



ORANGE COUNTY FIRE AUTHORITY

CAPITAL IMPROVEMENT PROGRAM COMMITTEE

Regular Meeting

Agenda

Thursday, September 3, 2026

12:00 p.m.

**Orange County Fire Authority
Regional Fire Operations and Training Center**

Classroom 1

**1 Fire Authority Road
Irvine, California 92602**

Committee Members

Shelley Hasselbrink, Chair

Tara Campbell • Victor Cabral • Katrina Foley • Lisa Landau • Nitesh Patel

Joshua Sweeney

NOTICE REGARDING PUBLIC ACCESS AND PARTICIPATION

This meeting is open to the public. Committee members will participate in person. There are several alternative ways to make comments including:

In Person Comments at Meeting: Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within their subject matter jurisdiction, but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

If you wish to speak, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to the item being considered. Speaker Forms are available at the entryway of the meeting location.

E-Comments: Alternatively, you may email your written comments to coa@ocfa.org. E-comments will be provided to the Committee members upon receipt and will be part of the meeting record as long as they are received during or before the Committee takes action on an item. Emails related to an item that are received after the item has been acted upon by the Committee will not be considered.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Committee members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org> under Board & Committee Agendas/Minutes.



In compliance with the Americans with Disabilities Act and [Board of Directors policy](#), if you need reasonable accommodations to participate in this meeting, please complete the [ADA Reasonable Accommodation Form](#) available on the Agency's website and email to COA@ocfa.org, or you may contact the Clerk of the Authority at (714) 573-6040 during regular business hours to submit your request orally. Please notify us at least 48 hours prior to the meeting to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

CALL TO ORDER - Chair Hasselbrink

PLEDGE OF ALLEGIANCE – Director Patel

ROLL CALL – Interim Clerk of the Authority

PUBLIC COMMENTS

Please refer to instructions on how to submit a public comment on Page 1 of this Agenda.

1. PRESENTATION(S)

A. Capital Improvement Program (CIP) Committee Orientation

Presented by: Jim Ruane, Assistant Chief/Logistics Department

2. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a director or a member of the public requests separate action on a specific item.

A. Minutes for the Capital Improvement Projects Committee Special Meeting

Submitted by: Kimberly Johnson, Interim Clerk of the Authority

The record will show that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Action:

Approve the Minutes for the May 6, 2026, Special Meeting as submitted.

3. DISCUSSION CALENDAR

A. FY 2025/26 Capital Improvement Program Accomplishments and Status of 2026/27 New Projects

Submitted by: Jim Ruane, Assistant Chief/Logistics Department, Bill Chang, IT Division Manager/Information Technology, Kevin Berghaus, Fleet Services Division Manager/Fleet Services, and Julie Samaniego, Construction and Facilities Division Manager/Property Management

Recommended Action:

Review the CIP accomplishments for FY 2025/26 and status of new projects for FY 2026/27.

B. Carryover of FY 2025/26 Uncompleted Logistics Projects

Submitted by: Jim Ruane, Assistant Chief/Logistics Department, Bill Chang, IT Division Manager/Information Technology, Kevin Berghaus, Fleet Services Division

Manager/Fleet Services, and Julie Samaniego, Construction and Facilities Division
Manager/Property Management

Recommended Action:

Review the attached list of uncompleted CIP projects and approve inclusion of these items in the annual carryover agenda item that will go to the Budget and Finance Committee meeting of September 9, 2026 and Board of Directors meeting on September 24, 2026 for approval.

C. OCFA Facilities New/Rebuild Plan

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Julie Samaniego, Construction and Facilities Division Manager/Property Management

Recommended Action:

Receive and file the item and direct staff to begin discussion with the property managers/owner regarding lease/lease-purchase/purchase options for additional property adjacent to the existing or new sites per the attached.

D. Prefunding of Aircraft Acquisition

Submitted by: Robert C. Cortez, Deputy Chief/Administration and Support Bureau and Sara Kennedy, Assistant Chief/Business Services Department

Recommended Action:

1. Defer Board review of prefunding policy options for the future acquisition of aircraft from the September 24, 2026, Board meeting, and incorporate the discussion into the Budget and Finance Committee and CIP Committee deliberations on future aircraft acquisition.
2. Provide direction to staff as deemed appropriate by the Committee.

E. Election of Committee Vice Chair

Submitted by: Sara Kennedy, Assistant Chief/Business Services Department and Kimberly Johnson, Interim Clerk of the Authority

Recommended Action:

Elect a Committee Vice Chair for 2026.

