

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Budget and Finance Committee Meeting
Wednesday, March 11, 2015
12:00 Noon

Regional Fire Operations and Training Center
Room AE117
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Budget and Finance Committee was called to order on March 11, 2015, at 12:01 p.m. by Chair McCloskey.

PLEDGE OF ALLEGIANCE

Director Ta led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present:

Eugene Hernandez, Yorba Linda
Jerry McCloskey, Laguna Niguel
Al Murray, Tustin
Elizabeth Swift, Buena Park
Tri Ta, Westminster

Absent:

Gerard Goedhart, La Palma
Todd Spitzer, County of Orange

Also present were:

Fire Chief Jeff Bowman
Assistant Chief Lori Smith
Assistant Chief Brian Young
Communications Director Sandy Cooney
Clerk of the Authority Sherry Wentz
Ex Officio Bruce Channing

Assistant Chief Mike Schroeder
Assistant Chief David Thomas
Assistant Chief Lori Zeller
Human Resources Director Jeremy Hammond
General Counsel David Kendig

ELECTION OF VICE CHAIR (F: 12:02B1)

On motion of Director Hernandez and second by Chair McCloskey, the Committee voted to appoint Elizabeth Swift as Vice Chair of the Budget and Finance Committee to complete former Director Allevato's unexpired term. Director Murray was absent for the vote.

COMMITTEE MEMBER ORIENTATION

Chair McCloskey stated the orientation would be deferred to the next scheduled meeting when all new members of the Budget and Finance Committee were present.

PUBLIC COMMENTS

Chair McCloskey opened the Public Comments portion of the meeting. Chair McCloskey closed the Public Comments portion of the meeting without any public comments.

2. MINUTES

A. Minutes for the February 11, 2015, Budget and Finance Committee Meeting (F: 12.02B2)

On motion of Vice Chair Swift and second by Director Hernandez, the Committee voted to approve the Minutes of the February 11, 2015, Budget and Finance Committee Meeting, as submitted. Director Murray was absent for the vote. Director Ta was recorded as an abstention, due to his absence from the meeting.

3. CONSENT CALENDAR

A. FY 2014-15 Mid-Year Budget Adjustment (F: 15.04 14/15)

On motion of Director Hernandez and second by Director Ta, the Committee voted to direct staff to place the item on the agenda for the Board of Directors meeting of March 26, 2015, with the Budget and Finance Committee's recommendation that the Board of Directors authorize the proposed mid-year budget adjustments. Director Murray was absent for the vote.

B. 2014 Homeland Security Grant Program Agreement to Transfer Property or Funds (F: 16.02A)

On motion of Director Hernandez and second by Director Ta, the Committee voted to direct staff to place the item on the agenda for the Board of Directors meeting of March 26, 2015, with the Budget and Finance Committee's recommendation that the Board of Directors authorize the following.

1. Adopt the proposed Resolutions authorizing the Fire Chief, or his designee, to execute the Agreement to Transfer Property or Funds for 2014 Homeland Security Grant Program Purposes.
 2. Increase revenue and appropriations in the FY 2014/15 General Fund by \$160,000 for the Fire Captain position at the Orange County Intelligence Assessment Center.
- Director Murray was absent for the vote.

C. Financial Audit Services Contract Renewal (F: 15.02A)

On motion of Director Hernandez and second by Director Ta, the Committee voted to direct staff to place the item on the agenda for the Executive Committee meeting of March 19, 2015, with the Budget and Finance Committee's recommendation that the Executive Committee approve and authorize the Purchasing Manager to renew the Blanket Order with Lance, Soll & Lunghard, LLP for two additional years in the aggregate amount of \$141,844. Director Murray was absent for the vote.

4. DISCUSSION CALENDAR

A. Monthly Investment Reports (F: 11.10D2)

Director Murray arrived at this point. (12:05 p.m.)

Treasurer Patricia Jakubiak provided an overview of the Monthly Investment Reports.

On motion of Vice Chair Swift and second by Director Murray, the Committee voted unanimously to direct staff to place the item on the agenda for the Executive Committee meeting of March 19, 2015, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

B. Updated Broker/Dealer List (F: 11.10D4)

Treasurer Patricia Jakubiak provided a report on the Updated Broker/Dealer List.

On motion of Director Murray and second by Director Ta, the Committee voted unanimously to direct staff to place the item on the agenda for the Executive Committee Meeting of March 19, 2015, with the Budget and Finance Committee's recommendation that the Executive Committee approve the proposed Broker/Dealer List to include the following three firms:

- FTN Financial
- Raymond James
- UBS Financial Services

C. Organizational Development and Training (ODT) Manager Position (F: 17.12)

Assistant Chief Brian Young pulled this item from the Discussion Calendar to defer it to a future Budget and Finance Committee meeting.

COMMITTEE MEMBER COMMENTS

Director Murray acknowledged former Director Allevato for his service on the Budget and Finance Committee.

Director Ta thanked Board Chair Murray for his appointment to the Committee and commended Treasurer Patricia Jakubiak for her reports on the Monthly Investment Reports and Updated Broker/Dealer List.

ADJOURNMENT – Chair McCloskey adjourned the meeting at 12:29 p.m. The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, April 8, 2015, at 12:00 noon.



Sherry A.F. Wentz, CMC
Clerk of the Authority