

# MINUTES

## ORANGE COUNTY FIRE AUTHORITY

**Executive Committee Regular Meeting**  
**Thursday, February 23, 2023**  
**5:30 P.M.**

**Regional Fire Operations and Training Center**  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602

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### **CALL TO ORDER**

Chair Rains called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on February 23, 2023.

### **INVOCATION**

The Invocation was led by Chaplain Kent Kraning.

### **PLEDGE OF ALLEGIANCE**

Director Hasselbrink led the assembly in the Pledge of Allegiance.

### **ROLL CALL**

**Present:** Sandy Rains, Laguna Niguel, Chair  
Vince Rossini, Villa Park, Vice-Chair  
Phil Bacerra, Santa Ana  
Shelley Hasselbrink, Los Alamitos  
Noel Hatch, Laguna Woods  
John O'Neill, Garden Grove  
Dave Shawver, Stanton  
Mark Tettermer, Lake Forest  
Donald P. Wagner, County of Orange\*

**Absent:** Dennis Wilberg, Ex-Officio

### **Also present were:**

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Deputy Chief TJ McGovern	Assistant Chief Robert Cortez
Assistant Chief Jim Ruane	Assistant Chief Lori Smith
Assistant Chief Rob Capobianco	Assistant Chief Stephanie Holloman
Assistant Chief Shane Sherwood	Director of Communications Matt Olson
Assistant Chief Tim Perkins	General Counsel David Kendig
Clerk of the Authority Maria D. Huizar	

*\*Those Members attending via Teleconferencing*

## REPORT

### A. Report from the Budget and Finance Committee Chair (FILE 12.02A6)

Budget and Finance Committee Chair John O'Neill reported at its February 8, 2023, Committee meeting, the Committee reviewed and recommended forwarding both the Monthly Investment Reports and Second Quarter Financial Newsletter to the Executive Committee to receive and file the reports. The Committee also held its annual election of both Chair and Vice Chair, electing Director Bourne as Vice Chair of the Committee and myself, John O'Neill as Chair for the ensuing year.

### B. Report from the Human Resources Committee Chair (FILE 12.02A6)

On behalf of the Human Resources Chair, Chair Sandy Rains reported at its February 7, 2023, Committee meeting, the Committee received and filed the Workers' Compensation Staffing Vacancies Report, and recommended forwarding the New Classification Specifications for FEMA US&R Task Force 5 to the Executive Committee for its approval of the recommended actions. Lastly, the Committee held its annual election for Chair and Vice Chair for 2023. Director Chun was elected to serve as Vice Chair and myself, Joe Kalmick as Chair of the Human Resources Committee.

### C. Capital Improvement Projects (CIP) Quarterly Update (FILE 15.7)

Assistant Chief Jim Ruane provided the Capital Improvement Projects (CIP) Quarterly Update.

## PUBLIC COMMENTS

Chair Rains opened the Public Comment portion of the meeting, and without any comments from the general public, closed the Public Comments portion of the meeting.

## 1. PRESENTATIONS

No items.

## 2. CONSENT CALENDAR

On motion of Director Tettermer and second by Director Rossini, and following a roll call vote, approved 9-0 Agenda Item Nos. 2A-2F and 2I. Director Tettermer pulled items 2G and 2H for separate consideration.

### A. Minutes for the Executive Committee Meeting (FILE 12.02A2)

Action:

1. Approve the Minutes for the January 12, 2023, Concurrent Joint Special Meeting as submitted.
2. Approve the Minutes for the January 26, 2023, Regular Meeting as submitted.
3. Approve the Minutes for the January 26, 2023, Concurrent Joint Special Meeting as submitted.

**B. Monthly Investment Reports (FILE 11.10D2)**

On February 8, 2023, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 7-0.

Action: Receive and file the reports.

**C. Second Quarter Financial Newsletter (FILE 15.07)**

On February 8, 2023, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 7-0.

Action: Receive and file the report.

**D. New Classification Specifications for FEMA US&R Task Force 5 (FILE 17.18)**

On February 7, 2023, the Human Resources Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 5-0 (Director Shawver absent).

Action: Approve the establishment of the new classifications and salary ranges for Canine Search Specialist, Medical Team Manager, Structure Specialist, and Incident Support Team Affiliate Member.

**E. Approval of Helopod License Agreement with Quest Diagnostics Nichols Institute Inc. (FILE 18.09G)**

Action: Approve and authorize the Purchasing Manager to execute a license agreement with Quest Diagnostics Nichols Institute Inc. for use of a helicopter water resupply station, subject to non-substantive changes approved by General Counsel.

**F. Agreement with the California Fire Museum to Convey a Surplus Vehicle (FILE 19.09B)**

Action: Approve and authorize the Purchasing Manager to execute a conveyance agreement with the California Fire Museum – Safety Learning Center to convey one surplus 1970 foam tender vehicle.

**G. Amendment of Professional Services Agreement for Firefighter Wellness and Fitness (WEFIT) Services (FILE 17.17A)**

Director Tetterer pulled this item for separate consideration.

On motion of Director Tetterer and second by Director Hatch, and following a roll call vote, approved 9-0 to approve and authorize the Purchasing Manager to extend the Professional



Services Agreements with Hoag for three years plus two optional one-year renewals in an amount not to exceed \$1,289,319 annually, with consideration of at least an RFI prior to next five year term.

**H. Amendment of Professional Services Agreement for Occupational Medical Services (FILE 17.26)**

Director Tetterer pulled this item for separate consideration.

On motion of Director Tetterer and second by Director Hatch, and following a roll call vote, approved 9-0 to approve and authorize the Purchasing Manager to extend the Professional Services Agreements with UCI COEH for three years plus two optional one-year renewals in an amount not to exceed \$300,000 annually, with consideration of at least an RFI prior to next five year term.

**I. Blanket Order Extension for “EZ-IO” Intraosseous (Bone Marrow) Infusion Systems (FILE 19.09D6)**

Action: Approve and authorize the Purchasing Manager to extend the previously approved Blanket Order contract with Teleflex, Inc. for the purchase of EZ-IO systems and accessories for a one-year period through January 24, 2024, and to increase the contract by \$50,000 to an amount not to exceed \$200,000.

**3. DISCUSSION CALENDAR**

**A. Board Member Requested Item: Address Attendance During Board Meetings (FILE 11.03)**


Chair Rains introduced Board Member Requested Item: Address Attendance During Board Meetings. After a brief discussion Chair Rains recommended to table this item at this time.

On motion of Director Hatch and second by Director Shawver, and following a roll call vote, approved 9-0 to table the Board Member Requested Item.

**COMMITTEE MEMBER COMMENTS**

None.

**ADJOURNMENT** – Chair Rains adjourned the meeting at 5:52 p.m. The next meeting will be a Regular Meeting of the Executive Committee on Thursday, March 23, 2023, at 5:30 p.m.

  
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Maria D. Huizar, CMC  
Clerk of the Authority