

MINUTES ORANGE COUNTY FIRE AUTHORITY

Budget and Finance Committee Meeting
September 14, 2016
12:00 Noon

Regional Fire Operations and Training Center
Room AE117
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Budget and Finance Committee was called to order on September 14, 2016, at 12:00 p.m. by Chair Sachs.

PLEDGE OF ALLEGIANCE

Director Hasselbrink led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present:

Shelley Hasselbrink, Los Alamitos
Gene Hernandez, Yorba Linda
Joe Muller, Dana Point
Al Murray, Tustin
Ed Sachs, Mission Viejo

Absent:

Elizabeth Swift, Buena Park
Tri Ta, Westminster

Also present were:

Fire Chief Jeff Bowman
Assistant Chief Lori Smith
Assistant Chief Brian Young
General Counsel David Kendig
Clerk of the Authority Sherry Wentz

Assistant Chief Mike Schroeder
Assistant Chief Dave Thomas
Assistant Chief Lori Zeller
Ex-Officio Bruce Channing

PUBLIC COMMENTS (F: 12.02B3)

Chair Sachs opened the Public Comments portion of the meeting. Hearing no response, Chair Sachs closed the Public Comments portion of the meeting.

2. MINUTES

A. Minutes for the July 13, 2016, Budget and Finance Committee Meeting (F: 12.02B2)

On motion of Director Murray and second by Director Hernandez, the Committee voted to approve the Minutes for the July 13, 2016, Budget and Finance Committee meeting, as submitted.

The Clerk recorded Directors Hasselbrink and Muller as abstentions due to their recent appointments to the Budget and Finance Committee.

3. CONSENT CALENDAR

No Items.

4. DISCUSSION CALENDAR

A. Monthly Investment Reports (F: 11.10D2)

Treasurer Tricia Jakubiak provided an update on the Monthly Investment Reports.

On motion of Director Hernandez and second by Director Murray, the Committee voted unanimously by those present to direct staff to place the item on the agenda for the Executive Committee meeting of September 22, 2016, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

B. Annual Investment Report (F: 18.04)

Treasurer Tricia Jakubiak introduced Assistant Treasurer Jane Wong who provided an update on the Annual Investment Reports.

On motion of Director Hernandez and second by Director Hasselbrink, the Committee voted unanimously by those present to direct staff to place the item on the agenda for the Executive Committee meeting of September 22, 2016, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the report.

C. Rebudget of FY 2015/16 Uncompleted Projects (F: 17.06B)

Assistant Chief Lori Zeller introduced Budget Manager Deborah Gunderson who provided a report on the Rebudget of FY 2015/16 Uncompleted Projects.

On motion of Director Hernandez and second by Director Murray, the Committee voted unanimously by those present to direct staff to place the item on the agenda for the Board of Directors meeting of September 22, 2016, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

Authorize the following FY 2016/17 budget adjustments, which are funded from unexpended fund balance available from FY 2015/16:

	Fund	Increase Revenue	Increase Appropriations	Appropriate Fund Balance
121	General Fund	\$686,889	\$1,356,822	\$736,648
12110	General Fund CIP	0	4,168,410	4,168,410
123	Fire Stations and Facilities	0	738,686	738,686
124	Comm. and Info. Systems	0	1,609,482	1,609,482
133	Fire Apparatus	0	7,175,845	7,175,845
	Totals	\$686,889	\$15,049,245	\$14,429,071

REPORTS (F: 12.02B6)

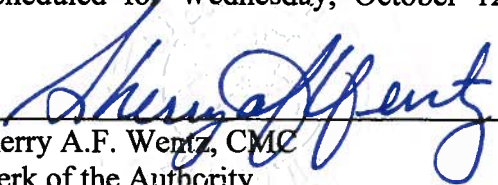
Assistant Chief Lori Zeller provided a brief overview of the Budget and Finance Committee to newly appointed Directors Hasselbrink and Muller, and noted that an orientation would be scheduled at an upcoming meeting.

COMMITTEE MEMBER COMMENTS (F: 12.02B4)

Director Muller expressed his gratitude for his appointment to the Committee.

Chair Sachs welcomed Directors Muller and Hasselbrink to the Committee and commended OCFA staff on the 9/11 anniversary ceremonies.

ADJOURNMENT – Chair Sachs adjourned the meeting at 12:21 p.m. The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, October 12, 2016, at 12:00 noon.



Sherry A.F. Wentz, CMC
Clerk of the Authority