

# MINUTES

## ORANGE COUNTY FIRE AUTHORITY

**Executive Committee Regular Meeting**  
**Thursday, June 22, 2023**  
**5:30 P.M.**

**Regional Fire Operations and Training Center**  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602

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### CALL TO ORDER

Chair Rossini called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:31 p.m. on June 22, 2023.

### INVOCATION

The Invocation was led by Chaplain Ken Krikac.

### PLEDGE OF ALLEGIANCE

Vice Chair O'Neill led the assembly in the Pledge of Allegiance.

### ROLL CALL

**Present:** Vince Rossini, Villa Park, Chair  
John O'Neill, Garden Grove, Vice Chair  
Phil Bacerra, Santa Ana  
Shelley Hasselbrink, Los Alamitos  
Gene Hernandez, Yorba Linda  
Mark Tettermer, Lake Forest  
Donald P. Wagner, County of Orange

**Absent:** Noel Hatch, Laguna Woods  
Dennis Wilberg, Ex-Officio  
Dave Shawver, Stanton

### Also present were:

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Assistant Chief Robert Cortez	Assistant Chief Jim Ruane
Assistant Chief Rob Capobianco	Assistant Chief Shane Sherwood
Assistant Chief Lori Smith	Director of Communications Matt Olson
Assistant Chief Tim Perkins	General Counsel David Kendig
Clerk of the Authority Maria D. Huizar	

## REPORTS

### **A. Report from the Budget and Finance Committee Chair (FILE 12.02A6)**

Budget and Finance Chair John O'Neill reported at its June 14, 2023, meeting, the Committee reviewed and recommended forwarding the Monthly Investment Reports to the Executive Committee to receive and file the reports.

## PUBLIC COMMENTS

None.

### **1. PRESENTATIONS**

No items.

### **2. CONSENT CALENDAR**

On motion of Director Hernandez and second by Director Bacerra approved Agenda Item Nos. 2A-2B and 2D-2G by consensus (Directors Hatch and Shawver absent).  
Agenda Item No. 2C was pulled by Director Wagner for separate consideration.

#### **A. Minutes for the Executive Committee Meeting (FILE 12.02A2)**

The record will show that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Action: Approve the Minutes for the May 25, 2023, Regular Meeting as submitted.

#### **B. Monthly Investment Reports (FILE 11.10D2)**

On June 14, 2023, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 6-0 (Directors Gabbard, Patel, and Hernandez absent).

Action: Receive and file the reports.

#### **C. Annual Renewal of Aviation Insurance (FILE 18.10A1)**

Director Wagner pulled this item for separate consideration.

On motion of Director Wagner and second by Director O'Neill approved and authorized the Fire Chief, or his designee, to bind the Aviation Insurance Program coverage with Chubb for the policy period June 30, 2023, to June 30, 2024, with a premium of \$300,000 by consensus (Directors Hatch and Shawver absent).

**D. Annual Renewal of California State Association of Counties Excess Insurance Authority Workers' Compensation Excess Insurance (FILE 18.10A2b)**

Action: Approve and authorize the Fire Chief, or his designee, to bind workers' compensation excess insurance coverage with the California State Association of Counties Excess Insurance Authority for the policy period July 1, 2023, to July 1, 2024, with a premium of \$945,916.

**E. Annual Renewal of General Liability Insurance (FILE 18.10A4)**

Action: Approve and authorize the Fire Chief, or his designee, to renew the General Liability Insurance Program coverage with the Fire Agencies Insurance Risk Authority (FAIRA) for the policy period from July 1, 2023, to July 1, 2024, for a premium amount of \$3,200,000.

**F. Blanket Order for Disability and Life Insurance Premiums (FILE 18.10A5)**

Action: Approve and authorize the Purchasing Manager to issue a blanket order to Life Insurance Company of North America dba New York Life for an annual amount not to exceed \$175,000 (\$875,000 aggregate for a five-year term).

**G. Blanket Order Contract Increase for Staffing and Timekeeping Application Support Services (FILE 19.08A2a)**

Action: Approve and authorize the Purchasing Manager to increase the blanket order contract amount with Information Management Technology by \$75,308 to a new total contract amount of \$540,308 annually for the contract ended May 31, 2023.

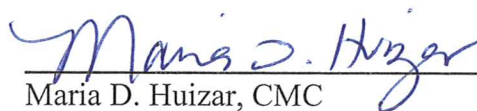
**3. DISCUSSION CALENDAR**

None.

**COMMITTEE MEMBER COMMENTS**

None.

**ADJOURNMENT** – Chair Rossini adjourned the meeting at 5:42 p.m. The next meeting will be a Regular Meeting of the Executive Committee on Thursday, July 27, 2023, at 5:30 p.m.



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Maria D. Huizar, CMC  
Clerk of the Authority