COMMITTEE MEMBER COMMENTS

ADJOURNMENT - The next Regular Meeting of the Capital Improvement Program Committee is scheduled for November 5, 2026, at 12:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

Kimberly Johnson
Interim Clerk of the Authority

FUTURE AGENDA ITEMS – THREE-MONTH OUTLOOK:

- 1st Quarter Budget vs. YTD Actuals
- Updated Forecast by Fund
- Identify Upcoming CIP Issues

UPCOMING MEETINGS:

Budget and Finance Committee
Executive Committee
Board of Directors

Wednesday, September 9, 2026, 12:00 p.m.
Thursday, September 24, 2026, 5:30 p.m.
Thursday, September 24, 2026, 6:00 p.m.

MINUTES ORANGE COUNTY FIRE AUTHORITY

**Capital Improvement Program Committee
Special Meeting
Wednesday, May 6, 2026
12:00 p.m.**

**Regional Fire Operations and Training Center
Classroom 1
1 Fire Authority Road
Irvine, CA 92602**

CALL TO ORDER

A special meeting of the Orange County Fire Authority Capital Improvement Program Committee was called to order by Chair Hasselbrink on May 6, 2026, at 12:01 p.m.

PLEDGE OF ALLEGIANCE

Director Cabral led the Pledge of Allegiance.

ROLL CALL

Interim Clerk of the Authority Johnson conducted the roll call.

Present: Shelley Hasselbrink, Los Alamitos, Chair
Tara Campbell, Yorba Linda
Katrina Foley, County of Orange
Victor Cabral, San Clemente
Lisa Landau, Seal Beach

Absent: None.

Staff:

Deputy Chief Robert C. Cortez	Assistant Chief Sara Kennedy
Assistant Chief Jim Ruane	Assistant Chief Mike Summers
Assistant Chief Felicia Bryant	Assistant Chief Matt Olson
Assistant General Counsel David Kendig	
Interim Clerk of the Authority Kimberly Johnson	
Assistant Clerk of the Authority Liliana Escobedo	

PUBLIC COMMENTS

None.

1. PRESENTATION(S)

None.

2. CONSENT CALENDAR

On motion by Director Foley and second by Director Campbell, the Committee voted 3-0 to approve the Minutes for the April 15, 2026 Special Meeting. (Cabral and Landau abstained.)

A. Minutes for the Capital Improvement Projects Committee Special Meeting

Submitted by: Kimberly Johnson, Interim Clerk of the Authority

The record will show that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Action:

Approve the Minutes for the April 15, 2026, Special Meeting as submitted.

3. DISCUSSION CALENDAR

A. Five-Year Capital Improvement Program FY 2026/27 – FY 2030/31

Submitted by: Sara Kennedy, Assistant Chief/Business Services Department, James Slobojan, Treasurer/Treasury & Financial Planning, and Stuart Lam, Budget Manager/Treasury & Financial Planning

Recommended Actions:

1. Review the proposed Five-Year CIP for Fiscal Years 2026/27 – 2030/31 and provide additional recommendations for consideration by the Budget & Finance Committee.
2. Review the proposed changes to the Financial Stability Budget Policy and provide recommendations for consideration by the Budget & Finance Committee.
3. Provide any additional recommendations regarding the Capital Improvement Program or the CIP Committee process.

Deputy Chief Cortez introduced the item, noting that the Committee had considered this item at their April 15, 2026 meeting and recommended to include the 5-year CIP in the budget. However, at their April 23, 2026 meeting, the Board directed the CIP Committee to meet again prior to the May Budget and Finance Committee meeting to consider amendments to current financial policies and how that relates to CIP funding.

Chair Hasselbrink invited public comments.

Chris Hamm, Local 3631, commented that with the challenges to outfit multiple emergency apparatus in a single fiscal year, as well as including total facility construction funds in a single fiscal year, suggested budgeting major expenditures over the 5-year CIP.

Staff responded that the expenditures are budgeted over the full 5-year CIP and that the vehicle purchase proposed in FY26/27 is because of an opportunity for substantial savings with the purchase of multiple vehicles.

Recommended Action 1:

After discussion, a motion was made by Director Foley and seconded by Director Campbell, to recommend the 5-year CIP to the Budget and Finance Committee for inclusion in the budget with the caveat that the CIP Committee reassess the proposed expenditures in September after labor negotiations have completed to ensure sufficient funding is available.

Recommended Action 2:

Based on the Committee's discussion on the proposed changes to the Financial Stability Budget Policy, General Counsel recommended that:

- a. Section 1.3 be revised to indicate that the intent is to address any unfunded liability requirements; and
- b. Sections 3.5.2 and 3.5.2.1 be revised such that remaining General Fund surplus amounts in excess of the 85% needed for unfunded pension liability would be transferred to the unassigned fund balance in the General Fund, from which the Board, in its discretion, may allocate amounts to the CIP.

