics Department	WILLIAMS & MAHER INC	ELECTRICAL SERVICES - RFOTC BUILDING A	RO2365
5/2/2023	P0015396	\$4,465.16	Operations Department - North	R.S. HUGHES COMPANY INC	HYDROGEN FLOURIDE MONITOR FOR HAZMAT	
5/3/2023	P0015397	\$6,525.96	Logistics Department	SOUTH COAST FIRE EQUIPMENT	COMPARTMENT DOORS FOR OCFA UNIT 5266	
5/3/2023	P0015398	\$21,426.21	Logistics Department	RESCUE INNOVATIONS INC	TOOLS & EQUIPMENT FOR HEAVY RESCUE 6	JA2579
5/4/2023	P0015403	\$17,024.01	Operations Department - South	ADVEXURE LLC	DRONE EQUIPMENT PURCHASE	COOPERATIVE
5/4/2023	P0015404	\$11,476.34	Operations Department - South	MUNICIPAL EMERGENCY SERVICES	EXTRICATION TOOLS FOR TECHNICAL RESCUE TRUCKS & HR6	JA2172
5/4/2023	P0015399	\$318,615.51	Logistics Department	PB LOADER CORPORATION	PURCHASE OF THREE (3) 2024 ISUZU MAIL TRUCKS	COOPERATIVE
5/4/2023	P0015400	\$8,044.27	Logistics Department	TUFF SHED, INC.	STORAGE SHED FOR FS82	
5/4/2023	P0015401	\$545.00	Operations Department - North	BRIGHTVIEW LANDSCAPE SERVICES, INC.	TREE TRIMMING AT OCFA FS85	
5/4/2023	P0015402	\$6,622.62	Logistics Department	SC COMMERCIAL, LLC DBA SC FUELS	BULK MOTOR OIL FOR STOCK	
5/4/2023	P0015405	\$5,648.16	Operations Department - South	HARBOR POINTE A/C & CONTROLS	KITCHEN EXHAUST FAN UPGRADE FS22	RO2356
5/8/2023	P0015408	\$6,350.02	Operations Department - South	FISHWORKS INC	CLOTHING/UNIFORM FOR FEMA US&R TEAM MEMBERS	
5/8/2023	P0015409	\$1,700.00	Logistics Department	BRIGHTVIEW LANDSCAPE SERVICES, INC.	TREE TRIMMING AT OCFA RFOTC	
5/8/2023	P0015410	\$2,040.00	Operations Department - South	BRIGHTVIEW LANDSCAPE SERVICES, INC.	HEDGE TRIMMING OCFA FIRE STATION 28	
5/9/2023	P0015412	\$6,401.00	Community Risk Reduction Department	RPW SERVICES, INC.	INVASIVE TREE PEST MITIGATION GRANT: TREATMENTS FOR GSOB AT OAK CANYON NATURE CENTER	
5/9/2023	P0015413	\$14,078.46	Community Risk Reduction Department	S&H TREE LANDSCAPING AND ARBORIST SERVICE LLC	INVASIVE TREE PEST MITIGATION GRANT: TREE REMOVALS AND TREATMENTS AT ANAHEIM HILLS SADDLE CLUB & OAK PARK	
5/10/2023	P0015415	\$15,580.00	Human Resources Department	SAMUEL D. HEATON	COURAGEOUS CONVERSATION CLASSES	
5/10/2023	P0015414	\$9,426.00	Operations Department - South	THE MACHADO ENVIRONMENTAL CORPORATION	DUCTING AND HANDLER CLEANING SERVICE - FS49	
5/11/2023	B01494-9	\$50,000.00	Logistics Department	COMPRESSED AIR SPECIALTIES	BAUER AIR COMPRESSOR REPAIR AND MAINTENANCE	
5/11/2023	B01875-5	\$6,721.80	Operations Department - South	MYDBSOLUTIONS, LLC	CATF5 PERSONNEL & CACHE DATABASE - ANNUAL FEES	
5/11/2023	B02171-2	\$10,000.00	Logistics Department	BEDDING ACQUISITION LLC	MATTRESS COVERS FOR FIRE STATIONS	
5/11/2023	B02165-3	\$100,000.00	Logistics Department	MORSCO SUPPLY LLC	REFRIGERATORS AND DISHWASHERS FOR RFOTC AND FIRE STATIONS	JC2456

Date	PO/BO Number	Amount	Department	Vendor Name	Description	FormalSolicitationNumber
5/11/2023	P0015416	\$5,891.95	Logistics Department	OFFICE FURNITURE GROUP LLC	OFFICE FURNITURE RELOCATION SERVICES	
5/15/2023	B01935-4	\$67,820.00	Business Services Department	LANCE, SOLL AND LUNGHARD, LLP	ANNUAL FINANCIAL AUDIT SERVICES	DC2344
5/15/2023	B02212-3	\$13,978.12	Business Services Department	QUALTRICS LLC	AUTOMATED EXTERNAL FEEDBACK SURVEY	
5/15/2023	P0015417	\$5,968.28	Logistics Department	GRAINGER	LED LIGHTING FOR PARTS STORAGE	COOPERATIVE
5/15/2023	B02471	\$10,000.00	Logistics Department	ASSI SECURITY, INC	SECURITY SYSTEM MAINTENANCE AND REPAIR SERVICES	
5/15/2023	P0015418	\$12,065.85	Operations Department - North	R.S. HUGHES COMPANY INC	PORTABLE DECONTAMINATION SHOWERS FOR HAZMAT 20 AND 79	
5/16/2023	B01962-4	\$10,000.00	Logistics Department	ELITE AUTOMOTIVE SERVICES	FORD VEHICLES: MAINTENANCE AND REPAIR SERVICES AS-NEEDED	JA2349
5/18/2023	B02472	\$2,000.00	Business Services Department	TUSTIN AWARDS INC.	CUSTOM ENGRAVING SERVICES AND ACCESSORIES	
5/18/2023	B01960-4	\$50,000.00	Logistics Department	SANTA MARGARITA FORD FLEET SERVICE CENTER	FORD VEHICLES: PARTS, MAINTENANCE, AND REPAIR SERVICES AS-NEEDED	JA2349
5/18/2023	B02088-3	\$120,000.00	Logistics Department	QUINN COMPANY	MAINTENANCE AND REPAIR OF CATERPILLAR EQUIPMENT	COOPERATIVE
5/18/2023	P0015419	\$2,769.06	Logistics Department	CURVATURE LLC	MISC. HARDWARE FOR SECURITY CAMERAS	
5/18/2023	P0015420	\$6,788.25	Corporate Communications	FIRE SMART PROMOTIONS	CHILDREN'S PLASTIC FIRE HELMETS - RESTOCK	
5/18/2023	P0015421	\$1,878.92	Logistics Department	PRESIDIO HOLDINGS INC.	WIRELESS PHONES FOR FS22	
5/18/2023	P0015422	\$2,250.75	Operations Department - South	DIAMOND GLASS	SHOWER DOOR INSTALLATION FS47	
5/18/2023	P0015423	\$6,370.00	Operations Department - South	PAINTING & DECOR INC.	OCFA FIRE STATION 47 APP BAY AND BATHROOM REPAINT	
5/18/2023	P0015424	\$985.00	Logistics Department	BRIGHTWAY ONE	POST-CONSTRUCTION CLEANING SERVICE AT OCFA FS73	
5/18/2023	P0015425	\$4,743.60	EMS & Training Department	NEW HORIZONS COMPUTER LEARNING CENTER	INSTRUCTOR FOR MICROSOFT OFFICE COURSES	
5/18/2023	P014048	\$16,000.00	Logistics Department	MULLEN & ASSOCIATES INC.	RFOTC DATA CENTER UPS ENGINEERING SERVICES	
5/19/2023	B02326-1	\$20,000.00	Logistics Department	MERRIMAC ENERGY GROUP	DIESEL EXHAUST FLUID	JA2491
5/19/2023	P0015427	\$2,182.76	Operations Department - North	BOYCE INDUSTRIES	PRESSURE WASHER - FS75	
5/22/2023	P0015428	\$29,575.00	Operations Department - South	PHILIPPE LESOURD	FLIGHT AND INSTRUMENT INSTRUCTOR CERTIFICATION COURSE	
5/23/2023	B02097-3	\$10,000.00	Logistics Department	WILCOX SUPPLY INC.	MISC. WHEEL AND TIRE SUPPLIES - AS NEEDED	
5/23/2023	P0015429	\$749.86	Operations Department - North	BOYCE INDUSTRIES	PORTABLE PRESSURE WASHER - FS74	
5/24/2023	B02474	\$10,000.00	Logistics Department	FYXME LLC	BODY REPAIR SERVICES	
5/24/2023	B02100-3	\$80,000.00	Logistics Department	DELL MARKETING, L.P.	DELL 24X7 COMPELLENT ANNUAL PROSUPPORT	COOPERATIVE

Date	PO/BO Number	Amount	Department	Vendor Name	Description	FormalSolicitationNumber
5/25/2023	B01868-5	\$10,000.00	Logistics Department	BROOKHURST DEVELOPMENT CORPORATION	REAL ESTATE ADVISORY SERVICES	
5/25/2023	B02510	\$25,000.00	Logistics Department	CITY OF GARDEN GROVE	AS-NEEDED PURCHASE OF FUEL FROM GARDEN GROVE	
5/30/2023	P0015432	\$1,697.07	Logistics Department	W.S. DARLEY & CO.	PARTS FOR FLIR TRUCK CHARGER REPAIR	
5/30/2023	B02475	\$26,486.88	Logistics Department	CDW GOVERNMENT	VEEAM ANNUAL SUPPORT AND RENEWAL	
5/30/2023	P0015430	\$1,079.18	Logistics Department	SOURCE GRAPHICS, INC.	SUPPLIES - HP 6200/6800 PRINT HEAD REPLACEMENTS	
5/30/2023	P0015433	\$6,716.78	Operations Department - South	HARBOR POINTE A/C & CONTROLS	NEW CONDENSING UNIT INSTALLATION	RO2356
5/31/2023	P0015434	\$1,890.52	Operations Department - North	ESSENTIAL PACKS LLC	CERT PROGRAM KITS - CANYON COMMUNITIES	
5/31/2023	B01938-6	\$2,000.00	Logistics Department	RING CENTRAL INC	HOSTED PHONE SERVICES - 2 LINES TRAINING TRAILERS	
6/1/2023	B01674-7	\$10,000.00	Logistics Department	MERCURY DISPOSAL SYSTEMS, INC.	BATTERY AND BULB RECYCLING	
6/1/2023	B02330-1	\$200,000.00	Operations Department - South	BRIGHTVIEW LANDSCAPE SERVICES, INC.	LANDSCAPE MAINTENANCE SERVICES	RO2522
6/1/2023	B02095-3	\$100,000.00	Logistics Department	SOUTHERN CALIFORNIA FLEET SERVICES INC.	HEAVY EQUIPMENT MAINTENANCE & REPAIRS	RO2432
6/1/2023	B02094-3	\$100,000.00	Logistics Department	RINCON TRUCK CENTER	HEAVY EQUIPMENT MAINTENANCE, REPAIRS, AND PARTS	RO2432
6/1/2023	B02096-3	\$150,000.00	Logistics Department	BURTON'S FIRE INC.	HEAVY EQUIPMENT PARTS	RO2432
6/1/2023	B02490	\$0.01	Operations Department - South	THINK POD, INC	MOBILE HELICOPTER DIP TANKS	SK2611
6/1/2023	B01880-5	\$13,254.12	Logistics Department	COUNTY OF ORANGE/TREASURER-TAX COLLECTOR	OC SHERIFF'S DEPARTMENT CLETS SERVICES OCATS CONNECTIVITY & SERVICE	
6/1/2023	B01968-4	\$50,000.00	Logistics Department	DRIP DROP HYDRATION	ORAL REHYDRATION SOLUTION FOR FIREFIGHTERS	
6/1/2023	P0015435	\$49,359.75	Logistics Department	OFFICE FURNITURE GROUP LLC	CLASSROOM FURNITURE FOR RFOTC	COOPERATIVE
6/1/2023	P0015437	\$4,144.00	Logistics Department	AUTOMOTIVE RESOURCES, INC.	ANNUAL HOIST INSPECTIONS ON 4 POST MOBILE LIFTS	
6/2/2023	P0015443	\$7,818.34	Operations Department - South	DADCO INC	SHIPPING CONTAINERS - FEMA US&R	
6/2/2023	P0015438	\$2,004.28	Logistics Department	WILLIAMS & MAHER INC	GPS REPEATER INSTALL - FS58	
6/2/2023	P0015439	\$26,412.09	Operations Department - North	ADVEXURE LLC	DRONE EQUIPMENT PURCHASE	COOPERATIVE
6/2/2023	P0015440	\$4,960.00	Logistics Department	MAKO OVERHEAD DOOR	APPARATUS BAY DOOR IMPROVEMENTS FOR FS75	
6/2/2023	P0015441	\$551.00	Operations Department - North	BRIGHTVIEW LANDSCAPE SERVICES, INC.	PALM TREE TRIMMING FS72	
6/2/2023	P0015442	\$2,064.00	Logistics Department	BRIGHTVIEW LANDSCAPE SERVICES, INC.	HEDGE AND TREE TRIMMING FS71	
6/5/2023	B01567-8	\$10,000.00	Logistics Department	PLATINUM NETWORKS	NORTEL PHONE EQUIPMENT	

Date	PO/BO Number	Amount	Department	Vendor Name	Description	FormalSolicitationNumber
6/6/2023	B02418-1	\$1,195.00	Logistics Department	WILD WATER OPERATING LLC	VEHICLE WASHING SERVICES FOR CRR	
6/6/2023	P0015444	\$5,025.14	Operations Department - South	AIR COMM SYSTEMS INC	PORTABLE BK RADIO ADAPTERS FOR AIR OPS	
6/7/2023	P0015446	\$5,333.63	EMS & Training Department	BOUND TREE MEDICAL LLC	AMBU ADULT BVM FOR EMS	JA2607
6/7/2023	B02422	\$60,474.10	Corporate Communications	FIRE SMART PROMOTIONS	CHILDREN'S PLASTIC FIRE HELMETS	LK2608A
6/7/2023	B01870-5	\$11,680.00	Logistics Department	ZONES INC.	SAP CRYSTAL REPORT SOFTWARE AND SUPPORT	
6/7/2023	P0015445	\$9,885.00	Logistics Department	CONCEPT PAVING SOLUTIONS	PARKING LOT SLURRY SEAL AND RE-STRIPE	
6/8/2023	B02477	\$125,000.00	Operations Department - South	LOWE'S	MISCELLANEOUS BUILDING SUPPLIES AND APPLIANCES	COOPERATIVE
6/8/2023	P0015448	\$1,199.52	Logistics Department	WILLIAMS & MAHER INC	DISCONNECT OPENING OFF APP BAY DOORS	RO2552
6/8/2023	P0015449	\$18,701.61	Logistics Department	CORPORATE BUSINESS INTERIORS	ECC FURNITURE	COOPERATIVE
6/12/2023	P0015447	\$7,591.77	Logistics Department	WILLIAMS & MAHER INC	TV INSTALL AT ECC	RO2552
6/12/2023	P0015454	\$19,155.95	Operations Department - South	TEXAS A&M ENGINEERING EXTENSION SERVICE	FLAMMABLE LIQUIDS AND OTHER ARFF RELATED CLASSES	
6/12/2023	P0015451	\$38,700.00	Human Resources Department	ROBERT HALL	PROFESSIONAL RECRUITMENT SERVICES FOR BUSINESS SERVICES MANAGEMENT POSITIONS	
6/12/2023	P0015453	\$2,417.84	Logistics Department	ULINE	STORAGE BINS FOR PARTS DEPARTMENT	
6/12/2023	P0015452	\$7,725.68	Logistics Department	CURVATURE LLC	SWITCH FOR SECURITY PROJECT	
6/13/2023	P014285	\$20,050.00	Logistics Department	P2S INC.	CLEAN AGENT SYSTEM DESIGN AND ENGINEERING SERVICES	RO2494
6/14/2023	P0015455	\$2,035.83	Logistics Department	PRO CLIP USA, INC.	CELL PHONE MOUNTS FOR DODGE RAM VEHICLES	
6/14/2023	B01678-7	\$3,500.00	Corporate Communications	ASSOCIATED PRODUCTION MUSIC	MUSIC USE SUBSCRIPTION CONTRACT	
6/15/2023	B02336-1	\$8,000.00	EMS & Training Department	LIFE ASSIST, INC.	EMS SUPPLIES	
6/15/2023	P0015459	\$282,092.95	EMS & Training Department	STRYKER SALES CORPORATION	LUCAS CHEST COMPRESSION SYSTEMS FOR BLS UNITS	SK2315
6/15/2023	P0015458	\$1,691.06	Logistics Department	KME FIRE APPARATUS	WINDOW REGULATORS FOR STOCK	
6/15/2023	P0015456	\$2,063.73	Operations Department - South	BOYCE INDUSTRIES	PRESSURE WASHER FOR FS49	
6/15/2023	P0015457	\$2,898.25	Operations Department - North	HARBOR POINTE A/C & CONTROLS	SUPPLY DIFFUSERS/REGISTERS FOR FS17	
6/16/2023	B02332-1	\$20,000.00	EMS & Training Department	ALLIANT EVENT SERVICES, INC	LED TRAILER RENTAL FOR RFOTC EVENTS	
6/16/2023	P0015460	\$1,321.03	Operations Department - North	SOUTHWEST BOULDER AND STONE, INC	STATION 32 - CRUSHED 3/4" ROCK	
6/19/2023	P0015463	\$4,349.00	Operations Department - South	BOEING DISTRIBUTION INC.	BATTERY FOR AIR OPS	

