

# **MINUTES**

## **ORANGE COUNTY FIRE AUTHORITY**

**Executive Committee Regular Meeting**  
**Thursday, August 20, 2015**  
**6:00 P.M.**

**Regional Fire Operations and Training Center**  
**Board Room**  
1 Fire Authority Road  
Irvine, CA 92602

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### **CALL TO ORDER**

A regular meeting of the Orange County Fire Authority Executive Committee was called to order on August 20, 2015, at 6:00 p.m. by Chair Hernandez.

### **INVOCATION**

Chaplain Bob George offered the invocation.

### **PLEDGE OF ALLEGIANCE**

Director Lalloway led the assembly in the Pledge of Allegiance to our Flag.

### **ROLL CALL**

Noel Hatch, Laguna Woods  
Gene Hernandez, Yorba Linda  
Jeffrey Lalloway, Irvine  
Jerry McCloskey, Laguna Niguel  
Al Murray, Tustin  
David Shawver, Stanton  
Todd Spitzer, County of Orange  
Beth Swift, Buena Park

**Absent:** None

### **Also present were:**

Fire Chief Jeff Bowman	Assistant Chief Lori Smith
Assistant Chief Lori Zeller	Assistant Chief Dave Thomas
Assistant Chief Brian Young	Human Resources Director Jeremy Hammond
Assistant Chief Mike Schroeder	Communications Director Sandy Cooney
Clerk of the Authority Sherry Wentz	General Counsel David Kendig

## **1. PRESENTATIONS**

No items.

### **REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)**

Chair McCloskey reported at the August 12, 2015, meeting of the Budget and Finance Committee, the Committee voted unanimously to direct staff to place the Monthly Investment Reports and Annual Investment Report on the agenda for the Executive Committee meeting, with the Committee's recommendations that the Executive Committee receive and file the reports. The Committee also voted unanimously to direct staff to place the Response to Grand Jury Report: "Joint Powers Authorities: Issues of Viability, Control, Transparency, and Solvency" and the Acceptance of 2015 Department of Homeland Security/Federal Emergency Management Agency's Urban Search & Rescue Preparedness Grant on the agenda for the Board of Directors meeting, with the Committee's recommendation that the Board approve the recommended actions. The Committee held its annual election of Chair and Vice Chair; the Committee approved the reappointment of Chair McCloskey and Vice Chair Swift for the ensuing term.

### **REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR (F: 12.02A6)**

Chair Shawver reported at the August 4, 2015, meeting of the Human Resources Committee, the Committee voted unanimously to receive and file the Workers' Compensation Program Update and directed staff to present this report in its entirety as a discussion item at the next Board of Directors meeting. The Committee received updates on Academy 41, the Firefighter Trainee recruitment process for Academy 42, and the recent Active Shooter Drill. The Committee held its annual election of Chair and Vice Chair; Director Hatch was elected as Vice Chair and that he had been re-elected as Chair for the ensuing term.

### **PUBLIC COMMENTS (F: 12.02A3)**

Chair Hernandez opened the Public Comments portion of the meeting. Chair Hernandez closed the Public Comments portion of the meeting without any comments from the general public.

## **2. MINUTES**

### **A. Minutes from the July 16, 2015, Regular Executive Committee Meeting (F: 12.02A2)**

On motion of Director Murray and second by Director Shawver, the Executive Committee voted to approve the Minutes of the July 16, 2015, regular Executive Committee meeting as submitted. Director McCloskey was recorded as an abstention, due to his absence from the meeting; Director Spitzer was absent for the vote.

### **3. CONSENT CALENDAR**

#### **A. Monthly Investment Reports (F: 11.10D2)**

On motion of Director Shawver and second by Director McCloskey the Executive Committee voted to receive and file the reports. Director Spitzer was absent for the vote.

#### **B. Annual Investment Report (F: 11.10D1)**

On motion of Director Shawver and second by Director McCloskey, the Executive Committee to receive and file the report. Director Spitzer was absent for the vote.

#### **C. Blanket Order Contract Extensions – Xerox Copiers (F: 19.08C) (X: 15.09)**

On motion of Director Shawver and second by Director McCloskey, the Executive Committee voted to approve and authorize the Purchasing Manager to increase and extend two blanket orders with Xerox Corporation, including an increase of \$81,000 to B00694 for Regional Fire Operations and Training Center copiers and an increase of \$51,000 to B00729 for fire station copiers, to cover costs on a month-to-month basis through June 30, 2016. Director Spitzer was absent for the vote.