Upon a motion by Director Foley and second by Chair Hasselbrink, the Committee voted 5-0 to approve the recommended action with the proposed amended language.

Recommended Action 3:

Upon a motion by Chair Hasselbrink and second by Director Foley, the Committee voted 5-0 to approve quarterly meetings of the CIP Committee to provide timely review of the current year CIP expenditures.

COMMITTEE MEMBER COMMENTS

Chair Hasselbrink permitted public comment.

Chris Hamm appreciated the discussion by the Committee and supported the proposed FY 2026/27 expenditures, but wanted to ensure labor is included in future discussions.

Director Foley commented she also appreciated the discussion and additional Committee meetings but does not feel the Board is involved enough in budget development.

ADJOURNMENT

Chair Hasselbrink adjourned the meeting at 12:57 p.m.

Kimberly Johnson
Interim Clerk of the Authority



Orange County Fire Authority
AGENDA STAFF REPORT

Capital Improvement Program Committee Meeting
September 3, 2026

Agenda Item No. 3A
Discussion Item

FY 2025/26 Capital Improvement Program Accomplishments
and Status of New Projects for FY 2026/27

Contact(s) for Further Information

Jim Ruane, Assistant Chief Logistics Department	jimruane@ocfa.org	714.573.6801
Bill Chang, IT Division Manager Information Technology Division	billchang@ocfa.org	714.573.6421
Kevin Berghaus, Fleet Services Division Manager Fleet Services Division	kevinberghaus@ocfa.org	714.573.6651
Julie Samaniego, Construction and Facilities Division Manager Property Management Division	juliesamaniego@ocfa.org	714.573.6471

Summary

This agenda item summarizes the Capital Improvement Program (CIP) accomplishments achieved during FY 2025/26 across the Information Technology, Fleet Services, and Property Management divisions. Key accomplishments included the implementation and modernization of critical technology systems, the acquisition and replacement of emergency apparatus and support vehicles, and the completion of facility construction, renovation, and infrastructure improvement projects. This report also summarizes the status of new projects for FY 2026/27. These investments strengthened OCFA's operational capabilities, enhanced firefighter and public safety, improved the reliability and condition of essential assets, and supported the Authority's long-term service delivery needs.

Prior Board/Committee Action

Not applicable.

RECOMMENDED ACTION

Review the CIP accomplishments for FY 2025/26 and status of new projects for FY 2026/27.

Impact to Cities/County

Not applicable.

Fiscal Impact

The new projects for FY 2026/27 are included in the approved budget.

Background

The Five-Year CIP was developed to identify and prioritize capital needs that support OCFA's ability to deliver effective emergency services, maintain safe and functional facilities, and ensure critical assets are repaired or replaced in a planned and fiscally responsible manner. The CIP is a multi-year planning tool that helps the Authority evaluate capital requirements across departments

and programs, balance needs against available resources, and coordinate project timing. Projects reflected in the CIP include facility construction and improvements, major repairs and rehabilitation, apparatus and fleet replacements, information technology and communications systems, and other infrastructure, equipment, and assets necessary to sustain service delivery. Projects included in the proposed CIP were identified through departmental input and needs assessments and informed by asset condition, lifecycle considerations, regulatory requirements, and operational priorities. As in prior years, the CIP will continue to be reviewed and updated annually as part of the budget development process.

Attachment(s):

Summary of FY 2025/26 Completed CIP Projects and Status of New Projects for FY 2026/27.

Summary of FY 2025/26 Completed CIP Projects and Status of New Projects for FY 2026/27

FY 25/26 Completed Projects for Information Technology:	Budget	Actual	Project Status
•Completed components of the Cyber Security project including upgrades to all network firewalls, email, and internet scanning software. Access card readers replaced with new devices, new video cameras (43) infrastructure upgraded, access control management system and database upgraded.	\$1,700,000	\$700,000	Phase I complete
•Server Storage Project - Purchased and completed enterprise server storage solution (P339)	\$673,038	\$536,800	Completed
•Hardware Devices - Purchased and installed 500 (approximate) PCs, laptops, iPads, iPhones and printers (P331)	\$495,581	\$505,072	Completed
FY 26/27 New Projects for Information Technology:			
•Implementation of Information Systems Governance Committee to evaluate new projects	\$100,000	-	Effective 07/01/2026
•Hive Cloud Upgrade Project	\$1,500,000	-	RFP to be issued this FY
•Enterprise Resource Program (ERP) Time and Attendance System/HR System – issuing RFP	\$100,000	-	In progress. Initial funding for consultant fees, additional funding needed to develop specs and RFP
•ECC Dispatcher Console Project	\$1,500,000	-	Design In Process
•Service Ticket System – Phase 1 – Help Desk	\$300,000	-	Developing RFP
FY 25/26 Completed Projects for Construction and Facilities Management:			
•RFOTC and Fire Station 42 Roof Replacement	\$16,457,439	\$15,964,413	Completed
•RFOTC Bldg A & B Building Management System Control System Replacement	\$3,300,000	\$2,751,500	Bid review is in progress and contract will be awarded to lowest qualified bid
•Completed Fire Station 24 new construction build	\$220,000	\$219,639	Completed

