



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, June 18, 2015
6:00 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Chaplain Duncan McColl

PLEDGE OF ALLEGIANCE by Director Noel Hatch

ROLL CALL

1. PRESENTATIONS

No items.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR**REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR****PUBLIC COMMENTS**

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Executive Committee meeting.

2. MINUTES**A. Minutes from the May 21, 2015, Regular Executive Committee Meeting**

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

A. Monthly Investment Reports

Submitted by: Patricia Jakubiak, Treasurer

Recommended Action:

Receive and file the reports.

B. [Award of RFP JA2002 – Uniforms and Accessories](#)

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to establish a three-year blanket order contract with Keystone Uniforms for an aggregate amount not to exceed \$2,700,000 (\$900,000 annually).

C. [Annual Renewal of Aviation Insurance](#)

Submitted by: Jeremy Hammond, Director/Human Resources Department

Recommended Action:

Approve and authorize the Fire Chief, or his designee, to bind the aviation insurance coverage with AIG for the policy period June 30, 2015, to June 30, 2016, with a premium amount of \$152,522.

D. [FAIRA General Liability Insurance Program](#)

Submitted by: Jeremy Hammond, Director/Human Resources Department

Recommended Action:

Approve and authorize the Fire Chief, or his designee, to approve renewal of the General Liability Program insurance coverage with FAIRA for the policy period July 1, 2015, to July 1, 2016, for a premium amount of \$866,551.

E. [Annual Renewal of California State Association of Counties Excess Insurance Authority \(CSAC-EIA\) Workers' Compensation Excess Insurance](#)

Submitted by: Jeremy Hammond, Director/Human Resources Department

Recommended Action:

Approve and authorize the Fire Chief, or his designee, to bind insurance coverage with the CSAC-EIA for workers' compensation excess insurance with an annual premium of \$210,158 for coverage with a \$2,000,000 self-insured retention (SIR).

F. [Creation of New Job Classification](#)

Committee Recommendation: APPROVE

Submitted by: Jeremy Hammond, Director/Human Resources Department

Recommended Action:

Adopt the new classification of Assistant Chief - Organizational Planning and assign the salary range of \$196,557.92 to \$211,298.88.

G. [Award of RFP # DC2011 – Security Guard Services](#)

Submitted by: Jeremy Hammond, Director/Human Resources Department

Recommended Action:

Approve and authorize the Fire Chief to sign the Professional Services Agreement for a three-year contract with Universal Protection Service, LP for an aggregate not to exceed total of \$458,679.12 (Year 1: \$151,842.40; Year 2: \$152,892.48; Year 3: 153,944.24).

H. [Sole Source Purchase Order - Fire Station 57 Alerting System Replacement](#)

Submitted by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to issue a sole source purchase order contract to Westnet, Inc. for an amount not to exceed \$48,527.90 to upgrade and replace the existing fire station alerting system controllers, speakers, lights, and other components at Fire Station 57 (Aliso Viejo).

I. [Award of Contract - Microsoft Enterprise License Agreement](#)

Submitted by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Actions:

Approve and authorize the Purchasing Manager to establish a three-year blanket order contract to purchase a Microsoft Enterprise License Agreement from PCMG, Inc. for an aggregate not to exceed total of \$973,577.82 (Year 1: \$324,525.94; Year 2: \$324,525.94; Year 3: \$324,525.94).

END OF CONSENT CALENDAR**4. DISCUSSION CALENDAR****A. [Legislative Update AB 1217](#)**

Submitted by: Sandy Cooney, Director/Communications and Public Affairs

Recommended Action:

Receive the oral update and provide additional direction to the Communications and Public Affairs Director, if needed.

COMMITTEE MEMBER COMMENTS**CLOSED SESSION**

No items.

ADJOURNMENT – The next regular meeting of the Executive Committee is scheduled for Thursday, July 16, 2015, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 11th day of June 2015.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Board of Directors Special Meeting	Thursday, June 25, 2015, 5:30 p.m.
Human Resources Committee Meeting	Tuesday, July 7, 2015, 12:00 noon
Budget and Finance Committee Meeting	Wednesday, July 8, 2015, 12:00 noon
Claims Settlement Committee Meeting	Thursday, July 16, 2015, 5:30 p.m.