



ORANGE COUNTY FIRE AUTHORITY AGENDA

EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, October 26, 2023
5:30 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

Vince Rossini, Chair • John O'Neill, Vice Chair
Dave Shawver • Shelley Hasselbrink • Donald P. Wagner
Noel Hatch • Mark Tettemer • Phil Bacerra • Gene Hernandez
Ex Officio Member - Dennis Wilberg, Mission Viejo

NOTICE REGARDING PUBLIC ACCESS AND PARTICIPATION

This meeting is open to the public. Committee members will participate in person. There are several alternative ways to make comments including:

In Person Comments at Meeting: Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within their subject matter jurisdiction, but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

If you wish to speak, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to item being considered. Speaker Forms are available at the entryway of meeting location.

E-Comments: Alternatively, you may email your written comments to coa@ocfa.org. E-comments will be provided to the Committee members upon receipt and will be part of the meeting record as long as they are received during or before the Committee takes action on an item. Emails related to an item that are received after the item has been acted upon by the Committee will not be considered.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the committee members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act and [Board of Directors policy](#), if you need reasonable accommodations to participate in this meeting, please complete the [ADA Reasonable Accommodation Form](#) available on the Agency's website and email to COA@ocfa.org, or you may contact the Clerk of the Authority at (714) 573-6040 during regular business hours to submit your request orally. Please notify us at least 48 hours prior to the meeting to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

CALL TO ORDER by Chair Rossini

INVOCATION by OCFA Chaplain Jim Gwaltney

PLEDGE OF ALLEGIANCE by Director Noel Hatch

ROLL CALL by Clerk of the Authority

REPORTS

A. Report from Budget and Finance Committee Chair O’Neill

PUBLIC COMMENTS

Please refer to instructions on how to submit a public comment on Page 1 of this Agenda.

1. PRESENTATIONS

None

2. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

A. Minutes for the Executive Committee Meeting

Submitted by: Maria D. Huizar, Clerk of the Authority

The record will show that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Action:

Approve the Minutes for the September 28, 2023, Regular Meeting as submitted.

B. Monthly Investment Reports

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer/Treasury & Financial Planning and James Slobojan, Assistant Treasurer/ Treasury & Financial Planning

On October 17, 2023, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 6-0 (Directors Bourne, Gabbard, and Hasselbrink absent).

Recommended Action:

Receive and file the reports.

C. Blanket Order Contract Renewal for Fire Station Alerting System Maintenance

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Joel Brodowski, IT Division Manager

Recommended Action:

Approve and authorize the Purchasing Manager to extend and increase the annual maintenance contract with Westnet for up to five years based on the proposed pricing schedule with the ability to increase the annual amount as additional equipment is added up to an amount not to exceed an average of \$300,000 annually (\$1,500,000 total five-year term).

D. Cooperative Contract – Blanket Order for Wireless Service and Hardware

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Joel Brodowski, IT Division Manager

Recommended Actions:

1. Approve and authorize the Purchasing Manager to increase Blanket Order contract B02291 with ATT/Firstnet Wireless from \$30,000 to a new amount not to exceed \$236,697 annually, utilizing the NASPO Valuepoint cooperative contract #MA 149 and a term ending May 22, 2025, with one (1) two-year option to extend at the State's sole discretion.
2. Approve and authorize the Purchasing Manager to increase the above-described contract with ATT/Firstnet Wireless for services as needed not-to-exceed 3% per year, provided that the cooperative agreement is in effect and funding is available.

E. Agreement with Citygate Associates, LLC for Field Deployment Standards of Cover (SOC) Plan Update

Submitted by: TJ McGovern, Deputy Chief/Emergency Operations Bureau and Paul Whittaker, Division Chief/Strategic Services

Recommended Action:

Approve and Authorize the Purchasing Manager to enter into a Professional Services Agreement with Citygate Associates, LLC, utilizing the sole source procurement provision in the Purchasing Ordinance, to update the Standards of Cover Plan for an amount not to exceed \$70,731.

2. DISCUSSION CALENDAR

None

COMMITTEE MEMBER COMMENTS

ADJOURNMENT – The next meeting will be a Regular Meeting of the Executive Committee on Thursday, November 16, 2023, at 5:30 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

 Maria D. Huizar, CMC
 Clerk of the Authority

FUTURE EC AGENDA ITEMS – THREE-MONTH OUTLOOK:

- Monthly Investment Report
- Quarterly CIP Update
- 1st Quarter Financial Newsletter
- 1st Quarter Purchasing Report

UPCOMING MEETINGS:

Human Resources Committee
 Budget & Finance Committee
 Operations Committee
 Executive Committee
 Board of Directors

Tuesday, November 7, 2023, 12 noon
 Wednesday, November 8, 2023, 12 noon
 Tuesday, November 14, 2023, 12 noon
 Thursday, November 16, 2023, 5:30 p.m.
 Thursday, November 16, 2023, 6:00 p.m.