



# ORANGE COUNTY FIRE AUTHORITY

## AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

### EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, May 26, 2016  
5:30 P.M.

**Regional Fire Operations and Training Center**  
**Board Room**  
1 Fire Authority Road  
Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

### **CALL TO ORDER**

**INVOCATION** by OCFA Chaplain Harry Robinson

**PLEDGE OF ALLEGIANCE** by Director Murray

### **ROLL CALL**

**1. PRESENTATIONS**

No items.

**REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR****REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR****PUBLIC COMMENTS**

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at [www.ocfa.org](http://www.ocfa.org). You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Executive Committee meeting.

**2. MINUTES****A. [Minutes from the April 28, 2016, Regular Executive Committee Meeting](#)**

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

**3. CONSENT CALENDAR**

*All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.*

**A. [Monthly Investment Reports](#)**

Submitted by: Tricia Jakubiak, Treasurer

**Budget and Finance Committee's Recommendation: APPROVE**

Recommended Action:

Receive and file the reports.

**B. [Third Quarter Financial Newsletter](#)**

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

**Budget and Finance Committee's Recommendation: APPROVE**

Recommended Action:

Receive and file the report.

**END OF CONSENT CALENDAR**

**4. DISCUSSION CALENDAR**

**A. Award of RFP #JA2059 for Pre-employment and Internal Affairs Investigative Services**

Submitted by: Brian Young, Assistant Chief/Organizational Planning Department

**Human Resource Committee’s Recommendation: *APPROVE***

Recommended Actions:

1. Approve an agreement with RCS Investigations and Consulting for Pre-employment Background Investigations in an amount not to exceed \$100,000 annually.
2. Approve an agreement with Van Dermyden Maddux Investigations Law Firm for Internal Affairs Investigative Services in an amount not to exceed \$50,000 annually.
3. Approve an agreement with Sintra Group for both Pre-employment Background Investigations and Internal Affairs Investigative Services in an amount not to exceed \$150,000 annually (\$100,000 for Pre-employment and \$50,000 for Internal Affairs Services).
4. Approve and authorize the Purchasing Manager to redistribute or adjust the \$300,000 between the three contracts as requested by the department so long as the aggregate amount does not exceed \$300,000 annually and to approve two additional renewal options based on need and contract performance.

**COMMITTEE MEMBER COMMENTS**

**CLOSED SESSION**

No items.

**ADJOURNMENT** – The next regular meeting of the Executive Committee is scheduled for Thursday, June 23, 2016, at 5:30 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 19<sup>th</sup> day of May 2016.

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Sherry A.F. Wentz, CMC  
Clerk of the Authority

**UPCOMING MEETINGS:**

Human Resources Committee Special Meeting	Tuesday, June 7, 2016, 12:00 noon
Budget and Finance Committee Meeting	Wednesday, June 8, 2016, 12:00 noon
Claims Settlement Committee Meeting	Thursday, June 23, 2016, 5:00 p.m.
Executive Committee Meeting	Thursday, June 23, 2016, 5:30 p.m.
Board of Directors Meeting	Thursday, June 23, 2016, 6:00 p.m.