Date	PO/BO Number	Amount	Department	Vendor Name	Description	FormalSolicitationNumber
6/19/2023	P0015461	\$6,980.00	EMS & Training Department	MISSION-CENTERED SOLUTIONS, INC.	LEADERSHIP DEVELOPMENT COURSE: TRAIN-THE-TRAINER	
6/19/2023	P0015462	\$984,761.63	Logistics Department	MOTOROLA SOLUTIONS INC.	COMMUNICATIONS RADIOS & ACCESSORIES - MOBILE	RO2610
6/20/2023	P0015464	\$9,309.60	Logistics Department	R.S. HUGHES COMPANY INC	FLASHLIGHTS FOR THE NEW DODGE RAMS	
6/20/2023	B01738-6	\$6,000.00	Operations Department - South	GROUND CONTROL SYSTEMS INC.	GROUND CONTROL SATELLITE BANDWIDTH SERVICE	
6/21/2023	P0015466	\$655,619.45	Logistics Department	JOHNSON EQUIPMENT COMPANY	TROY PRODUCT RADIO CONSOLES AND REAR COMMAND UNITS	JA2616
6/22/2023	P0015467	\$21,315.00	Operations Department - South	EPIC AVIATION LLC	JET FUEL FOR THE AIR OPS HELICOPTER PROGRAM AT FULLERTON AIRPORT	
6/22/2023	B01873-5	\$21,406.14	Logistics Department	CDW GOVERNMENT	MIMECAST E-MAIL SECURITY SOFTWARE AND SUPPORT	COOPERATIVE
6/22/2023	P0015469	\$94,384.69	Operations Department - South	THINK POD, INC	MOBILE HELICOPTER DIP TANK	SK2611
6/22/2023	B02101-3	\$30,450.00	Logistics Department	MOBILE WIRELESS LLC.	NETMOTION NETWORK PERFORMANCE MONITORING SOFTWARE	
6/22/2023	P0015468	\$271,082.93	Logistics Department	DDL TRAFFIC INC.	OPTICOM VEHICLE PREEMPTION SYSTEM FOR RAM TRUCKS	JA2617
6/26/2023	B02489	\$0.01	Logistics Department	RSSE STRUCTURAL ENGINEERS INC.	A/E & CONSTRUCTION RELATED PROFESSIONAL SERVICES	RO2584
6/26/2023	P0015474	\$66,723.59	Logistics Department	SMALL DOG ELECTRONICS INC	IPADS FOR NEW RAM PICK-UP TRUCKS	RO2620
6/26/2023	P0015450	\$45,500.00	Community Risk Reduction Department	FOUR SEASONS LANDSCAPING	TREE TREATMENTS AND REMOVALS - STARR RANCH	
6/26/2023	P0015470	\$9,514.51	Command & Emergency Planning Div	SOUTHERN CALIFORNIA ERGONOMICS	RADIO/PHONE EQUIPMENT - ECC	
6/26/2023	P0015475	\$5,107.35	Logistics Department	LN CURTIS & SONS	HAND PRIMER PUMPS	
6/26/2023	P0015476	\$50,387.13	Logistics Department	INSIDE EDGE COMMERCIAL INTERIOR SERVICES LLC	ECC FLOORING REPLACEMENT	CA PCC STATUTORY THRESHOLD
6/27/2023	P0015480	\$24,300.00	Operations Department - North	WEBSEDGE LIMITED	FILM FOR IAFC TV BROADCAST	
6/27/2023	B02115-3	\$245,000.00	Logistics Department	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	COOPERATIVE
6/27/2023	B01661-7	\$2,985.41	Logistics Department	ORACLE AMERICA, INC.	ORACLE IFP SOFTWARE UPDATES AND LICENSING	
6/27/2023	P0015477	\$379,244.92	Logistics Department	JOHNSON EQUIPMENT COMPANY	CODE 3 EMERGENCY LIGHTING AND SIRENS	JA2616
6/27/2023	P0015478	\$9,854.13	Logistics Department	HARBOR POINTE A/C & CONTROLS	HVAC CONTROL IMPROVEMENTS FOR BOARDROOM	RO2356
6/27/2023	P0015479	\$30,000.00	Operations Department - South	FOX VALLEY TECHNICAL COLLEGE	PART 139 BASIC ARFF TRAINING	
6/27/2023	P0015481	\$10,580.71	Operations Department - South	S3 DVBE	UNIFORM T-SHIRTS FOR USAR	JA2591
6/28/2023	Q0014393	\$903.26	Logistics Department	GRAYBAR INC	911 CALL BOX INVENTORY	
6/28/2023	Q0014492	\$3,616.63	Logistics Department	GRAYBAR INC	911 NETWORK UPGRADE	

Date	PO/BO Number	Amount	Department	Vendor Name	Description	FormalSolicitationNumber
6/28/2023	Q0014532	\$91,030.48	Logistics Department	APPLOON, THE MURDOCK CORPORATION	A/V SYSTEMS INSTALLATION USAR WAREHOUSE	RO2499
6/28/2023	Q0014783	\$26,904.75	Logistics Department	ITZEN ARCHITECTS	ARCHITECTURAL DESIGN SERVICES FIRE STATION 4	RO2362
6/28/2023	Q0014303	\$5,132.23	EMS & Training Department	KFT FIRE TRAINER, LLC	ASPHALT REPAIRS AT FS39	
6/28/2023	Q0014880	\$15,214.25	Logistics Department	FACILITIES PROTECTION SYSTEMS/ FPS	CLEAN AGENT FIRE SUPPRESSION SYSTEM AT OCFA RFOTC	
6/28/2023	Q0014285	\$4,862.80	Logistics Department	P2S INC.	CLEAN AGENT SYSTEM DESIGN AND ENGINEERING SERVICES	
6/28/2023	Q0014882	\$14,563.75	Logistics Department	PIRZADEH & ASSOCIATES, INC.	CUP MODIFICATION CONSULTING - NORTH 40	
6/28/2023	P0015490	\$78,306.72	Operations Department - South	YAMAHA GOLF CARS OF CALIFORNIA	CUSHMAN SHUTTLE 2 ELITE GOLF CARTS W/ AMBULANCE PK	COOPERATIVE
6/28/2023	Q0014747	\$1,598.00	Human Resources Department	SAFETYSERVE.COM	DEFENSIVE DRIVING COURSE FOR ALL NON-SAFETY OCFA DRIVERS	
6/28/2023	Q0014530	\$1,640.32	Logistics Department	LADD DISTRIBUTION LLC	DEUTSCH CONNECTORS FOR COMM INSTALLS	
6/28/2023	Q0014388	\$14,082.00	Logistics Department	KITCHELL CORPORATION	DISASTER RECOVER FACILITY FEASIBILITY STUDY	
6/28/2023	B02197-3	\$6,500.00	Human Resources Department	ADVANCED WORKPLACE STRATEGIES, INC.	DRUG & ALCOHOL TESTING, PROGRAM ADMIN SUPPORT	
6/28/2023	Q0014429	\$34,621.23	Logistics Department	THINK AI CONSULTING CORPORATION	EMS COMPUTER SYSTEM CONSULTING SERVICES	
6/28/2023	Q012964A	\$598.75	Logistics Department	GEOCON WEST, INC.	GEOTECHNICAL SERVICES FOR THE RFOTC TRAINING GROUNDS IMPROVEMENT PROJECT	
6/28/2023	Q0014618	\$19,620.00	Community Risk Reduction Department	MAP THE POINT	GIS CONSULTING SERVICES FOR TREE PEST GRANT	
6/28/2023	Q0014299	\$4,000.00	Logistics Department	A2Z CONSTRUCT INC.	INSTALLATION OF STEEL STORAGE BUILDINGS FS18	
6/28/2023	Q0014603	\$7,360.00	EMS & Training Department	RED HELMET TRAINING	INSTRUCTORS FOR COMPANY OFFICER TRAINING	
6/28/2023	Q0014389	\$30,574.07	Logistics Department	ATLANTIC RADIO TELEPHONE INC.	PORTABLE SATELLITE PHONES	
6/28/2023	Q013523A	\$3,344.97	Logistics Department	GILLIS + PANICHAPAN ARCHITECTS, INCORPORATED	PRE-CONSTRUCTION A&E SUPPORT SERVICES FOR OCFA STATIONS 14, 16, 32 AND 53	RO2362
6/28/2023	Q013100A	\$152,635.01	Logistics Department	GRIFFIN STRUCTURES INC	PROJECT AND CONSTRUCTION MANAGEMENT SERVICES FOR OCFA STATIONS 14 & 16 (SILVERADO) AND 32 & 53 (YORBA LINDA).	RO2362
6/28/2023	Q013902	\$14,919.95	Logistics Department	TRIAD CONSULTING & SYSTEM DESIGN GROUP	ACCESS CONTROL SYSTEM DESIGN & ENGINEERING	
6/28/2023	Q13170A	\$6,000.00	Logistics Department	BOA ARCHITECTURE -Black Oâ€™Dowd and Associates	PLANNING, DESIGN, CONSTRUCTION PROJECT SUPPORT SERVICES FOR FIRE STATION 41 CONSTRUCTION PROJECT	
6/28/2023	Q014009	\$544,656.83	Logistics Department	HMC GROUP	ARCHITECTURAL ENGINEERING AND CONSTRUCTION SUPPORT SERVICES FOR RFOTC TRAINING GROUNDS EXPANSION PROJECT.	RO2362
6/28/2023	Q013170A	\$67,400.00	Logistics Department	BOA ARCHITECTURE -Black Oâ€™Dowd and Associates	PLANNING, DESIGN, CONSTRUCTION PROJECT SUPPORT SERVICES FOR FIRE STATION 41 CONSTRUCTION PROJECT	RO2362
6/28/2023	Q013928	\$62,312.03	Logistics Department	DUDEK & ASSOCIATES	INITIAL STUDY CEQA COMPLIANCE; TRAINING GROUNDS	SK2460
6/28/2023	Q014229	\$3,000.00	Logistics Department	BRANDOW & JOHNSTON	CIVIL ENGINEERING SERVICES FS65	

Date	PO/BO Number	Amount	Department	Vendor Name	Description	FormalSolicitationNumber
6/28/2023	Q013113A	\$456,650.84	Logistics Department	EMERGENCY VEHICLE GROUP, INC	PURCHASE OF ONE (1) HAZARDOUS MATERIALS SUPPORT VEHICLE	JA2384
6/28/2023	Q0014756	\$2,414.47	Logistics Department	MALLORY SAFETY AND SUPPLY LLC	NUPLA ITEMS FOR STOCK	
6/28/2023	Q0014602	\$8,081.25	Operations Department - South	PRATT & WHITNEY CANADA	DAA LETTER	
6/28/2023	Q0014885	\$11,572.35	Logistics Department	KFT FIRE TRAINER, LLC	FIRE TRAINING EQUIPMENT MAINTENANCE FOR RFOTC TRAINING TOWER	
6/28/2023	Q0014768	\$3,122.36	Logistics Department	CDW GOVERNMENT	MDC IPAD TEST UNITS	
6/28/2023	Q0014431	\$2,844.18	Logistics Department	CDW GOVERNMENT	DATA CENTER BACKUP TAPES	
6/28/2023	Q0014634	\$56,524.67	Logistics Department	NEUROTH CONSTRUCTION INC	TENANT IMPROVEMENTS AT OCFA FIRE STATIONS 32 & 53	RO2516
6/28/2023	Q0014876	\$24,996.70	Logistics Department	FERREIRA CONSTRUCTION CO, INC	UPS SYSTEM UPGRADE AT OCFA RFOTC	RO2512B
6/28/2023	Q0014392	\$3,281.80	Logistics Department	GRAYBAR INC	WIRELESS AP CEILING MOUNTS	
6/28/2023	Q0014491	\$1,014.56	Logistics Department	GRAYBAR INC	WIRELESS AP CEILING MOUNTS PROJECT - FS41	
6/28/2023	Q0014563	\$4,794,024.97	Logistics Department	SUTPHEN CORPORATION	PURCHASE OF THREE (3) MID MOUNT TRUCKS	JA2500
6/28/2023	Q0014573	\$4,476,480.57	Logistics Department	KME FIRE APPARATUS	PURCHASE OF THREE (3) REAR MOUNT TRUCKS	JA2507
6/28/2023	Q0014808	\$1,492,160.19	Logistics Department	KME FIRE APPARATUS	PURCHASE OF ONE (1) REAR MOUNT TRUCK	JA2507
6/28/2023	Q0014840	\$935.27	Operations Department - North	LINEGEAR FIRE & RESCUE	UNIFORM SHIRT FOR HAZMAT TEAM	
6/28/2023	P0015483	\$19,705.91	Logistics Department	CONSOLIDATED STORAGE COMPANIES	HEAVY DUTY RACK SHELVES FOR SERVICE CENTER	
6/28/2023	P0015485	\$7,368.53	Logistics Department	HILL'S BROS. LOCK & SAFE INC.	PANIC HARDWARE ON DOORS - INSTALLATION	
6/28/2023	Q0014878	\$794,110.54	Logistics Department	KME FIRE APPARATUS	PURCHASE OF ONE (1) TYPE I ENGINE	JA2373
6/28/2023	Q0014881	\$157,099.04	EMS & Training Department	LOS ANGELES FREIGHTLINER	2024 FREIGHTLINER M2 CREW CAB BOX TRUCK	JA2540
6/28/2023	P0015487	\$4,463.00	Logistics Department	DELL MARKETING, L.P.	LAPTOP FOR WILDLAND PLANNING	COOPERATIVE
6/28/2023	Q013935	\$947,487.83	Logistics Department	ROSENBAUER MINNESOTA, LLC	PURCHASE OF ONE (1) HEAVY RESCUE VEHICLE	JA2440
6/28/2023	Q0014762	\$3,524.28	Logistics Department	GRAYBAR INC	MCU AMP MODULES FOR EMERGENCY ALERTING SUPPLIES	
6/28/2023	Q013957	\$5,520.28	Operations Department - South	SPECOPS GROUP INC	X3FINDER HEARTBEAT & RESPIRATION DETECTION SYSTEM	
6/28/2023	Q014039	\$2,549.36	Operations Department - South	LINEGEAR FIRE & RESCUE	SALOMON BOOTS FOR AIROPS	
6/28/2023	Q014189	\$1,941,260.96	Logistics Department	ROSENBAUER MINNESOTA, LLC	PURCHASE OF TWO (2) HAZARDOUS MATERIALS VEHICLES	JA2463
6/29/2023	B01768-6	\$38,400.00	Logistics Department	COUNTY OF ORANGE/TREASURER-TAX COLLECTOR	900 MHZ PAGING SYSTEM ACCESS	

Date	PO/BO Number	Amount	Department	Vendor Name	Description	FormalSolicitationNumber
6/29/2023	B02333-1	\$15,000.00	Corporate Communications	CONTACT MONKEY, INC.	INTERNAL COMMUNICATIONS EMAIL METRICS - GATHER TWO-WAY FEEDBACK THROUGH PULSE SURVEYS AND COMMENTS	
6/29/2023	P0015492	\$124,241.20	Logistics Department	ALLSTAR FIRE EQUIPMENT	SUPER VAC BATTERY POWERED VENTILATION FANS	JA2573
6/29/2023	P0015493	\$4,640.09	Logistics Department	PETROGEN INTERNATIONAL, LTD.	TOOLS AND EQUIPMENT FOR HEAVY RESCUE 6	JA2579
6/29/2023	P0015491	\$8,905.02	Operations Department - South	ELITE MOTORSPORTS, INC.	UTILITY TRAILERS FOR GOLF CART TRANSPORT	
6/30/2023	B01762-6	\$10,000.00	Logistics Department	GEAR ONE ENTERPRISE CORPORATION	END OF LIFE SUPPORT FOR SERVER & NETWORK HARDWARE	
6/30/2023	B01643-7	\$1,209.60	Logistics Department	GT SOFTWARE, INC.	NETCOBOL SOFTWARE MAINTENANCE AND SUPPORT	
6/30/2023	B01517-9	\$10,000.00	Logistics Department	COMMERCIAL RESTAURANT SERVICE	WOLF RANGE REPAIR SERVICES	



Orange County Fire Authority
AGENDA STAFF REPORT

Budget and Finance Committee Meeting
September 13, 2023

Agenda Item No. 2E
Consent Calendar

Annual Investment Report

Contact(s) for Further Information

Robert Cortez, Assistant Chief Business Services Department	robertcortez@ocfa.org	714.573.6012
Tricia Jakubiak, Treasurer Treasury & Financial Planning	triciajakubiak@ocfa.org	714.573.6301
James Slobojan, Assistant Treasurer Treasury & Financial Planning	jamesjslobojan@ocfa.org	714.573.6305

Summary

This annual agenda item is submitted to the Budget and Finance Committee in compliance with Section 18.2 of the Orange County Fire Authority's Investment Policy.

Prior Board/Committee Action

Not Applicable.

RECOMMENDED ACTION(S)

In compliance with Section 18.2 of the Orange County Fire Authority's Investment Policy, review the proposed annual agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of September 28, 2023, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the report.

Impact to Cities/County

Not Applicable.

Fiscal Impact

Not Applicable.

Background

Section 18.2 of OCFA's Investment Policy requires that the Treasurer submit an annual report to the Budget and Finance Committee and the Executive Committee following the close of the fiscal year. The attached report certifies that the Treasurer has complied with OCFA's investment policies and procedures and details the following:

- Portfolio performance and comparison to benchmarks
- A review of trends regarding the size of the portfolio
- Discussion of investment risk in the portfolio
- Analysis of the composition of the portfolio
- GASB 31 impacts
- Investment income
- A statement of anticipated investment fund activity in the next fiscal year

Attachment(s)

Annual Investment Report for Fiscal Year 2022/23

***Orange County Fire Authority
Annual Investment Report
Fiscal Year 2022/23
Treasury and Financial Planning***



The Annual Investment Report for the fiscal year ended June 30, 2023, fulfills the requirements of Section 18.2 of the Authority's Investment Policy ("the Policy"). The Annual Report is a review of the last twelve months of investment activity by the Treasurer.



Annual Investment Report Table of Contents

- 1-3 | Portfolio Performance and Comparison to Benchmark**
- 4 | Review of Trends Regarding the Size of the Portfolio**
- 5-6 | Investment Risk in the Portfolio**
- 7-9 | Composition of the Portfolio**
- 10 | GASB 31 Impacts**
- 11 | Investment Income**
- 12 | Anticipated Investment Activity in the Next Fiscal Year**
- 13 | Treasurer's Certification**



PORTFOLIO PERFORMANCE AND COMPARISON TO BENCHMARKS

OCFA's portfolio return outperformed all Treasury benchmarks until mid-year and outperformed the Local Agency Investment Fund (LAIF) until May, as listed in the comparison table below.

At the beginning of Fiscal Year 2022/23, the economy continued its recovery from the remnants of pandemic related issues contributing to supply shortages and price increases in a variety of wholesale and consumer products. The economy was also dealing with Federal Reserve rate increases, the continuing conflict between Russia and Ukraine, and the increasing cost of gasoline. Inflation began the fiscal year at near 8.5% year-to-year and ended at 3.0% year-to-year. The unemployment rate held steady throughout the fiscal year, beginning at 3.5% in July 2022 and ended the fiscal year at 3.6%, reaching a high of 3.7% and a low of 3.4%. The Federal Reserve raised interest rates a total 350 basis points over 7 meetings to bring the target Fed Funds rate at June 30, 2023 to 5.00% - 5.25%. This is the highest level in 16 years. OCFA's portfolio began the fiscal year with an effective rate of return of 0.90% and ended with a return of 3.32%, an increase of 242 basis points. Fed actions allowed for Treasury rates to quickly rise throughout the fiscal year. The portfolios of both OCFA and LAIF lagged the bond market due to their maturity structure. Overall, actual portfolio earnings exceeded the final budget projection for the fiscal year due to higher than anticipated cash balances and interest rates.

