



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE

REGULAR MEETING

Thursday, February 25, 2016

5:30 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Chaplain Ken Krikac

PLEDGE OF ALLEGIANCE by Director Lalloway

ROLL CALL

1. PRESENTATIONS

No items.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR**REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR****PUBLIC COMMENTS**

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Executive Committee meeting.

2. MINUTES**A. [Minutes from the January 28, 2016, Regular Executive Committee Meeting](#)**

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

A. [Monthly Investment Reports](#)

Submitted by: Tricia Jakubiak, Treasurer

Recommended Action:

Receive and file the reports.

B. [Second Quarter Financial Newsletter](#)

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Receive and file the report.

C. [Blanket Order Contract Renewal General Counsel Services](#)

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to renew the blanket order with Woodruff Spradlin & Smart for three years at an annual cost of \$475,000, with annual increases due to usage not to exceed 3%.

D. [Blanket Order Renewals – Service Center](#)

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to renew the sole source blanket order for two additional years with L.N. Curtis and Sons for Hurst “Jaws of Life” extrication tool parts and repair for an amount not to exceed \$33,000.00 annually.
2. Approve and authorize the Purchasing Manager to renew the blanket order and extend the professional services agreement with Municipal Emergency Services, Inc. for annual self-contained breathing apparatus testing for suppression personnel.

E. [Award of Contract for Purchase of Air Cylinders – Bid RO2107](#)

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to issue a purchase order to All Star Fire Equipment, Inc. for the purchase of 150 Scott 30-minute breathing air cylinders and valves in the amount of \$111,117.42.

F. [Amendment to Agreement for 6th Street Consulting](#)

Submitted by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Fire Chief to execute the proposed Third Amendment to the Professional Services Agreement for OCFA intranet support with 6th Street Consulting to extend the term of the agreement until February 28, 2017, and increase the total contract value of \$413,119 by \$24,750 for a new not to exceed total of \$437,869.

G. [Award of Contract for Urban Search and Rescue Helmets – Bid SC2081](#)

Submitted by: Dave Thomas, Assistant Chief/Operations Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to issue a purchase order to Atlantic Diving Supply, Inc. for the purchase of Urban Search and Rescue helmet kits (80 units) in the amount of \$34,952.26.

2. Approve and authorize the Purchasing Manager to purchase additional Urban Search and Rescue helmet kits at an amount not to exceed \$30,583.00, based on the existing bid provided that the vendor does not increase its pricing.

H. Regional Fire Operations and Training Center Security Enhancements – Sergeant at Arms

Submitted by: Brian Young, Assistant Chief/Organizational Planning Department

Recommended Action:

Approve and authorize the Fire Chief or his designee to execute a Memorandum of Understanding with the Irvine Police Department to provide a Sergeant at Arms to be present at the OCFA Executive Committee and Board of Directors meetings.

I. Legislative Review

Submitted by: Sandy Cooney, Director/Communications and Public Affairs Department

Recommended Action:

Adopt support positions on SB 807 and SB 810, related to flying drones over wildfires and emergency incidents introduced by Senator Gaines (R-Roseville), and direct staff to send letters of support.

END OF CONSENT CALENDAR

4. DISCUSSION CALENDAR

No items.

COMMITTEE MEMBER COMMENTS

CLOSED SESSION

No items.

ADJOURNMENT – The next regular meeting of the Executive Committee is scheduled for Thursday, March 24, 2016, at 5:30 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 18th day of February 2016.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting	Wednesday, March 9, 2016, 12:00 noon
Claims Settlement Committee Meeting	Thursday, March 24, 2016, 5:00 p.m.
Executive Committee Meeting	Thursday, March 24, 2016, 5:30 p.m.
Board of Directors Meeting	Thursday, March 24, 2016, 6:00 p.m.