



# ORANGE COUNTY FIRE AUTHORITY

## AGENDA

### BOARD OF DIRECTORS REGULAR MEETING

Thursday, March 23, 2017

6:00 P.M.

**Regional Fire Operations and Training Center**

**Board Room**

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Board, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Board. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

### **CALL TO ORDER**

**INVOCATION** by OCFA Chaplain Robert Benoun

**PLEDGE OF ALLEGIANCE** by Director Murray

### **ROLL CALL**

**ADMINISTRATION OF OATH OF OFFICE FOR NEW MEMBERS**

## PRESENTATIONS

### 1. Requests for Commendations and Proclamations

Submitted by: Sherry Wentz, Clerk of the Authority

- A. Recognition of Santa Ana Police Officers Elizalde, Esparza, Gonzales, and Corporal Velasquez for their water rescue life saving efforts.
- B. Recognition of Santa Ana Police Officers Baek and Jezulin for their structural fire life saving efforts.
- C. Recognition of former OCFA Board Member Dwight Robinson for his service.
- D. Recognition of former OCFA Board Chair for his service.

Recommended Action:

Approve request as submitted and make presentations to those present.

## PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at [www.ocfa.org](http://www.ocfa.org). You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

## CLOSED SESSION

### **CS1. CONFERENCE WITH LABOR NEGOTIATOR**

Agency Designated Representative: Peter Brown, Liebert Cassidy Whitmore  
Employee Organizations: Orange County Professional Firefighters Association,  
Local 3631  
Authority: Government Code Section 54957.6

### **CS2. CONFERENCE WITH LABOR NEGOTIATOR**

Agency Designated Representative: Brigitte Gibb, Human Resources Director  
Employee Organizations: Chief Officers Association  
Authority: Government Code Section 54957.6

### **CS3. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

Authority: Government Code Section 54956.9(d)(2) – Significant Exposure to Litigation (4 cases)

### **CS4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Position: General Counsel  
Authority: Government Code Section 54957(b)(1)

## CLOSED SESSION REPORT

**REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR****REPORT FROM THE CLAIMS SETTLEMENT COMMITTEE CHAIR****REPORT FROM THE FIRE CHIEF**

- Recognition of Assistant Chief Dave Thomas and introduction of new Assistant Chief Dave Anderson
- [Emergency Command Center Dispatch Stats](#) (Schroeder)
- Emergency Medical Service Demonstration Announcement (Young)

**2. MINUTES**

- A. [Minutes from the January 26, 2017, Special Board of Directors Meeting](#)  
Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:  
Approve as submitted.

**3. CONSENT CALENDAR**

- A. [Approval of Drowning Prevention Awareness Proclamation](#)  
Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:  
Approve as submitted.

- B. [FY 2016/17 Mid-Year Budget Adjustment](#)  
Submitted by: Lori Zeller, Assistant Chief/Business Services Department  
**Budget and Finance Committee Recommendation: *APPROVE***  
Recommended Action:  
Authorize the proposed mid-year budget adjustments and transfers.

- C. [2017 Update – Financial Stability Budget Policy](#)  
Submitted by: Lori Zeller, Assistant Chief/Business Services Department  
**Budget and Finance Committee Recommendation: *APPROVE***  
Recommended Action:  
Adopt the updated *Financial Stability Budget Policy*.

- D. [Board Member Retirement Savings Plan Resolution](#)  
Submitted by: Brigitte Gibb, Director/Human Resources Division  
Recommended Action:  
Approve the proposed resolution to allow OCFA Board Members to enroll in 457 Omnibus Budget Reconciliation Act mandatory retirement savings plan.

**E. Reserve Firefighter Program Status Update**

Submitted by: Dave Thomas, Assistant Chief/Operations Department

Recommended Action:

Receive and file the report.

**F. Conduct Analysis of Field Operations: Aircraft Rescue Fire Fighting Operations**

Submitted by: Brian Young, Assistant Chief/Organizational Planning Department

**Budget and Finance Committee Recommendation: APPROVE**

Recommended Action:

Establish a 2.5% specialty compensation for Aircraft Rescue Fire Fighting trained personnel who are certified Mobile Crane Operators.

**G. Secured Fire Protection Agreements for Oakcrest Heights and Trevana I**

Submitted by: Brian Young, Assistant Chief/Organizational Planning Department

Recommended Actions:

1. Approve and authorize the Fire Chief or his designee to execute Secured Fire Protection Agreements with Savi Ranch II Housing Partners, L.P., as related to Oakcrest Heights, Yorba Linda and Meritage Homes of California, Inc., as related to Trevana I, Irvine.
2. Direct the Clerk of the Authority to record these Secured Fire Protection Agreements in the Official Records of the County of Orange, and furnish the developer a copy of the conformed documents within fifteen days of recordation.
3. Approve the proposed Resolution entitled A RESOLUTION OF THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS AMENDING THE ROLES/RESPONSIBILITIES/AUTHORITIES MATRIX TO DEFINE APPROVAL AUTHORITY FOR SECURED FIRE PROTECTION AGREEMENTS.

**END OF CONSENT CALENDAR****4. PUBLIC HEARING(S)**

No items.

**5. DISCUSSION CALENDAR****A. Fiscal Year 2015/16 Backfill/Overtime and Calendar Year 2016 Total Earnings/Compensation Analysis**

Presented by: Lori Zeller, Assistant Chief/Business Services Department

**Budget and Finance Committee Recommendation: APPROVE**

Recommended Actions:

1. Direct staff to continue pursuing reductions in overtime by filling permanent vacancies (excluding vacancies required by MOU) as quickly as possible after the positions become vacant.
2. Direct staff to continue using overtime to fill temporary vacancies rather than hiring additional personnel, recognizing this as a cost-effective practice for temporary needs.

**B. Discussion of Member Agency Financial Equity Issues and Potential Liability of Member Agencies Upon Withdrawal From OCFA or Upon Expiration of OCFA’s Joint Powers Agreement and Requests Made by City of Irvine and County of Orange for OCFA to Engage in Discussions and Negotiations regarding Financial Equity Issues; Potential Formation of an Equity Ad Hoc Committee**

Presented by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Actions:

1. Reaffirm Board’s prior May 26, 2016, direction rescinding the formation of a 2016 Equity Ad Hoc Committee, noting it is at the discretion of the two agencies, County of Orange and City of Irvine, to deliberate the issue of equity and, when appropriate, present proposed options to the Board of Directors.
2. Reaffirm Board’s prior September 22, 2016, direction to forward the topics relating to member agency obligation for pension liabilities to the Pension Ad Hoc Committee.
3. Receive oral status report from the Pension Ad Hoc Committee Chair.

**BOARD MEMBER COMMENTS**

**ADJOURNMENT** - The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, May 25, 2017, at 6:00 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 16<sup>th</sup> day of March 2017.

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 Sherry A.F. Wentz, CMC  
 Clerk of the Authority

**UPCOMING MEETINGS:**

Human Resources Committee Meeting	Tuesday, April 4, 2017, 12 noon
Budget and Finance Committee Meeting	Wednesday, April 12, 2017, 12 noon
Claims Settlement Committee Meeting	Thursday, April 27, 2017, 5:00 p.m.
Executive Committee Meeting	Thursday, April 27, 2017, 5:30 p.m.