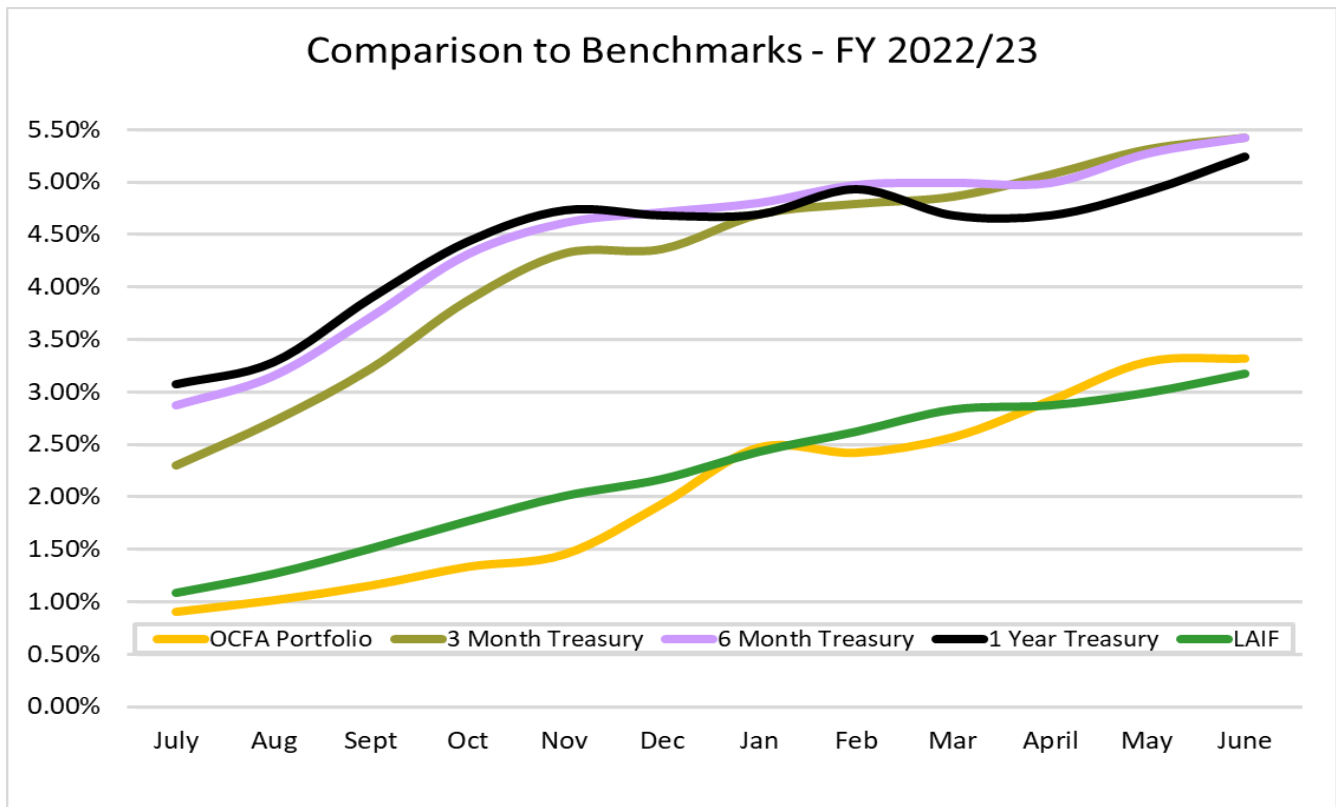
OCFA Portfolio				Benchmark Comparisons			
Month-End	Market Value	Days to Maturity	Effective Yield	3 Month Treasury	6 Month Treasury	1 Year Treasury	LAIF
July	189,543,226	25	0.90%	2.30%	2.87%	3.07%	1.09%
August	160,477,812	22	1.01%	2.72%	3.15%	3.28%	1.27%
September	139,278,194	17	1.15%	3.22%	3.71%	3.89%	1.51%
October	115,069,664	30	1.33%	3.87%	4.31%	4.43%	1.77%
November	127,412,121	29	1.45%	4.32%	4.61%	4.73%	2.01%
December	248,909,276	24	1.93%	4.36%	4.71%	4.68%	2.17%
January	227,189,423	29	2.47%	4.69%	4.80%	4.69%	2.43%
February	202,791,784	29	2.42%	4.79%	4.97%	4.93%	2.62%
March	212,294,996	24	2.57%	4.86%	4.99%	4.68%	2.83%
April	274,225,115	51	2.92%	5.07%	4.99%	4.68%	2.87%
May	272,023,909	48	3.29%	5.31%	5.27%	4.91%	2.99%
June	251,987,951	41	3.32%	5.42%	5.42%	5.24%	3.17%
Fiscal Year Average	201,766,956	31	2.06%	4.24%	4.48%	4.43%	2.23%



PORTFOLIO PERFORMANCE AND COMPARISON TO BENCHMARKS

The following chart compares the Authority’s monthly portfolio performance with benchmarks including 3-month, 6-month, and 1-year Treasuries as well as LAIF. OCFA’s portfolio yield had a similar performance to LAIF and did not equal or exceed the Treasury benchmarks. In April, the OCFA yield climbed above 3% with LAIF climbing above that same 3% mark in June. This marked the first time those yields were achieved since the 4th quarter of FY 2007/08.

- During FY 2022/23, Treasury yields climbed as the Federal Reserve continued to raise interest rates in its effort to combat inflation. At the end of June 2023, the 3-month Treasury was about 388 basis points higher, year-over-year.
- LAIF’s return tends to lag the market in rising/declining interest rate environment due to their maturity structure. As such, LAIF’s return nearly mirrored that of the OCFA’s portfolio while it remained lower than all three of the Treasury benchmarks throughout the fiscal year.
- In FY 2022/23, OCFA kept investments primarily in Federal Agency securities and LAIF in roughly the first half of the year. This provided the best yield and liquidity mix, but as yields on Treasuries began to climb, the diversification between Federal Agencies, Treasuries, and LAIF became more evenly distributed. Interest rates are expected to slowly rise in the coming months before leveling off and stabilizing in early 2024. The OCFA’s portfolio return is projected to grow and slightly outperform LAIF.

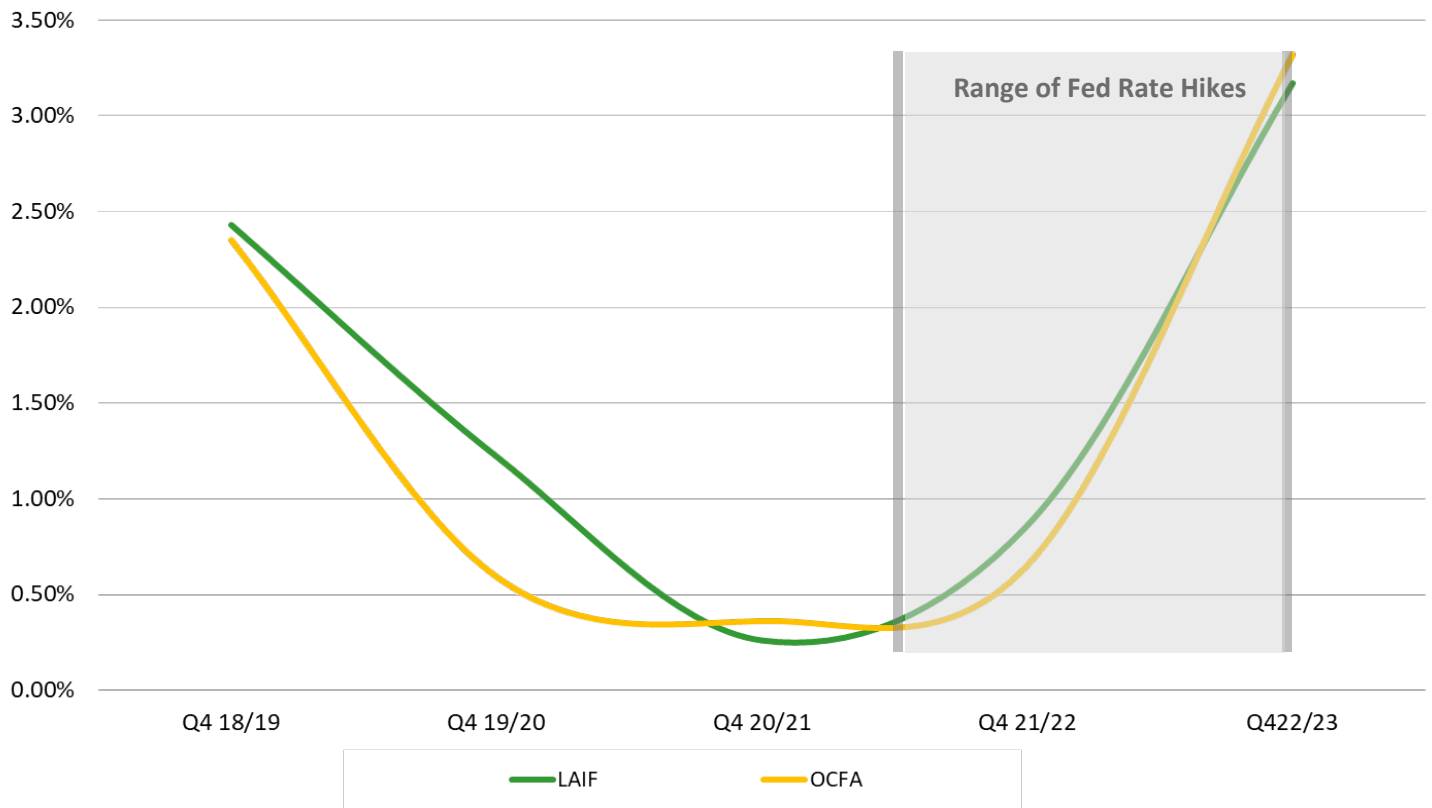




PORTFOLIO PERFORMANCE AND COMPARISON TO BENCHMARKS

The following chart provides a 5-year history of the Authority's portfolio yield from FY 2018/19 through FY 2022/23 compared to a 5-year history of LAIF's yield. As demonstrated with this historical view, OCFA's portfolio yield performs similarly to LAIF.

OCFA & LAIF Portfolio Yields - 5 Year History





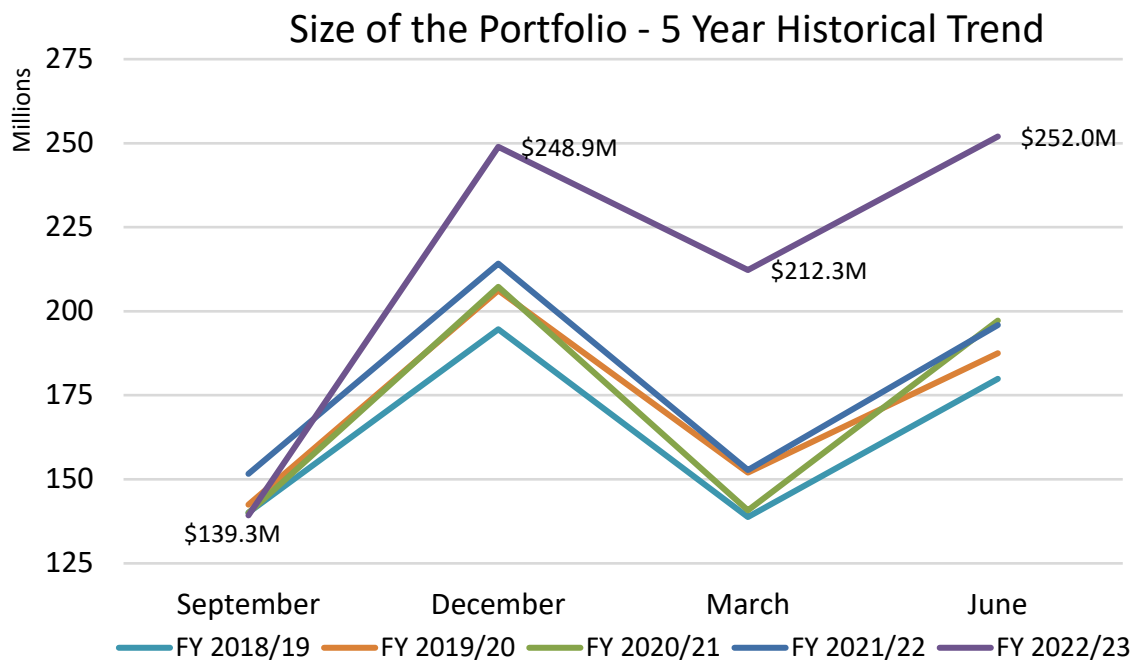
REVIEW OF TRENDS REGARDING THE SIZE OF THE PORTFOLIO

Portfolio balances during FY 2022/23 were higher than FY 2021/22

The size of the OCFA’s portfolio fluctuates over the course of a fiscal year due to timing differences between cash receipts and disbursements. Excluding financing proceeds, OCFA’s largest cash receipts are from secured property taxes received in December and April and from cash contract payments received quarterly, except for the City of Santa Ana and the City of Garden Grove which pay monthly. Cash disbursements occur more evenly with biweekly payroll expenditures representing the largest component. These timing differences cause the General Fund to experience temporary cash shortages from July through mid-December.

OCFA can meet its temporary cashflow timing shortages through use of a General Fund cashflow reserve, combined with interfund borrowing. In the past, OCFA has also used lease purchase financing to fund certain capital expenditures including helicopters, vehicles, communication equipment, and information systems.

The following chart provides a 5-year history of the size of the OCFA’s portfolio. During the last five fiscal years, portfolio balances have been rising gradually due to higher revenues, steady increase in the General Fund cashflow reserve and the Worker’s Compensation Fund reserve. Portfolio balances in FY 22/23 were higher due to revenue coming from stronger property tax revenue along with property tax revenue growth, as well as higher interest income due to the increase in interest rates, QRF and FIRIS payments, and a larger volume of reimbursements related to recent brush fire activity. It should be noted, however, that the balances shown below represent **total portfolio balance** as opposed to **fund balance available**. Portfolio balance is always higher than fund balance because the portfolio includes cash and investments that are already committed to various contracts and purchase orders or that are reserved for future obligations.





INVESTMENT RISK IN THE PORTFOLIO

Although all investments contain an element of risk, OCFA's Investment Policy, procedures, and investment strategies are designed to limit exposure to risk. The different types of risk are discussed below, as they pertain to the portfolio.

Credit (Default) Risk

Credit risk is defined as the risk to an investor that an issuer will default in the payment of interest and/or principal on a security. OCFA's investment policies and practices limit credit risk by:

- Limiting investments to the safest types of securities and highest quality issuers.
- Specifically excluding investments in equities, corporate bonds, derivatives, reverse repurchase agreements and financial futures or options.
- Avoiding investment in issuers placed on negative credit watch or with current events that involve negative financial implications.
- Pre-qualifying financial institutions and broker/dealers for competitive bidding of individual investment transactions.
- Diversifying investments so that potential losses on individual securities will be minimized.
- Reviewing monthly reports from the State Treasurer's Office regarding LAIF's performance.
- Requiring collateralization of demand deposits and certificates of deposit. US Bank, as OCFA's bank, (and previously Union Bank MUFG through May 26, 2023) complies with all collateralization requirements for demand deposits.
- Safekeeping investments by separate agreement with a third-party qualified custodian.



INVESTMENT RISK IN THE PORTFOLIO

Market Risk

Market risk is defined as the risk that the value of a security may fall because of changes in the financial markets, such as increases in interest rates. In periods of rising interest rates, the market value of a security can fall below the amount of principal invested. If an investor sells the security before maturity, part of the principal will be lost. OCFA reduces market risk by matching investment maturities with cash flow needs to minimize investments that may need to be sold prematurely.

Interest Rate Risk

Interest rate risk is defined as the risk that an investor will under-perform the market, as a result of holding an investment with a lower yield than the current market rate. For example, if an investor holds a one-year certificate of deposit earning 2%, and interest rates rise to 4%, the investor will incur an opportunity cost of 2%. Investors can avoid interest rate risk by keeping maturities short if interest rates are expected to rise.

OCFA's portfolio reflected an average maturity under one year throughout FY 2022/23. The interest rate risk is managed by investing in a mix of short-term investments timed for maximum cash flow coverage, liquid investments such as LAIF and overnight sweep accounts for immediate cash flow coverage, and longer-term investments with a consistent return.

Liquidity Risk

Liquidity risk involves the ability to sell an investment before maturity. Some short-term investments are fairly illiquid. For example, a non-negotiable certificate of deposit is an illiquid asset that carries an interest penalty for early redemption. OCFA minimizes liquidity risk by maintaining a significant portion of its portfolio in very liquid instruments, such as LAIF where funds are immediately available, or Treasury and Agency securities, which have active secondary markets.



COMPOSITION OF THE PORTFOLIO

Authorized Investments

Section 10 of OCFA's Investment Policy lists the types of securities allowable for investment. Subject to stipulated restrictions, these include Treasury and Federal Agency securities, collateralized or insured passbook savings accounts and demand deposits, collateralized or insured certificates of deposit, bankers' acceptances, money market funds of short-term treasury securities, repurchase agreements, the Local Agency Investment Fund (LAIF), and commercial paper (rated A1/P1/F1) by the credit rating agencies Moody's Investors Service, Standard & Poor's Ratings Services and Fitch Ratings, respectively.

OCFA's portfolio only included those investments authorized in Section 10 of the Policy in FY 2022/23.

Portfolio Diversification

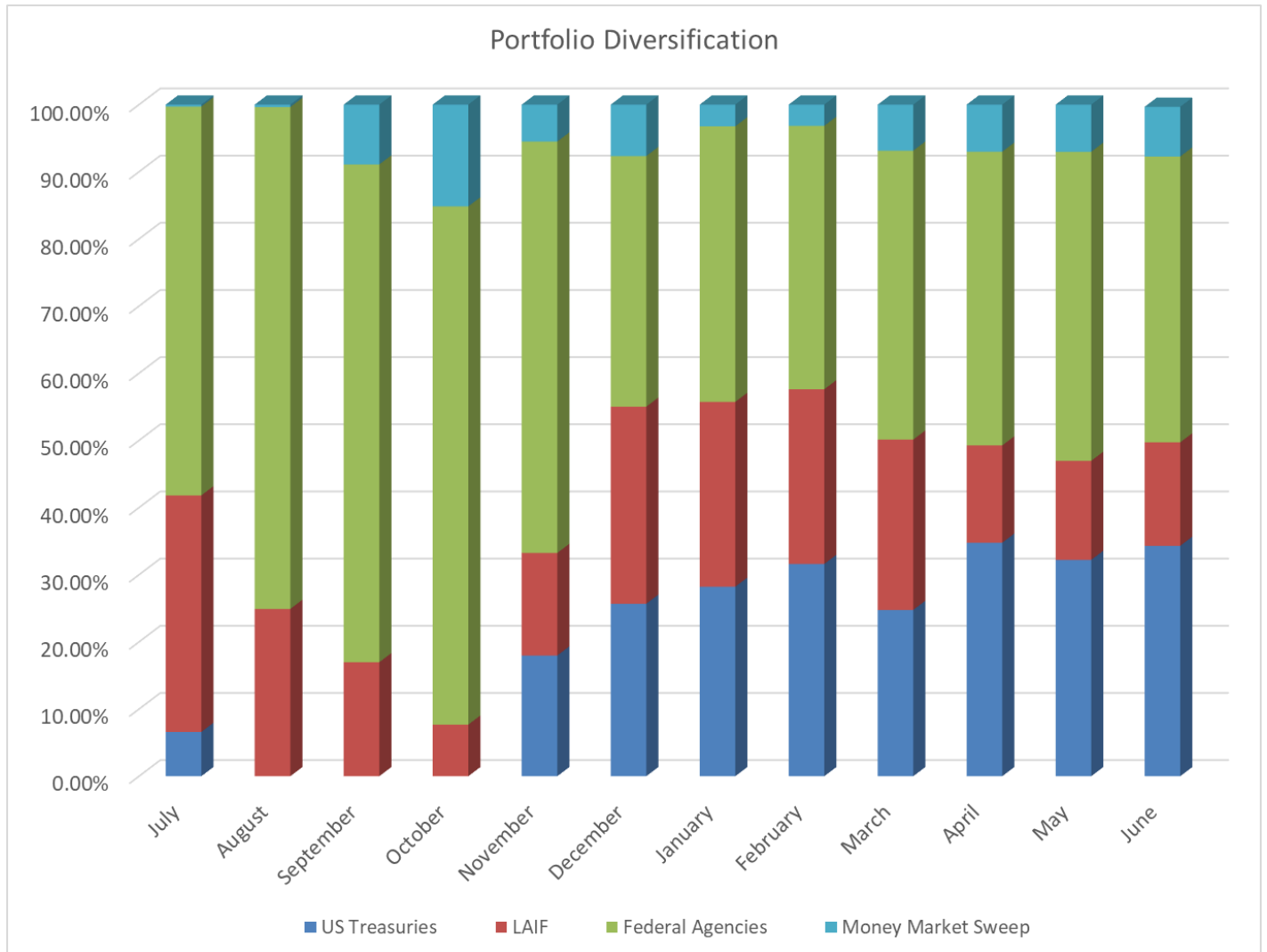
Section 15.1 of the Policy sets parameters for portfolio diversification. OCFA's portfolio shall not be invested in a single security type or in a single financial institution/pool in excess of 15% of the total investment portfolio, except for the following:

- | | |
|--------------------------------|------|
| ➤ U.S. Treasury Securities | 100% |
| ➤ Local Agency Investment Fund | 75% |
| ➤ Federal Agency Securities | 75% |
| ➤ Bankers' Acceptances | 25% |
| ➤ Negotiable CD's | 25% |

Throughout FY 2022/23 OCFA's portfolio complied with portfolio diversification requirements as stated in Section 15.1 of the Policy, except for the month of October 2022 which was noted in the October investment report. During that reporting period, several large unanticipated expenditures required the drawdown of funds from LAIF, resulting in the percentage invested in Federal Agencies to exceed the 75% threshold. This was resolved in November.



