



# ORANGE COUNTY FIRE AUTHORITY

## AGENDA

### BOARD OF DIRECTORS REGULAR MEETING

Thursday, September 24, 2015  
6:00 P.M.

**Regional Fire Operations and Training Center  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602**

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Board, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Board. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

#### **CALL TO ORDER**

**INVOCATION** by OCFA Chaplain Ken Krikac

**PLEDGE OF ALLEGIANCE** by Director Sloan

#### **ROLL CALL**

#### **PUBLIC COMMENTS – CLOSED SESSION**

At this time, any member of the public may address the Board on items listed under Closed Session. Comments are limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

**CLOSED SESSION**

**CS1. CONFERENCE WITH LABOR NEGOTIATOR**

Chief Negotiator: Peter Brown, Liebert Cassidy Whitmore

Employee Organizations: Orange County Professional Firefighters' Association,  
Local 3631 and Orange County Fire Authority Chief  
Officers' Association

Authority: Government Code Section 54957.6

**CS2. CONFERENCE WITH LABOR NEGOTIATORS**

OCFA Designated Labor Negotiators: Board Chair Gene Hernandez, Board Vice  
Chair Beth Swift, and Budget and Finance Committee Chair Jerry  
McCloskey

Authority: Government Code Section 54957.6

Unrepresented Employee: Fire Chief

**CS3. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION**

Authority: Government Code Section 54956.9(d)(4) (1 case)

**CS4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Authority: Government Code Section 54956.9(d)(2)

Significant Exposure to Litigation (1 case)

**CLOSED SESSION REPORT**

**PRESENTATIONS**

**1. Requests for Commendations and Proclamations**

Submitted by: Sherry Wentz, Clerk of the Authority

A. [Presentation of Fireman's Fund Grant](#)

B. [Achievement of Excellence Procurement Award to OCFA's Purchasing Division](#)

C. [Recognition of Departing Division Chiefs/Introduction of new Division Chiefs](#)

Recommended Action:

Approve requests as submitted and make presentations to those present.

**REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR**

**REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR**

**REPORT FROM THE CLAIMS SETTLEMENT COMMITTEE CHAIR**

**REPORT FROM THE FIRE CHIEF**

- California Major Activity Report

**PUBLIC COMMENTS – PUBLIC SESSION**

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board’s subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at [www.ocfa.org](http://www.ocfa.org). You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

**2. MINUTES**

**A. [Minutes from the August 27, 2015, Special Board of Directors Meeting](#)**

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

**3. CONSENT CALENDAR**

**A. [Rebudget of FY 2014/15 Uncompleted Projects](#)**

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

**Budget and Finance Committee Recommendation: *APPROVE***

Recommended Action:

Authorize the following FY 2015/16 budget adjustments, which are funded from unexpended fund balance available from FY 2014/15:

| Fund                           | Increase<br>Revenue | Increase<br>Appropriations | Appropriate<br>Fund Balance |
|--------------------------------|---------------------|----------------------------|-----------------------------|
| 121 – General Fund             | \$956,729           | \$1,541,022                | \$584,293                   |
| 12110 – General Fund CIP       | 0                   | 822,032                    | 822,032                     |
| 12150 – Facilities Maintenance | 0                   | 400,000                    | 400,000                     |
| 133 – Vehicle Replacement      | 0                   | 1,894,965                  | 1,894,965                   |

**B. [Interim Regional Fire Operations and Training Center \(RFOTC\) Security Enhancements](#)**

Submitted by: Jeremy Hammond, Director/Human Resources Department

**Budget and Finance Committee Recommendation: *APPROVE***

Recommended Actions:

1. Direct staff to proceed with interim RFOTC security enhancements.
2. Approve the budget adjustment increasing appropriations in the FY 2015/16 General Fund by \$22,000 for interim RFOTC security enhancements.

**C. Ratify Appointments to Executive Committee**

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Ratify the Executive Committee appointments of Director Gamble as an at-large member, and Directors Muller and Sachs as Structural Fire Fund alternates.

**D. Response to Grand Jury Report: “Unfunded Retiree Healthcare Obligations – A Problem for Public Agencies?”**

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Approve and authorize the Fire Chief to submit the proposed response to the recommendations contained in the Grand Jury Report entitled “*Unfunded Retiree Healthcare Obligations – A Problem for Public Agencies?*” to the Presiding Judge of the Superior Court and to the Orange County Grand Jury.

### END OF CONSENT CALENDAR

**4. PUBLIC HEARING(S)**

No items.

**5. DISCUSSION CALENDAR****A. OCFA Foundation Fundraising Efforts & PulsePoint Project Request**

Submitted by: Doug Davert, Chair/OCFA Foundation, and Jim Ruane, Chief Financial Officer/OCFA Foundation

Recommended Action:

1. Authorize OCFA support of the PulsePoint project by approving \$10,000 in funding to supplement the \$28,000 project budget previously funded through the OCFA Foundation.
2. Increase FY 2015/16 General Fund appropriations by \$10,000 to fund OCFA’s contribution to the PulsePoint project.
3. Direct staff to report back to the Board of Directors in six months with a project update and to obtain authorization for any future contract renewals that may be recommended.

**B. Start-Up Funds/Orange County Task Force on Drowning Prevention**

Submitted by: Sandy Cooney, Director/Communications and Public Affairs Department and Jim Ruane, Chief Financial Officer/OCFA Foundation

**Budget and Finance Committee Recommendation: *APPROVE***

Recommended Actions:

1. Increase appropriations in the FY 2015/16 General Fund budget not to exceed \$25,000 for seed funding for the Orange County Drowning Prevention Task Force.
2. Direct staff, in collaboration with county agencies, to develop a plan for use of the funds for start-up expenses, to include market research and focus groups.
3. The release of this seed funding is contingent upon the commitment of contributions by other agencies.

**C. Amendment to Employment Agreement with Fire Chief Jeff Bowman**

Submitted by: Jeremy Hammond, Director/Human Resources Department

Recommended Action:

Approve an amendment to the employment agreement with Fire Chief Jeff Bowman.

**BOARD MEMBER COMMENTS**

**ADJOURNMENT** - The next special meeting of the Orange County Fire Authority Board of Directors is scheduled for October 22, 2015, at 5:30 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 24 hours prior to the meeting. Dated this 17<sup>th</sup> day of September 2015.

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Sherry A.F. Wentz, CMC  
Clerk of the Authority

**UPCOMING MEETINGS:**

|   |   |
|---|---|
| Human Resources Committee Meeting - Cancelled | Tuesday, October 6, 2015, 12:00 noon    |
| Budget and Finance Committee Meeting          | Wednesday, October 14, 2015, 12:00 noon |
| Claims Settlement Committee Meeting           | Thursday, October 15, 2015, 5:30 p.m.   |
| Executive Committee Meeting                   | Thursday, October 15, 2015, 6:00 p.m.   |