FY 26/27 New Projects for Construction and Facilities Management:	Budget	Actual	Status
•RFOTC Training Grounds phase 2 expansion project	\$200,000	-	RFP in Process
•Wildfire Resource Facility	\$23,440,890	\$23,376,208	Contract awarded in 2026
•RFTOC Secure/Controlled Vehicular Access	\$595,520	-	Developing RFP
•Preliminary site design work completed for Fire Station 10	\$3,300,000	-	Bidding in Progress
•Preliminary design for Fire Station 12 completed with the City of Laguna Woods and project architect	\$800,000	-	Bidding in Progress
FY 25/26 Completed Projects for Fleet Services:			
•2 New Smeal Spec Trucks: Truck 81 & Truck 85	\$3,825,265	\$3,825,264	In Service
•18 Safety Officer Vehicles (Dodge Rams)	\$1,287,390	\$1,149,670	In Service
•3 Type 1 Engines	\$3,918,810	\$3,778,549	In Service
•10 Colorado Trucks	\$530,300	\$415,212	In Service
•4 Tillers	\$12,360,240	\$12,240,526	On Order
FY 26/27 New Projects for Fleet Services:			
•2 Type III Engines	\$2,600,000	-	Pending PO to be issued 2 nd quarter of FY 2026/27
•14 Type I Stock Engines	\$16,800,000	-	On Order
• <i>The conversion of 10 custom engines to stock engines resulted in cost-savings of over \$1.1M (carry forward request)</i>	\$12,634,064	-	Roll purchase orders P0016088, Q0016061. Custom pumper purchase request were canceled, with intent to purchase stock engines after carryforward approvals
•1 Pickup Heavy Duty Tire Truck	\$250,000	-	Pending purchase in 2 nd quarter of FY 2026/27
•1 Light Service Truck	\$275,000	-	Pending purchase in 2 nd quarter of FY 2026/27
•4 Tillers	\$12,193,098	-	Purchase order issued; P0016519



Orange County Fire Authority **AGENDA STAFF REPORT**

Capital Improvement Program Committee Meeting
September 3, 2026

Agenda Item No. 3B
Discussion Item

Carryover of FY 2025/26 Uncompleted CIP Projects

Contact(s) for Further Information

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Bill Chang, IT Division Manager Information Technology Division	billchang@ocfa.org	714.573.6421
Kevin Berghaus, Fleet Services Division Manager Fleet Services Division	kevinberghaus@ocfa.org	714.573.6651
Julie Samaniego, Construction and Facilities Division Manager Property Management Division	juliesamaniego@ocfa.org	714.573.6471

Summary

This agenda item requests approval to include funding for various prior year CIP uncompleted projects that will cross over into FY 2026/27 in the annual carryover agenda item that will go to the Budget and Finance Committee and Board of Directors for approval to move the applicable funding into FY 2026/27.

Prior Board/Committee Action

Not applicable.

RECOMMENDED ACTION(S)

Review the attached list of uncompleted CIP projects and approve inclusion of these items in the annual carryover agenda item that will go to the Budget and Finance Committee meeting of September 9, 2026 and Board of Directors meeting on September 24, 2026 for approval.

Impact to Cities/County

The proposed adjustments to the FY 2026/27 budget will have no impact on cash contract city charges.

Fiscal Impact

Approval of the requested adjustments will accommodate a change in timing of appropriations, from FY 2025/26 into FY 2026/27 in the funds listed in the attachment.

Increased Cost Funded by Structural Fire Fund: \$0

Increased Cost Funded by Cash Contract Cities: \$0

Background

The annual carryover request for uncompleted projects includes CIP projects funded through the General Fund Capital Improvement Program (CIP) and other designated CIP funds. Due to the complexity, scope, scheduling requirements, procurement timelines, and availability of resources,

as well as changes in organizational priorities, not all projects can be completed within a single fiscal year. Many CIP projects are multi-year initiatives that require planning, design, procurement, construction or implementation, and project closeout over several fiscal years. Accordingly, even when the full project funding is appropriated in one fiscal year, expenditures are expected to occur over multiple fiscal years. Carrying forward the remaining balances ensures that previously approved funding remains available to complete these projects as planned.

