



ORANGE COUNTY FIRE AUTHORITY AGENDA

EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, June 22, 2023
5:30 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

Vince Rossini, Chair • John O'Neill, Vice Chair
Dave Shawver • Shelley Hasselbrink • Donald P. Wagner
Noel Hatch • Mark Tettermer • Phil Bacerra • Gene Hernandez
Ex Officio Member - Dennis Wilberg, Mission Viejo

NOTICE REGARDING PUBLIC ACCESS AND PARTICIPATION

This meeting is open to the public. Committee members will participate in person. There are several alternative ways to make comments including:

In Person Comments at Meeting: Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within their subject matter jurisdiction, but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

If you wish to speak, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to item being considered. Speaker Forms are available at the entryway of meeting location.

E-Comments: Alternatively, you may email your written comments to coa@ocfa.org. E-comments will be provided to the Committee members upon receipt and will be part of the meeting record as long as they are received during or before the Committee takes action on an item. Emails related to an item that are received after the item has been acted upon by the Committee will not be considered.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the committee members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act and [Board of Directors policy](#), if you need reasonable accommodations to participate in this meeting, please complete the [ADA Reasonable Accommodation Form](#) available on the Agency's website and email to COA@ocfa.org, or you may contact the Clerk of the Authority at (714) 573-6040 during regular business hours to submit your request orally. Please notify us at least 48 hours prior to the meeting to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

CALL TO ORDER by Chair Rossini

INVOCATION by OCFA Chaplain Ken Krikac

PLEDGE OF ALLEGIANCE by Vice Chair O'Neill

ROLL CALL by Clerk of the Authority

REPORTS

A. Report from the Budget and Finance Committee Chair

PUBLIC COMMENTS

Please refer to instructions on how to submit a public comment on Page 1 of this Agenda.

1. PRESENTATIONS

No items.

2. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

A. Minutes for the Executive Committee Meeting

Submitted by: Maria D. Huizar, Clerk of the Authority

The record will show that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Action:

Approve the Minutes for the May 25, 2023, Regular Meeting as submitted.

B. Monthly Investment Reports

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer/Treasury & Financial Planning and James Slobojan, Assistant Treasurer/ Treasury & Financial Planning

On June 14, 2023, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 6-0 (Directors Gabbard, Patel and Hernandez absent).

Recommended Action:

Receive and file the reports.

C. Annual Renewal of Aviation Insurance

Submitted by: Stephanie Holloman, Assistant Chief/Human Resources Director and Rhonda Haynes, Risk Manager

Recommended Action:

Approve and authorize the Fire Chief, or his designee, to bind the Aviation Insurance Program coverage with Chubb for the policy period June 30, 2023, to June 30, 2024, with a premium of \$300,000.

D. Annual Renewal of California State Association of Counties Excess Insurance Authority Workers' Compensation Excess Insurance

Submitted by: Stephanie Holloman, Assistant Chief/Human Resources Director and Rhonda Haynes, Risk Manager

Recommended Action:

Approve and authorize the Fire Chief, or his designee, to bind workers' compensation excess insurance coverage with the California State Association of Counties Excess Insurance Authority for the policy period July 1, 2023, to July 1, 2024, with a premium of \$945,916.

E. Annual Renewal of General Liability Insurance

Submitted by: Stephanie Holloman, Assistant Chief/Human Resources Director and Rhonda Haynes, Risk Manager

Recommended Action:

Approve and authorize the Fire Chief, or his designee, to renew the General Liability Insurance Program coverage with the Fire Agencies Insurance Risk Authority (FAIRA) for the policy period from July 1, 2023, to July 1, 2024, for a premium amount of \$3,200,000.

F. Blanket Order for Disability and Life Insurance Premiums

Submitted by: Stephanie Holloman, Assistant Chief/Human Resources Director and Sam Penrod, Human Resources Manager

Recommended Action:

Approve and authorize the Purchasing Manager to issue a blanket order to Life Insurance Company of North America dba New York Life for an annual amount not to exceed \$175,000 (\$875,000 aggregate for a five-year term).

G. Blanket Order Contract Increase for Staffing and Timekeeping Application Support Services

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Jim Ruane, Assistant Chief/Logistics Department

Recommended Action:

Approve and authorize the Purchasing Manager to increase the blanket order contract amount with Information Management Technology by \$75,308 to a new total contract amount of \$540,308 annually for the contract ended May 31, 2023.

3. DISCUSSION CALENDAR

None

COMMITTEE MEMBER COMMENTS

ADJOURNMENT – The next meeting will be a Regular Meeting of the Executive Committee on Thursday, July 27, 2023, at 5:30 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

 Maria D. Huizar, CMC
 Clerk of the Authority

FUTURE EC AGENDA ITEMS – THREE-MONTH OUTLOOK:

- Monthly Investment Report
- Quarterly CIP Update
- Quarterly Purchasing Report
- Quarterly Financial Newsletter

UPCOMING MEETINGS:

Budget and Finance Committee	Wednesday, July 12, 2023, 12 noon
Legislative & Public Affairs Committee	Wednesday, July 19, 2023, 12 noon
Executive Committee	Thursday, July 27, 2023, 5:30 p.m.
Board of Directors	Thursday, July 27, 2023, 6:00 p.m.

MINUTES ORANGE COUNTY FIRE AUTHORITY

**Executive Committee Regular Meeting
Thursday, May 25, 2023
5:30 P.M.**

**Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602**

CALL TO ORDER

Chair Rossini called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:31 p.m. on May 25, 2023.

INVOCATION

The Invocation was led by Chaplain Devin Chase.

PLEDGE OF ALLEGIANCE

Director Hatch led the assembly in the Pledge of Allegiance.

ROLL CALL

Present: Vince Rossini, Villa Park, Chair
John O'Neill, Garden Grove, Vice Chair
Noel Hatch, Laguna Woods
Shelley Hasselbrink, Los Alamitos
Gene Hernandez, Yorba Linda
Dave Shawver, Stanton
Mark Tettermer, Lake Forest
Donald P. Wagner, County of Orange

Absent: Phil Bacerra, Santa Ana
Dennis Wilberg, Ex-Officio

Also present were:

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Deputy Chief TJ McGovern	Assistant Chief Robert Cortez
Assistant Chief Jim Ruane	Assistant Chief Rob Capobianco
Assistant Chief Stephanie Holloman	Assistant Chief Shane Sherwood
Assistant Chief Lori Smith	Director of Communications Matt Olson
Assistant Chief Tim Perkins	General Counsel David Kendig
Clerk of the Authority Maria D. Huizar	

REPORTS

A. Report from the Budget and Finance Committee (FILE 12.02A6)

Budget and Finance Committee Chair John O'Neill reported at its May 10, 2023, meeting, the Committee reviewed and recommended forwarding the Third Quarter Purchasing Report, Third Quarter Financial Newsletter, and the Monthly Investment Reports to the Executive Committee to receive and file the reports.

PUBLIC COMMENTS

None.

1. PRESENTATIONS

No items.

2. CONSENT CALENDAR

On motion of Director Hernandez and second by Director Wagner, and by acclamation, approved 8-0 Agenda Item Nos. 2A-2G and 2I-2L (Director Bacerra absent). Agenda item 2H was pulled for separate consideration.

A. Minutes for the Executive Committee Meeting (FILE 12.02A2)

Action: Approve the Minutes for the April 27, 2023, Regular Meeting as submitted.

B. Monthly Investment Reports (FILE 11.10D2)

On May 10, 2023, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 7-0 (Directors Hasselbrink and Bourne absent).

Action: Receive and file the reports.

C. Third Quarter Financial Newsletter (FILE 15.07)

On May 10, 2023, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 7-0 (Directors Hasselbrink and Bourne absent).

Action: Receive and file the report.

D. Third Quarter Purchasing Report (FILE 11.10H1)

On May 10, 2023, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 7-0 (Directors Hasselbrink and Bourne absent).

Action: Receive and file the report.

E. Increase to Agreement for FireHawk Helicopters (FILE 18.9)

Action: Approve and authorize the Purchasing Manager to increase the previously approved Master Purchase Agreement with United Rotorcraft by \$307,400 to a new total amount not to exceed \$56,179,380.32.

