

# MINUTES

## ORANGE COUNTY FIRE AUTHORITY

**Human Resources Committee Special Meeting**  
**Wednesday, July 15, 2015**  
**11:00 AM**

**Regional Fire Operations and Training Center**  
**Room AE117**  
1 Fire Authority Road  
Irvine, CA 92602

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### **CALL TO ORDER**

The Special meeting of the Orange County Fire Authority Human Resources (HR) Committee was called to order on July 15, 2015, at 11:09 a.m. by Vice Chair Kusumoto.

### **PLEDGE OF ALLEGIANCE**

Director Hatch led the assembly in the Pledge of Allegiance to our Flag.

### **ROLL CALL**

**Present:** Noel Hatch, Laguna Woods  
Gene Hernandez, Yorba Linda  
Al Murray, Tustin  
David Shawver, Stanton  
Warren Kusumoto, Los Alamitos  
Phillip Tsunoda, Aliso Viejo

**Absent:** None

### **Also present were:**

Fire Chief Jeff Bowman	Assistant Chief Mike Schroeder
Assistant Chief Brian Young	Human Resources Director Jeremy Hammond
Communications Director Sandy Cooney	General Counsel David Kendig
Clerk of the Authority Sherry Wentz	

### **PUBLIC COMMENTS**

Vice Chair Kusumoto opened the Public Comments portion of the meeting. Hearing no response, Vice Chair Kusumoto closed the Public Comments portion of the meeting.

**1. PRESENTATIONS**

No items.

**2. MINUTES**

**A. Minutes from the June 2, 2015, Regular Human Resources Committee Meeting (F:12.02D2)**

On motion of Director Murray and second by Director Hernandez, the Committee voted unanimously by those present to approve the Minutes from the June 2, 2015, regular meeting as submitted. Chair Shawver and Director Tsunoda were absent for the vote.

**3. CONSENT CALENDAR**

No items.

**4. DISCUSSION CALENDAR**

**A. Award of RFP # DC2001 – Class & Compensation Study Services**

Human Resources (HR) Director Jeremy Hammond provided a report on the Award of RFP #DC2001 – Class & Compensation Study Services.

On motion of Director Hatch and second by Director Hernandez, the Committee voted unanimously by those present to direct staff to place the item on the agenda for the Executive Committee meeting of July 16, 2015, with the Human Resources Committee’s recommendation to approve the contract awards to CPS HR Consulting and Ralph Andersen & Associates in an aggregate amount not to exceed \$100,000 annually and to approve two additional renewal options based on need and contract performance. Chair Shawver and Director Tsunoda were absent for the vote.

**HUMAN RESOURCES DIRECTOR’S REPORT (F: 12.02D6)**

Chair Shawver arrived at this point (11:20 a.m.)

Vice Chair Kusumoto returned the meeting to Chair Shawver.

HR Director Jeremy Hammond reported on the RFOTC active shooter drill that was conducted that morning. He also provided updates on the Professional Standards Unit, Firefighter Trainee recruitment process, labor negotiations, and the promotional process for sworn personnel.

**GENERAL COUNSEL'S COMMENTS (F: 12.02D7)**

General Counsel David Kendig had no report.

**COMMITTEE MEMBER COMMENTS (F: 12.02D4)**

Director Tsunoda arrived at this point (11:40 a.m.)

Chair Shawver encouraged Committee Members and Board Members to conduct station visits within their cities. He requested that staff look into coordinating visits with all of the Directors.

Director Murray commended staff on the Fire/EMS Demonstrations held for city managers, thanked staff for controlling the 241 Fire, and spoke about a recent interview on OC Radio with Fire Chief Bowman.

**CLOSED SESSION (F: 12.02D5)**

Chair Shawver reported the Committee would be convening to Closed Session to consider the matter on the Agenda identified as CS1, Conference with Legal Counsel-Anticipated Litigation.

Chair Shawver recessed the meeting to Closed Session at 11:49 a.m.

**CS1. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

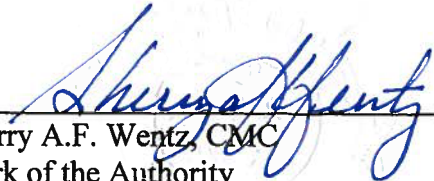
Authority: Government Code Section 54956.9(b) – Significant Exposure to Litigation  
(4 cases)

Chair Shawver reconvened the meeting at 11:56 a.m., with all members present.

**CLOSED SESSION REPORT (F: 12.02D5)**

General Counsel David Kendig indicated the Committee took no reportable actions.

**ADJOURNMENT** - Chair Shawver adjourned the meeting at 11:57 a.m. The next regular meeting of the Human Resources Committee is scheduled for Tuesday, August 4, 2015, at 12:00 noon.

  
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Sherry A.F. Wentz, CMC  
Clerk of the Authority