Staff recommends approval to include the projects outlined in the attachment in the carryover request.

Attachment(s):

FY 2025/26 Carryover Details and Project Status

FY 2025/26 Carryover Details and Project Status

Fund 12110 - General Fund CIP	Preliminary FY2025/26 Carryover Amount	FY 2026/27 Adopted Budget	Project Status
Data Storage & Servers Replacement (P339)	250,837	300,000.00	Ongoing/Annual equipment replacement project
Fire Station Alarm Systems Upgrade (P334)	471,936	100,000.00	Upgrade complete. Carryover towards ongoing maintenance for all stations
RFOTC & Fire Station Data Network Upgrades (P337)	33,605	150,000.00	Ongoing project to continue FY 2025/26. Pending router replacement/internet upgrades
Enterp. Phone & Pub. Add./Paging Systems Upgrade (P408)	536,832	75,000.00	Ongoing project to continue FY 2026/27
Personal Computer (PC)/ Tablets/Printer Replacement (P331)	48,825	350,000.00	Delayed due to iPad reconfiguration updates, new iPads will be available this FY. Coordinating deployment with Fleet
Mobile CAD and Personnel Alerting Systems (P303)	141,350	155,900.00	Delayed due to scheduled rollout of tablet command to all units, deployment will be completed this FY
All-Band Mobile & Portable Radios (P332)	334,493	861,700.00	Purchasing additional equipment for Operations this FY (approx. 127 radios)
Starlink Communications Equipment (P458)	50,000	150,000.00	Planned installation phased into next 2 years. Additional devices/licenses required
Communications & Workplace Support Vehicle Outfitting (P459)	326,050	1,038,300.00	Outfitting costs for vehicles on site, coordinating with Fleet Services
Digital Orthophotography (P341)	55,798	80,000	Ongoing/Biannual project
Inclusive Facilities (P413)	2,412,303	1,100,000	FS 31-bid soon and FS 45 is already out to bid. We are sending out Camp 18 new trailer for bid also in the next month or two. TG already under design, FS 36 and 9 future projects in design phase
Apparatus Bay Doors FS67 (P440)	109,815		Budget Transfer funds to P435
Temp Emergency Generator (P441)	75,000		Budget Transfer funds to P444
FS 41 (Air Ops) Station & Aircraft Lndng. Fac. Imprv. (P417)	737,076		Included in 5yr budget, major remodels scheduled throughout the years. Working on electrical upgrades to power GPU required for Blackhawks maintenance
Fire Station Remodels (P435)	612,025	550,000.00	Ongoing/Annual facilities rehabilitation project
RFOTC Workstation Modifications and Replacement (P436)	367,096	400,000.00	Property reconfiguration in progress
Fire Station Appliances Replacement (P437)	52,328	75,000.00	Ongoing/Annual equipment rehabilitation project
Fire Stations & Fac. Concr. & Asphalt Rep./Rplcmnt. (P438)	455,807	200,000.00	Minor repairs completed across OCFA, Design Phase for FS 8, 10.
Fire Stations App. Bay Door Refurb./Rplcmnt. (P442)	305,407	350,000.00	Ongoing apparatus door replacement plan
Fire Stations and Facilities Roof Replacements (P443)	205,361	350,000.00	Ongoing/Annual facilities rehabilitation project
Fire Station & Fac. HVAC & Emerg. Gen. Rplcmnt. (P444)	3,344,766	200,000.00	Avg of 30-50 HVACs replaced annually; RFOTC BMS AND B bldg Project currently out to bid
RFOTC Secure/Controlled Vehicular Access (P445)	564,004	250,000.00	Ongoing security upgrades to RFOTC at entry gates and site access; multiyear project in planning phase
Fire Station Security Fencing (P446)	198,546	100,000.00	Ongoing assessment for fences/access at fire stations
RFOTC Roof Repair/Replace (P449)	148,500		Combined with Fire Station Remodels (P435)
Emergency Generators Replacement (P452)	200,000	300,000.00	Ongoing project, PO to be issued this FY
ECC Living Quarters & Kitchen/Restroom Remodel (P453)	200,000		In design phase
Dispatch Operations Center (DOC) Update (P454)	46,932		Ongoing/evolving based on emergency event
Gas Powered Exhaust Fans (P433)	194,334		Project anticipated to be complete this FY
Total: \$ 12,479,025.96 \$ 7,135,900.00			