F. Contract Award for Automated Medication Dispensing System (FILE 18.05C)

Action: Approve and authorize the Purchasing Manager to enter into a Master Agreement in a form approved by legal counsel (current draft attached) with CareFusion Solutions for the purchase and implementation of AMDS equipment and monthly equipment support/maintenance for an amount not to exceed \$307,340.

G. Increase Blanket Order Contract for Detroit Diesel Engine Maintenance and Repair Services (FILE 19.09)

Action: Approve and authorize the Purchasing Manager to increase the blanket order contract amount with Harbor Diesel and Equipment by \$152,543 to a total not to exceed \$352,543 for the contract period ended April 2023.

H. Contract Renewal for Special Counsel: Professional Labor Negotiation Services (FILE 17.10J1)

This item was pulled for separate consideration by Director Wagner.

On motion of Director Hernandez and second by Director Hasselbrink, and following a roll call vote, approved 7-1 (Director Wagner opposed, Director Bacerra absent) to authorize the Purchasing Manager to extend the previously approved Professional Services Agreement with Peter Brown, Liebert Cassidy Whitmore, for professional labor negotiation services for a three year term through June 30, 2026, plus two optional one-year renewals, at an annual amount not to exceed \$125,000.

I. Award of Contract for Copier Replacement – RFP RO2598 (FILE 19.08C)

Action:

1. Approve and authorize the Purchasing Manager to issue a blanket order for a five-year term to lease multifunctional devices (MFD) units with UBEO West, LLC based on the pricing provided in the Best and Final Offer (BAFO) for an annual contract amount not to exceed \$120,000 (\$600,000 aggregate).
2. Approve and authorize the Purchasing Manager to extend the previously approved lease for Sharp copiers/MFDs with CBE on a month-to-month basis to provide time for transition to the new service provider for an amount not to exceed \$80,000.

J. Contract Renewal for Computer Aided Dispatch and CAD2CAD Software Maintenance/Support and Programming Professional Services (FILE 19.08A3a)

Action: Approve and authorize the Purchasing Manager to:

1. Renew the existing CAD software maintenance and support contract with CentralSquare for a five-year period for an amount not to exceed \$383,212.51 (year one).
2. Renew the existing CAD2CAD software maintenance and support contract with CentralSquare for a five-year period for an amount not to exceed \$87,670.70 (year one).
3. Renew the existing Professional Services Agreement for as-needed system enhancements for a five-year period for an amount not to exceed \$50,000 (year one).

K. Blanket Order for Workers Compensation Related Medical Services (FILE 18.10A2)

Action: Approve and authorize the Purchasing Manager to issue a blanket order contract to Edinger Urgent Care for workers' compensation related medical services in an amount not to exceed \$100,000 annually.

L. Increase to Agreement for Industrial Hygiene Support Services (FILE 19.07B21)

Action: Approve and authorize the Purchasing Manager to increase the Professional Services Agreement with Aero Environmental Services, LLC by \$120,000 to an annual amount not to exceed \$200,000.

3. DISCUSSION CALENDAR

None.

COMMITTEE MEMBER COMMENTS

None.

ADJOURNMENT – Chair Rossini adjourned the meeting at 5:46 p.m. The next meeting will be a Regular Meeting of the Executive Committee on Thursday, June 22, 2023, at 5:30 p.m.

Maria D. Huizar, CMC
Clerk of the Authority



Orange County Fire Authority
AGENDA STAFF REPORT

Executive Committee Meeting
June 22 2023

Agenda Item No. 2B
Consent Calendar

Monthly Investment Reports

Contact(s) for Further Information

Robert Cortez, Assistant Chief, Business Services Department	robertcortez@ocfa.org	714.573.6012
Tricia Jakubiak, Treasurer Treasury & Financial Planning	triciajakubiak@ocfa.org	714.573.6301
James Slobojan, Assistant Treasurer Treasury & Financial Planning	jameslobojan@ocfa.org	714.573.6305

Summary

This agenda item is a routine transmittal of the monthly investment reports submitted to the Committee in compliance with the investment policy of the Orange County Fire Authority and with Government Code Section 53646.

Prior Board/Committee Action

On June 14, 2023, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 6-0 (Directors Gabbard, Patel and Hernandez absent).

RECOMMENDED ACTION(S)

Receive and file the reports.

Impact to Cities/County

Not Applicable.

Fiscal Impact

Not Applicable.

Background

Attached is the final monthly investment report for the month ended April 30, 2023. A preliminary investment report as of May 19, 2023, is also provided as the most complete report that was available at the time this agenda item was prepared.

Attachment(s)

Final Investment Report – April 2023/Preliminary Report – May 2023

Orange County Fire Authority Monthly Investment Report



Final Report – April 2023

Preliminary Report – May 2023



Monthly Investment Report Table of Contents

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Orange County Fire Authority

Final Investment Report

April 30, 2023



EXECUTIVE SUMMARY

Portfolio Activity & Earnings

During the month of April 2023, the size of the portfolio increased by \$61.7 million to \$274 million. Receipts for the month totaled approximately \$115.3 million. Significant receipts included property tax apportionment payments totaling approximately \$96.2 million, cash contract payments totaling nearly \$7.6 million, and various grant reimbursement payments and charges for current services totaling \$11.5 million, including a \$6.2 million dollar payment from the State of California for the FIRIS program. Total April cash outflows amounted to approximately \$54.5 million. Significant disbursements for the month included two biweekly payrolls and related benefits totaling approximately \$30 million. The portfolio's balance is expected to decrease in May as expenditures will exceed projected receipts.

In April, the portfolio's yield to maturity (365-day equivalent) increased by 67 basis point to 3.29%. The effective rate of return increased by 35 basis points to 2.92% for the month, while the average maturity of the portfolio increased by 27 days to 51 days to maturity.

Economic News

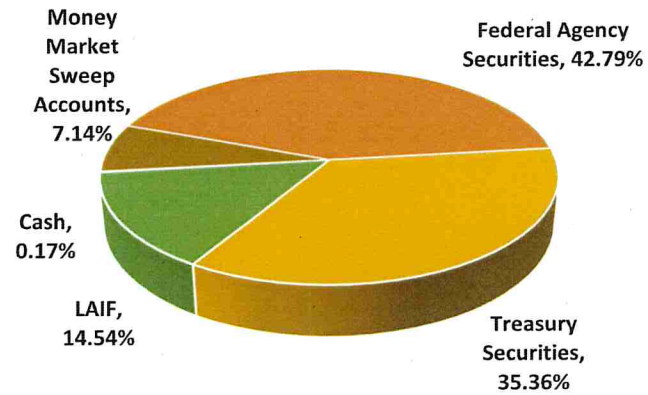
Nonfarm payroll employment rose by 253,000 in April 2023. The unemployment rate moved down slightly from 3.5% to 3.4%. Notable job gains were led by professional and business services, leisure and hospitality, health care, and social assistance. After falling in four of the previous five months, retail sales increased 0.6% in April from the previous month. The increase was led by auto dealerships, home improvement stores, bars and restaurants, and online purchases. U.S. Consumer confidence decreased in April as purchasing plans for homes, autos, appliances, and vacations all pulled back during the period. Consumers expect worsening economic conditions in the next six months as well as fewer jobs available.

The Consumer Price Index (CPI) rose 0.4% in April and 4.9% compared to last year. Inflation eased to its lowest level in two years, however, prices remain higher than normal. Costs for shelter, used cars and trucks, and gasoline were the largest contributors of the increase. The Producer Price Index (PPI), which measures the prices paid by wholesalers, increased 2.3% for the year and increased 0.2% for the month of April. Notable increases came from gasoline and investment advice services. PPI is considered a forward-looking inflation measure as it tracks prices in the pipeline for goods and services that eventually reach consumers. Sales of previously owned homes declined 3.4% in April compared with March and declined 23.2% from a year earlier, which is the largest decline in 11 years. With most homeowners holding low interest rate mortgages, there is little incentive to sell and purchase a new home at today's higher mortgage rates. Home prices in the West declined 6.1% compared to March of this year and are down 31.3% when compared to April of last year. The Federal Reserve met on May 3rd and approved its 10th consecutive interest rate increase. The federal funds rate increased by 0.25% from 5%-5.25%, a 16 year high. They will meet next on June 14, 2023, though the committee indicated they may pause to give them time to assess economic data and the impact of the recent bank turmoil. They also indicated that they are strongly committed to returning inflation to its 2% objective.