COMPOSITION OF THE PORTFOLIO





COMPOSITION OF THE PORTFOLIO

	U.S. Treasury Securities	LAIF	Federal Agencies	Commercial Paper	Money Market Mutual Funds	Total Portfolio
Maximum	100%	75%	75%	15%	15%	
FY Average	19.68%	21.08%	53.18%	0.00%	6.06%	100%

Maturity Diversification

To ensure sufficient liquidity and reduce market risk, Section 15.3 of the Policy requires that “at least 50% of the portfolio is limited to a period of one year or less,” and “unless matched to a specific requirement and approved by the Executive Committee and the Board of Directors, no portion of the portfolio may exceed five years.”

OCFA’s portfolio complied with maturity diversification requirements as stated in Section 15.3 of the Policy throughout FY 2022/23, except for the month of October 2022 which was noted in the October investment report. During that time frame, several large unanticipated expenditures required the drawdown of funds from LAIF, resulting in the short-term portion of the portfolio to drop below the 50% threshold. This was resolved in November.

Market Value

Section 18.1.7 of OCFA’s Investment Policy requires monthly reporting of the current market value of the securities in the portfolio. The Treasurer reports current market values of the portfolio in both the Portfolio Summary and the Portfolio Detail sections of the Monthly Investment Report. Market values are provided monthly by U.S. Bank and quarterly by the State Treasurer’s Office for the LAIF investment.



GASB 31 IMPACTS

What is GASB 31?

The Governmental Accounting Standards Board’s Statement 31, titled “Accounting and Financial Reporting for Certain Investments and for External Investment Pools,” establishes rules for reporting investment valuation. The Statement generally requires governmental entities to report investments at fair value in the financial statements and to reflect the related unrealized gains and losses as a component of investment income. Different rules apply to an *internal investment pool* (consisting *only* of the governmental entity’s own funds) versus an *external investment pool* (consisting of combined funds from other legally separate entities, such as a state or county investment pool).

How Does GASB 31 Impact OCFA’s Portfolio?

On June 30, 2023, all of the Authority’s investments were reported at fair value in compliance with GASB 31 guidelines. The fair value reporting of OCFA’s investments resulted in a net decrease of \$5,355,652.25 to book value. **This fair value adjustment is for financial statement reporting only.**

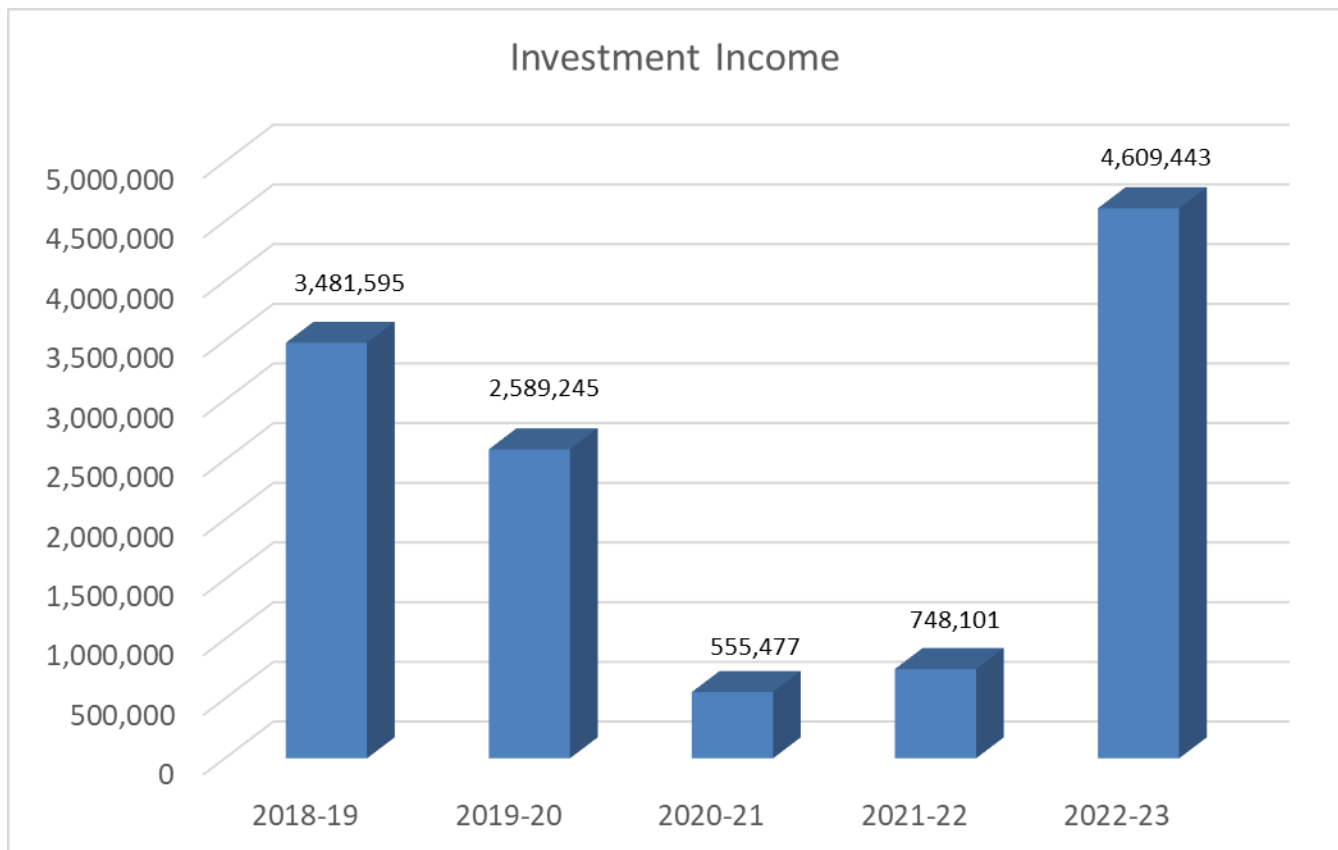
Under GASB 31 guidelines, investment income is similarly increased/decreased for financial statement purposes. Investment income is impacted by the change in fair value of the investments from the beginning to the end of the reporting period. OCFA previously recognized and reported a decrease to investment valuation at June 30, 2022 of \$5,355,652.25. Fluctuations in the marketplace have negligible effect on our long-term investment yield because it is our policy to hold investments to maturity. However, adjusting to market values as required by GAAP resulted in a decrease in recorded interest earnings of \$156,930.40. This amount was recognized and recorded to investment earnings as of June 30, 2023, to reflect the decrease of \$5,512,582.65 in fair value of the investments at the end of the fiscal year.

<i>GASB 31 Adjustment to Books – Beginning of year/loss</i>	\$ (5,355,652.25)
<i>Net Change/decrease to Investment Earnings</i>	<u>\$ (156,930.40)</u>
<i>GASB 31 Adjustment to Books – End of year/loss</i>	\$ (5,512,582.65)



INVESTMENT INCOME

Portfolio investment income in FY 2022/23 amounted to \$4,609,443 (pre-GASB 31 adjustment) compared to \$748,101 in FY 2021/22. The increase in investment income was due to several factors which affected bond yields. The prior fiscal year ended with a 150 basis-point rate increase in the Fed Funds rate. This rate increase process continued into FY 2022/23 which resulted in significant investment opportunities to increase investment income. The Federal Reserve inflation fighting policy continued in FY 2022/23 with a total 350 basis point increase spread over 7 meetings. The effective yield for the OCFA portfolio was 2.06% in FY 2022/23 compared to 0.43% in FY 2021/22. This increase in the overall effective yield from the prior year was consistent with the overall bond market performance.





ANTICIPATED INVESTMENT ACTIVITY IN THE NEXT FISCAL YEAR

Cash forecasts for FY 2023/24 are based primarily on the FY 2023/24 Adopted Budget. OCFA's Adopted Budget reflects revenues which are in balance with expenditures for the year, and the Budget will enable OCFA to sustain its reserves at the Board-mandated policy level. It is anticipated that the CIP Reserves will continue to be spent down this year on planned projects. The portfolio's balance is expected to decrease during the first quarter of the FY 2023/24 and will begin to increase in November and December when secured property tax payments are received.

In addition, economic data suggests growth will slow but remain positive, job growth will cool slightly while the labor market remains strong. Inflation looks to be easing with core levels still above the Fed's 2% target. Interest rates are expected to remain higher throughout FY 2023/24. This should allow for a consistent bond yield with interest income in line with projections.



TREASURER'S CERTIFICATION

"As Treasurer of the Orange County Fire Authority, I certify that I have complied with the annual Investment Policies adopted by the Board of Directors and effective January 1, 2022 and January 1, 2023."

Patricia Jakubiak
Treasurer

Date



TREASURER'S CERTIFICATION

"As Treasurer of the Orange County Fire Authority, I certify that I have complied with the annual Investment Policies adopted by the Board of Directors and effective January 1, 2022 and January 1, 2023."



Patricia Jakubiak
Treasurer



Date



Revised 9/13/2023

Orange County Fire Authority
AGENDA STAFF REPORT

Budget and Finance Committee Meeting
September 13, 2023

Agenda Item No. 2F
Consent Calendar

**Acceptance of 2023 Department of Homeland Security/Federal
Emergency Management Agency’s Urban Search & Rescue
Preparedness Cooperative Agreement Funding**

Contact(s) for Further Information

Tim Perkins, Assistant Chief
Field Operations South

timperkins@ocfa.org

(714) 573-6761

Sean Lowry, Battalion Chief
US&R Program Manager

seanlowry@ocfa.org

(949) 837-7468

Summary

This annual item is submitted for approval and acceptance of the 2023 Preparedness Cooperative Agreement funding from the Department of Homeland Security/Federal Emergency Management Agency’s (DHS/FEMA) National Urban Search and Rescue (US&R) Program.

Prior Board/Committee Action

Not Applicable.

RECOMMENDED ACTION(S)

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of September 28, 2023, with the Budget and Finance Committee’s recommendation that the Board of Directors:

1. Approve and adopt the proposed Resolution to accept the Department of Homeland Security/Federal Emergency Management Agency’s Grant Readiness Cooperative Agreement funding.
2. Approve a budget adjustment to the FY 2023/24 General Fund (121) budget increasing revenues and expenditures by \$1,381,456.

Impact to Cities/County

Not Applicable.

Fiscal Impact

The fiscal impact includes new federal revenue of \$1,381,456 with corresponding proposed expenditures in FY 2022/23. This federally funded program is cost neutral to the OCFA, and the proposed adjustments to the FY 2023/24 budget will have no impact to cash contract city charges.

Increased Cost Funded by Structural Fire Fund: \$0

Increased Cost Funded by Cash Contract Cities: \$0

Background

California Task Force Five (CA-TF5), located in Orange County and sponsored by the Orange County Fire Authority, is one of 28 National US&R Task Forces. CA-TF5 has used past Cooperative Agreement funds and activation reimbursements to equip and train the task force

members for various missions including but not limited to: rescuing victims in collapsed structures, responding to natural disasters, and responding to attacks from weapons of mass destruction/terrorist attacks.

Currently, CA-TF5 maintains a response capability that includes an apparatus and equipment supply inventory worth approximately \$9 million. There is also a personnel cadre of over 220 members, composed of a civilian element of structural engineers, disaster search canines, physicians, firefighters from the participating agencies of Anaheim, Orange, and the OCFA.

DHS/FEMA has authorized initial funding of \$1,339,456 to the US&R Task Force for the administration of an approved National Urban Search and Rescue Response System and includes: \$80,000 in funds to host a National Meeting. In addition to the initial funding that has been awarded to the US&R Task Force, an additional \$42,000 allocation has been awarded to CA-TF5 for the Task Force members that participate in and support the national program in leadership positions. Total grant funding for CA-TF5 is as follows:

Grant Funding Component	Component Amount	Total Grant Funding
<i>Base funding provided to each US&R Task Force:</i>		
• Administration	\$507,369	
• Training (including travel expenses)	\$116,520	
• Equipment/Cache (acquisition, modifications)	\$95,894 \$96,893	
• Storage and Maintenance	\$619,673 \$609,674	
<i>Subtotal</i>		\$1,339,456
<i>Additional funding components provided to CA-TF5 only:</i>		
• Administration – Western Region Sponsoring Agency Chief	\$8,000	
• Administration – National Incident Support Team Leader	\$12,000	
• Administration – National Incident Support Team Representative	\$6,000	
• Administration – National Logistics Functional Group Leader	\$12,000	
• Administration – National Operations Deputy Function Group Leader	\$4,000	
• <i>Subtotal</i>		\$42,000
Total Grant Funding Awarded to CA-TF5		\$1,381,456

~~Additionally, \$80,000 in funds have been provided to host a National Meeting.~~ The Cooperative Agreement funding continues the development and maintenance of the National US&R Response System resources to be prepared to provide qualified, competent US&R personnel in support of all US&R activities/incidents under the Federal Response Plan. This Cooperative Agreement funding is available for use beginning October 1, 2023, through September 30, 2026.

Attachment(s)

Proposed Resolution for Acceptance of FEMA US&R Cooperative Agreement

RESOLUTION NO. 2023-XX

A RESOLUTION OF THE ORANGE COUNTY FIRE AUTHORITY ACCEPTING THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) NATIONAL URBAN SEARCH AND RESCUE (US&R) PROGRAM COOPERATIVE AGREEMENT TO PURCHASE US&R EQUIPMENT AND SUPPLIES, MAINTENANCE AND REPAIR OF US&R EQUIPMENT, TRAINING, AND PROGRAM ADMINISTRATION

WHEREAS, the Orange County Fire Authority is one of only 28 agencies in the country selected to participate in FEMA's National US&R Response System; and

WHEREAS, OCFA entered into a tri-party agreement with FEMA and the California Governor's Office of Emergency Services, who provide oversight and additional support for the program; and

WHEREAS, currently Orange County US&R California Task Force 5 maintains a response capability including apparatus and equipment supply inventory worth approximately \$9 million; and

WHEREAS, Orange County US&R California Task Force 5 maintains a personnel cadre of over 220 members that include a civilian element of structural engineers, disaster search canines, physicians, as well as firefighters from the participating agencies of Anaheim, Orange and the OCFA; and

WHEREAS, FEMA has authorized a funding award of \$1,381,456 which is available for use beginning September 1, 2023, through August 31, 2026, for preparedness issues related to the Urban Search and Rescue Program.

NOW, THEREFORE, the Board of Directors of the Orange County Fire Authority does hereby resolve to accept the FEMA US&R Cooperative Agreement to be utilized for such things as procurement of US&R equipment and supplies, maintenance and repair of US&R equipment, training and program administration. Additionally, these funds can be used for associated travel expenses for task force personnel to attend US&R-related training courses, exercises, and meetings, and for the management and administration of US&R activities. This includes expenses relating to task force maintenance, development, record-keeping, and correspondence.

PASSED, APPROVED and ADOPTED this _____ day of _____ 2023.

VINCE ROSSINI
Chair, OCFA Board of Directors

ATTEST:

MARIA D. HUIZAR, CMC
Clerk of the Authority

APPROVED AS TO FORM:

DAVID E. KENDIG
General Counsel



Orange County Fire Authority
AGENDA STAFF REPORT

Budget and Finance Committee Meeting
September 13, 2023

Agenda Item No. 2G
Discussion Calendar

Carryover of FY 2022/23 Uncompleted Projects

Contact(s) for Further Information

Robert Cortez, Assistant Chief robertcortez@ocfa.org 714.573.6012
Business Services Department

Tricia Jakubiak, Treasurer triciajakubiak@ocfa.org 714.573.6301
Treasury & Financial Planning

Stuart Lam, Budget Manager stuartlam@ocfa.org 714.573.6302

Summary

This agenda item is a routine annual request for approval to carryover funding for various projects and grants that were not completed in FY 2022/23 and require movement of the applicable funding into FY 2023/24.

Prior Board/Committee Action

Not Applicable.

RECOMMENDED ACTION(S)

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of September 28, 2023, with the Budget and Finance Committee's recommendation that the Board of Directors authorize the following proposed budget adjustments:

1. Approve a budget adjustment in the FY 2023/24 General Fund (121) to adjust revenues by \$21,467,150 and expenditures by \$22,046,115.
2. Approve a budget adjustment in the FY 2023/24 General Fund CIP (12110) to adjust expenditures by \$5,997,029.
3. Approve a budget adjustment in the FY 2023/24 Fire Stations and Facilities Fund (123) to adjust expenditures by \$21,525,225.
4. Approve a budget adjustment in the FY 2023/24 Communications and Information Systems Fund (124) to adjust expenditures by \$4,063,029.
5. Approve a budget adjustment in the FY 2023/24 Settlement Agreement Fund (139) to adjust expenditures by \$1,500,000.
6. Approve a budget adjustment in the FY 2023/24 Structural Fire Entitlement Fund (171) to adjust expenditures by \$3,509,336.

Impact to Cities/County

The proposed adjustments to the FY 2023/24 budget will have no impact to cash contract city charges.

Fiscal Impact

Increased Cost Funded by Structural Fire Fund: \$0

Increased Cost Funded by Cash Contract Cities: \$0

Approval of the requested adjustments will accommodate a change in timing of revenues and appropriations, from FY 2022/23 into FY 2023/24, in the funds listed as per the recommended actions.

Background

The annual carryover request includes projects in the General, Capital Improvement Program and other funds, as summarized below. Due to the complexity, size, timing and resources available to complete projects, as well as changes in priorities, not all projects were completed within the fiscal year. Therefore, staff is recommending to carryover the appropriations for such projects so that they may continue and be completed within Fiscal Year 2023/24. Carryover requests simply reflect a timing change of planned expenditures.

FY 2023/24 Revenue Adjustments - \$21.5 million

Grants: This category represents reimbursements for Grants where expenditures are reimbursed once incurred. The adjustment is for the CalFire Tree Pest Mitigation Grant \$3,172,390, CalFire Greenhouse Gas Reduction Fund \$3,123,572, CalFire Special Projects Augmentation Fund \$1,581,979, CalFire Vegetation Management Grant \$1,051,657, CalFire Fire Prevention Grant \$1,000,000, CalFire Defensible Space Inspection Grant \$615,008, 2022 US&R Grant \$498,723, 2021 US&R Grant \$346,169, CalFire Fuels Reduction Equipment Grant \$250,000, 2020 UASI Grant \$230,000, 2021 UASI Grant \$206,114, Assistance to Firefighters (AFG) Fireground Survival Training Grant \$157,095, Homeland Security OCIAC Grant \$120,000, 2020 US&R Grant \$104,131, USDOT Helopod Grant \$96,454, and USDOT CERT Grant \$17,393. **\$12,570,685**

Project Specific Funds: Revenue adjustment for Quick Reaction Force program to rapidly deploy reinforcement aircraft for wildfire mitigation and suppression. **8,896,465**

FY 2023/24 Expenditure Adjustments - \$22.0 million

Supplies/Professional Services: This category includes adjustments for the following services and supplies: vehicle outfitting \$305,630, staffing system needs assessment \$295,000, Sikorsky helicopter maintenance total assurance plan \$214,786, and badge expenditures \$26,930. **\$842,346**

Grant/Other Reimbursable Programs: These expenditure items include: CalFire Tree Pest Mitigation Grant \$3,172,390, CalFire Greenhouse Gas Reduction Fund \$3,123,572, CalFire Special Projects Augmentation Fund \$1,581,979, CalFire Vegetation Management Grant \$1,051,657, CalFire Fire Prevention Grant \$1,000,000, CalFire Defensible Space Inspection Grant \$615,008, 2022 US&R Grant \$498,723, 2021 US&R Grant \$346,169, 2020 UASI Grant \$230,000, 2021 UASI Grant \$206,114, Assistance to Firefighters (AFG) Fireground Survival Training Grant \$157,095, Homeland Security OCIAC Grant \$120,000, 2020 US&R Grant \$104,131, CalFire Fuels Reduction Equipment Grant \$81,003, USDOT CERT Grant \$17,393, and USDOT Helopod Grant \$2,070. **\$12,307,304⁽¹⁾**

¹ Expenditure adjustment is wholly or partially cost neutral, offset by a corresponding revenue source or dedicated fund balance.