FY 2025/26 Carryover Details and Project Status

Fund 123 - Fire Stations and Facilities	Preliminary FY2025/26 Carryover Amount	FY 2026/27 Adopted Budget	Project Status
Infrastructure Security Enhancements (P247)	726,605	100,000.00	Implementing ongoing security enhancements based on OCIAAC recommendations; hired additional Construction Services Manager
RFOTC Training Grounds Expansion & Upgrade (P251)	494,089	150,000.00	Multi-year planning project. Finalizing design and permitting process
P258 Fire Life Safety Systems	726,803		Budget Transfer to P555
Solar Power Facilities for RFOTC and Fire Stations (P262)	394,270		New Construction Manager will be implementing the initial design phases this FY
Upgrades to Fire Station 18 - Trabuco Canyon (P263)	167,482	120,000.00	Critical upgrades while Wild Fire Facility is under construction
Fire Station 23 (Villa Park) Remodel (P266)	50,000	100,000.00	Multi-year project; initial design phase
Replacement of Fire Station 10 (Yorba Linda) (P503)	1,197,766	3,200,000.00	Multi-year station rebuild; design to be awarded this FY
Remodel of Fire Station 9 (Mission Viejo) (P536)	50,000		Initial feasibility study in process
Construction of New FS#12 (Laguna Woods) (P553)	764,709	800,000.00	Initial feasibility study; Design phase will be awarded in Jan 2027
Wildland Resource Center (Rancho Mission Viejo) (P555)	23,376,208		PO was issued July 12, 2026
Replacement of Fire Station 25 (Midway City) (P556)	50,000		Combined with P555, will be utilized for the Wildfire Facility

Total: \$ 27,997,932.73 \$ 4,470,000.00

Fund 124 - Communications & Information Systems	Preliminary FY2025/26 Carryover Amount	FY 2026/27 Adopted Budget	Project Status
RFOTC Data Ctr Fire Suppression Sys Upgrade (P348)	36,263		Completing upgrade this FY. Ongoing maintenance as needed
OCFA Enterprise Audio Video Equipm. Upgrades (P350)	1,496,013		RFP will be reissued this FY for RFOTC Audio/Visual
OCFA Disaster Recovery Co-Location Facility (P349)	2,339,750		Reviewing additional sites/implementation feasibility
EMS Enterprise System (P353)	1,028,382		Request to roll over \$400k of the carryforward \$1M for iPads and Software
Fleet Services Fuel Management Tracking System (P345)	600,000		To be combined with Authority-wide Help Desk Ticketing System
TheHIVE Cloud Upgrade (P351)	1,500,000		RFP to be issued this FY
P451 Radios & technology asset tracking	75,000		In progress
Turnout Gear Maintenance Software (P356)	100,000		Software evaluation in process to comply with NFPA standards
Enterprise Resource Planning Time and Attendance System (P357)	100,000	300,000.00	WFM & Scheduling implementation in progress. ERP HR/Finance initial funding for consultant fees, additional funding needed to develop specs and RFP for ERP HR/Finance
Incident Reporting Application Replacement (P325)	174,510		In progress, continue deployment of application. 1.22 million incidents
CRR Automation - IFP Replacement (P326)	237,887		In progress, continue deployment of application. Ongoing modification of application phase 2

Total: \$ 7,687,804.69 \$ 300,000.00

Fund 133 - Fire Apparatus	Preliminary FY2025/26 Carryover Amount	FY 2026/27 Adopted Budget	Project Status
Emergency Vehicles			
2 Engine-Type III	1,267,285		Added to mid-year; pending PO to be issued 1st qtr of FY 27
2 Paramedic Squad	486,480		Specification complete; pending PO to be issued 1st qtr of FY 27
10 Engine Type I	12,634,064		Roll purchase orders P0016088, Q0016061. Custom pumper purchase request were canceled, with intent to purchase stock engines after carryover approvals
Support Vehicles			
1 Utility Task Vehicle	11,405		Pending purchase in 2nd qtr of FY 27
1 IMT Trailer	130,000		Pending purchase in 2nd qtr of FY 27
1 Floor Scrubber	50,000		Pending purchase in 2nd qtr of FY 27
1 Forklift	52,500		Pending purchase in 2nd qtr of FY 27
1 Pickup HD Tire Truck	250,000		Working on specifications
1 Service Truck - Light	275,000		Working on specifications
Vehicle Outfitting			
Miscellaneous Vehicle Outfitting Costs	200,000		Outfitting costs for Dodge Rams

Total: \$ 15,356,733.75



Orange County Fire Authority
AGENDA STAFF REPORT

Capital Improvement Program Committee Meeting
September 3, 2026

Agenda Item No. 3C
Discussion Item

OCFA Facilities New/Rebuild Plan

Contact(s) for Further Information

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Logistics Department

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714.573.6801

Julie Samaniego, Construction and Facilities Division Manager
Property Management Division

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714.573.6471

Summary

This agenda item is a review of current and planned new facilities, replacement facilities, and major rebuild projects.