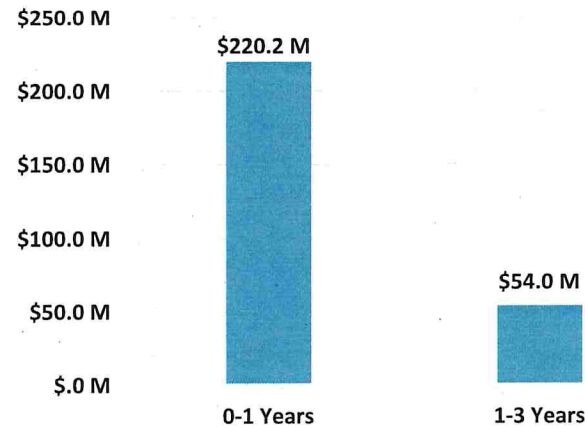


OCFA'S PORTFOLIO EXCEEDED THE LAIF BENCHMARK AS OF APRIL 30, 2023

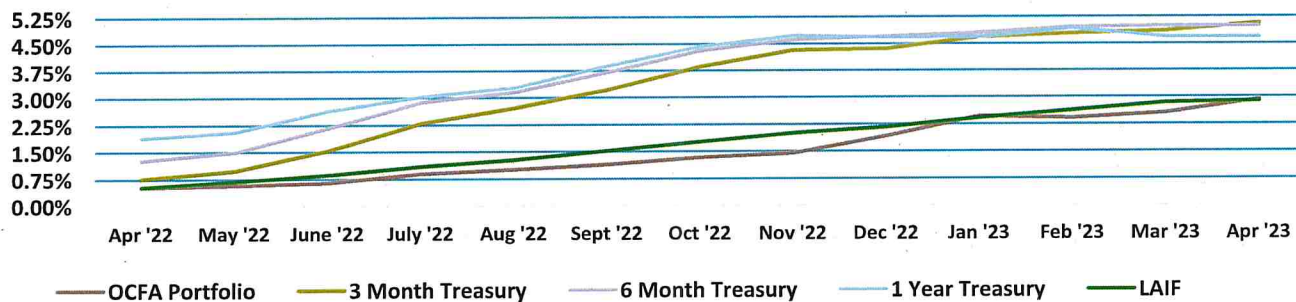
Market Value \$274,225,115



Aging Summary



12 Month Benchmarks





BENCHMARK COMPARISON AS OF APRIL 30, 2023

3 Month T-Bill:	5.07%	1 Year T-Bill:	4.68%
6 Month T-Bill:	4.99%	LAIF:	2.87%
OCFA Portfolio:	2.92%		

PORTFOLIO SIZE, YIELD, & DURATION

	<u>Current Month</u>	<u>Prior Month</u>	<u>Prior Year</u>
Book Value	\$274,095,351	\$212,318,155	\$219,365,328
Yield to Maturity (365 day)	3.29%	2.62%	0.53%
Effective Rate of Return	2.92%	2.57%	0.52%
Days to Maturity	51	24	27



ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Summary
April 30, 2023

Orange County Fire Authority
 1 Fire Authority Road
 Irvine, CA 92602
 (714)573-6301

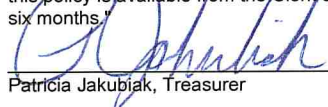
See Note 1 on page 10

See Note 2 on page 10

	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Mat./Call	YTM/Call 360 Equiv.	YTM/Call 365 Equiv.
Investments								
Money Mkt Mutual Funds/Cash	19,580,270.98	19,580,270.98	19,580,270.98	7.02	1	1	4.341	4.401
Federal Agency Coupon Securities	81,450,000.00	76,787,514.25	81,451,387.68	29.20	1,318	40	0.557	0.565
Federal Agency Disc. -Amortizing	41,000,000.00	40,554,190.00	40,546,800.08	14.53	109	82	4.838	4.905
Treasury Discounts -Amortizing	98,000,000.00	96,971,620.00	96,996,005.53	34.77	112	77	4.784	4.851
Local Agency Investment Funds	40,402,767.76	39,857,747.72	40,402,767.76	14.48	1	1	2.831	2.870
	280,433,038.74	273,751,342.95	278,977,232.03	100.00%	440	51	3.244	3.289
Investments								
Cash								
Passbook/Checking (not included in yield calculations)	473,771.68	473,771.68	473,771.68		1	1	0.000	0.000
Total Cash and Investments	280,906,810.42	274,225,114.63	279,451,003.71		440	51	3.244	3.289

Total Earnings	April 30 Month Ending	Fiscal Year To Date
Current Year	578,793.23	3,051,609.80
Average Daily Balance	241,250,167.37	188,841,711.05
Effective Rate of Return	2.92%	1.94%

"I certify that this investment report accurately reflects all pooled investments and is in compliance with the investment policy adopted by the Board of Directors to be effective on January 1, 2023. A copy of this policy is available from the Clerk of the Authority. Sufficient investment liquidity and anticipated revenues are available to meet budgeted expenditure requirements for the next thirty days and the next six months."


 Patricia Jakubjak, Treasurer 5/5/23

Cash and Investments with GASB 31 Adjustment:	
Book Value of Cash & Investments before GASB 31 (Above)	\$ 279,451,003.71
GASB 31 Adjustment to Books (See Note 3 on page 10)	\$ (5,355,652.25)
Total	\$ 274,095,351.46

ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Details - Investments
April 30, 2023

See Note 1 on page 10

See Note 2 on page 10

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/Call 365	Days to Maturity Mat./Call Date
Money Mkt Mutual Funds/Cash										
SYS1042	1042	US Bank - Treasury Obligations			2,266,612.05	2,266,612.05	2,266,612.05	4.715	4.715	1
SYS528	528	MUFG Treasury Obligations		07/01/2022	17,313,658.93	17,313,658.93	17,313,658.93	4.360	4.360	1
Subtotal and Average			14,829,144.74		19,580,270.98	19,580,270.98	19,580,270.98		4.401	1
Federal Agency Coupon Securities										
3133EMLE0	1020	Federal Farm Credit Bank	(Continuous Call)	2/23/2020	14,000,000.00	13,727,560.00	14,000,000.00	0.190	0.222	0 09/22/2023
3133EMWH1	1030	Federal Farm Credit Bank	(Callable 5/21/2023)	4/22/2021	3,000,000.00	2,790,000.00	3,001,387.68	0.710	0.665	20 04/21/2025
3133EMXS6	1032	Federal Farm Credit Bank	(Continuous Call)	4/28/2021	12,000,000.00	11,157,000.00	12,000,000.00	0.720	0.720	0 04/28/2025
3130ALNY6	1025	Fed Home Loan Bank	(Callable 6/30/2023)	3/30/2021	8,000,000.00	7,537,200.00	8,000,000.00	0.550	0.550	60 09/30/2024
3130ALTJ3	1029	Fed Home Loan Bank	(Callable 7/08/2023)	4/22/2021	9,435,000.00	9,024,766.20	9,435,000.00	0.375	0.375	68 04/08/2024
3130ALVR2	1031	Fed Home Loan Bank	(Callable 7/23/2023)	4/23/2021	11,015,000.00	10,352,668.05	11,015,000.00	0.520	0.520	83 10/23/2024
3130AM6P2	1034	Fed Home Loan Bank	(Callable 7/29/2023)	4/29/2021	12,000,000.00	10,901,880.00	12,000,000.00	1.000	1.000	89 04/29/2026
3130AM6H0	1035	Fed Home Loan Bank	(Callable 8/11/2023)	5/11/2021	12,000,000.00	11,296,440.00	12,000,000.00	0.550	0.550	10 10/11/2024
Subtotal and Average					81,451,416.02	81,450,000.00	76,787,514.25		0.565	40
Federal Agency Disc. -Amortizing										
313588FM2	1074	Fed Natl Mortg Assoc		04/20/2023	5,000,000.00	4,993,050.00	4,993,506.95	4.250	4.380	11 05/12/2023
313588GB5	1075	Fed Natl Mortg Assoc		04/20/2023	5,000,000.00	4,984,250.00	4,984,375.00	4.500	4.647	25 05/26/2023
313384HE2	1070	Fed Home Loan Bank		03/02/2023	12,000,000.00	11,918,040.00	11,916,713.27	4.805	5.014	52 06/22/2023
313384HM4	1073	Fed Home Loan Bank		04/13/2023	5,000,000.00	4,961,250.00	4,961,527.08	4.695	4.875	59 06/29/2023
313384MW6	1080	Fed Home Loan Bank		04/20/2023	14,000,000.00	13,697,600.00	13,690,677.78	4.850	5.106	164 10/12/2023
Subtotal and Average					23,539,865.73	41,000,000.00	40,554,190.00		4.905	82
Treasury Discounts -Amortizing										
912796ZE2	1067	US Treasury Bill		01/19/2023	12,000,000.00	11,986,080.00	11,985,000.00	4.500	4.692	10 05/11/2023
912796ZP7	1068	US Treasury Bill		02/16/2023	14,000,000.00	13,929,580.00	13,932,022.23	4.600	4.797	38 06/08/2023
912796ZF9	1071	US Treasury Bill		03/31/2023	14,000,000.00	13,960,380.00	13,960,333.33	4.250	4.397	24 05/25/2023
912796Y37	1072	US Treasury Bill		04/13/2023	9,000,000.00	8,881,470.00	8,887,670.00	4.780	4.988	94 08/03/2023
912796Y37	1076	US Treasury Bill		04/20/2023	7,000,000.00	6,907,810.00	6,912,266.67	4.800	5.004	94 08/03/2023
912796Z36	1077	US Treasury Bill		04/20/2023	14,000,000.00	13,792,660.00	13,796,300.06	4.850	5.067	108 08/17/2023
912796Z51	1078	US Treasury Bill		04/20/2023	14,000,000.00	13,768,020.00	13,774,164.39	4.760	4.981	122 08/31/2023
912796CQ0	1079	US Treasury Bill		04/20/2023	14,000,000.00	13,745,620.00	13,748,248.85	4.760	4.990	136 09/14/2023
Subtotal and Average					68,401,505.82	98,000,000.00	96,971,620.00		4.851	77

ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Details - Investments
April 30, 2023

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/C 365	Days to Mat./Call	Maturity Date
Local Agency Investment Funds											
SYS336	336	Local Agency Invstmt Fund			40,402,767.76	39,857,747.72	40,402,767.76	2.870	2.870	1	
		Subtotal and Average	53,028,235.06		40,402,767.76	39,857,747.72	40,402,767.76		2.870	1	
Money Mkt Mutual Funds/Cash											
SYS10033	10033	Revolving Fund		07/01/2022	20,000.00	20,000.00	20,000.00		0.000	1	
SYS4	4	Union Bank		07/01/2022	453,771.68	453,771.68	453,771.68		0.000	1	
		Average Balance	0.00							1	
		Total Cash and Investments	241,250,167.37		280,906,810.42	274,225,114.63	279,451,003.71		3.289	51	

Orange County Fire Authority

In Service of Others!



ORANGE COUNTY FIRE AUTHORITY
Aging Report
By Maturity Date
As of May 1, 2023

Orange County Fire Authority
 1 Fire Authority Road
 Irvine, CA 92602
 (714)573-6301

					Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value
Aging Interval:	0 days	(05/01/2023 - 05/01/2023)	5 Maturities	0 Payments	60,456,810.42	21.85%	60,456,810.42	59,911,790.38
Aging Interval:	1 - 30 days	(05/02/2023 - 05/31/2023)	4 Maturities	0 Payments	36,000,000.00	13.10%	35,923,215.28	35,923,760.00
Aging Interval:	31 - 60 days	(06/01/2023 - 06/30/2023)	3 Maturities	0 Payments	31,000,000.00	11.23%	30,810,262.58	30,808,870.00
Aging Interval:	61 - 90 days	(07/01/2023 - 07/30/2023)	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Aging Interval:	91 - 120 days	(07/31/2023 - 08/29/2023)	3 Maturities	0 Payments	30,000,000.00	10.79%	29,596,236.73	29,581,940.00
Aging Interval:	121 - 365 days	(08/30/2023 - 04/30/2024)	5 Maturities	0 Payments	65,435,000.00	23.33%	64,648,091.02	63,963,566.20
Aging Interval:	366 - 1095 days	(05/01/2024 - 04/30/2026)	6 Maturities	0 Payments	58,015,000.00	19.70%	58,016,387.68	54,035,188.05
Aging Interval:	1096 days and after	(05/01/2026 -)	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
			Total for	26 Investments		100.00	279,451,003.71	274,225,114.63



NOTES TO PORTFOLIO MANAGEMENT REPORT

- Note 1: Market value of the LAIF investment is calculated using a fair value factor provided by LAIF. The U.S. Bank Corporate Trust and Custody Department provides market values of the remaining investments.
- Note 2: Book value reflects the cost or amortized cost before the GASB 31 accounting adjustment.
- Note 3: GASB 31 requires governmental entities to report investments at fair value in the financial statements and to reflect the corresponding unrealized gains/ (losses) as a component of investment income. The GASB 31 adjustment is recorded only at fiscal year-end. Fluctuations in the marketplace have little effect on our long-term investment yield because it is our policy to hold investments to maturity. However, adjusting to market values as required by GAAP resulted in a decrease in recorded interest earnings of \$5,156,626.02. The adjustment for June 30, 2022, includes a decrease of \$965,593.95 to the LAIF investment and a decrease of \$4,390,058.30 to the remaining investments.
- Note 4: The Federated Treasury Obligations money market mutual fund functions as the Authority's sweep account. Funds are transferred to and from the sweep account to/from OCFA's checking account in order to maintain a target balance of \$1,000,000 in checking. Since this transfer occurs at the beginning of each banking day, the checking account sometimes reflects a negative balance at the close of the banking day. The negative closing balance is not considered an overdraft since funds are available in the money market mutual fund. The purpose of the sweep arrangement is to provide sufficient liquidity to cover outstanding checks yet allow that liquidity to be invested while payment of the outstanding checks is pending.



Local Agency Investment Fund (LAIF)

As of April 30, 2023, OCFA has \$40,402,767.76 invested in LAIF. The fair value of OCFA's LAIF investment is calculated using a participant fair value factor provided by LAIF on a quarterly basis. The fair value factor as of March 31, 2023 is .986510329. When applied to OCFA's LAIF investment, the fair value is \$39,857,747.72 or \$545,020.04 below cost. Although the fair value of the LAIF investment is lower than cost, OCFA can withdraw the actual amount invested at any time.

LAIF is included in the State Treasurer's Pooled Money Investment Account (PMIA) for investment purposes. The PMIA market valuation at April 30, 2023 is included on the following page.



State of California
Pooled Money Investment Account
Market Valuation
4/30/2023

Description	Carrying Cost Plus		Fair Value	Accrued Interest
	Accrued Interest	Purch.		
United States Treasury:				
Bills	\$ 29,886,831,356.90		\$ 30,284,794,500.00	NA
Notes	\$ 91,976,367,283.09		\$ 89,811,281,000.00	\$ 296,484,192.00
Federal Agency:				
SBA	\$ 316,476,424.60		\$ 316,089,757.75	\$ 1,268,803.49
MBS-REMICs	\$ 3,011,376.79		\$ 2,983,755.10	\$ 13,422.45
Debentures	\$ 10,349,814,514.02		\$ 10,214,885,500.00	\$ 54,655,453.75
Debentures FR	\$ -		\$ -	\$ -
Debentures CL	\$ 2,450,000,000.00		\$ 2,398,527,500.00	\$ 18,847,450.50
Discount Notes	\$ 21,850,420,548.61		\$ 22,150,048,500.00	NA
Supranational Debentures	\$ 3,124,199,926.26		\$ 3,064,839,000.00	\$ 13,073,189.10
Supranational Debentures FR	\$ -		\$ -	\$ -
CDs and YCDs FR	\$ -		\$ -	\$ -
Bank Notes	\$ 200,000,000.00		\$ 199,821,219.01	\$ 2,869,861.11
CDs and YCDs	\$ 10,150,000,000.00		\$ 10,139,855,077.52	\$ 171,592,805.57
Commercial Paper	\$ 7,301,528,791.71		\$ 7,375,144,708.41	NA
Corporate:				
Bonds FR	\$ -		\$ -	\$ -
Bonds	\$ 429,682,654.93		\$ 408,594,940.00	\$ 2,563,416.93
Repurchase Agreements	\$ -		\$ -	\$ -
Reverse Repurchase	\$ -		\$ -	\$ -
Time Deposits	\$ 5,267,000,000.00		\$ 5,267,000,000.00	NA
PMIA & GF Loans	\$ 342,617,000.00		\$ 342,617,000.00	NA
TOTAL	\$ 183,647,949,876.91		\$ 181,976,482,457.79	\$ 561,368,594.90

Fair Value Including Accrued Interest \$ 182,537,851,052.69

Repurchase Agreements, Time Deposits, PMIA & General Fund loans, and Reverse Repurchase agreements are carried at portfolio book value (carrying cost).



