

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Human Resources Committee Meeting
Tuesday, May 5, 2015
12:00 Noon

Regional Fire Operations and Training Center
Room AE117
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

The meeting of the Orange County Fire Authority Human Resources Committee (HRC) was called to order on May 5, 2015, at 12:03 p.m. by Chair Shawver.

PLEDGE OF ALLEGIANCE

Director Hernandez led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Noel Hatch, Laguna Woods
Gene Hernandez, Yorba Linda
Al Murray, Tustin
David Shawver, Stanton

Absent: Warren Kusumoto, Los Alamitos
Phillip Tsunoda, Aliso Viejo

Also present were:

Fire Chief Jeff Bowman
Assistant Chief Dave Thomas
Assistant Chief Lori Zeller
Human Resources Director Jeremy Hammond
Legal Counsel Barbara Raileanu

Assistant Chief Mike Schroeder
Assistant Chief Brian Young
Communications Director Sandy Cooney
Clerk of the Authority Sherry Wentz

PUBLIC COMMENTS

Chair Shawver opened the Public Comments portion of the meeting. Hearing no response, Chair Shawver closed the Public Comments portion of the meeting.

ORIENTATION FOR NEW HUMAN RESOURCES COMMITTEE MEMBERS

Human Resources (HR) Director Jeremy Hammond stated the orientation would be deferred until the new members of the Human Resources Committee could be present.

1. PRESENTATIONS

A. WeFit Program (F: 12.02D2)

HR Director Jeremy Hammond introduced Battalion Chief Bill Lockhart who provided a detailed PowerPoint presentation on the Wellness and Fitness (WeFit) Program.

The Committee received the oral presentation.

2. MINUTES

A. Minutes from the February 3, 2015, Regular Human Resources Committee Meeting (F:12.02D2)

On motion of Director Murray and second by Director Hatch, the Committee voted to approve the Minutes from the February 3, 2015, regular meeting as submitted. Director Hernandez was recorded as an abstention, due to his absence from the meeting.

3. CONSENT CALENDAR

No items.

4. DISCUSSION CALENDAR

A. Annual Fraud Hotline Report (F: 18.10A2a)

HR Director Jeremy Hammond provided an overview of the Annual Fraud Hotline Report.

By consensus, the Committee received and filed the report.

HUMAN RESOURCES DIRECTOR'S REPORT (F: 12.02D6)

HR Director Jeremy Hammond provided an update on the Occupational Health and Safety Program. He also reported that there are 45 candidates for the upcoming Fire Academy, a development status on the Professional Standards Unit, his recent sit-along experience with the Emergency Command Center, upcoming ride-along, bi-monthly HR station visits, upcoming HR vacancies, and the updated new hire on-boarding process.

LEGAL COUNSEL'S COMMENTS (F: 12.02D7)

Legal Counsel Barbara Raileanu had no report.

Minutes

OCFA Human Resources Committee Meeting

May 5, 2015 Page - 2

COMMITTEE MEMBER COMMENTS (F: 12.02D4)

Chair Shawver inquired about the status of harassment training and the Fair Political Practices Commission (FPPC) Form 700 training.

HR Director Jeremy Hammond provided an update on the harassment training and Clerk of the Authority Sherry Wentz provided an update on the FPPC Form 700 training.

At the request of Chair Shawver, Director Hatch provided an update on the Claims Settlement Committee. He inquired about upcoming subjects for the HR Committee.

Director Murray commended the Helicopter Crew on making good safety decisions before taking night flight assignments.

Director Hernandez thanked Chair Shawver for establishing the Human Resources Committee.

CLOSED SESSION (F: 12.02D5)

Chair Shawver reported the Committee would be convening to Closed Session to consider the matter on the Agenda identified as CS1, Conference with Legal Counsel-Anticipated Litigation.

Chair Shawver recessed the meeting to Closed Session at 1:16 p.m.

CS1. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

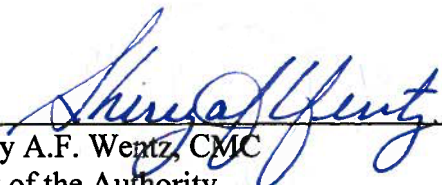
Authority: Government Code Section 54956.9(b) – Significant Exposure to Litigation (4 cases)

Chair Shawver reconvened the meeting at 2:00 p.m.

CLOSED SESSION REPORT (F: 12.02D5)

Legal Counsel Barbara Raileanu indicated the Committee had taken no reportable actions.

ADJOURNMENT - Chair Shawver adjourned the meeting at 2:00 p.m. The next regular meeting of the Human Resources Committee is scheduled for Tuesday, June 2, 2015, at 12:00 noon.



Sherry A.F. Wentz, CMC
Clerk of the Authority