#### **D. Sole Source Purchase Order Renewal and Extension – Information Technology (F:18.04A1)**

On motion of Director Shawver and second by Director McCloskey, the Executive Committee to approve and authorize the Purchasing Manager to issue a sole source purchase order with the Genesis Group for up to three years in an amount not to exceed \$9,000 annually for Genwatch software maintenance. Director Spitzer was absent for the vote.

### **END OF CONSENT CALENDAR**

### **4. DISCUSSION CALENDAR**

#### **A. TriTech CAD System Annual Software Support and Maintenance – Information Technology (F: 19.08A3a)**

Assistant Chief Mike Schroeder presented his report.

Director Spitzer arrived at this point (6:15 p.m.)

On motion of Director Murray and second by Director McCloskey, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to issue a blanket order for TriTech CAD software annual support and maintenance for up to five years at the rates provided in the attached schedule.

**B. Westnet, Inc. Contract Amendment and Annual Software Support and Maintenance – Information Technology (F: 19.07C)**

Assistant Chief Mike Schroeder presented his report.

On motion of Vice Chair Swift and second by Director Murray, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to issue a blanket order for Westnet, Inc. for fire station alerting systems software annual support and maintenance for up to five years at the rates provided in the proposed schedule, which includes an amendment to increase the first year of maintenance in the blanket order by \$8,000 from \$43,677.75 to \$51,677.75.

**C. Contract Increase and Extension – Professional Labor Negotiation Services (F: 17.10J1)**

Human Resources Director Jeremy Hammond presented his report.

Stephen Wontrobski, Mission Viejo resident, stated he was opposed to the extension of the contract.

A lengthy discussion ensued.

On motion of Director Shawver and second by Chair Hernandez, the Executive Committee voted unanimously by those present to defer this item to the Board of Directors meeting, and in the interim, staff will schedule a meeting with Chair Hernandez, Vice Chair Swift, Director Spitzer, OCFA staff, and labor negotiator Peter Brown to discuss alternatives to the travel fees currently provided within the Professional Services Agreement.

**D. August Legislative Update (F: 11.10F1)**

Communications and Public Affairs Director Sandy Cooney presented his report.

On motion of Director McCloskey and second by Director Shawver, the Executive Committee voted unanimously by those present to receive and file the report.

## **CLOSED SESSION (F: 12.02A5)**

General Counsel David Kendig reported the Executive Committee would be convening to Closed Session to consider the matter on the Agenda identified as CS1, Public Employee Performance Evaluation.

Chair Hernandez recessed the meeting to Closed Session at 7:18 p.m.

### **CS1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Position: Fire Chief

Authority: Government Code Section 54957

Chair Hernandez reconvened the meeting from Closed Session at 7:42 p.m.

## **CLOSED SESSION REPORT (F: 12.02A5)**

General Counsel David Kendig indicated the Executive Committee had taken no reportable action.

## **COMMITTEE MEMBER COMMENTS (F: 12.02A4)**

Director Shawver thanked Fire Station 46 for their participation in the City of Stanton's National Night Out event.

Director Spitzer commented on the inaugural Drowning Prevention Task Force meeting.

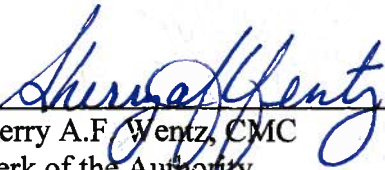
Vice Chair Swift reported attending the Australian Swim School event where the OCFA Foundation received a \$10,000 grant donation to fund swim lessons and education to prevent drownings.

Director Murray thanked Chief Bowman, Director Sandy Cooney, and those directors who were in attendance at the Drowning Prevention Task Force meeting for their participation.

Chair Hernandez noted attending the Australian Swim School event and praised the Fire Chief and the OCFA Foundation for their work to prevent drownings. He reported appointing Director Carol Gamble to fill a vacancy on the Executive Committee and Directors Gerard Goedhart and Joseph Muller as Alternates. He requested staff to agendize the discussion of potential membership expansion of the Executive Committee.

Director Shawver requested this evening's meeting be adjourned in memory of the City of Brea's former Mayor Roy Moore.

**ADJOURNMENT** – Chair Hernandez adjourned the meeting in memory of former Brea Mayor Roy Moore at 7:50 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, September 17, 2015, at 6:00 p.m.

  
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Sherry A.F. Wentz, CMC  
Clerk of the Authority