Orange County Fire Authority

Preliminary Investment Report

May 19, 2023



ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Summary
May 19, 2023

Orange County Fire Authority
 1 Fire Authority Road
 Irvine, CA 92602
 (714)573-6301

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Mat./Call	YTM/Call	YTM/Call
							360 Equiv.	365 Equiv.
Money Mkt Mutual Funds/Cash	14,824,932.12	14,824,932.12	14,824,932.12	5.41	1	1	4.365	4.426
Federal Agency Coupon Securities	81,450,000.00	76,724,637.00	81,451,350.55	29.71	1,318	45	0.556	0.564
Federal Agency Disc. -Amortizing	36,000,000.00	35,658,860.00	35,643,825.51	13.00	121	73	4.911	4.979
Treasury Discounts -Amortizing	103,000,000.00	101,810,520.00	101,847,597.18	37.15	120	83	4.868	4.936
Local Agency Investment Funds	40,402,767.76	39,857,747.72	40,402,767.76	14.74	1	1	2.831	2.870
Investments	275,677,699.88	268,876,696.84	274,170,473.12	100.00%	452	54	3.265	3.310
Cash								
Passbook/Checking (not included in yield calculations)	577,260.66	577,260.66	577,260.66		1	1	0.000	0.000
Total Cash and Investments	276,254,960.54	269,453,957.50	274,747,733.78		452	54	3.265	3.310

Total Earnings	May 19 Month Ending	Fiscal Year To Date
Current Year	459,488.36	3,511,098.16
Average Daily Balance	274,346,494.75	193,871,404.21
Effective Rate of Return	3.22%	2.05%

"I certify that this investment report accurately reflects all pooled investments and is in compliance with the investment policy adopted by the Board of Directors to be effective on January 1, 2023. A copy of this policy is available from the Clerk of the Authority. Sufficient investment liquidity and anticipated revenues are available to meet budgeted expenditure requirements for the next thirty days and the next six months."

Patricia Jakubiak
 Patricia Jakubiak, Treasurer 5/26/23

Cash and Investments with GASB 31 Adjustment:

Book Value of Cash & Investments before GASB 31 (Above)	\$ 274,747,733.78
GASB 31 Adjustment to Books (See Note 3 on page 19)	\$ (5,355,652.25)
Total	\$ 269,392,081.53

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ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Details - Investments
May 19, 2023

See Note 1 on page 19

See Note 2 on page 19

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/Call 365	Days to Mat./Call	Maturity Date
Money Mkt Mutual Funds/Cash											
SYS1042	1042	US Bank - Treasury Obligations			2,747,907.24	2,747,907.24	2,747,907.24	4.715	4.715	1	
SYS528	528	MUFG Treasury Obligations		07/01/2022	12,077,024.88	12,077,024.88	12,077,024.88	4.360	4.360	1	
Subtotal and Average			20,813,731.39		14,824,932.12	14,824,932.12	14,824,932.12		4.426	1	
Federal Agency Coupon Securities											
3133EMLE0	1020	Federal Farm Credit Bank		12/23/2020	14,000,000.00	13,756,680.00	14,000,000.00	0.190	0.214	12	09/22/2023
3133EMWH1	1030	Federal Farm Credit Bank		04/22/2021	3,000,000.00	2,784,840.00	3,001,350.55	0.710	0.665	1	04/21/2025
3133EMXS6	1032	Federal Farm Credit Bank		04/28/2021	12,000,000.00	11,138,760.00	12,000,000.00	0.720	0.720	12	04/28/2025
3130ALNY6	1025	Fed Home Loan Bank		03/30/2021	8,000,000.00	7,532,960.00	8,000,000.00	0.550	0.550	41	09/30/2024
3130ALTJ3	1029	Fed Home Loan Bank		04/22/2021	9,435,000.00	9,030,427.20	9,435,000.00	0.375	0.375	49	04/08/2024
3130ALVR2	1031	Fed Home Loan Bank		04/23/2021	11,015,000.00	10,346,609.80	11,015,000.00	0.520	0.520	64	10/23/2024
3130AM6P2	1034	Fed Home Loan Bank		04/29/2021	12,000,000.00	10,845,360.00	12,000,000.00	1.000	1.000	70	04/29/2026
3130AM6H0	1035	Fed Home Loan Bank		05/11/2021	12,000,000.00	11,289,000.00	12,000,000.00	0.550	0.550	83	10/11/2024
Subtotal and Average			81,451,368.14		81,450,000.00	76,724,637.00	81,451,350.55		0.564	45	
Federal Agency Disc. -Amortizing											
313588GB5	1075	Fed Natl Mortg Assoc		04/20/2023	5,000,000.00	4,997,500.00	4,996,250.00	4.500	4.647	6	05/26/2023
313384HE2	1070	Fed Home Loan Bank		03/02/2023	12,000,000.00	11,952,000.00	11,947,144.96	4.805	5.014	33	06/22/2023
313384HM4	1073	Fed Home Loan Bank		04/13/2023	5,000,000.00	4,975,500.00	4,973,916.66	4.695	4.875	40	06/29/2023
313384MW6	1080	Fed Home Loan Bank		04/20/2023	14,000,000.00	13,733,860.00	13,726,513.89	4.850	5.106	145	10/12/2023
Subtotal and Average			38,493,969.90		36,000,000.00	35,658,860.00	35,643,825.51		4.979	73	
Treasury Discounts -Amortizing											
912796ZP7	1068	US Treasury Bill		02/16/2023	14,000,000.00	13,963,600.00	13,966,011.11	4.600	4.797	19	06/08/2023
912796ZF9	1071	US Treasury Bill		03/31/2023	14,000,000.00	13,995,100.00	13,991,736.11	4.250	4.397	5	05/25/2023
912796Y37	1072	US Treasury Bill		04/13/2023	9,000,000.00	8,907,030.00	8,910,375.00	4.780	4.988	75	08/03/2023
912796Y37	1076	US Treasury Bill		04/20/2023	7,000,000.00	6,927,690.00	6,930,000.00	4.800	5.004	75	08/03/2023
912796Z36	1077	US Treasury Bill		04/20/2023	14,000,000.00	13,826,680.00	13,832,136.16	4.850	5.067	89	08/17/2023
912796Z51	1078	US Treasury Bill		04/20/2023	14,000,000.00	13,800,780.00	13,809,335.51	4.760	4.981	103	08/31/2023
912796CQ0	1079	US Treasury Bill		04/20/2023	14,000,000.00	13,774,180.00	13,783,419.96	4.760	4.990	117	09/14/2023
912797FC6	1081	US Treasury Bill		05/18/2023	17,000,000.00	16,615,460.00	16,624,583.33	5.000	5.257	159	10/26/2023
Subtotal and Average			93,184,657.56		103,000,000.00	101,810,520.00	101,847,597.18		4.936	83	
Local Agency Investment Funds											
SYS336	336	Local Agency Invstmt Fund			40,402,767.76	39,857,747.72	40,402,767.76	2.870	2.870	1	

ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Details - Investments
May 19, 2023

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/C 365	Days to Mat./Call
Subtotal and Average			40,402,767.76		40,402,767.76	39,857,747.72	40,402,767.76		2.870	1
Total and Average			274,346,494.75		275,677,699.88	268,876,696.84	274,170,473.12		3.310	54
Money Mkt Mutual Funds/Cash										
SYS10033	10033	Revolving Fund		07/01/2022	20,000.00	20,000.00	20,000.00		0.000	1
SYS4	4	Union Bank		07/01/2022	557,260.66	557,260.66	557,260.66		0.000	1
Average Balance			0.00							1
Total Cash and Investments			274,346,494.75		276,254,960.54	269,453,957.50	274,747,733.78		3.310	54

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ORANGE COUNTY FIRE AUTHORITY
Aging Report
By Maturity Date
As of May 20, 2023

