

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Board of Directors Regular Meeting
Thursday, July 28, 2016
6:00 P.M.

Regional Fire Operations and Training Center Board Room
1 Fire Authority Road
Irvine, CA 92602-0125

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Board of Directors was called to order on July 28, 2016, at 6:40 p.m. by Chair Hernandez.

INVOCATION

Senior Chaplain Dave Keehn offered the invocation.

PLEDGE OF ALLEGIANCE

Director Robinson led the Assembly in the Pledge of Allegiance to the Flag.

ROLL CALL

Robert Baker, San Clemente
Laurie Davies, Laguna Niguel
Craig Green, Placentia
Noel Hatch, Laguna Woods
Robert Johnson, Cypress
Joseph Muller, Dana Point
John Perry, San Juan Capistrano
Ed Sachs, Mission Viejo
Don Sedgwick, Laguna Hills
David Sloan, Seal Beach
Michele Steggell, La Palma
Tri Ta, Westminster

Lisa Bartlett, County of Orange
Carol Gamble, Rancho Santa Margarita
Shelley Hasselbrink, Los Alamitos
Gene Hernandez, Yorba Linda
Jeffrey Lalloway, Irvine
Al Murray, Tustin
Dwight Robinson, Lake Forest
Vicente Sarmiento, Santa Ana
David Shawver, Stanton
Todd Spitzer, County of Orange
Elizabeth Swift, Buena Park
Phillip Tsunoda, Aliso Viejo

Absent: Rick Barnett, Villa Park

Also present were:

Fire Chief Jeff Bowman
Assistant Chief Mike Schroeder
Assistant Chief Lori Zeller
Assistant Clerk Martha Halvorson

Assistant Chief Brian Young
Assistant Chief David Thomas
General Counsel David Kendig
Communications Director Sandy Cooney

OATH OF OFFICE (F: 11:02C)

Assistant Clerk of the Authority Martha Halvorson administered the Oath of Office to new Board Members Laurie Davies (Laguna Niguel) and Vicente Sarmiento (Santa Ana).

PRESENTATIONS

1. Requests for Commendations and Proclamations (F: 11.09)

On motion of Director Murray and second by Director Robinson, the Board of Directors voted unanimously by those present to approve the requests as submitted and make the presentations to those present.

- A. Chair Hernandez and Fire Chief Bowman presented an OCFA Challenge Coin to Shannon Marquiss; recipient of the Girl Scout Gold Award for creating a week long disaster preparedness program to educate students of her former elementary school.
(X: 11.09B)
- B. Chair Hernandez, Fire Chief Bowman, and Director Murray presented a letter of recognition to Tustin Police Officer Ralph Casiello for his life saving efforts.
(X: 11.09C)
- C. OCFA Foundation Chair Doug Davert introduced Exchange Club representative Kay Kearney who presented a donation check to the Foundation in the amount of \$1,500.
(X: 11.03F)

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 11.12)

Budget and Finance Committee Chair Ed Sachs reported at its July 13, 2016, meeting, the Committee received and filed the Quarterly Status Update Orange County Employees' Retirement System, and voted unanimously to send the Monthly Investment Reports to the Executive Committee to receive and file the reports. In connection with the presentation of the Monthly Investment Reports, Orange County Treasurer Shari Freidenrich provided an overview of the Orange County Investment Pool. The Committee voted unanimously to send the Updated Cost Reimbursement Rates and the Emergency Command Center Staffing Enhancements Funded by CAL FIRE to the Board of Directors for approval. Chair Sachs concluded his report with the announcement of his recent appointment as Committee Chair.

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR (F: 11.12)

Human Resources Chair Shawver reported at its July 5, 2016, meeting, the Committee received and filed both the Quarterly Human Resources Project Update and the Professional Standards Unit Progress Report. The Committee discussed and voted unanimously to send the consideration of the Award of RFP #JA2059 Internal Affairs Investigative Services to the Executive Committee with the recommendation for its approval, and the Policy for Investigating Complaints, Allegations, and Observations of Employee Misconduct to the Executive Committee to receive and file the report.