Prior Board/Committee Action

Not applicable.

RECOMMENDED ACTION(S)

Receive and file the item and direct staff to begin discussion with the property managers/owner regarding lease/lease-purchase/purchase options for additional property adjacent to the existing or new sites per the attached.

Impact to Cities/County

Not applicable.

Fiscal Impact

The receive and file action has no immediate fiscal impact. The outcome of future discussions regarding potential lease, lease-purchase, or purchase options may result in a fiscal impact. Any future financial commitment, including the proposed funding source and required budget adjustments, will be identified and presented to the committee for consideration and approval before an agreement is executed.

Background

OCFA's long-term capital needs associated with development, replacement, and major reconstruction of fire stations and other operational facilities. Maintaining an effective facility is essential to support emergency response, personnel, apparatus, and safe operations. Facility needs are driven by factors such as station age and condition, service demand, operational requirements, community growth and the need to modernize outdated facilities. The ranking process assists OCFA in determining where available resources can have the greatest operational and organizational benefit. The ranking report is intended to be a planning tool and is subject to change based on available funding and resources. The results were based on the Station Assessment Study conducted in 2022.

Attachment:

List of Facilities New/Rebuild Guideline

Facilities New/Rebuild Plan Guideline

		Fire Station	City	Cash Contract	Comments
1	NEW	12	Laguna Woods*		Design Phase-\$2.5M pending as part of Federal FY 27 appropriations
2	NEW	10	Yorba Linda		Design Phase-\$2.5M pending as part of Federal FY 27 appropriations
3	NEW	Wildfire Facility	Rancho Mission Viejo		Contract Award
4	EXISTING	44	Seal Beach	Cash Contract City	
5	EXISTING	18	Trabuco Canyon		Minor improvements while Wildfire Facility is being built
6	EXISTING	25	Midway City		Defer
7	EXISTING	73	Santa Ana	Cash Contract City	
8	EXISTING	80	Garden Grove	Cash Contract City	
9	EXISTING	62	Buena Park	Cash Contract City	
10	EXISTING	82	Garden Grove	Cash Contract City	
11	EXISTING	78	Santa Ana	Cash Contract City	
12	EXISTING	77	Santa Ana	Cash Contract City	
13	EXISTING	84	Garden Grove	Cash Contract City	\$1M modification for Apparatus Bay
14	EXISTING	83	Garden Grove	Cash Contract City	
15	EXISTING	70	Santa Ana	Cash Contract City	Remodel complete
16	EXISTING	23	Orange*		FY 2028/29
17	EXISTING	8	Santa Ana		Significant concrete replacement FY 2026/27
18	EXISTING	9	Mission Viejo*		FY 2029/30- \$1M pending receipt as part of Federal FY 26 appropriations. \$1.5M pending as part of FY 27 appropriations.
19	EXISTING	7	San Juan Capistrano		
20	EXISTING	63	Buena Park	Cash Contract City	
21	EXISTING	66	Westminster	Cash Contract City	

City of Santa Ana is currently conducting a comprehensive station assessment.

		Fire Station	City	Cash Contract	Comments
22	EXISTING	2	Los Alamitos*		Strong candidate for DOW OLDCC DCIP grant. FY 26 application submitted for \$8M, awaiting result (\$5.6M grant plus \$2.4M OCFA match)
23	EXISTING	76	Santa Ana	Cash Contract City	
24	EXISTING	72	Santa Ana	Cash Contract City	
25	EXISTING	30	Dana Point		
26	EXISTING	11	Laguna Beach		
27	EXISTING	4	Irvine		
28	EXISTING	13	La Palma*		
29	EXISTING	16	Silverado		
30	EXISTING	85	Garden Grove	Cash Contract City	

*Staff is requesting approval to begin discussions with property owners/managers adjacent to these facilities. NOTE: A new temporary fire station (Station 52) located in the Irvine Business Complex area is being discussed with UCI. Additionally, \$3M pending as part of federal FY 27 appropriations for RFOTC Training Grounds Expansion and Upgrades.



