



ORANGE COUNTY FIRE AUTHORITY

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Thursday, October 27, 2016

6:00 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Board, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Board. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Chaplain Duncan McColl

PLEDGE OF ALLEGIANCE by Director Baker

ROLL CALL

PRESENTATIONS

No items.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR**REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR****REPORT FROM THE CLAIMS SETTLEMENT COMMITTEE CHAIR**

There will be no report, due to the cancellation of the meeting.

REPORT FROM THE FIRE CHIEF

- State Wildland Fires Update (Thomas)
- Reserve Firefighter Graduation (Thomas)
- Board Meeting Schedule (Zeller)
- Quarterly CIP Update (Schroeder)
- “Extreme Ownership” Training (Young)
- Fire Captain Testing Process (Young)

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board’s subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

2. MINUTES

- A. **[Minutes from the September 22, 2016, Regular Board of Directors Meeting](#)**
Sherry Wentz, Clerk of the Authority

Recommended Action:
Approve as submitted.

3. CONSENT CALENDAR

- A. **[Updated Cost Reimbursement Rates](#)**
Lori Zeller, Assistant Chief/Business Services Department
Budget and Finance Committee Recommendation: *APPROVE*

Recommended Action:
Approve and adopt the proposed updated Cost Reimbursement Rate schedules effective October 28, 2016.

B. Budget and Contract Adjustment for Firefighter Turnout Clothing

Lori Zeller, Assistant Chief/Business Services Department

Recommended Actions:

1. Direct staff to release excess General Fund reserves and increase appropriations in the amount of \$2,300,000 in the General Fund (Fund 121) for one-time funding to rollout a second set of turnout clothing for every firefighter.
2. Approve and authorize the Purchasing Manager to increase the AllStar contract (B01569-1) by \$2,500,000 total for the remaining two years for the purchase of additional turnout clothing.

C. Award of Public Works Bid RO2155 Audio Video Systems Upgrade Project

Mike Schroeder, Assistant Chief/Support Services Department

Recommended Actions:

1. Approve the plans and specifications for the audio/visual systems upgrades.
2. Accept the Western Audio Visual bid of September 14, 2016.
3. Approve and award the public works contract to Western Audio Visual in the amount of \$512,296.52.
4. Authorize a 10% (\$51,296) allowance for contingency.

D. Subcontractor Insurance Requirements

Lori Zeller, Assistant Chief/Business Services Department

Budget and Finance Committee Recommendation: *APPROVE*

Recommended Action:

Direct staff to proceed in issuance of future contracts in accordance with staff's recommended Option 1 below.

Option 1: Ensure that future contracts awarded by OCFA include a requirement that any subcontractors must possess insurance that names OCFA as an additional insured. Place responsibility on the primary contractor to verify that any subcontractors have obtained the required insurance, *or*

Option 2: Ensure that future contracts awarded by OCFA include a requirement that any subcontractors must possess insurance that names OCFA as an additional insured. Place responsibility on OCFA staff to verify that any subcontractors have obtained this required insurance. Direct staff to return one quarter after implementation and report on impact to staff workload and need for additional staff, if any.

END OF CONSENT CALENDAR

4. PUBLIC HEARING(S)

No items.

5. DISCUSSION CALENDAR

A. Final Financial Report for Construction of Fire Station 56 (Sendero Ranch)

Mike Schroeder, Assistant Chief/Support Services Department

Recommended Action:

Receive and file the report.

B. Progress Report for Phase-Two of Emergency Medical Services Service Delivery Enhancements

Brian Young, Assistant Chief/Organizational Planning Department

Recommended Action:

Receive and file the report.

BOARD MEMBER COMMENTS

CLOSED SESSION

No items.

ADJOURNMENT - The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, November 17, 2016, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 20th day of October 2016.

 Sherry A.F. Wentz, CMC
 Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting	Wednesday, November 9, 2016, 12 noon
Claims Settlement Committee Meeting	*Thursday, November 17, 2016, 5:00 p.m.
Executive Committee Meeting	*Thursday, November 17, 2016, 5:30 p.m.
Board of Directors Meeting	*Thursday, November 17, 2016, 6:00 p.m.

*Date of meetings moved forward by one week, due to the upcoming Thanksgiving holiday.