Orange County Fire Authority
 1 Fire Authority Road
 Irvine, CA 92602
 (714)573-6301

				Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value	
Aging Interval:	0 days	(05/20/2023 - 05/20/2023)	5 Maturities	0 Payments	55,804,960.54	20.51%	55,804,960.54	55,259,940.50
Aging Interval:	1 - 30 days	(05/21/2023 - 06/19/2023)	3 Maturities	0 Payments	33,000,000.00	12.23%	32,953,997.22	32,956,200.00
Aging Interval:	31 - 60 days	(06/20/2023 - 07/19/2023)	2 Maturities	0 Payments	17,000,000.00	6.28%	16,921,061.62	16,927,500.00
Aging Interval:	61 - 90 days	(07/20/2023 - 08/18/2023)	3 Maturities	0 Payments	30,000,000.00	11.01%	29,672,511.16	29,661,400.00
Aging Interval:	91 - 120 days	(08/19/2023 - 09/17/2023)	2 Maturities	0 Payments	28,000,000.00	10.23%	27,592,755.47	27,574,960.00
Aging Interval:	121 - 365 days	(09/18/2023 - 05/19/2024)	4 Maturities	0 Payments	54,435,000.00	19.72%	53,786,097.22	53,136,427.20
Aging Interval:	366 - 1095 days	(05/20/2024 - 05/19/2026)	6 Maturities	0 Payments	58,015,000.00	20.02%	58,016,350.55	53,937,529.80
Aging Interval:	1096 days and after	(05/20/2026 -)	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Total for			25 Investments	0 Payments		100.00	274,747,733.78	269,453,957.50



NOTES TO PORTFOLIO MANAGEMENT REPORT

- Note 1: Market value of the LAIF investment is calculated using a fair value factor provided by LAIF. The U.S. Bank Corporate Trust and Custody Department provides market values of the remaining investments.
- Note 2: Book value reflects the cost or amortized cost before the GASB 31 accounting adjustment.
- Note 3: GASB 31 requires governmental entities to report investments at fair value in the financial statements and to reflect the corresponding unrealized gains/ (losses) as a component of investment income. The GASB 31 adjustment is recorded only at fiscal year-end. The adjustment for June 30, 2022 includes a decrease of \$965,593.95 to the LAIF investment and a decrease of \$5,355,652.25 to the remaining investments.
- Note 4: The Federated Treasury Obligations money market mutual fund functions as the Authority's sweep account. Funds are transferred to and from the sweep account to/from OCFA's checking account in order to maintain a target balance of \$1,000,000 in checking. Since this transfer occurs at the beginning of each banking day, the checking account sometimes reflects a negative balance at the close of the banking day. The negative closing balance is not considered an overdraft since funds are available in the money market mutual fund. The purpose of the sweep arrangement is to provide sufficient liquidity to cover outstanding checks yet allow that liquidity to be invested while payment of the outstanding checks is pending.

GLOSSARY

INVESTMENT TERMS

Basis Point. Measure used in quoting yields on bonds and notes. One basis point is .01% of yield.

Book Value. This value may be the original cost of acquisition of the security, or original cost adjusted by the amortization of a premium or accretion of a discount. The book value may differ significantly from the security's current value in the market.

Commercial Paper. Unsecured short-term promissory notes issued by corporations, with maturities ranging from 2 to 270 days; may be sold on a discount basis or may bear interest.

Coupon Rate. Interest rate, expressed as a percentage of par or face value, that issuer promises to pay over lifetime of debt security.

Discount. The amount by which a bond sells under its par (face) value.

Discount Securities. Securities that do not pay periodic interest. Investors earn the difference between the discount issue price and the full face value paid at maturity. Treasury bills, bankers' acceptances and most commercial paper are issued at a discount.

Effective Rate of Return. Rate of return on a security, based on its purchase price, coupon rate, maturity date, and the period between interest payments.

Federal Agency Securities. Securities issued by agencies such as the Federal National Mortgage Association and the Federal Farm Credit Bank. Though not general obligations of the US Treasury, such securities are sponsored by the government and therefore have high credit ratings. Some are issued on a discount basis and some are issued with coupons.

Federal Funds. Funds placed in Federal Reserve banks by depository institutions in excess of current reserve requirements. These depository institutions may lend fed funds to each other overnight or on a longer basis. They may also transfer funds among each other on a same-day basis through the Federal Reserve banking system. Fed Funds are considered to be immediately available funds.

Fed Funds Rate. The interest rate charged by one institution lending federal funds to another.

Federal Open Market Committee. The branch of the Federal Reserve Board that determines the direction of monetary policy.

Local Agency Investment Fund (LAIF). A California State Treasury fund which local agencies may use to deposit funds for investment and for reinvestment with a maximum of \$75 million for any agency (*excluding bond funds, which have no maximum*). It offers high liquidity because

deposits can be converted to cash in 24 hours and no interest is lost. Interest is paid quarterly and the State's administrative fee cannot to exceed 1/4 of a percent of the earnings.

Market value. The price at which the security is trading and could presumably be purchased or sold.

Maturity Date. The specified day on which the issuer of a debt security is obligated to repay the principal amount or face value of security.

Money Market Mutual Fund. Mutual funds that invest solely in money market instruments (short-term debt instruments, such as Treasury bills, commercial paper, bankers' acceptances, repurchase agreements and federal funds).

Par. Face value or principal value of a bond typically \$1,000 per bond.

Rate of Return. The amount of income received from an investment, expressed as a percentage. A *market rate of return* is the yield that an investor can expect to receive in the current interest-rate environment utilizing a buy-and-hold to maturity investment strategy.

Treasury Bills. Short-term U.S. government non-interest bearing debt securities with maturities of no longer than one year. The yields on these bills are monitored closely in the money markets for signs of interest rate trends.

Treasury Notes. Intermediate U.S. government debt securities with maturities of one to 10 years.

Treasury bonds. Long-term U.S. government debt securities with maturities of 10 years or longer.

Yield. Rate of return on a bond.

Yield-to-maturity. Rate of return on a bond taking into account the total annual interest payments, the purchase price, the redemption value and the amount of time remaining until maturity.

ECONOMIC TERMS

Conference Board Consumer Confidence Index. A survey that measures how optimistic or pessimistic consumers are with respect to the economy in the near future.

Consumer Price Index (CPI). A measure that examines the weighted average of prices of a basket of consumer goods and services, such as transportation, food and medical care. Changes in CPI are used to assess price changes associated with the cost of living.

Durable Goods Orders. An economic indicator released monthly that reflects new orders placed with domestic manufacturers for delivery of factory durable goods such as autos and appliances in the near term or future.

Gross Domestic Product. The monetary value of all the finished goods and services produced within a country's borders in a specific time period. It includes all of private and public consumption, government outlays, investments and exports less imports that occur within a defined territory.

Industrial Production. An economic indicator that is released monthly by the Federal Reserve Board. The indicator measures the amount of output from the manufacturing, mining, electric and gas industries.

ISM Institute for Supply Management (ISM) Manufacturing Index. A monthly index that monitors employment, production inventories, new orders and supplier deliveries.

ISM Non-manufacturing Index. An index based on surveys of non-manufacturing firms' purchasing and supply executives. It tracks economic data for the service sector.

Leading Economic Index. A monthly index used to predict the direction of the economy's movements in the months to come. The index is made up of 10 economic components, whose changes tend to precede changes in the overall economy.

National Federation of Independent Business Small Business Optimism Index. An index based on surveys of small business owners' plans and expectations regarding employment, capital, inventories, economic improvement, credit conditions, expansion, and earnings trends in the near term or future.

Producer Price Index. An index that measures the average change over time in the selling prices received by domestic producers for their output.

University of Michigan Consumer Sentiment Index. An index that measures the overall health of the economy as determined by consumer opinion. It takes into account an individual's feelings toward his or her own current financial health, the health of the economy in the short term and the prospects for longer term economic growth.



Orange County Fire Authority
AGENDA STAFF REPORT

Executive Committee Meeting
June 22, 2023

Agenda Item No. 2C
Consent Calendar

Annual Renewal of Aviation Insurance

Contact(s) for Further Information

Stephanie Holloman, Assistant Chief stephanieholloman@ocfa.org 714.573.6353
Human Resources Department

Rhonda Haynes, Risk Manager rhondahaynes@ocfa.org 714.573.6833

Summary

This annual agenda item is submitted for authorization to renew the Orange County Fire Authority's (OCFA) Aviation Insurance Program coverage.

