



# ORANGE COUNTY FIRE AUTHORITY

## AGENDA

### BOARD OF DIRECTORS REGULAR MEETING

Thursday, November 17, 2016

6:00 P.M.

#### Regional Fire Operations and Training Center

#### Board Room

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Board, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Board. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

### CALL TO ORDER

INVOCATION by OCFA Chaplain Brett Peterson

PLEDGE OF ALLEGIANCE by Director Sarmiento

### ROLL CALL

## PRESENTATIONS

1. [Requests for Commendations and Proclamations](#)  
Submitted by: Sherry Wentz, Clerk of the Authority
  - A. Recognition of outgoing OCFA Directors.  
Recommended Action:  
Approve request as submitted and make presentations to those present.

## REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

## REPORT FROM THE CLAIMS SETTLEMENT COMMITTEE CHAIR

## REPORT FROM THE FIRE CHIEF

- Introduction of new Human Resources Director
- Election Impact Report (Wentz)
- Fire Captain's Testing Process
- [EMS Call Processing Times](#) (Schroeder)
- Smoke Alarm Installations (Cooney)
- [Board Directive Status](#)

## PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at [www.ocfa.org](http://www.ocfa.org). You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

## 2. MINUTES

- A. [Minutes from the October 27, 2016, Regular Board of Directors Meeting](#)  
Submitted by: Sherry Wentz, Clerk of the Authority  
Recommended Action:  
Approve as submitted.

### 3. CONSENT CALENDAR

#### A. Annual Statement of Investment Policy and Investment Authorization

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

**Budget and Finance Committee Recommendation: *APPROVE***

Recommended Action:

1. Review and approve the submitted Investment Policy of the Orange County Fire Authority, to be effective January 1, 2017.
2. Pursuant to Government Code Sections 53601 and 53607, renew delegation of investment authority to the Treasurer for a one-year period, to be effective January 1, 2017.

### END OF CONSENT CALENDAR

### 4. PUBLIC HEARING(S)

No items.

### 5. DISCUSSION CALENDAR

#### A. Approval of Memorandum of Understanding Orange County Fire Authority Managers' Association

Presented by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Actions:

Approve the inaugural Memorandum of Understanding between the Orange County Fire Authority and the Orange County Fire Authority Managers' Association for the term of June 25, 2015, to June 24, 2018, and approve the associated amendments to the Personnel & Salary Resolution.

#### B. 2016 Long Term Liability Study & Expedited Pension Payment Plan

Presented by: Tricia Jakubiak, Treasurer/Business Services Department

**Budget and Finance Committee Recommendation: *APPROVE***

Recommended Actions:

1. Direct staff to continue the Expedited Pension Payment Plan as indicated in the Updated Snowball Strategy, with a modification to alter the funding target from 100% to 85%, and redirect expedited payment dollars to Retiree Medical after achieving the 85% target.
2. Direct staff to return to the Board of Directors in January with the mid-year financial review, to consider allocation of the \$9.8 million of available unencumbered funds identified in the FY 2015/16 financial audit to OCFA's unfunded pension liability.
3. Direct staff to continue seeking cost-saving options related to Workers' Compensation.
4. Direct staff to obtain an actuarial calculation (for the 2017 Long Term Liability Study) of interest savings achieved by expediting payment of OCFA's pension liability.

**C. Audited Financial Reports for the Fiscal Year Ended June 30, 2016**

Presented by: Jim Ruane, Finance Manager/Business Services Department

**Budget and Finance Committee Recommendation: APPROVE**

Recommended Actions:

1. Receive and approve the reports.
2. Review the calculations used to determine the fund balance amounts assigned to the capital improvement program and workers' compensation, and confirm the calculations' consistency with the OCFA's Assigned Fund Balance Policy.

**D. Approve Contingency Budget for Audio Video Systems Upgrade Project**

Presented by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to add a 10% contingency to the Western Audio Visual Purchase Order in the amount of \$51,229 under the condition that these additional funds may only be utilized in the event of an emergent situation that must be addressed immediately and cannot wait for approval by the Board of Directors.

**E. Request by Director Barnett: Pension Termination Liability Estimate, Pension Liability Data Extract, Pension Reform Committee, & Pre-Retirement Workers' Compensation Data**

Presented by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Actions:

1. Reaffirm Board's prior September 22, 2016, direction to forward the topic to the Pension Reform Ad Hoc Committee for its review.
2. Receive oral status report from the Pension Reform Ad Hoc Committee Chair.

**BOARD MEMBER COMMENTS**

**CLOSED SESSION**

**CS1. CONFERENCE WITH LABOR NEGOTIATOR**

Agency Designated Representative: Lori Zeller, Assistant Chief

Employee Organizations: Orange County Fire Authority Managers Association

Authority: Government Code Section 54957.6

**CLOSED SESSION REPORT**

**ADJOURNMENT** - The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, January 26, 2017, at 6:00 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 10<sup>th</sup> day of November 2016.

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Sherry A.F. Wentz, CMC  
Clerk of the Authority

**UPCOMING MEETINGS:**

All regular meetings go dark in December

Human Resources Committee Meeting	Tuesday, January 3, 2017, 12 noon
Budget and Finance Committee Meeting	Wednesday, January 11, 2017, 12 noon
Claims Settlement Committee Meeting	Thursday, January 26, 2017, 5:00 p.m.
Executive Committee Meeting	Thursday, January 26, 2017, 5:30 p.m.
Board of Directors Meeting	Thursday, January 26, 2017, 6:00 p.m.