Project Specific Funds: Expenditure adjustment for Quick Reaction Force program to rapidly deploy reinforcement aircraft for wildfire mitigation and suppression.

8,896,465⁽¹⁾

¹ Expenditure adjustment is wholly or partially cost neutral, offset by a corresponding revenue source or dedicated fund balance.

FY 2023/24 CIP and Other Fund Adjustments

- **Fund 12110 – General Fund CIP:** Adjust expenditure budget by \$5,997,029 for various projects not completed in FY 2022/23 as detailed in Attachments 1 and 2.
- **Fund 123 – Fire Stations and Facilities:** Adjust expenditure budget by \$21,525,225 for various projects not completed in FY 2022/23 as detailed in Attachments 1 and 2.
- **Fund 124 – Communications & Information Systems:** Adjust expenditure budget by \$4,063,029 for various projects not completed in FY 2022/23 as detailed in Attachments 1 and 2.
- **Fund 139 – Settlement Agreement Fund:** Adjust expenditure budget by \$1,500,000 for various projects not completed in FY 2022/23 as detailed in Attachment 1.
- **Fund 171 – Structural Fire Fund Entitlement Fund:** Adjust expenditure budget by \$3,509,336 which reflects the remaining balance for each Structural Fire Fund (SFF) city as detailed in Attachment 1. Allocation of these funds will enable fire service enhancements in SFF member cities.

Attachment(s)

1. Carryover FY 2022/23 into FY 2023/24
2. CIP Project Status

ORANGE COUNTY FIRE AUTHORITY
Carryover FY 2022/23 to FY 2023/24

Fund#	Description	Carryover Revenue	Carryover Expenditure	Budget by Category	Appropriate Fund Balance
Fund 121 - General Fund					
Restricted					
121	US&R Federal Grant 2020	104,131	104,131		-
121	US&R Federal Grant 2021	346,169	346,169		-
121	US&R Federal Grant 2022	498,723	498,723		-
121	AFG Fireground Survival Training Program Grant	157,095	157,095		-
121	UASI 2020	230,000	230,000		-
121	UASI 2021	206,114	206,114		-
121	DHS Liaison - OCIAC	120,000	120,000		-
121	USDOT SLFRF CERT Grant	17,393	17,393		-
121	USDOT SLFRF Helopod Grant	96,454	2,070		(94,384)
121	CalFire Defensible Space Inspection Grant	615,008	615,008		-
121	CalFire Fuels Reduction Equip Grant	250,000	81,003		(168,997)
121	CalFire Greenhouse Gas Reduction Fund	3,123,572	3,123,572		-
121	CalFire Special Projects (Augmentation Fund)	1,581,979	1,581,979		-
121	CalFire Fire Prevention Grant	1,000,000	1,000,000		-
121	CalFire Tree Pest Mitigation Grant	3,172,390	3,172,390		-
121	CalFire Vegetation Management Grant	1,051,657	1,051,657		-
121	Quick Reaction Task Force	8,896,465	8,896,465		-
			Restricted	21,203,769	
Other Services & Supplies					
121	Badge Expenditures		26,930		26,930
121	Staffing System Needs Assessment		295,000		295,000
121	Vehicle Outfitting		305,630		305,630
121	Sikorsky Helicopter Maintenance Total Assurance Plan		214,786		214,786
			Other Services & Supplies	842,346	
Total: Fund 121		21,467,150	22,046,115	22,046,115	578,965
Fund 12110 - General Fund CIP					
Equipment					
12110	Data Storage and Servers (P339)		361,060		361,060
12110	Station Alarm System Upgrades (P334)		123,206		123,206
12110	Data Network Upgrades (P337)		164,054		164,054
12110	800 MHz Radios (P332)		527,620		527,620
12110	Small Equipment and Personal Communications (P330)		40,000		40,000
12110	Personal Computer (PC), Tablets, and Printers (P331)		66,440		66,440
12110	Mobile Data Computers (P303)		212,698		212,698
12110	VHF Radios (P333)		457,223		457,223
12110	Digital Ortho Photography (P341)		21,298		21,298
12110	GIS and HelpDesk Workstations (P436)		169,171		169,171
12110	Temp Emergency Power Generator (P441)		75,000		75,000
12110	Fire Shelters (P412)		140,000		140,000
12110	Chainsaws (P432)		3,774		3,774
12110	Gas Powered Exhaust Fans (P433)		50,000		50,000
12110	Portable Fire Pumps (P439)		12,000		12,000
12110	WMD Protective Suits/Respirator Canisters (P428)		20,000		20,000
12110	HazMat Air Monitors (P434)		31,796		31,796
			Equipment	2,475,340	
Fire Station Improvements					
12110	Enterprise Phone/Public Address System Upgrade (P408)		1,668,486		1,668,486
12110	Inclusive Facilities (P413)		1,320,129		1,320,129
12110	Dorm Repairs Station 41 (Air Operations) (P417)		217,421		217,421
12110	Fire Apparatus Shelters (P431)		200,000		200,000
12110	Fire Station Remodels (P435)		5,838		5,838
12110	Apparatus Bay Doors FS67 (P440)		109,815		109,815
			Fire Station Improvements	3,521,689	
Total: Fund 12110		-	5,997,029	5,997,029	5,997,029

ORANGE COUNTY FIRE AUTHORITY
Carryover FY 2022/23 to FY 2023/24

Fund#	Description	Carryover Revenue	Carryover Expenditure	Budget by Category	Appropriate Fund Balance
Fund 123 - Fire Stations and Facilities					
Fire Station Improvements					
123	Retrofit Existing Station Fire Life Safety Systems (P258)		726,803		726,803
123	Station 10 (Yorba Linda) Replacement (P503)		985,440		985,440
123	Station 12 New Construction (P553)		32,100		32,100
123	Station 24 (Mission Viejo) Replacement (P554)		979,380		979,380
123	State-Funded Hand Crew Station 18 (P555)		16,931,500		16,931,500
123	Upgrades to Fire Station 18 (P263)		178,797		178,797
			Fire Station Improvements	19,834,020	
Other Facility Improvements					
123	RFOTC Training Grounds Expansion & Upgrade (P251)		775,031		775,031
123	Infrastructure Security Enhancements (P247)		916,174		916,174
			Other Facility Improvements	1,691,205	
Total: Fund 123		-	21,525,225	21,525,225	21,525,225
Fund 124 - Communications & Information Systems					
Communications & Equipment					
124	OCFA Enterprise Audio Video Equipment Upgrades (P350)		696,013		696,013
			Communications & Equipment	696,013	
Applications and Systems					
124	CRR Automation - IFP Replacement (P326)		1,215,349		1,215,349
124	EMS Enterprise System Development (P353)		449,950		449,950
124	Incident Reporting Application Replacement (P325)		127,769		127,769
124	Next Generation CAD2CAD (P347)		90,121		90,121
124	911 Voice Recording System (P354)		350,000		350,000
			Applications and Systems	2,233,189	
Business Continuity					
124	OCFA Disaster Recovery Co-Location Facility (P349)		1,053,877		1,053,877
124	RFOTC Data Center Fire Suppression Sys Upgrade (P348)		79,950		79,950
			Business Continuity	1,133,827	
Total: Fund 124		-	4,063,029	4,063,029	4,063,029
Fund 139 - Settlement Agreement Fund					
139	Joint Training Facility Design Allocation		1,000,000		1,000,000
139	Bidirectional Amplifiers		500,000		500,000
Total: Fund 139		-	1,500,000	1,500,000	1,500,000
Fund 171 - Structural Fire Fund Entitlement Fund					
171	Balance of Remaining SFF funds		3,509,336		3,509,336
Total: Fund 171		-	3,509,336	3,509,336	3,509,336

FY 2023-24 Carryover CIP Project Status

Fund 12110 - General Fund CIP	Carryover Amount \$	% Complete/Status (projected month/year of completion)
Equipment		
Data Storage and Servers (P339)	361,060	Ongoing/Annual equipment replacement project
Station Alarm System Upgrades (P334)	123,206	90% of 22/23 stations complete. Multi-year project is 75% complete. Will complete all stations in FY 2023/24 ending project.
Data Network Upgrades (P337)	164,054	Ongoing/Annual equipment replacement project
800 MHz Radios (P332)	527,620	Ongoing/Annual equipment replacement project
Small Equipment and Personal Communications (P330)	40,000	Ongoing/Annual equipment replacement project
Personal Computer (PC), Tablets, and Printers (P331)	66,440	Ongoing/Annual equipment replacement project
Mobile Data Computers (P303)	212,698	Ongoing/Annual equipment replacement project
VHF Radios (P333)	457,223	Ongoing/Annual equipment replacement project
Digital Ortho Photography (P341)	21,298	Ongoing/Biannual project
GIS and HelpDesk Workstations (P436)	169,171	5% complete; Specifications in development
Temp Emergency Power Generator (P441)	75,000	0% complete; Project to start in FY 2023/24
Fire Shelters (P412)	140,000	0% complete; Project to start in FY 2023/24
Chainsaws (P432)	3,774	95% complete; Retain balance for replacing equipment failures
Gas Powered Exhaust Fans (P433)	50,000	0% complete; Project to start in FY 2023/24
Portable Fire Pumps (P439)	12,000	0% complete; Project to start in FY 2023/24
WMD Protective Suits/Respirator Canisters (P428)	20,000	0% complete; Project to start in FY 2023/24
HazMat Air Monitors (P434)	31,796	56% complete; Project to be completed in FY 2023/24
Fire Station Improvements		
Enterprise Phone/Public Address System Upgrade (P408)	1,668,486	10%. Specs and BOM completed, submitting for bid approval in 2Q FY2023/24
Inclusive Facilities (P413)	1,320,129	75% complete; 54 completed and 11 in progress out of 78 facilities; multi-year project through FY 2027/28
Dorm Repairs Station 41 (Air Operations) (P417)	217,421	Project scope revised to include tarmac improvements for new helicopters; work to commence in FY 2023/24
Fire Apparatus Shelters (P431)	200,000	0% complete; Project to start in FY 2023/24
Fire Station Remodels (P435)	5,838	Ongoing/Annual facilities rehabilitation project
Apparatus Bay Doors FS67 (P440)	109,815	Ongoing/Annual equipment replacement project
Fund 123 - Fire Stations and Facilities	Carryover Amount \$	% Complete/Status (projected month/year of completion)
Fire Station Improvements		
Retrofit Existing Station Fire Life Safety Systems (P258)	726,803	Project to begin in FY 2023/24
Station 10 (Yorba Linda) Replacement (P503)	985,440	1% complete; Design phase to start in FY 2023/24
Station 12 New Construction (P553)	32,100	5% complete; Design phase initiated
Station 24 (Mission Viejo) Replacement (P554)	979,380	15% complete; Construction to begin Fall 2023
State-Funded Hand Crew Station 18 (P555)	16,931,500	Project to begin in FY 2023/24
Upgrades to Fire Station 18 (P263)	178,797	90% complete; Additional ongoing improvements for additional Hand Crews anticipated

Other Facility Improvements		
RFOTC Training Grounds Expansion & Upgrade (P251)	775,031	10% complete; Upgrades in design phase with construction to begin in FY 2023/24; Expansion in CUP phase with construction to begin in 2024/25
Infrastructure Security Enhancements (P247)	916,174	30% complete; Control Access Upgrade 70% complete; Cyber/IT Secure Access 95% complete
Fund 124 - Communications & Information Systems	Carryover Amount \$	% Complete/Status (projected month/year of completion)
Communications & Equipment		
OCFA Enterprise Audio Video Equipment Upgrades (P350)	696,013	20% RFSQ complete, Design-Build RFP in-process; Estimate installation starting Jan. 2024
Applications and Systems		
CRR Automation - IFP Replacement (P326)	1,215,349	90%. Go-live in FY 2023/24; Post go-live work anticipated for estimated 2 years
EMS Enterprise System Development (P353)	449,950	25%. Needs Assessment completed, RFP/Bid for Pyxis Automated Medical Dispense equipment completed and will deploy in 23/24; Proof of concept developed for drug log bar-code tracking, RFI for inventory tracking system
Incident Reporting Application Replacement (P325)	127,769	99% complete; Iterative work ongoing to add new features, fix bugs as discovered
Next Generation CAD2CAD (P347)	90,121	100% complete; Funding held pending post-acceptance final system revisions
911 Voice Recording System (P354)	350,000	25% complete; RFP completed (issued twice); Vendor selected, contract negotiations ongoing; Complete in FY 2023/24
Business Continuity		
OCFA Disaster Recovery Co-Location Facility (P349)	1,053,877	20% complete; Power, data, HVAC architectural design in-process with engineer
RFOTC Data Center Fire Suppression Sys Upgrade (P348)	79,950	75% complete; Installation nearing completion; Integration with UPS, house fire alerting, additional ducting in-process



Orange County Fire Authority
AGENDA STAFF REPORT

Budget and Finance Committee Meeting
September 13, 2023

Agenda Item No. 3A
Discussion Calendar

Contract Award for Ambulance Consulting Services

Contact(s) for Further Information

Rob Capobianco, Assistant Chief
Emergency Medical Services & Training

robcapobianco@ocfa.org

714.573.6006

Summary

This agenda item is submitted for approval to enter into a Professional Services Agreement in an amount not to exceed \$149,916 with Citygate Associates to perform consultation for ambulance service options. Citygate Associates is the top-ranked firm resulting from a competitive Request for Proposal (RFP) process.

Prior Board/Committee Action

At its July 27, 2023 meeting, the Board of Directors approved and authorized the Purchasing Manager to issue an RFP for consultation on ambulance transportation service options in OCFA jurisdiction, as outlined by the scope of work.

RECOMMENDED ACTION(S)

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Director's meeting of September 28, 2023, with the Budget and Finance Committee's recommendation that the Board of Directors:

1. Approve a budget adjustment increasing expenditures in the FY 2023/24 General Fund (121) by \$149,916 for Ambulance Consulting Services.
2. Approve and Authorize the Purchasing Manager to enter into a Professional Services Agreement with Citygate Associates for Ambulance Consulting Services for an amount not to exceed \$149,916.

Impact to Cities/County

Not Applicable.

Fiscal Impact

Funding for the recommended contracts is requested for a budget adjustment herein.

Increased Cost Funded by Structural Fire Fund:	\$149,916
Increased Cost Funded by Cash Contract Cities:	\$0

Background

The Orange County Fire Authority is the advanced life support (ALS) provider for our 23 cities and unincorporated Orange County. Of our 23 cities, 5 of them have what is referred to as 201 rights or the ability to administer their own EMS. 201 cities contract individually for ambulance transportation within their city. The OCEMSA administers the contracts for the remaining 18 OCFA cities and unincorporated areas through 5 contracts referred to as Exclusive Operating Areas (EOAs). Historically, these contracts have been negotiated independently of each other and have not employed a regional perspective to efficiently share resources. The OCFA has had very little

involvement in the RFP development and minimal operational oversight. The ambulance contracts vary greatly between the different cities and the county.

The involvement of the OCFA in daily operational oversight varies from the dispatching of private ambulances in some cities to completely hands off in other areas. Regulatory oversight is strong in some areas and lacking in others. The ambulance system in Orange County is operating in silos and not collaborating with surrounding jurisdictions. Stronger coordination of ambulance resources between jurisdictions can build a more resilient and cost-effective system.

The OCFA does not currently provide ambulance transportation. Many Fire Departments across California and in Orange County have recently entered the ambulance transportation business like Santa Barbara County, Laguna Beach and Anaheim. Others have entered into an alliance model or public/private partnership like Contra Costa County and San Diego. There have been changes in state legislation and federal reimbursements that have enabled public providers to reinvest revenue back into the EMS systems in an effort to improve the system and increase sustainability.

Over the next 12-24 months, the majority of the ambulance contracts in OCFA jurisdiction will be coming up for RFP. 3 of our cities that contract for their own ambulance service have hired an ambulance consultant to evaluate their options within their city. In an effort to improve response times and the quality of care, the OCFA can play a role in developing a more efficient and collaborative regional ambulance transportation system.

Request for Proposals

In August 2023, OCFA solicited competitive proposals (RFP SK2628) to perform a study of the ambulance transportation system within the OCFA jurisdiction. The scope of work includes recommendations for how the OCFA can become an active participant in the improvement of a sustainable ambulance system. The OCFA received three proposals in response to the RFP which were evaluated by a panel of stakeholders and subject matter experts including personnel from: Operations/EMS and Logistics. The evaluation criteria included: Method of Approach (35 points), Qualifications & Experience (40 points), and Price (25 points).

Rank	Firm	Price
1	Citygate Associates, LLC	\$149,916
2	AP Triton, LLC	\$338,038
3	Fitch & Associates	\$99,995

Interviews were held with the top two ranked firms, Citygate Associates and AP Triton. A representative from the County of Orange EMSA was included in the interviews as a non-scoring subject matter expert. Brief summaries of the top two ranked proposals are as follows:

Citygate Associates:

Citygate Associates demonstrated extensive experience with similar sized fire agencies across the state for the same types of analysis. Citygate has a well-established and favorable cross-industry reputation and has consulted the OCFA on past projects. The consultant team proposed to be assigned to the project presented a comprehensive project plan, and their intended project manager demonstrated extensive subject matter knowledge and experience. The team articulated a clear understanding of our goal for a collaborative plan moving forward, including involvement and input from our stakeholders.

AP Triton:

The proposal submitted by AP Triton provided responsive information about the firm's experience, staff, and technical resources. However, the proposal and presentation did not highlight their plans or ability to develop a collaborative team of stakeholders. In addition, the AP Triton proposal offered less competitive pricing.

The panel evaluators unanimously ranked Citygate Associates highest in the evaluation criteria and for the above discussed reasons, the rankings demonstrated that the proposal submitted by Citygate Associates. provides the best overall value to OCFA.

Conclusion

Based on staff's evaluation of the vendor proposals to provide the ambulance consulting services, staff recommends approval and authorization to enter into a Professional Services Agreement with Citygate Associates in an amount not to exceed \$149,916.

Attachment(s)

Proposed professional services agreement with Citygate Associates

**ORANGE COUNTY FIRE AUTHORITY
PROFESSIONAL SERVICES AGREEMENT**

THIS AGREEMENT FOR PROFESSIONAL SERVICES (“Agreement”) is made and entered into this 28th day of September, 2023 by and between the Orange County Fire Authority, a public agency, hereinafter referred to as “OCFA”, and Citygate Associates, LLC, hereinafter referred to as “Firm”. OCFA and Firm are sometimes individually referred to herein as a “Party” and collectively as the “Parties”.

RECITALS

WHEREAS, OCFA requires the services of a qualified firm to provide Ambulance Transportation Consulting services as requested in RFP SK2628, hereinafter referred to as “Project”; and

WHEREAS, Firm has submitted to OCFA a proposal dated August 16, 2023, incorporated herein by this reference (“Proposal”); and

WHEREAS, based on its experience and reputation, Firm is qualified to provide the necessary services for the Project and desires to provide such services; and

WHEREAS, OCFA desires to retain the services of Firm for the Project.