Prior Board/Committee Action(s)

Not Applicable.

RECOMMENDED ACTION(S)

Approve and authorize the Fire Chief, or his designee, to bind the Aviation Insurance Program coverage with Chubb for the policy period June 30, 2023, to June 30, 2024, with a premium of \$300,000.

Impact to Cities/County

Not Applicable.

Fiscal Impact

Sufficient funds are included in the FY 2023/24 Budget.

Increased Cost Funded by Structural Fire Fund Cities:	\$0
Increased Cost Funded by Cash Contract Cities:	\$0

Background

The aviation insurance policy provides liability and hull coverage for the operation of the Orange County Fire Authority's two Bell helicopters. The policy also includes numerous other related aviation coverages that safeguard our operations. The helicopters are used for fire suppression, search and rescue, transporting fire crews, aerial reconnaissance, emergency medical rescue, disaster mitigation, recovery operations, large animal rescue, and training. The policy includes a \$50 million combined single liability limit for bodily injury and property damage in addition to hull coverage.

This premium does not include insurance coverage for the two new FireHawks that have been purchased. A supplemental premium will be required upon delivery near the end of this calendar year. Gallagher is currently considering insurance carriers to place this risk.

Attachment

None.



Orange County Fire Authority
AGENDA STAFF REPORT

Executive Committee Meeting
June 22, 2023

Agenda Item No. 2D
Consent Calendar

**Annual Renewal of California State Association of Counties Excess
Insurance Authority Workers' Compensation Excess Insurance**

Contact(s) for Further Information

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Summary

This annual agenda item is submitted for authorization to renew the workers' compensation excess insurance coverage with Public Risk Innovation, Solutions, and Management (PRISM). It was formerly known as the California State Association of Counties Excess Insurance Authority (CSAC-EIA).

Prior Board/Committee Action(s)

Not Applicable.

RECOMMENDED ACTION(S)

Approve and authorize the Fire Chief, or his designee, to bind workers' compensation excess insurance coverage with the California State Association of Counties Excess Insurance Authority for the policy period July 1, 2023, to July 1, 2024, with a premium of \$945,916.

Impact to Cities/County

Not Applicable.

Fiscal Impact

Sufficient funds are included in the FY 2023/24 Budget.

Increased Cost Funded by Structural Fire Fund Cities: \$0

Increased Cost Funded by Cash Contract Cities: \$0

Background

The Workers' Compensation Self-insurance Program uses excess insurance as a stop loss for losses over a self-insured retention (SIR) limit of \$2,000,000. The Orange County Fire Authority (OCFA) is responsible for the losses up to \$2,000,000 per incident with the excess insurer responsible for costs that exceed that amount. The workers' compensation excess insurance coverage limit is statutory. The excess insurance coverage limit is Part 1 of the workers' compensation policy and covers the medical costs and lost wages for work-related injuries or illnesses. Employer's liability is Part 2 of the workers' compensation policy, and it protects against lawsuits for the employment-related injuries or illnesses that may be filed by employees, family of the employee, or other third parties. For example, a lawsuit alleging that a workers' compensation claim is due to negligence on the part of the employer is covered under Part 2 with a limit of liability of \$5,000,000.

The PRISM membership includes 93% of the counties, over 80% of the cities, as well as numerous school districts, special districts, housing authorities, fire districts, and other joint powers authorities in California. OCFA has been a member of PRISM (formerly CSAC-EIA) since 2007. PRISM purchases excess workers' compensation insurance on behalf of OCFA and the other members of the pool.

The FY 2023/24 premium of \$945,916 is \$94,275 or 11% more than the expiring FY 2022/23 premium of \$851,641. The premium increase is due to several factors including: 1) serious injury claims from the burn over incident in 2020 and other significant claims; 2) Covid-19 and its general market impact; 3) fewer carriers willing to offer workers' compensation excess insurance to the public safety sector; and 4) PRISM creating two new public safety rating groups with increased rates that were phased-in over a three year period. OCFA is included in the high safety rating group since over 40% of our payroll is attributable to safety personnel.

OCFA has experienced a significant savings in excess workers' compensation insurance premium since joining the PRISM pool in 2007.

[Attachment\(s\)](#)

PRISM Excess Workers' Compensation Coverage Summary

PRISM EXCESS WORKERS' COMPENSATION COVERAGE SUMMARY

Insurance Company:	Great American Insurance, ACE American Insurance Company, and Liberty Mutual
A.M. Best Rating:	A+; XV Great American Insurance A++; XV ACE American Insurance Company A; XV Liberty Mutual
Policy Period:	July 1, 2023 to July 1, 2024
Coverage Provided:	Workers' Compensation Excess Insurance and Employers' Liability
Major Exclusions:	Punitive or exemplary damages, fines or penalties, any payments in excess of the benefits regularly provided by the Workers' Compensation law, Labor Code 4850 benefits
Limits:	
Workers' Compensation	Statutory
Employer's Liability	\$5,000,000; \$45,000,000; Statutory
Retention:	
Self-insured Retention	\$2,000,000 per occurrence



Orange County Fire Authority
AGENDA STAFF REPORT

Executive Committee Meeting
June 22, 2023

Agenda Item No. 2E
Consent Calendar

Annual Renewal of General Liability Insurance

Contact(s) for Further Information

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Human Resources Department

Rhonda Haynes, Risk Manager rhondahaynes@ocfa.org 714.573.6833

Summary

This annual agenda item is submitted for authorization to renew the Orange County Fire Authority's (OCFA) General Liability Insurance Program coverage with the Fire Agencies Insurance Risk Authority (FAIRA).

Prior Board/Committee Action(s)

Not Applicable.

RECOMMENDED ACTION(S)

Approve and authorize the Fire Chief, or his designee, to renew the General Liability Insurance Program coverage with the Fire Agencies Insurance Risk Authority (FAIRA) for the policy period from July 1, 2023, to July 1, 2024, for a premium amount of \$3,200,000.

Impact to Cities/County

Not Applicable.

Fiscal Impact

Funding is included in FY 2023/24 Budget.

Increased Cost Funded by Structural Fire Fund Cities: \$0

Increased Cost Funded by Cash Contract Cities: \$0

Background

Formed in 1989, FAIRA is a joint powers public agency which provides pooled group insurance to over 100 fire districts in California and Nevada. The OCFA has been a member of FAIRA since 1995 and holds a seat on FAIRA's Board of Directors. On behalf of the OCFA, FAIRA purchases general liability, property, automobile, management liability, portable equipment, crime, cyber liability, healthcare liability, garage keepers, and excess liability coverages.

The expiring 2022/23 policy premium of \$2,689,184 is inclusive of primary general liability insurance coverage of \$1M per occurrence and excess liability insurance coverage of \$9M per occurrence. The total renewal premium for 2023/24 is \$3,200,000, or a 19% increase over the expiring premium. The premium increase is primarily due to the FAIRA pool experiencing above average losses in employment liability claims, the general hardening of the current insurance market, Covid-19, and the natural consequence of growing our organization, vehicle fleet, fire

stations, paramedic count, and personnel. 2023/24 enhanced policy coverages are listed on the last page.

Program Functionality

Payments made by OCFA relating to the insurance coverage provided by FAIRA consist of annual premiums and deductibles for actual claims made. The functional mechanism by which these are paid utilizes two blanket orders: one for the annual premium and one for the claims deductibles. This includes funding sufficient to cover all payments as budgeted for in the Human Resources Department Risk Management Division budget.