Orange County Fire Authority
AGENDA STAFF REPORT

Capital Improvement Program Committee Meeting
September 3, 2026

Agenda Item No. 3D
Discussion Item

Prefunding of CIP Projects Policy – Future Acquisition of Aircraft

Contact(s) for Further Information

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Summary

Staff is seeking guidance from the CIP Committee regarding the Prefunding of CIP Projects Policy specific to the future acquisition of aircraft. At its August 11, 2026, meeting, the Operations Committee directed staff to coordinate with both the Budget and Finance Committee and the CIP Committee following review of the Air Operations Standards of Coverage presentation. To align these related discussions, staff recommends incorporating the prefunding policy discussion into the Committees' broader deliberations on future aircraft acquisition, rather than presenting a standalone Prefunding Policy item to the full Board in September 2026.

Prior Board/Committee Action

At the March 27, 2025, Board of Directors meeting, the Board received the Prefunding of CIP Projects Policy recommendations from the Budget and Finance Committee and directed staff to return in 18 months, in September 2026, to present prefunding options for future aircraft acquisition.

RECOMMENDED ACTION(S)

1. Defer Board review of prefunding policy options for the future acquisition of aircraft from the September 24, 2026, Board meeting, and incorporate the discussion into the Budget and Finance Committee and CIP Committee deliberations on future aircraft acquisition.
2. Provide direction to staff as deemed appropriate by the Committee.

Impact to Cities/County

Not applicable.

Fiscal Impact

There is no immediate fiscal impact associated with this item. Any future fiscal impacts related to aircraft acquisition or prefunding options will be identified and presented as part of subsequent Committee and Board deliberations, as appropriate.

Increased Cost Funded by Structural Fire Fund: \$0

Increased Cost Funded by Cash Contract Cities: \$0

Background

Following Budget and Finance Committee deliberations from February 2023 through February 2024 regarding options for prefunding CIP projects, the Committee provided recommendations for development of a CIP Prefunding Policy specific to the future acquisition of aircraft. At its February 22, 2024, meeting, the Board of Directors reviewed the Committee recommendations and directed General Counsel to conduct additional research regarding the Joint Powers Authority disposition of assets. Following completion of that research, staff returned to the Board of Directors at its March 27, 2025, meeting with the Budget and Finance Committee recommendations for the prefunding policy for the future acquisition of aircraft.

The recommendations presented to the Board of Directors included proposed changes to the Financial Stability Budget Policy. These changes to the policy would direct that in the fiscal year following the completion of the Snowball Plan, available funds would be allocated to a proposed new CIP fund called “Helicopter Prefunding”. Funds for the annual replacement value of OCFA’s helicopters would be budgeted each year, calculated by dividing the current helicopter replacement cost by its estimated useful life. At that meeting, the Board elected to table the item and directed staff to return in 18 months, in September 2026, to present prefunding options for future aircraft acquisition.

Based on the Operations Committee’s direction at its August 11, 2026, meeting for staff to work through the Budget and Finance Committee and CIP Committee regarding the future acquisition of aircraft, this agenda item requests CIP Committee concurrence to defer review of prefunding policy options from the September 2026 Board of Directors meeting and incorporate that discussion into the Committees’ deliberations regarding future aircraft acquisition.

Attachment(s):

None.



Orange County Fire Authority
AGENDA STAFF REPORT

Capital Improvement Program Committee Meeting
September 3, 2026

Agenda Item No. 3E
Discussion Item

Election of Committee Vice Chair for 2026

Contact(s) for Further Information

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Summary

The Rules of Procedure includes provisions for the election of a Chair and Vice Chair. Given that the CIP Committee has a Chair for 2026, there is now a need to elect a Vice Chair.

Prior Board/Committee Action

This is an annual and routine item for Committee Member consideration.

RECOMMENDED ACTION(S)

Elect a Committee Vice Chair for 2026.

Impact to Cities/County

Not applicable.

Fiscal Impact

Not applicable.

Background

The Board of Directors' Rules of Procedure establishes a process for the annual selection of leadership for each standing committee. Following the Board's annual election of its Chair, committee members elect a Chair and Vice Chair from among their membership. In the absence of the committee Chair, the Vice Chair will preside over committee meetings and facilitate the orderly consideration of committee business. This annual election supports continuity in committee leadership and compliance with the Board-adopted Rules of Procedure. The Rules of Procedure adopted by the Board of Directors includes a provision for election of the Chair and Vice Chair, as follows:

Rule 10 – The Standing Committees, Section (f)(6), Capital Improvement Program Committee, Pages 11–12: “At the first meeting of the Capital Improvement Program Committee following the annual election of the Chair of the Board of Directors, the Directors assigned to the Capital Improvement Program Committee shall elect from its members a Chair and Vice Chair of the Committee.”

Attachment(s)

None.