NOW, THEREFORE, in consideration of the promises and mutual agreements contained herein, OCFA agrees to employ and does hereby employ Firm and Firm agrees to provide professional services as follows:

AGREEMENT

1. PROFESSIONAL SERVICES

1.1 Scope of Services

In compliance with all terms and conditions of this Agreement, Firm shall provide those services specified in the Scope of Services, attached hereto as Exhibit “A”, which includes by reference and by addendum: (1) OCFA’s RFP SK2628 (2) Firm’s Proposal, and (3) any amendments, addendums, change orders, or modifications mutually agreed upon by the parties hereto (“Services” or “Work”). Firm warrants that all Services shall be performed in a competent, professional and satisfactory manner in accordance with all standards prevalent in the same profession in the State of California. Firm represents and warrants that it and all employees, subconsultants and subcontractors providing any Services pursuant to this Agreement shall have a sufficient skill and experience to perform the Services. All Services shall be completed to the reasonable satisfaction of the OCFA. In the event of any inconsistency between the terms contained in the Scope of Services, and/or the terms set forth in the main body of this

Agreement, the terms set forth in the main body of this Agreement and then the Scope of Services shall govern, in that order.

1.2 Compliance with Law

All Services rendered hereunder shall be provided in accordance with all laws, ordinances, resolutions, statutes, rules, and regulations of OCFA and any federal, state or local governmental agency of competent jurisdiction.

1.3 Licenses and Permits

Firm shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the Services required by this Agreement.

1.4 Familiarity with Work

By executing this Agreement, Firm warrants that Firm (a) has thoroughly investigated and considered the Work to be performed, (b) has investigated the site of the Work and become fully acquainted with the conditions there existing, (c) has carefully considered how the Work should be performed, and (d) fully understands the facilities, difficulties and restrictions attending performance of the Work under this Agreement. Should the Firm discover any latent or unknown conditions materially differing from those inherent in the Work or as represented by OCFA, Firm shall immediately inform OCFA of such fact and shall not proceed with any Work except at Firm's risk until written instructions are received from the Contract Officer.

1.5 Care of Work

Firm shall adopt and follow reasonable procedures and methods during the term of the Agreement to prevent loss or damage to materials, papers or other components of the work, and shall be responsible for all such damage until acceptance of the work by OCFA, except such loss or damages as may be caused by OCFA's own negligence.

1.6 Additional Services

Firm shall perform services in addition to those specified in the Scope of Services when directed to do so in writing by the OCFA Purchasing Manager, provided that Firm shall not be required to perform any additional services without compensation. Any additional compensation not exceeding fifteen percent (15%) of the agreement amount annually must be approved in writing by the OCFA Purchasing Manager. Any greater increase must be approved in writing by the Executive Committee of the OCFA Board of Directors.

2. TIME FOR COMPLETION

The time for completion of the Services to be performed by Firm is an essential condition of this Agreement. Firm shall prosecute regularly and diligently the work of this Agreement according to the schedules set forth in Firm's proposal. Firm shall not be accountable for delays in the progress of its work caused by any condition beyond its control and without the fault or negligence of Firm. Delays shall not entitle Firm to any additional compensation regardless of the party responsible for the delay.

3. COMPENSATION OF FIRM

3.1 Compensation of Firm

For the Services rendered pursuant to this Agreement, Firm shall be compensated and reimbursed, in accordance with the pricing set forth in Exhibit "A," in an amount not to exceed \$149,916 dollars (\$149,916).

3.2 Method of Payment

In any month in which Firm wishes to receive payment, Firm shall no later than the first working day of such month, submit to OCFA in the form approved by OCFA's Finance Division Manager, an invoice for Services rendered prior to the date of the invoice. OCFA shall pay Firm for all expenses stated thereon which are approved by OCFA consistent with this Agreement, within thirty (30) days of receipt of Firm's invoice.

3.3 Changes

In the event any change or changes in the work is requested by OCFA, the parties hereto shall execute an addendum to this Agreement, setting forth with particularity all terms of such addendum, including, but not limited to, any additional fees. Addenda may be entered into:

A. To provide for revisions or modifications to documents or other work product or work when documents or other work product or work is required by the enactment or revision of law subsequent to the preparation of any documents, other work product or work;

B. To provide for additional services not included in this Agreement or not customarily furnished in accordance with generally accepted practice in Firm's profession.

3.4 Appropriations

This Agreement is subject to and contingent upon funds being appropriated therefore by the OCFA Board of Directors for each fiscal year covered by the Agreement. If such appropriations are not made, this Agreement shall automatically terminate without penalty to OCFA.

4. PERFORMANCE SCHEDULE

4.1 Time of Essence

Time is of the essence in the performance of this Agreement.

4.2 Schedule of Performance

All Services rendered pursuant to this Agreement shall be performed within the time periods prescribed in Firm's Proposal, attached hereto as Exhibit "A". The extension of any time period specified in Exhibit "A" must be approved in writing by the Contract Officer.

4.3 Force Majeure

The time for performance of Services to be rendered pursuant to this Agreement may be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Firm, including, but not restricted to, acts of God or of a public enemy, acts of the government, fires, earthquakes, floods, epidemic, quarantine restrictions, riots, strikes, freight embargoes, and unusually severe weather if the Firm shall within ten (10) days of the commencement of such condition notify the Contract Officer who shall thereupon ascertain the facts and the extent of any necessary delay, and extend the time for performing the Services for the period of the enforced delay when and if in the Contract Officer's judgment such delay is justified, and the Contract Officer's determination shall be final and conclusive upon the parties to this Agreement.

4.4 Term

Unless earlier terminated in accordance with Sections 8.5 or 8.6 of this Agreement, this Agreement shall continue in full force and effect until satisfactory completion of the services, but not exceeding one (1) year from the date hereof, unless extended by mutual written agreement between OCFA and the Firm.

5. COORDINATION OF WORK

5.1 Representative of Firm

The following principal of the Firm is hereby designated as being the principal and representative of Firm authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith: Stewart Gary.

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing principal is a substantial inducement for OCFA to enter into this Agreement. Therefore, the foregoing principal shall be responsible during the term of this Agreement for directing all activities of Firm and devoting sufficient time to personally supervise the Services hereunder. The foregoing principal may not be changed by Firm without the express written approval of OCFA.

5.2 Contract Officer

The Contract Officer shall be, Rob Capobianco unless otherwise designated in writing by OCFA. It shall be the Firm's responsibility to keep the Contract Officer fully informed of the progress of the performance of the Services and Firm shall refer any decisions that must be made by OCFA to the Contract Officer. Unless otherwise specified herein, any approval of OCFA required hereunder shall mean the approval of the Contract Officer.

5.3 Prohibition Against Subcontracting or Assignment

5.3.1 No Subcontracting Without Prior Approval. The experience, knowledge, capability and reputation of Firm, its principals and employees, and the Firm Representative were a substantial inducement for OCFA to enter into this Agreement. Therefore, Firm shall not contract with any other entity to perform in whole or in part the Services required hereunder without the express written approval of OCFA.

5.3.2 Provisions in the Event Subcontractor(s) Are Authorized. If Firm is authorized to subcontract any part of the Services as provided in Section 5.3.1, Firm shall be responsible to OCFA for the acts and omissions of its subcontractor(s) and subconsultant(s) in the same manner as it is for persons directly employed. For purposes of this Agreement, all persons engaged in the performance of Services will be considered employees of Firm. OCFA will deal directly with and will make all payments to Firm. Nothing contained in this Agreement shall create any contractual relationships between any subcontractor and OCFA. Firm shall ensure that all subcontractor insurance requirements set forth in Section 6 below (including its subsections) are complied with prior to commencement of Services by each subcontractor.

5.3.2.1 Withholding Payment for Non-Authorized Subcontractors. OCFA shall have the right to withhold payment from Firm

for Services performed by any subcontractor or subconsultant performing Services but not authorized in writing by OCFA, or regarding which the insurance or other requirements under this Agreement have not been satisfied.

5.3.3 Assignments. Neither this Agreement nor any interest herein may be assigned, transferred, conveyed, hypothecated, or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of OCFA. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Firm, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release Firm or any surety of Firm from any liability hereunder without the express written consent of OCFA.

5.4 Independent Contractor

5.4.1 The legal relationship between the Parties is that of an independent contractor, and nothing herein shall be deemed to make Contractor, or any of its personnel, an OCFA employee. During the performance of this Agreement, Firm and its officers, employees, and agents shall act in an independent capacity and shall not act as OCFA officers or employees. Firm will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. The personnel performing the Services under this Agreement on behalf of Firm shall at all times be under Firm's exclusive direction and control. Neither OCFA nor any of its officials, officers, employees, agents or volunteers shall have control over the conduct of Firm or any of its officers, employees, or agents, except as set forth in this Agreement. Firm, its officers, employees or agents, shall not maintain a permanent office or fixed business location at OCFA's offices. OCFA shall have no voice in the selection, discharge, supervision, or control of Firm's officers, employees, representatives or agents or in fixing their number, compensation, or hours of service. Firm shall pay all wages, salaries, and other amounts due its employees in connection with the performance of Services under this Agreement and shall be responsible for all reports and obligations respecting them, including but not limited to social security income tax withholding, unemployment compensation, workers' compensation, and other similar matters. OCFA shall not in any way or for any purpose be deemed to be a partner of Firm in its business or otherwise a joint venturer or a member of any joint enterprise with Firm.

5.4.2 Firm shall not incur or have the power to incur any debt, obligation, or liability against OCFA, or bind OCFA in any manner.

5.4.3 No OCFA benefits shall be available to Firm, its officers, employees, or agents, in connection with the performance of any Work or Services under this Agreement. Except for professional fees paid to Firm as provided for in this Agreement, OCFA shall not pay salaries, wages, or other compensation to Firm for the performance of any Work or Services under this Agreement. OCFA shall not be liable for

compensation or indemnification to Firm, its officers, employees, or agents, for injury or sickness arising out of performing any Work or Services hereunder. If for any reason any court or governmental agency determines that the OCFA has financial obligations, other than pursuant to Section 2 herein, of any nature relating to salary, taxes, or benefits of Firm's officers, employees, representatives, agents, or subconsultants or subcontractors, Firm shall defend, indemnify, and hold harmless OCFA from and against all such financial obligations.

5.6 Employee Retirement System Eligibility Indemnification

5.6.1 In the event that Firm or any employee, agent, or subcontractor of Firm providing any Work or Services under this Agreement claims or is determined by a court of competent jurisdiction to be eligible for enrollment in an employee retirement system as an employee of the OCFA, Firm shall indemnify, defend, and hold harmless OCFA against: (1) all such claim(s) and determination(s); (2) for the payment of any employee and/or employer contributions for employee retirement system benefits on behalf of Firm or its employees, agents or subcontractors; and (3) the payment of any penalties and interest on such contributions which would otherwise be the responsibility of the OCFA.

5.6.2 Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Contractor and any of its employees, agents, and subcontractors providing any Work or Services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by OCFA, including but not limited to eligibility to enroll in PERS as an employee of OCFA and entitlement to any contribution to be paid by OCFA for employer contribution and/or employee contributions for PERS benefits.

6. INSURANCE AND INDEMNIFICATION

6.1 Compliance with Insurance Requirements. Firm shall obtain, maintain, and keep in full force and effect during the term of this Agreement, at its sole cost and expense, and in a form and content satisfactory to OCFA, all insurance required under this section. Firm shall not commence any Services under this Agreement unless and until it has provided evidence satisfactory to OCFA that it has secured all insurance required under this section. If Firm's existing insurance policies do not meet the insurance requirements set forth herein, Firm agrees to amend, supplement or endorse the policies to meet all requirements herein.

6.2 Types of Insurance Required. Without limiting the indemnity provisions set forth in this Agreement, Firm shall obtain and maintain in full force and effect during the term of this Agreement, including any extension thereof, the following policies of insurance:

6.2.1 Professional Liability/Technology Errors and Omissions Insurance ("PLI"). Firm shall obtain and maintain PLI insurance applicable to each licensed profession practiced by Firm. Firm shall maintain PLI insurance with per-claim and aggregate limits no lower than one million dollars (\$1,000,000.00) each occurrence and two million dollars (\$2,000,000.00) aggregate. Covered professional services shall specifically include all Services to be performed under the Agreement and the policy shall be endorsed to delete any exclusions that may exclude coverage for claims within the minimum PLI Limits for the Services to be performed under this Agreement.

6.2.1.1 The PLI policy shall be endorsed to delete any Contractual Liability Exclusion. The PLI shall include contractual liability coverage applicable to this Agreement. The policy must "pay on behalf of" the insured, and include a provision establishing the insurer's duty to defend the insured.

6.2.1.2 If the PLI policy of insurance is written on a "claims-made" basis, the policy shall be continued in full force and effect at all times during the term of this Agreement, and for a period of three (3) years from the date of the completion of all Services provided hereunder (the "PLI Coverage Period"). If any PLI policy is replaced, cancelled, non-renewed, discontinued, or otherwise terminated, or if the limits of a PLI policy are reduced or the available coverage depleted below the required minimum coverage amounts for any reason during the PLI Coverage Period, Firm shall immediately obtain replacement PLI coverage meeting the requirements of this Section 6.2.1. Such replacement coverage shall satisfy all requirements herein, and shall include coverage for the prior acts or omissions of Firm during the time period during which any Services were performed. The coverage shall be evidenced by either a new policy evidencing no gap in coverage, or by obtaining separate extended "tail" coverage with the present or new carrier or other insurance arrangements providing for complete coverage, either of which shall be subject to the written approval by the OCFA.

6.2.1.3 If the PLI policy is written on an "occurrence" basis, the policy shall be continued in full force and effect during the term of this Agreement, or until completion of the Services provided for in this Agreement, whichever is later. In the event of termination of the PLI policy during this period, new coverage shall immediately be obtained, and written evidence of the policy shall be immediately provided to OCFA, to ensure PLI coverage during the entire course of performing the Services.

6.2.1.4 Firm shall not perform any Services at any time during which required types or amounts of PLI insurance are not in effect, and OCFA shall have no obligation to pay Firm for Services performed while required PLI insurance is not in effect.

6.2.2 Commercial General Liability Insurance. Firm shall obtain and maintain, in full force and effect throughout the term of this Agreement, Insurance Services Office (ISO) Form CG 00 01 covering CGL on an "occurrence" basis, including property damage, bodily injury and personal & advertising injury with limits no less than one million dollars (\$1,000,000.00) per occurrence and two million dollars

(\$2,000,000.00) aggregate. If a general aggregate limit applies, the general aggregate limit shall be no less than two million dollars (\$2,000,000.00). Coverage for products and completed operations is required with limits no less than two million dollars (\$2,000,000.00) aggregate. CGL insurance shall be provided on an occurrence-based coverage form; a "claims made" CGL policy is not acceptable. Firm shall maintain CGL insurance with per-claim, aggregate and products and operations completed limits no lower than the minimum CGL coverage limits set forth above. Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions limiting coverage for any of the following: (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; or (3) any other exclusion contrary to this Agreement.

6.2.3 Automobile Liability Insurance. Firm shall obtain and maintain, in full force and effect throughout the term of this Agreement, a policy of Automobile liability insurance written on a per occurrence basis with limits of at least one million dollars (\$1,000,000.00) combined limit for each occurrence covering bodily injury, disease and property damage. Defense costs shall be paid in addition to the policy limits. The policy shall specifically include coverage for owned, non-owned, leased, and hired automobiles, and be endorsed to eliminate any exclusion applicable to any of them.

6.2.4 Workers' Compensation Insurance. Firm shall obtain and maintain, in full force and effect throughout the term of this Agreement, a policy of Workers' Compensation Insurance with limits no less than one million dollars (\$1,000,000.00), and in compliance with all other statutory requirements applicable in the State of California. Firm hereby waives on its own behalf, and shall obtain an endorsement from its workers' compensation insurer waiving on the insurance company's behalf, all rights of subrogation against the OCFA, its board members, officials, officers, employees, agents and volunteers.

6.2.4.1 If subconsultants or subcontractors are used, Firm shall require each of its subconsultants and subcontractors, if any, to waive all rights of subrogation, and to obtain endorsements from the subconsultants'/subcontractors' workers' compensation insurers waiving all rights of subrogation, against the OCFA, its board members, officials, officers, employees, agents and volunteers.

6.2.4.2 Firm and each of its subconsultants and subcontractors shall also maintain, in full force and effect throughout the term of this Agreement, Employer's Liability Insurance with limits of at least one million dollars (\$1,000,000.00) per injury or illness.

6.3 Acceptability of Insurers. Each insurance policy required by this section shall be issued by a licensed company authorized to transact business by the Department of Insurance for the State of California with a current rating of A-:VII or better (if an admitted carrier), or a current rating of A:X or better (if offered by a non-admitted insurer listed on the State of California List of Approved Surplus Line Insurers (LASLI)), by the latest edition of A.M. Best's Key Rating Guide, except that the OCFA will accept

workers' compensation insurance from the State Compensation Fund. In the event the OCFA determines that the Services to be performed under this Agreement creates an increased or decreased risk of loss to the OCFA, the Firm agrees that the minimum limits of the insurance policies may be changed accordingly upon receipt of written notice from the OCFA.

6.3.1 Firm shall immediately replace any insurer whose A.M. Best rating drops below the levels specified herein with an insurer that meets the minimum requirements herein.

6.4 Specific Insurance Provisions and Endorsements. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the OCFA for written approval. Required insurance policies shall contain the following provisions, or Firm shall provide endorsements on forms approved by the OCFA to add the following provisions to the insurance policies:

6.4.1 CGL and Auto Liability Endorsements. The policy or policies of insurance required by this Agreement for CGL and Automobile Liability Insurance shall be endorsed as follows:

6.4.1.1 Additional Insured: The OCFA, its board members, officials, officers, employees, agents and volunteers, shall be additional insureds; and

6.4.1.1.1 Additional Insured Endorsements: Additional insured endorsements shall not (1) be restricted to "ongoing operations", (2) exclude "contractual liability", (3) restrict coverage to "sole" liability of Firm, (4) contain any other exclusions contrary to the Agreement; or (5) contain special limitations on the scope of protection afforded to additional insureds.

6.4.1.2 Primary, Non-Contributing. Each CGL and Auto Liability insurance policy shall be endorsed to be primary and any other insurance, deductible, or self-insurance maintained by the OCFA, its board members, officials, officers, employees, agents or volunteers, shall not contribute with the primary insurance.

6.4.2 Notice of Cancellation: Each policy of any type shall be endorsed to provide that coverage shall not be suspended, voided, cancelled, or modified, or reduced in coverage or in limits, except after thirty (30) days prior written notice has been provided to the OCFA. Notwithstanding the foregoing, if coverage is to be suspended, voided, or cancelled because of Firm's failure to pay the insurance premium, the notice provided by the insurer to OCFA shall be by not less than ten (10) days prior written notice. (A statement that notice will be provided "in accordance with the policy terms" or words to that effect is inadequate to meet the requirements of this Section).

6.4.2.1 Pre-Payment of Policy Premium. If for any reason an insurer declines to issue an endorsement certifying that it will notify OCFA in accordance with section 6.4.2, Firm shall either obtain insurance from another insurer who will provide the required notice endorsement or shall provide evidence satisfactory to OCFA that the entire policy premium for the full term of that policy has been pre-paid such that the risk of non-payment of premiums during the term of the policy has been eliminated.

6.4.3 ACORD Forms Will Not Be Accepted in Lieu of Endorsements. By executing this Agreement, Firm certifies that it has – prior to execution of this Agreement - confirmed that its insurance company will issue each of the endorsements required by this Agreement. Firm also certifies that it understands that "ACORD" Certificate of Liability Insurance forms will not be accepted in lieu of required endorsements.

6.5 Deductibles and Self-Insured Retentions. Any deductible or self-insured retention must be approved in writing by the OCFA in advance. The decision whether to approve or withhold approval of a deductible or self-insured retention shall be made by the OCFA in the OCFA's sole and absolute discretion. (Firm may request pre-approval from OCFA of a deductible or self-insured retention prior to submitting Firm's Proposal).