Attachment(s)

FAIRA General Liability Insurance Program Coverage Summary

FAIRA GENERAL LIABILITY INSURANCE PROGRAM
Coverage Summary

Insurance Company: Allied World Assurance Company
A.M. Best Rating: Financial strength “A”, Credit rating “a+”
Policy Period July 1, 2023 to July 1, 2024

Property

Real Property (Building)	Guaranteed Replacement Cost
Personal Property (Contents)	Per Schedule on file with the Carrier
Deductible	Between \$1,000 and \$5,000

Crime

Employee Dishonesty	\$1,000,000
Forgery or Alteration	\$1,000,000
Faithful Performance of Duty	\$1,000,000
Computer Fraud	\$1,000,000
Deductible	\$1,000

Portable Equipment

Valuation	Guaranteed Replacement Cost
Deductible	\$1,000

General Liability

Each Occurrence	\$1,000,000
Personal and Advertising Injury	\$1,000,000
Fire Damage Legal Liability	\$1,000,000
Medical Expense (each accident)	\$10,000
Garage Keepers Liability	\$500,000
General Annual Aggregate	\$10,000,000

Management Liability

Each Wrongful Act	\$1,000,000/\$10,000,000 General Annual Aggregate
Defense Expense Injunctive Relief	\$50,000
Deductible Each Wrongful Act	\$250,000

Automobile

Bodily Injury or Property Damage	\$1,000,000
Uninsured/Underinsured Motorist	\$1,000,000
Automobile Physical Damage	Agreed Value on file with the Carrier
Deductible	\$1,000 Passenger Vehicles, \$5,000 Apparatus

Cyber Liability:

First Party Liability	\$100,000
Third Party Liability	\$1,000,000

Umbrella (Excess) Liability

Each Occurrence	\$9,000,000
General Annual Aggregate	\$20,000,000



Orange County Fire Authority
AGENDA STAFF REPORT

Executive Committee Meeting
June 22, 2023

Agenda Item No. 2F
Consent Calendar

Blanket Order for Disability and Life Insurance Premiums

Contact(s) for Further Information

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Human Resources Department

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Summary

This agenda item is submitted for approval to issue a blanket order to Life Insurance Company of North America dba New York Life for insurance premium costs for various disability, life, and accident insurance policies for chief officers, managers, and executives for an amount not to exceed \$175,000 annually.

Prior Board/Committee Action(s)

Not Applicable.

RECOMMENDED ACTION(S)

Approve and authorize the Purchasing Manager to issue a blanket order to Life Insurance Company of North America dba New York Life for an annual amount not to exceed \$175,000 (\$875,000 aggregate for a five-year term).

Impact to Cities/County

Not Applicable.

Fiscal Impact

Funding is included in the Adopted FY 2022/23 General Fund Budget.

Increased Cost Funded by Structural Fire Fund Cities: \$0

Increased Cost Funded by Cash Contract Cities: \$0

Background

To help retain and attract quality staff, the Orange County Fire Authority (OCFA) provides employees with benefits to assist them in the event of a tragic loss. These benefits for the chief officers, managers, and executives include life insurance, short and long-term disability (STD/LTD) insurance, and accidental death and dismemberment (AD&D) insurance. Additionally, these same staff members may purchase voluntary life and AD&D insurance at amounts beyond what OCFA provides, with all costs associated with these latter elections being paid for by the employees.

Contract Award

The OCFA uses the services of an insurance broker, Aon, to assist in the administration of these benefits. From time to time, staff requests that the broker “go out to market” (i.e., survey insurance providers for the cost of coverages) to help ensure that the current cost is competitive for the times. Such a request was made in 2022, and Aon embarked on an extensive outreach effort requesting quotes from eleven (11) providers, three (3) of which submitted a quote for services. Aon reviewed the responses to help ensure they were in line with current benefit provisions and recommended that a change be made to New York Life (NYL). Staff reviewed the three (3) bids, discussed them at length with Aon, and eventually agreed with Aon’s recommendation to move forward with NYL, resulting in an approximate savings of thirty-seven percent (37%) and a two (2) year rate guarantee.

Coverage under NYL began in February 2023, and because the anticipated annual OCFA contribution toward the cost of insurances will exceed the authority of the Purchasing Manager, this request is being brought before the Executive Committee to authorize the Purchasing Manager to issue a blanket order to NYL in the amount of \$175,000 annually for a five (5) year term. Staff will maintain the ability to go back out to the market as needed during this timeframe.

Current Request

Section 1-2(1)(c) of OCFA Purchasing Ordinance 009 stipulates that the solicitation requirements of the Ordinance apply to contracts where there is no expenditure of public monies or where the Fire Authority is offering something of value to the business community when the Fire Authority determines source selection and award of a contract. Because these insurance plans are a combination of standard benefits provided to management staff along with voluntary benefits that other staff may elect to utilize, a combination of OCFA funded payments and payments made through payroll deductions have historically been utilized for the premium costs. This was the process utilized with the previous provider, first implemented around 2016.

Recommendation

The recent change in insurer provided staff the opportunity to evaluate the payment mechanism to ensure compliance with the current Purchasing Ordinance. Given the annual amount, staff recommends utilizing a Blanket Order to process payments as a best practice. Although an extensive solicitation was conducted by the broker, technically not all of the stipulations included in the Ordinance, particularly advertising requirements, were met. Therefore, staff requests approval from the Executive Committee for the Purchasing Manager to issue a blanket order for an annual amount not to exceed \$175,000 (\$875,000 aggregate for a five-year term) for premium payment processing, as required by the Roles/Responsibilities/Authorities Matrix.

Attachment(s)

None.



Orange County Fire Authority
AGENDA STAFF REPORT

Executive Committee Meeting
June 22, 2023

Agenda Item No. 2G
Consent Calendar

**Blanket Order Contract Increase for Staffing and
Timekeeping Application Support Services**

Contact(s) for Further Information

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Summary

This agenda item is submitted for approval of an increase to the Information Management Technologies (IMT) blanket order for software support, maintenance, and custom programming in support of the OCFA's Staffing and Timekeeping applications. During the 2022-2023 contract period, staff requested a higher than normal volume of system enhancements in an effort to significantly reduce the amount of forced overtime for Fire Ranks. This led to the blanket order contract exceeding the previously authorized annual amount. The increase to the blanket order will allow for the processing of invoices for services completed through May 31, 2023.

Prior Board/Committee Action

At its April 27, 2023 meeting, the Executive Committee approved the extension of the Professional Services Agreement with Information Management Technologies for one year (June 1, 2023 – May 31, 2024), while a formal needs assessment of the Staffing system is being performed.

RECOMMENDED ACTION(S)

Approve and authorize the Purchasing Manager to increase the blanket order contract amount with Information Management Technology by \$75,308 to a new total contract amount of \$540,308 annually for the contract ended May 31, 2023.

Impact to Cities/County

Not Applicable

Fiscal Impact

Funding is available in the FY 2022/23 General Fund Budget, specifically in the Logistics Department budget for services and supplies to process the payment of existing invoices.

Increased Cost Funded by Structural Fire Fund: \$0

Increased Cost Funded by Cash Contract Cities: \$0

Background

The OCFA Staffing application provides workforce management to ensure that all OCFA fire stations are constantly staffed, consistent with current Memoranda of Understanding and applicable OCFA Standard Operating Procedures (SOP). This software interfaces with the Timekeeping application, which functions to collect and record employee hours as required for the

OCFA payroll system to calculate and process employees' pay. These applications are further integrated with other OCFA programs, including RMS and Computer Aided Dispatch.

The OCFA awarded a contract to IMT in May 2008 for IT Professional Services in support of the OCFA Staffing and Timekeeping applications resulting from competitive RFP #MP1477. Contract renewals were subsequently awarded to provide services through May 2018. In 2018, OCFA and IMT entered into a new professional services agreement for the continued maintenance of the two applications. Consequently, IMT has been the provider for support, maintenance, and custom programming of OCFA's Staffing and Timekeeping programs since 2008. IMT has also developed, and continues to support, custom interfaces with other OCFA systems, requiring specialized knowledge, experience, and an understanding of the business rules and logic required of these complex systems.

During the 2022-2023 contract period, staff requested a higher than normal volume of system enhancements and program changes in an effort to reduce the amount of forced overtime for Fire Ranks. The results of the system enhancements and additional academies have been successful as measured by total Forced Overtime (FOT) year over year for shifts greater than or equal to 4 hours reduced from 43% (May 2022) to 23% (May 2023) of all overtime shifts.

The types of systems enhancements included Staffing Standard Operating Procedure (SOP) updates, programming changes to assist in mitigating forced hiring, improved time records for fire incident reimbursements, and other similar programming requests. Due to the requested systems enhancements and program changes, the blanket order contract exceeded the previously authorized annual amount.

Recommendation

Staff recommends approval and authorization for the Purchasing Manager to increase the blanket order with Information Management Technologies for contract period ended May 31, 2023 to an amount not to exceed \$540,308.

Attachment(s)

None.