REPORT FROM THE CLAIMS SETTLEMENT COMMITTEE CHAIR (F: 11.12)

Claims Settlement Committee Chair Hernandez reported the Claims Settlement Committee considered Workers' Compensation claim for Larry Van Liew and there was no reportable action.

REPORT FROM THE FIRE CHIEF (F: 11.14)

Assistant Chief David Thomas reported on the Fire Explorer's Academy and provided an update on the State Wildland Fires. He concluded asking everyone to remember CAL FIRE contract bulldozer operator Robert Reagan, killed recently in a tragic rollover accident fighting the Big Sur Fire.

Director Swift commended the Fire Explorer Academy and acknowledged Explorer Zachery Wesson, a Cypress resident, who was recently honored with the Greg Hennessey Award for his leadership and commitment to the Explorer Program. He is an Explorer at Buena Park's Station 61.

Fire Chief Jeff Bowman reported on the FY 15/16 Domain Objectives noting he would distribute the final results of his objectives to the Board in the upcoming week.

PUBLIC COMMENTS – PUBLIC SESSION (F: 11.11)

Stephen Wontrobski, Mission Viejo resident, addressed wage earnings of firefighters.

Ray Geagan, President of OC Firefighters Local 3631, addressed the negotiations of the labor contract and thanked Assistant Chief Lori Zeller and Finance Manager Jim Ruane for their diligence in the process.

Director Tsunoda arrived at this point (7:15 p.m.).

2. MINUTES

A. Minutes from the June 23, 2016, Regular Board of Directors Meeting (F: 11.06)

On motion of Director Johnson and second by Vice Chair Swift, the Board of Directors voted unanimously by those present to approve the June 23, 2016, Regular Board of Directors Minutes, as submitted. Directors Davies, Lalloway, Muller, Robinson, Sachs, Sedgwick, and Steggell were recorded as abstentions, due to their absence from the meeting. Director Sarmiento was also recorded as an abstention, since he had not yet been appointed to the Board.

3. CONSENT CALENDAR

A. Emergency Command Center Staffing Enhancements Funded by CAL FIRE (F: 21.13) (X: 18.04)

On motion of Director Murray and second by Director Johnson, the Board of Directors voted unanimously by those present to:

1. Approve and authorize the Fire Chief to add one limited-term Administrative Fire Captain position to the Master Position Control list at an approximate cost of \$254,000 annually.
2. Approve and authorize the Fire Chief to add one limited-term Administrative Fire Communications Supervisor to the Master Position Control list at an approximate cost of \$132,000 annually.
3. Approve and authorize the Fire Chief to add one limited-term Administrative Fire Communications Dispatcher to the Master Position Control list at an approximate cost of \$103,000 annually.
4. Approve and authorize the Fire Chief to add one part-time/extra-help Technical Specialist at a cost up to \$11,000 annually.
5. Approve a budget adjustment to the FY 2016/17 General Fund budget increasing revenues and expenditures by \$514,000 for the purposes of this CAL FIRE program.

B. Proclamation declaring October 9-16, 2016, as "Fire Prevention Week" (F: 11.09A)

On motion of Director Murray and second by Director Johnson, the Board of Directors voted unanimously by those present to approve Proclamation declaring October 9-16, as "Fire Prevention Week."

C. 2015 Orange County Hazard Mitigation Plan (F: 18.11E) (X: 11.07)

On motion of Director Murray and second by Director Johnson, the Board of Directors voted unanimously by those present to approve and adopt Resolution No. 2016-05 entitled A RESOLUTION OF THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS APPROVING THE 2015 HAZARD MITIGATION PLAN.