6.6 Waiver of Subrogation. All policies of Commercial General Liability and Automobile Liability Insurance shall contain or be endorsed to waive subrogation against the OCFA, its officials, officers, employees, agents and volunteers, or shall specifically allow Firm or others providing insurance evidence in compliance with the requirements set forth in this section to waive their right to recovery prior to a loss. Firm hereby agrees to waive its own right of subrogation against the OCFA, its officials, officers, employees, agents and volunteers.

6.6.1 Waivers of Subrogation: Subconsultants and Subcontractors. If OCFA approves the use of subconsultants or subcontractors for the performance of any portion of the Services, then Firm shall obtain from each subconsultant and subcontractor, and make available to OCFA upon request, written express waivers by each subconsultant and subcontractor of the right of subrogation against the OCFA, its officials, officers, employees, agents and volunteers, and policy endorsements of each of its subconsultants' and subcontractors' insurance policies waiving any rights of subrogation against the OCFA, its officials, officers, employees, agents and volunteers insurer. All such waivers and endorsements shall be obtained prior to commencement of any Services by each subconsultant or subcontractor.

6.7 Evidence of Coverage. Concurrently with the execution of the Agreement, Firm shall deliver certificates of insurance together with original endorsements affecting each of the insurance policies required to be maintained by Firm by this Section 5. Firm shall promptly furnish, at OCFA's request, copies of actual policies

including all declaration pages, endorsements, exclusions and any other policy documents OCFA requires to verify coverage.

6.7.1 Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the OCFA for written approval.

6.7.2 Authorized Signatures. The certificates of insurance and original endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf.

6.7.3 Renewal/Replacement Policies. At least fifteen (15) days prior to the expiration of any policy required by this Agreement, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the OCFA. If such coverage is cancelled or reduced and not replaced immediately so as to avoid a lapse in the required coverage, Firm shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the OCFA evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies meeting all requirements of this Agreement.

6.8 Requirements Not Limiting. Requirement of specific coverage or minimum limits contained in this section are not intended as a limitation on coverage, limits, or other requirements, or a waiver of any coverage normally provided by any insurance. The insurance obligations under this Agreement shall be: (1) all the insurance coverage and/or limits carried by or available to Firm; or (2) the minimum insurance coverage requirements and/or limits shown in this Agreement; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to the OCFA. No representation is made that the minimum insurance requirements of this Agreement are sufficient to cover the obligations of Firm under this Agreement. Nothing in this section shall be construed as limiting in any way the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for losses of any type or amount.

6.9 Enforcement of Agreement (Non-Estoppel). Firm acknowledges and agrees that actual or alleged failure on the part of the OCFA to inform Firm of any non-compliance with any of the insurance requirements set forth in this Agreement imposes no additional obligation on the OCFA nor does it waive any rights hereunder.

6.10 Insurance for Subconsultants. If OCFA approves the use of subconsultants or subcontractors for the performance of any portion of the Services, then Firm shall be responsible for causing each approved subconsultant and subcontractor to procure and maintain insurance in the same types and amounts required for Firm, and in full compliance with the insurance requirements set forth in this Agreement, except as otherwise authorized in writing by the Contract Manager.

6.10.1 Delivery of Evidence of Subcontractor Insurance. Upon request of OCFA, Firm shall deliver to OCFA all certificates of insurance and endorsements required from subcontractors and subconsultants. (Note: Firm's duty to obtain all required insurance for subcontractors and subconsultants required under this Agreement applies whether or not OCFA requests delivery of evidence of such coverage.)

6.11 Other Insurance Requirements. The following terms and conditions shall apply to the insurance policies required of Firm and its subconsultants and subcontractors, if any, pursuant to this Agreement:

6.11.1 Firm shall provide immediate written notice to OCFA if (1) any of the insurance policies required herein are terminated, cancelled, suspended, or non-renewed (2) the limits of any of the insurance coverages required herein are reduced; (3) any required insurance coverage is reduced below the required minimum limits through claims or otherwise, or (4) the deductible or self-insured retention is increased.

6.11.2 All insurance coverage and limits required under this Agreement are intended to apply to each insured, including additional insureds, against whom a claim is made or suit is brought to the full extent of the policies. Nothing contained in this Agreement or any other agreement relating to the OCFA or its operations shall limit the application of such insurance coverage.

6.11.3 None of the insurance coverages required herein will be in compliance with the requirements of this section if they include any limiting endorsement which substantially impairs the coverages set forth herein (e.g., elimination of contractual liability or reduction of discovery period), unless the endorsement has first been submitted to the OCFA and approved in writing.

6.11.4 Certificates of insurance will not be accepted in lieu of required endorsements, and submittal of certificates without required endorsements may delay the Project. It is Firm's obligation to ensure timely compliance with all insurance submittal requirements as provided herein and Firm agrees to reimburse OCFA for any losses resulting from its failure, or its subconsultants' or subcontractors' failure, to timely comply with the requirements of this Agreement.

6.11.5 Firm agrees to ensure that subconsultants and subcontractors, if any, and any other parties involved with the Project who are brought onto or involved in the Project by Firm, provide the same minimum insurance coverage required of Firm. Firm agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Firm agrees that upon request, all agreements with, and evidence of insurance from, subconsultants and subcontractors and others engaged in performing any Services will be submitted to the OCFA for review.

6.11.6 Firm agrees to provide immediate written notice to OCFA of any claim, demand or loss arising out of the Services performed under this Agreement and for any other claim, demand or loss which may reduce the insurance available to an amount less than required by this Agreement.

6.12 Indemnification.

To the fullest extent permitted by law, Firm shall defend (at Firm's sole cost and expense with legal counsel reasonably acceptable to OCFA), indemnify and hold the OCFA, its board members, officials, officers, employees, agents and volunteers, free and harmless from any and all claims, demands, orders, causes of action, costs, expenses, liabilities, losses, penalties, judgments, arbitration awards, settlements, damages or injuries of any kind, in law or in equity, including but not limited to property or persons, including wrongful death, (collectively "Claims") in any manner arising out of, pertaining to, related to, or incident to any alleged acts, errors or omissions, or willful misconduct of Firm, its officers, directors, employees, subconsultants, subcontractors, agents or invitees in connection with performance under this Agreement, or in any manner arising out of, pertaining to, related to, or incident to an alleged breach of this Agreement, including without limitation the payment of all consequential damages, expert witness fees and attorneys' fees and other related costs and expenses.

Notwithstanding the foregoing, and only to the extent that the Services performed by Firm are subject to California Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Firm.

Under no circumstances shall the insurance requirements and limits set forth in this Agreement be construed to limit Firm's indemnification obligation or other liability hereunder. Notwithstanding the foregoing, such obligation to defend, hold harmless and indemnify the OCFA, its board members officials, officers, employees, agents and volunteers, shall not apply to the extent that such Claims are caused by the sole negligence or willful misconduct of that indemnified party.

7. RECORDS AND REPORTS

7.1 Reports

Firm shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the Services required by this Agreement as the Contract Officer shall require.

7.2 Records

Firm shall keep such books and records as shall be necessary to properly perform the Services required by this Agreement and enable the Contract Officer to

evaluate the performance of such Services. Except as provided in Section 7.5, the Contract Officer shall have full and free access to such books and records at all reasonable times, including the right to inspect, copy, audit and make records and transcripts from such records.

7.3 Ownership of Documents

Except as provided in Section 7.5, all drawings, specifications, reports, records, documents and other materials prepared by Firm in the performance of this Agreement shall be the property of OCFA and shall be delivered to OCFA upon request of the Contract Officer or upon the termination of this Agreement, and Firm shall have no claim for further employment or additional compensation as a result of the exercise by OCFA of its full rights or ownership of the documents and materials hereunder. Firm may retain copies of such documents for its own use. Firm shall have an unrestricted right to use the concepts embodied therein.

7.4 Release of Documents

All drawings, specifications, reports, records, documents and other materials prepared by Firm in the performance of Services under this Agreement shall not be released publicly without the prior written approval of the Contract Officer.

7.5 Confidential Materials

Notwithstanding anything to the contrary in this Agreement, the Firm shall be the sole owner of Firm's work papers and of any other documents, data or information which are required to be maintained confidential from OCFA by one or more rules of professional conduct governing the Firm's profession(s) (collectively, the "Confidential Materials"). Neither the OCFA nor the Contract Officer shall have access to the Confidential Materials except as may otherwise be required by order issued by a court of competent jurisdiction.

8. ENFORCEMENT OF AGREEMENT

8.1 California Law

This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Orange, State of California, or any other appropriate court in such county, and Firm covenants and agrees to submit to the personal jurisdiction of such court in the event of such action.

8.2 Waiver

No delay or omission in the exercise of any right or remedy of a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. No consent or approval of OCFA shall be deemed to waiver or render unnecessary OCFA's consent to or approval of any subsequent act of Firm. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

8.3 Rights and Remedies are Cumulative

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

8.4 Legal Action

In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain injunctive relief, a declaratory judgment, or any other remedy consistent with the purposes of this Agreement.

8.5 Termination Prior to Expiration of Term

OCFA reserves the right to terminate this Agreement at any time, with or without cause, upon thirty (30) days written notice to Firm, except that where termination is due to the fault of the Firm and constitutes an immediate danger to health, safety and general welfare, the period of notice shall be such shorter time as may be appropriate. Upon receipt of the notice of termination, Firm shall immediately cease all Services hereunder except such as may be specifically approved by the Contract Officer. Firm shall be entitled to compensation for all Services rendered prior to receipt of the notice of termination and for any Services authorized by the Contract Officer thereafter.

Firm may terminate this Agreement, with or without cause, upon thirty (30) days written notice to OCFA.

8.6 Termination for Default of Firm

If termination is due to the failure of the Firm to fulfill its obligations under this Agreement, OCFA may take over the work and prosecute the same to completion by contract or otherwise, and the Firm shall be liable to the extent that the total cost for completion of the Services required hereunder exceeds the compensation herein stipulated, provided that OCFA shall use reasonable efforts to mitigate damages, and

OCFA may withhold any payments to the Firm for the purpose of set-off or partial payment of the amounts owed to OCFA.

8.7 Attorneys' Fees

If either party commences an action against the other party arising out of or in connection with this Agreement or its subject matter, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs of suit from the losing party.

9. OCFA OFFICERS AND EMPLOYEES; NON-DISCRIMINATION

9.1 Non-Liability of OCFA Officers and Employees

No officer or employee of OCFA shall be personally liable to the Firm, or any successor-in-interest, in the event of any default or breach by OCFA or for any amount which may become due to the Firm or its successor, or for breach of any obligation of the terms of this Agreement.

9.2 Covenant Against Discrimination

Firm covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination or segregation in the performance of or in connection with this Agreement regarding any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry. Firm shall take affirmative action to insure that applicants and employees are treated without regard to their race, color, creed, religion, sex, marital status, national origin, or ancestry.

10. MISCELLANEOUS PROVISIONS

10.1 Confidentiality

Information obtained by Firm in the performance of this Agreement shall be treated as strictly confidential and shall not be used by Firm for any purpose other than the performance of this Agreement without the written consent of OCFA.

10.2 Notice

Any notice, demand, request, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by pre-paid, first-class mail to the address set forth below. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated forty-eight (48) hours from the time of mailing if mailed as provided in this Section.

Orange County Fire Authority
Attention: Sara Kennedy
1 Fire Authority Road
Irvine, CA 92602

WITH COPY TO:
David E. Kendig, General Counsel
Woodruff, Spradlin & Smart
555 Anton Blvd. Suite 1200
Costa Mesa, CA 92626

To Firm:

Citygate Associates, LLC
Attention: Stewart Gary
600 Coolidge Drive, Suite 150
Folsom, CA 95630

10.2 Integrated Agreement

This Agreement contains all of the agreements of the parties and cannot be amended or modified except by written agreement.

10.3 Amendment

This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing.

10.4 Severability

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement, which shall be interpreted to carry out the intent of the parties hereunder.

10.5 Corporate Authority

The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by so executing this Agreement the parties hereto are formally bound to the provisions of this Agreement.

[Signatures on Following Page]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates stated below.

“OCFA”

ORANGE COUNTY FIRE AUTHORITY

Date: _____

By: _____

Sara Kennedy, CPPB
Purchasing Division Manager

APPROVED AS TO FORM.

ATTEST:

By: _____

David E. Kendig
General Counsel

Maria D. Huizar
Clerk of the Board

Date: _____

“FIRM”

CITYGATE ASSOCIATES, LLC

Date: _____

By: _____

Name: David C. DeRoos, MPA, CMC
Title: President

Date: _____

By: _____

Name:
Title:

Exhibit "A" Scope of Services

A.1 PROJECT BACKGROUND

The Orange County Fire Authority is the advanced life support (ALS) provider for our 23 cities and unincorporated Orange County. Of our 23 cities, 5 of them have what is referred to as 201 rights or the ability to administer their own EMS. These 201 cities contract individually for ambulance transportation within their city. The Orange County Emergency Medical Services Agency (OCEMSA) administers the contracts for the remaining 18 OCFA cities and unincorporated areas through 5 contracts referred to as Exclusive Operating Areas (EOAs). Historically, these contracts have been negotiated independently of each other and have not employed a regional perspective to efficiently share resources. The OCFA has had very little involvement in the OCEMSA RFP development and minimal operational oversight. The ambulance contracts vary greatly between the different cities and the county.

The involvement of the OCFA in daily operational oversight varies from the dispatching of private ambulances in some cities to completely hands off in other areas. The regulatory oversight is strong in some areas and lacking in others. The ambulance system in Orange County is operating in silos and not collaborating with surrounding jurisdictions. Stronger coordination of ambulance resources between jurisdictions can build a more resilient and cost-effective system.

The OCFA does not currently provide ambulance transportation. Many Fire Departments across California and in Orange County have recently entered the ambulance transportation business like Santa Barbara County, Laguna Beach and Anaheim. Others have entered into an alliance model or public/private partnership like Contra Costa County and San Diego. There have been changes in state legislation and federal reimbursements that have enabled public providers to reinvest revenue back into the EMS systems in an effort to improve the system and increase sustainability.

Over the next 12-24 months, the majority of the ambulance contracts in OCFA jurisdiction will be coming up for RFP. Three of our cities that contract for their own ambulance service have hired an ambulance consultant to evaluate their options within their city. In an effort to improve response times and the quality of care, the OCFA can play a role in developing a more efficient and collaborative regional ambulance transportation system.

A.2 OBJECTIVES

Firm shall provide EMS consulting services to:

Provide recommendations to enhance the EMS patient transportation system in Orange County using a regional approach.

- Improve response times
- Improve quality of care
- Improve sustainability and economics for the 201 cities and county EOAs
- Identify revenue sources to re-invest into system enhancements

As the ambulance transport system evolves throughout the state, outline options for OCFA to contribute to the improvement and sustainability of the ambulance system in Orange County

- A. Independent 201 city and county EOA contract operational oversight
- B. Regional program management through public/private partnerships to provide daily operational oversight
- C. OCFA bid on a transportation contract

It is desirable for Firm to have had successful local agency contracts similar in nature with at least one (1) public agency in Orange County within the past two years, preferably inclusive of experience serving fire and/or public safety agencies.

A.3 MINIMUM QUALIFICATIONS

Firm shall have no less than 5 years of experience in the magnitude and character of the work proposed. Firm must not possess a conflict of interest with the OCFA's mission to provide fire and emergency response services to residents of Orange County.

A.4 SUPPLIER RESPONSIBILITIES

The Firm will accomplish the following:

A.4.1 Operational Oversight Option:

- a. **Identify avenues to provide support and subject matter expertise to our member 201 cities and OCEMS with their ambulance contracts.**

In the scenario that the (5) 201 member cities and the (5) Orange County EOAs continue to work independently of each other, identify options for OCFA to assist our member cities and OCEMS to provide operational oversight of existing contracts.

A.4.2 Regional Public/Private Program Management Option:

- a. **Identify OCFA administrative needs to manage a partnership (alliance model) program.**

The OCFA would need to build a support system to administer the management of a regional ambulance system. Identify what would be required to support such a program, including additional staff positions, a third-party billing contract and start-up costs to provide the oversight and required reporting. Evaluate short and long term effects.

- b. **Identify costs for OCFA managing the regional ambulance system.**

Once the administrative needs are identified, the ongoing costs incurred for the organization can be determined. Explore additional revenues that could be brought in to support the enhancement of the system. Evaluate retrospective ambulance transports with payer mix data for all transports in OCFA areas to calculate potential reimbursement via PP-GEMT and other programs. Determine the reimbursement process with CalOptima (Orange County's managed medical program).

- c. **Consider standardization and/or consolidation of the (5) member 201 city ambulance contracts to provide increased savings and better operational oversight**

Ambulance contracts for the 201 cities in Orange County have been approached independently of each other. OCFA is interested in taking a regional look at ambulance contracts for the 201 cities to identify efficiencies. Multiple independent ambulance contracts managed by city staff has created an environment with limited operational oversight.

d. Evaluate the management of member 201 cities plus the Orange County EOAs to provide increased savings and better operational oversight (Economy of scale)

OCFA is interested in a regional look at the total OCFA jurisdiction to identify efficiencies and benefits to a coordinated management of the larger system. With a coordinated operational oversight of a larger system and adequate resourcing, OCFA would be interested to investigate the feasibility of sharing ambulance resources between cities/county contracts. Determine if the regional approach could provide enhancements or relief to the member 201 cities.

e. Analyze the options in dispatching services.

Currently, OCFA provides dispatch services for Westminster and San Clemente. The management and control of those resources are handled by the OCFA. Analyze the efficiency of this service and if it should be expanded, terminated, or reconfigured.

f. Analyze options for the management/supervision of field resources

With a public/private model, the field management and supervision of ambulance resources needs to be clearly outlined.

g. Determine the feasibility of ambulance resource sharing with Orange County Metro Net 201 cities

Currently, the cities in Orange County are a mix of public and private ambulance service. There are agreements in place between some of the public ambulance service providers. Although the agreements exist, there is little sharing of resources between agencies due to the complexity of billing and revenue. There is little formal collaboration between sharing resources between public and private ambulance providers. With a closely managed public/private ambulance service by OCFA, we need to determine the feasibility of county wide ambulance resource sharing.

A.4.3 OCFA Transportation Option:

a. Identify cost efficiencies of a regional single role OCFA ambulance program.

Currently, OCFA does not provide ambulance transportation service options. OCFA has been approached by OCFA member 201 cities to determine the feasibility of providing ambulance transportation in their city. With the goal of improving the ambulance system in Orange County, we are interested in identifying efficiencies created through a regional OCFA ambulance program and need to understand the challenges. Determine if such a program would be more or less cost effective than what could be achieved through a public/private partnership.

b. Identify the start-up and on-going costs for an OCFA ambulance program

Stepping into the ambulance transportation business will require a significant investment in vehicles, personnel, and support infrastructure. Identify the costs associated with starting a transportation division, as well as the ongoing costs to sustain the program.

c. Identify revenue sources to fund an OCFA ambulance program

The revenue opportunities will vary between the different 201 Cities and the County EOAs. Revenue resources will be required to fund an OCFA program. Identify sustainable revenue generation with the intention to reinvest into the system to see improvement. Evaluate retrospective ambulance transports with payer mix data for all transports in OCFA areas to calculate potential reimbursement via PP-GEMT and other programs. Determine the reimbursement process with CalOptima (Orange County's managed medical program)

d. Determine the time requirements to stand up a new OCFA ambulance program

The existing ambulance contracts are on differing timelines. Determine the timeline for equipment/apparatus purchasing and hiring of personnel.

e. Determine impacts and benefits to the OCFA cash contract cities if OCFA deploys an ambulance program

With the formation of an OCFA ambulance service, each member city will be affected differently. Assistance to the cash contract cities have been the subject of discussions and research.

f. Identify OCFA administrative needs to manage an OCFA ambulance program.

