



ORANGE COUNTY FIRE AUTHORITY

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Thursday, September 28, 2017

6:00 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Board, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Board. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Senior Chaplain Dave Keehn

PLEDGE OF ALLEGIANCE by Director Bartlett

ROLL CALL

1. PRESENTATIONS

A. Requests for Commendations and Proclamations

Submitted by: Sherry Wentz, Clerk of the Authority

1. Recognition of Edgar Vazquez for Life Saving
2. Recognition of OCFA's Purchasing Division as recipient of the National Procurement Institute's 2016 Annual Achievement of Excellence in Procurement Award
3. Presentation of Certificate of Achievement to the Business Services Department – Finance Division, Orange County Fire Authority for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada (GFOA) for its Comprehensive Annual Financial Report (CAFR)

Recommended Action:

Approve request as submitted and make presentations to those present.

B. Presentation of OCFA Flag by Firefighter Phillip Chun

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

CLOSED SESSION

CS1. CONFERENCE WITH LABOR NEGOTIATOR

Negotiators: Peter Brown, Liebert Cassidy and Whitmore
 Employee: Orange County Employees' Association
 Organization:
 Authority: Government Code Section 54957.6

CS2. CONFERENCE WITH LABOR NEGOTIATOR

Negotiators: Brigette Gibb, Human Resources Director
 Employee: Orange County Professional Fire Fighters Association,
 Organization: Local 3631
 Authority: Government Code Section 54957.6

CS3. CONFERENCE WITH LABOR NEGOTIATOR

Negotiators: Elizabeth Swift, Board Chair; Ed Sachs, Board Vice Chair; Joe Muller, Budget and Finance Committee Vice Chair

Unrepresented Employee: Interim Fire Chief

Authority: Government Code Section 54957.6

CS4. PUBLIC EMPLOYEE APPOINTMENT

Title: Interim Fire Chief

Authority: California Government Code Section 54957

CS5. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION

Authority: Government Code Section 54956.9(c) – Initiation of Litigation (1 case) regarding Air Operations

CLOSED SESSION REPORT**REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR****REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR**

As there was no meeting this month, there will be no report.

REPORT FROM THE CLAIMS SETTLEMENT COMMITTEE CHAIR

As there was no meeting this month, there will be no report.

REPORT FROM THE FIRE CHIEF

- ISO Rating (Schroeder)
- CA Wildland Fires Status (Young)

2. MINUTES

- A. [Minutes from the July 13, 2017, Special Board of Directors Meeting \(A\)](#), [Minutes from the July 27, 2017, Regular and Special Board of Directors Meeting \(B\)](#), [Minutes from the August 24, 2017, Special Board of Directors Meeting \(C\)](#), and [Minutes from the August 31, 2017, Special Board of Directors Meeting \(D\)](#)

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

A. Amendment to 2017 and 2018 Board Meeting Schedules

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

To provide to on-going communication to staff and its labor negotiators during the contract negotiation process, it is recommended that the Board adopt the proposed Resolution entitled A RESOLUTION OF THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS TO TEMPORARILY EXPAND THE REGULAR MEETING DATES OF THE BOARD OF DIRECTORS FOR CALENDAR YEAR 2018 AND REMAINDER OF 2017.

B. State Standard Agreement for Fire Protection Services of State Responsibility Areas

Submitted by: Brian Young, Assistant Chief/Operations Department

Recommended Action:

To continue provision of fire protection services of State Responsibility Areas, it is recommended that the Board approve and authorize the Board Chair to sign the Assignment of three-year Cooperative Fire Protection Agreement between the State of California Department of Forestry and Fire Protection and the County of Orange to OCFA.

C. Carryover of FY 2016/17 Uncompleted Projects and First Quarter Budget Adjustment

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Actions:

To carryover funding for one-time projects and grant-funded projects that were not completed prior to year-end in FY 2016/17 and require a rebudget to FY 2017/18, it is recommended that the Board authorize the following proposed budget adjustments:

1. Approve a budget adjustment in the General Fund (121) increasing revenues by \$520,739 and expenditures by \$2,373,116.
2. Approve a budget adjustment in the General Fund CIP (12110) increasing expenditures by \$1,288,881.
3. Approve a budget adjustment in the Fire Stations and Facilities Fund (123) increasing expenditures by \$7,814,115.
4. Approve a budget adjustment in the Communications and Information Systems Fund (124) increasing expenditures by \$1,885,180.
5. Approve a budget adjustment in the Fire Apparatus Fund (133) increasing expenditures by \$1,377,240.
6. Approve a budget adjustment in the Structural Fire Entitlement Fund (171) increasing expenditures by \$549,651.
7. Approve a budget adjustment transferring \$2,100,000 from the General Fund (121) to the General Fund CIP (12110) to ensure sufficient fund balance in the fund to complete the projects.

D. Establishment of Designated Staffing Stations and Specialty Pay for Manpower Coordinators

Presented by: Brian Young, Assistant Chief/Operations Department

Recommended Actions:

The recommended actions will continue addressing the impacts associated with extraordinary forced hiring of firefighter personnel.

1. Establish a 7.5% specialty pay for 24 designated manpower coordinators at Fire Stations 22 (Laguna Hills) and 64 (Westminster).
2. Increase appropriations in the FY 2017/18 General Fund (121) Budget by \$200,147 to fund the specialty pay.

END OF CONSENT CALENDAR

4. PUBLIC HEARING(S)

No items.

5. DISCUSSION CALENDAR

A. Interim Fire Chief Limited Term Employment Agreement

Presented by: Brigette Gibb, Director/Human Resources

Recommended Actions:

To provide day-to-day leadership during the Fire Chief recruitment process, it is recommended that, following the Closed Session negotiation of agreement terms, the Board approve a limited term employment agreement for an Interim Fire Chief.

B. Request for Proposal for Full Emergency Services for City of Garden Grove

Presented by: Mike Schroeder, Assistant Chief/Organizational Planning Department

Recommended Actions:

When a city requests a proposal for emergency services from the OCFA, the Board needs to authorize the use of staff time to prepare the request, it is recommended that the Board, upon receipt of the required payment to the OCFA, direct staff to prepare a proposal for the City of Garden Grove for a full emergency services agreement.

BOARD MEMBER COMMENTS

ADJOURNMENT – Pending the Board’s approval, the next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, October 26, 2017, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 21st day of September 2017.

Sherry A.F. Wentz, CMC
 Clerk of the Authority

UPCOMING MEETINGS:

Human Resources Committee Meeting	Wednesday, October 3, 2017, 12 noon
Budget and Finance Committee Meeting	Wednesday, October 11 2017, 12 noon
Claims Settlement Committee Meeting	Thursday, October 26, 2017, 5:00 p.m.
Executive Committee Meeting	Thursday, October 26, 2017, 5:30 p.m.
Board of Directors Meeting (Pending Board approval)	Thursday, October 26, 2017, 6:00 p.m.