



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE

REGULAR MEETING

Thursday, March 19, 2015

6:00 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Chaplain Bob George

PLEDGE OF ALLEGIANCE by Director Shawver

ROLL CALL

1. PRESENTATIONS

No items.

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Executive Committee meeting.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR**REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR****FIRE CHIEF'S REPORT****2. MINUTES****A. Minutes from the January 15, 2015, Regular Executive Committee Meeting**

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

A. Monthly Investment Reports

Submitted by: Patricia Jakubiak, Treasurer

Recommended Action:

Receive and file the reports.

B. Second Quarter Financial Newsletter

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Receive and file the report.

C. Financial Audit Services Contract Renewal

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to execute Amendment Number One to the Professional Services Agreement with Lance, Soll & Lunghard, LLP to renew the Agreement for two additional years in the aggregate amount of \$141,844, and to clarify language regarding access to and ownership of auditor work papers used for testing.

D. Amendment to Joint Agreement for the Operation, Maintenance and Financial Management of the Orange County 800MHz Countywide Coordinated Communications System

Submitted by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Board Chair to execute the Amendment to the Joint Agreement for the Operation, Maintenance, and Financial Management of the Orange County 800MHz Countywide Coordinated Communications System and all related documents.

E. Sole Source Blanket Order Contracts – Information Technology

Submitted by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to issue sole source blanket order contracts to FATPOT Technologies, TriTech Software Systems, Deccan International, and Westnet, Inc., for up to three years.
2. Approve and authorize the Purchasing Manager to redistribute or adjust funding between the four contracts as requested by the department so long as the aggregate amount of the contracts collectively does not exceed \$85,000 annually.

F. Blanket Order Contract Increase Special Litigation Counsel for Validation Proceedings

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Authorize the Purchasing Manager to increase Blanket Order B01501 by \$60,000 for T. Peter Pierce of Richards, Watson & Gershon for legal services in connection with the appeal process in the validation action.

G. Updated Broker/Dealer List

Submitted by: Patricia Jakubiak, Treasurer

Recommended Action:

Approve the proposed Broker/Dealer List to include the following three firms:

- FTN Financial
- Raymond James
- UBS Financial Services

END OF CONSENT CALENDAR

4. DISCUSSION CALENDAR**A. March 2015 Legislative Update**

Submitted by: Sandy Cooney, Director/Communications and Public Relations

Recommended Action:

Review and adopt the proposed recommended legislative positions.

B. Legislative Update AB 1217

Submitted by: Sandy Cooney, Director/Communications and Public Relations

Recommended Actions:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of March 26, 2015, with the Executive Committee's recommendation that the Board of Directors take the following actions:

1. Review and adopt the proposed recommended legislative position.
2. Direct staff to draft a position letter to Assemblyman Daly.

C. Conducting Effective Board Meetings

Submitted by: Al Murray, Board Chair; Gene Hernandez, Board Vice Chair, and Jeff Bowman, Fire Chief

Recommended Actions:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of March 26, 2015, with the Executive Committee's recommendation that the Board of Directors direct staff to implement the suggested recommendations beginning April 2015.

COMMITTEE MEMBER COMMENTS

CLOSED SESSION

No items.

ADJOURNMENT – The next regular meeting of the Executive Committee is scheduled for Thursday, April 16, 2015, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 12th day of March 2015.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Board of Directors Meeting	Thursday, March 26, 2015, 6:00 p.m.
Human Resources Committee Meeting	Tuesday, April 7, 2015, 12:00 noon
Budget and Finance Committee Meeting	Wednesday, April 8, 2015, 12:00 noon
Claims Settlement Committee Meeting	Thursday, April 16, 2015, 5:30 p.m.