D. 2015 Homeland Security Grant Program Agreement to Transfer Property or Funds (F: 16.02A)

On motion of Director Murray and second by Director Johnson, the Board of Directors voted unanimously by those present to:

1. Approve the FY 2015 Homeland Security Grant Program (HSGP) Agreement and authorize the Fire Chief to execute it and any necessary attachments and agreement(s) to accept and administer the UASI Grant.
2. Approve a Budget Adjustment in Fund 121 to increase revenue and appropriations by \$284,000 for the FY 2015 HSGP award.

E. Secured Fire Protection Agreement with Rutter Santiago, LP (County Unincorporated) (F: 18.14)

On motion of Director Murray and second by Director Johnson, the Board of Directors voted unanimously by those present to:

1. Approve and authorize the Fire Chief or his designee to execute Secured Fire Protection Agreement with Rutter Santiago, LP, A California Limited Partnership related to the Saddle Crest, Unincorporated Orange County project.
2. Direct the Clerk of the Authority to record the Secured Fire Protection Agreement in the Official Records of the County of Orange, and furnish the developer a copy of the conformed documents within fifteen days of recordation.

F. Updated Cost Reimbursement Rates (F: 15.12)

On motion of Director Murray and second by Director Johnson, the Board of Directors voted unanimously by those present to approve and adopt the proposed Cost Reimbursement Rate schedules effective retroactively July 1, 2016.

4. PUBLIC HEARING(S)

No items.

5. DISCUSSION CALENDAR

No items.

BOARD MEMBER COMMENTS (F: 11.13)

Director Green reported attending the Fire Explorer Academy Graduation, and noted the Placentia Chamber of Commerce held its Annual Police, Fire, and Emergency Services Recognition Breakfast, with a special shout out to OCFA Fire Captain Nick Freeman.

Director Johnson announced the City of Cypress celebrated its 60th Anniversary and thanked Station 17 for its help with the celebration.

Director Baker announced the first weekend in August, San Clemente would be installing residential smoke detectors and thanked Division Chief John Abel for his leadership in this endeavor.

Director Bartlett thanked OCFA Station 7 crew members for its support during the work with the La Pata gap closure.

Director Robinson announced the City of Lake Forest's donation to the OC Drowning Prevention Task Force.

Director Murray reported the June press conference for the OC Drowning Prevention Task Force was a success and the next meeting is scheduled for August 9, 2016. He thanked Director Spitzer who recently secured a donation of \$25,000, and thanked all the cities who have made donations towards the Drowning Prevention Task Force.

PUBLIC COMMENTS – CLOSED SESSION (F: 11.11)

Stephen Wontrobski, Mission Viejo resident, spoke in opposition to Closed Session Item No. 1, Conference with Labor Negotiator.

CLOSED SESSION (F: 11.15)

General Counsel David Kendig reported the Board would be convening to Closed Session to consider the matters on the Agenda identified as CS1, Conference with Labor Negotiator, and CS2, Conference with Legal Counsel – Anticipated Litigation.

Chair Hernandez recessed the meeting to Closed Session at 7:25 p.m.

CS1. CONFERENCE WITH LABOR NEGOTIATOR

Chief Negotiator: Peter Brown, Liebert Cassidy Whitmore

Employee Organizations: Orange County Professional Firefighters' Association,
Local 3631

Authority: Government Code Section 54957.6

CS2. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION

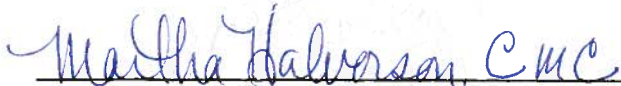
Authority: Government Code Section 54956.9(b) – Significant Exposure to Litigation (1 case)

Chair Hernandez reconvened the meeting at 8:20 p.m.

CLOSED SESSION REPORT (F: 11.15)

General Counsel David Kendig stated there was no reportable action.

ADJOURNMENT – Chair Hernandez adjourned the meeting at 8:21 p.m. The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, August 25, 2016, at 6:00 p.m.



Martha Halvorson, CMC
Assistant Clerk of the Authority