The OCFA would need to build a support system to administer the management of a regional ambulance system. Identify what would be required to support such a program, including additional staff positions, a third-party billing contract and start-up costs to provide the oversight and required reporting.

g. Determine the feasibility of ambulance resource sharing with Orange County Metro Net 201 cities

Currently, the cities in Orange County are a mix of public and private ambulance service. There are agreements in place between some of the public ambulance service providers. Although the agreements exist, there is little sharing of resources between agencies due to the complexity of billing and revenue. There is little formal collaboration between sharing resources between public and private ambulance providers. With an OCFA ambulance service, we need to determine the feasibility of county wide ambulance resource sharing.

A.5 DELIVERABLES

Awarded Firm will be responsible to provide a final written report based on the scope of services provided herein with recommendations to OCFA on how to proceed.

A.6 REPORTS AND MEETINGS

As requested by OCFA, the Firm may be expected to be present for Board or committee meetings where the final report is presented. Firm may be expected to provide a presentation on the report and answer questions as necessary.

A.7 ADDITIONAL INFORMATION

SECTION 6—METHOD OF APPROACH

6.1 PROPOSED WORK PLAN AND PLANNED PROCESS

In its requested scope of work, OCFA has asked for research and advice regarding 15 specific supplier responsibilities (RFP Section 2.4) across three major themes. Citygate will:

- ◆ Provide recommendations to enhance the EMS patient transportation system in Orange County using a regional approach, including how to:
 - Improve response times
 - Improve quality of care
 - Improve sustainability and economics for the 201 cities and county EOAs
 - Identify revenue sources to re-invest into system enhancements
- ◆ As the ambulance transport system evolves throughout the state, outline options for OCFA to contribute to the improvement and sustainability of the ambulance system in Orange County, including:
 - Independent 201 city and county EOA contract operational oversight
 - Regional program management through public/private partnerships to provide daily operational oversight
 - OCFA bid on a transportation contract

Some of the specific 15 supplier responsibilities across the three themes overlap others, and most can be worked in a logical sequence to:

1. Build a foundation of understanding
2. Conduct detailed analyses for services-to-cost options
3. Brief stakeholders to gain understanding and support for change

If there is support for change, the final policy direction requires an implementation plan to align with EOA contract end dates. Citygate used the word *understanding* twice in these three steps because there are so many elected officials and executive stakeholders, plus the private ambulance company contractors, without a deep understanding of **why** and **what** to change, the **how** will not matter! Thus, we have organized the 15 questions into the following logical tasks. This also serves to manage costs and agency workload; following this process will ensure we do not expend significant resources on issues that have become irrelevant due to previously significant constraints or hard limitations.

The following is Citygate’s proposed Work Plan, comprised of three tasks, which is generally consistent with our Work Plan for similar studies. Throughout the project’s duration, we will monitor study progress and completion of tasks, which will include providing monthly written status reports and verbal communications as needed. We anticipate this project will take approximately seven months.

Task 1: Assessment of the Existing System

RFP Supplier Responsibilities Addressed

- ◆ 2.4.1a
- ◆ 2.4.2a, 2.4.2c, 2.4.2d, 2.4.2e, 2.4.2g

1.1 Information Request

- ◆ We will request pertinent information and data from the Authority regarding historical ALS first response and BLS ambulance usage. emergency incident activity Documents relevant to this project will include, but may not be limited to:
 - Any past or current fire department studies or research.
 - Community plan documents including current and future land use information.
 - Local census and demographics data.
 - Zoning maps.
 - Service delivery practices and protocols.
 - BLS ambulance suppliers, locations, and capabilities.
 - Aggregate data on transported patient care as to ALS or BLS for 3-5 years.
 - Computer Aided Dispatch (CAD) incident records in computer export format for 3-5 years.
- ◆ Using collected information, Citygate will build a database of operational elements, patient care rendered, current costs, patient cohorts, and locations of significant differential impact(s) on deployment performance.
- ◆ Citygate will also educate the agency team on how various partnerships models work—including their economic lessons—from numerous agency clients currently

undergoing transport system changes such as Santa Barbara, San Bernardino, and San Diego County.

1.2 Listening for Understanding

- ◆ Citygate will interview key stakeholders regarding what works, what is frayed, desired improvements, and what barriers to change exist. Key stakeholders interviewed will include but not be limited to the LEMSA, private ambulance providers, selected City Managers, and Fire Chiefs from the non-OCFA departments in one or more current EOAs.

1.3 Reporting

- ◆ We will prepare and brief regional leadership on the system stressors, what barriers to change exist and, within known hard constraints, what improvements should be deeply modeled.

Task Meetings

One on-site meeting is anticipated for this task to start the project, “plan the plan,” and shape the information requests across multiple agencies.

Two on-site dates are included to educate the study team on partnership and fiscal issue and then conduct key stakeholder listening with the LEMSA, private ambulance providers, selected City Managers, and Fire Chiefs from the non-OCFA departments in one or more current EOAs.

Length

Citygate anticipates this task will take approximately two months.

Task 2: Operational and Economic Modeling

RFP Supplier Responsibilities Addressed

- ◆ 2.4.2b, 2.4.2f
- ◆ 2.4.3a, 2.4.3b, 2.4.3c, 2.4.3f

2.1 Build an Operational Demand Analysis

Citygate’s operational demand analysis will include elements such as:

1. First responder, transports, transport by acuity type (ALS / BLS / Alternative Care Need / No Transport / Referral)
2. Actual time sensitivity needed for first response and types of transport, by area

3. Payor mix analysis of revenues, as is and in light of PPIGT
4. For delivery variations – Determination regarding the startup and ongoing cost needs for dispatch (nurse navigator, etc.), daily management, logistics, continuing education, and QA programs
5. Determination of the billing/collection expense under a public provider model
6. Determination of the impacts of proposed changes on the LEMSA and ePCR systems

2.2 Mid-Project Briefing

- ◆ Citygate will prepare and deliver a detailed Mid-Project Briefing of the operational demand and fiscal analysis, during which we will brief key OCFA leaders, the LEMSA Director, and the OCFA Board Executive Committee. During this briefing we will collaboratively fact-check the work to date and gain alignment on the options regarding which to brief all other stakeholders.
- ◆ Pursuant to collaboration during the Mid-Project Briefing, Citygate will conclude any analysis and correct any factual inaccuracies, as needed.

Task Meetings

In addition to ad-hoc videoconference meetings for information flow and incremental work, one on-site meeting is anticipated for this task for the Mid-Project Review.

Length

Citygate anticipates this task will take approximately two months.

Task 3: Final Analysis and Reporting To Build Support for Change

RFP Supplier Responsibilities Addressed

- ◆ 2.4.3d, 2.4.3e, 2.4.3g

3.1 Determine Best-Fit System Changes

- ◆ Based on any expansion or narrowing because of the Mid-Project Briefing, Citygate will conclude the analysis and costing of the best-fit system changes, from limited coordination, to .201 cities sharing, to a full public provider model.

3.2 Prepare Comprehensive Draft Report with Exhibits

- ◆ Citygate will prepare an overall *Draft* Report with exhibits and PowerPoint document for briefing wide area stakeholders. Upon completion, an electronic Microsoft Word version will be transmitted to the Authority’s project representative for comments using the “track changes” and “insert comment” tools in Microsoft Word.

3.3 Stakeholder Briefings and Outreach

- ◆ We will deliver at least four briefings to all stakeholders in sessions at OCFA, north County, central County, and south County. The OCFA briefing date will also include LEMSA and private ambulance providers.

3.4 Prepare the Final Report

- ◆ The process of Final Report preparation is an important one. Implicit in this process is the need for a sound understanding of how our review was conducted, what issues were identified, why our recommendations were made, and how implementation should be accomplished.
- ◆ Pursuant to stakeholder briefings and outreach, Citygate will prepare and submit an Executive Summary and Final Report, to include appropriate exhibits as needed.

3.5 Final Presentation

- ◆ If requested, Citygate will present the Final Report to the OCFA Board of Directors and the Orange County Board of Supervisors.

Task Meetings

Citygate anticipates one videoconference meeting to review the Draft Report and briefing PowerPoint.

We also anticipate three days on site for stakeholder briefing meetings in subtask 3.3, and two days on site for OCFA Board and County Supervisors Final presentations.

Length







Citygate anticipates that this task will take approximately three months.

6.2 PROPOSED PROJECT SCHEDULE

Citygate is prepared to initiate this study upon execution of a contract for services. Based on our experience with similar studies, and with contingency and/or holiday interruptions, we expect this study to take approximately seven months to complete as summarized in the following chart.

Proposed Project Schedule

Task		Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7
1	Assessment of Existing System							
2	Operational and Economic Model							
3	Final Analysis and Reporting To Build Support for Change							

 Issue Document Request	 Start-Up Meeting / Stakeholder Listening	 Preliminary Findings Briefing
 Submit and Review Draft Report	 Submit Final Report	 Final Report Presentation

6.3 PROJECT CONTACT

Chief Stewart Gary, Citygate’s Public Safety Principal, will be OCFA’s day-to-day contact for this study. He can be reached via phone, email, or text message.

6.4 STUDY COMPONENTS WITH WHICH THE AUTHORITY MUST ASSIST

The Authority and agencies have the best ability to provide the required data to assist Citygate with this study. Therefore, the Authority and agencies will assist Citygate by:

- ◆ Providing descriptive and electronic data about OCFA.
- ◆ Meet with Citygate in a reasonable time in light of the project schedule.
- ◆ Assist Citygate in identifying outside of OCFA stakeholders for interview and data collection.
- ◆ Identifying a single point of contact for this project.

A.8 PRICING

SECTION 9—PRICING PAGE

9.1 PROPOSAL COST

Citygate’s cost proposal is response to the scope of work and timeframe requested by the Authority. In your requested scope, if early research indicates the need for it, *you have asked for potentially an OCFA wide ambulance deployment plan to then drive costs to revenues. This is extensive work. Consider the pricing below to thus be more of a worst-case analysis.*

Additionally, the number of desired service models and briefings is not known due to how the incremental research yields client direction to decrease or increase models. Therefore, this pricing assumes a serious effort and robust mid-project and Final Report on-site briefings.

Our charges are based on actual time spent by our consultants at their established billing rates, plus reimbursable expenses incurred in conjunction with travel, printing, clerical, and support services related to the engagement. We will undertake this study for a “not-to-exceed” total cost based on our Work Plan and Scope of Work, outlined in the following table. The Authority’s Pricing Page has been provided immediately following.

Task	Consulting Fees of Project Team	Hours	Reimbursable Expenses	Administration (7.5% of Hourly Fees)	Total
Task 1	\$30,940	135	\$4,569	\$2,321	\$37,830
Task 2	\$44,770	192	\$1,760	\$3,358	\$49,888
Task 3	\$53,655	247	\$4,520	\$4,024	\$62,200
Total	\$129,365	574	\$10,849	\$9,702	\$149,916

9.1.1 Hourly Rates

Classification	Rate	Consultant
Citygate President	\$260 per hour	David DeRoos
Public Safety Principal	\$260 per hour	Stewart Gary
Senior Fire and EMS Specialist	\$225 per hour	Christopher Heiser
Senior Fire and EMS Specialist	\$225 per hour	Michael Dyer
Local Government Fiscal Specialist	\$225 per hour	Andrew Green
Statistical and Operational Analysis Specialist	\$195 per hour	Eric Lind
EMS Data Specialist	\$250 per hour	Joshua Brandt
Report Project Administrator	\$135 per hour	Various
Administrative Support	\$95 per hour	Various

9.1.2 Billing Schedule

We will bill monthly for time, reimbursable expenses incurred at actual costs (travel), plus a seven-and-a-half percent (7.5%) administration charge in lieu of individual charges for copies, phone, etc. Our invoices are payable within thirty (30) days. Citygate's billing terms are net thirty (30) days plus two percent (2%) for day thirty-one (31) and two percent (2%) per month thereafter. Our practice is to send both our monthly status report and invoice electronically. If we are selected for this project, we will request the email for the appropriate recipients of the electronic documents. Hard copies of these documents will be provided only upon request. We prefer to receive payment through ACH Transfer, if available.

We request that ten percent (10%) of the project cost be advanced at the execution of the contract, to be used to offset our start-up costs. This advance would be credited to our last invoice.

EXHIBIT J: PRICING PAGE

PROPOSAL COSTS - The fee information is relevant to a determination of whether the pricing offered is fair and reasonable in light of the services to be provided. Pricing shall include all labor and charges incidental to the services as described in your proposal. OCFA will not separately reimburse costs not included in the proposal. Any additional fees such as printing or other expenses specific to the work provided within the scope of the agreement must be pre-authorized by the OCFA in writing before services are performed and billed. The pricing provided below should include all administrative and support costs. OCFA has identified common operational expenses that **will not** be considered eligible for reimbursement, such as normal business office expenses, telephones, administrative assistance, meals, and other costs associated with doing business.

J1. LUMP SUM FEE	
EMS System Analysis	
Description of Service	Lump Sum
Ambulance Transport Services Consulting	\$149,916
J2. FEE SCHEDULE – ADDITIONAL:	
Please provide details on hourly rates that would apply for additional as-needed services that may be requested. If multiple positions will be assigned to OCFA please list them out and provide any minimum hourly increment that you would propose to bill OCFA for.	
Citygate's proposal features an hourly rate for each individual assigned to this project. See 9.1.1.	
Please provide details on how incidentals and travel will be billed to OCFA and if there is any markup.	
Citygate applies NO markup to incidentals and reimbursable expenses. We only charge direct cost.	
Based upon the recommendation in the final report and direction from the OCFA Board of Directors, OCFA may require additional consulting services such as RFP development, etc. How would pricing for these services be structured?	
Based on time and materials rates, as agreed upon by the Authority an Citygate in writing.	
Please see our hourly rates in Section 9.1.1 of our proposal.	

PRICE CHANGES – Contract pricing shall remain fixed for the initial one (1) year term of the contract. Price changes will only be granted during the 90-day period prior to each annual anniversary of the contract effective date.

GOVERNMENT / CO-OPERATIVE CONTRACT: Is your pricing based on a Government or Co-operative contract **Yes** **No**

If yes, please provide details of which agency and contract the pricing is based on:

"PIGGYBACK" CLAUSE. Offeror shall indicate below if they will extend the same prices, terms, and conditions of the proposal to other public agencies. Offeror's response to this question will not be considered in award of contract. When the Offeror extends the prices, terms, and conditions of this proposal to other public agencies, the contract shall be between Offeror and the other agencies, and the Orange County Fire Authority shall bear no responsibility or liability for the contracts. **Yes** **No**

ADDITIONAL INFORMATION – Provide any additional information you would like OCFA to consider, including, but not limited to, suggestions on alternative pricing structures:

PAYMENT TERMS: Subsequent to delivery and acceptance of delivery, the supplier must submit an invoice for payment. Invoices can be sent electronically to: ap@ocfa.org.

Invoices shall include the Company's Federal Tax ID number, Blanket Order number, quantity & description of the product delivered, the delivery location, date of delivery and price. Payment shall be made within thirty (30) days after receipt of accurate invoice. Invoices are to be submitted in arrears for goods provided. OCFA will endeavor to honor any "prompt payment discounts" when appropriately earned. Payment discounts must be clearly indicated in the bid submission. Payment discount periods shall be computed from the date of receipt of the material/service or correct invoice, whichever is later, to the date OCFA's warrant is mailed.

TERM OF OFFER - It is understood and agreed that this offer may not be withdrawn for a period of one hundred eighty days (180) from the Proposal Submittal Deadline, and at no time in case of successful Offeror.



Orange County Fire Authority
AGENDA STAFF REPORT

Budget and Finance Committee Meeting
September 13, 2023

Agenda Item No. 3B
Discussion Calendar

**Prefunding of CIP Projects Policy Review Process -
Overview of OCFAs Capital Improvement Program**

Contact(s) for Further Information

Lori Zeller, Deputy Chief Administration & Support Bureau	lorizeller@ocfa.org	714.573.6020
Robert Cortez, Assistant Chief Business Services Department	robertcortez@ocfa.org	714.573.6012
Jim Ruane, Assistant Chief Logistics Department	jimruane@ocfa.org	714.573.6801

Summary

This agenda item is provided to the Budget & Finance Committee to commence the review process for the prefunding of Capital Improvement Program (CIP) Projects. At this meeting, staff will provide an overview of OCFAs Capital Improvement Program.

Prior Board/Committee Action(s)

At the February 23, 2023, meeting of the Board of Directors, the Board directed staff to work with the Budget and Finance Committee to consider prefunding of capital improvement projects, with a recommendation to direct staff to return the item to the Board of Directors for future discussion.

At the July 12, 2023, meeting of the Budget and Finance Committee, the Committee approved the review process that will be utilized to educate and inform our policy-makers regarding OCFA's current CIP policies and funding mechanism, best practices, and ultimately to develop options and recommendations for the prefunding of future CIP Projects.

RECOMMENDED ACTION(S)

Receive and file an overview of OCFAs Capital Improvement Program.

Impact to Cities/County

Not Applicable.

Fiscal Impact

The fiscal impact will be further developed as part of a future CIP Prefunding review process.

Background

During the January 18, 2023, Board of Directors Meeting, Director Tettermer requested that an item be agendaized at the following meeting to seek interest from the Board for the development of a policy to prefund the CIP. At the February 23, 2023, Board of Directors Meeting, Director Tettermer introduced the item titled, "Establish a Policy to Prefund Capital Improvement Program Projects." Following Board discussion, on motion by Director Tettermer and second by Director

Shawver, and following a roll call vote, the OCFA Board approved 24-0 (Director Bourne absent) to direct staff to work with the Budget and Finance Committee to consider prefunding of capital improvement projects, with a recommendation to direct staff to return the item to the Board of Directors for future discussion.

Review Process: Prefunding of CIP Projects Policy

The OCFA's Budget and Finance Committee (B&FC) will be utilized to conduct the Review Process, with delivery of its findings and recommendations to the Board of Directors upon completion. As a result, staff developed the following review process, to educate and inform our policy-makers regarding OCFA's current CIP policies and funding mechanism, review sample policies and best practices, and ultimately to develop options and recommendations for Board consideration regarding the prefunding of future CIP Projects. The B&FC approved the review process at its July 12, 2023 meeting.

The review process is sequenced in a manner to facilitate a thorough education followed by the review of policy options, and recommendations. The review process and work plan includes:

1. Overview of OCFAs Capital Improvement Program
2. Review of OCFA Operating and CIP Funding Mechanism
3. Review of CIP Sample Policies and Best Practices
4. Prefunding CIP Options
5. Development of Recommendations for Board Consideration

The B&FC will be provided ample time for completion of this important review and staff anticipates that the work plan will require approximately six months or longer to complete.

Current Months Topic: Overview of OCFAs Capital Improvement Program

Staff will present an overview of OCFA's Capital Improvement Program including a review of the 5-year CIP as approved by the Board and a summary of formal policies that help guide the development of the CIP. The overview will help educate the Committee members by defining the various expenditure categories included in the CIP (i.e., small equipment purchases, equipment replacement, infrastructure improvements, and new construction), and explain how projects are prioritized and funded.

Next Month's Topic: Review of OCFA Operating and CIP Funding Mechanism

Staff will present an overview of the JPA Agreement funding provisions to educate the Committee on the differences between Structural Fire Fund (SFF) and Cash Contract City (CCC) funding structure. The presentation will include a review of the Board approved 5-year Financial Forecast and explain how the Operating budget provides funding to the CIP. Furthermore, staff will provide a summary of current financial policies that provide the framework to ensure financial stability.

The Committee anticipates that the above work-plan will require approximately six months or longer to complete.

Attachment(s)

None.