



ORANGE COUNTY FIRE AUTHORITY

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Thursday, October 26, 2017

6:00 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Board, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Board. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Chaplain Robert Benoun

PLEDGE OF ALLEGIANCE by Vice Chair Sachs

ROLL CALL

1. PRESENTATIONS

No items.

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR

REPORT FROM THE FIRE CHIEF

- CA Wildland Fire Update (Young)
- Canyon Fires Update (McIntosh)

2. MINUTES

A. [Minutes from September 28, 2017, Regular Board of Directors Meeting](#)

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

A. [Acceptance of 2017 Department of Homeland Security/Federal Emergency Management Agency's Urban Search & Rescue Readiness Cooperative Agreement Funding](#)

Submitted by: Brian Young, Assistant Chief/Operations Department

Budget and Finance Committee Recommendation: APPROVE

Recommended Actions:

To continue funding Urban Search & Rescue/California Task Force 5 it is recommended that the Board:

1. Approve and adopt the proposed Resolution entitled A RESOLUTION OF THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS ACCEPTING THE FEMA NATIONAL URBAN SEARCH AND RESCUE (US&R) PROGRAM COOPERATIVE AGREEMENT TO PURCHASE US&R EQUIPMENT AND SUPPLIES, MAINTENANCE AND REPAIR OF US&R EQUIPMENT, TRAINING, AND PROGRAM ADMINISTRATION to accept the Department of Homeland Security/Federal Emergency Management Agency's Grant Readiness Cooperative Agreement funding.
2. Direct staff to increase revenue and appropriations in the amount of \$1,255,013 in the General Fund (Fund 121).

B. Budget Adjustment and Award of RFP JA2172 for Extrication Tools

Submitted by: Brian Young, Assistant Chief/Operations Department

Budget and Finance Committee Recommendation: *APPROVE*

Recommended Actions:

To approve funding for the purchase of updated extrication tools used to free victims from vehicles after vehicular accidents, it is recommended that the Board:

1. Approve a budget adjustment in the General Fund CIP (12110) increasing expenditures by \$666,293 for the purchase of Extrication tools.
2. Approve and authorize the Purchasing Manager to issue a purchase order for the initial purchase of 19 sets of extrication rescue tools to Municipal Emergency Services, Inc., in the amount of \$666,293 (amount includes tax).
3. Approve and authorize the Purchasing Manager to issue a blanket order for a three-year term to Municipal Emergency Services, Inc., for annual preventative maintenance for a not-to-exceed amount of \$40,665 over the three-year term (\$13,555 annually).
4. Approve and authorize the Purchasing Manager to utilize the contract pricing for future budgeted purchases of extrication tools during the term of the contract.

C. Reserve Firefighter Program Status Update

Submitted by: Brian Young, Assistant Chief/Operations Department

Recommended Action:

Per prior Board direction to receive six-month status reports on the status of OCFA's Reserve Firefighter Program, it is recommended that the Board receive and file the report.

D. Budget Adjustment and Award of Contract for Helicopter Maintenance and Repair Services

Submitted by: Brian Young, Assistant Chief/Operations Department

Recommended Actions:

To award a blanket order and agreement for as-needed helicopter maintenance and repair services, it is recommended that the Board:

1. Approve a budget adjustment in the General Fund CIP (121) increasing expenditures by \$175,800 for upcoming major inspection and upgrade projects for helicopters 1 & 3.
2. Approve and authorize the Purchasing Manager to issue a one-time purchase order to Rotorcraft Support Inc., in the amount of \$175,800 for the 5-year inspection and upgrade projects for helicopter 1 and for the 10-year inspection of helicopter 3.
3. Approve and authorize the Purchasing Manager to sign the helicopter and maintenance agreement and establish a one-year blanket order with Rotorcraft Support, Inc. for as-needed miscellaneous helicopter maintenance and repair services in an amount not to exceed \$150,000.
4. Approve and authorize the Purchasing Manager to extend the contract up to four additional one-year renewals at \$150,000 per year with annual increases not to exceed 3% per year or the percentage increase in the U.S. Department of Labor Consumer Price Index for All Urban Consumers, Services, in the Los Angeles-Riverside-Orange County, CA Area, whichever is lower.

E. Establishment of a Primary Staffing Station and Specialty Pay for Duty Manpower Coordinators

Submitted by: Brian Young, Assistant Chief/Operations Department

Recommended Action:

To continue addressing the impacts associated with extraordinary forced hiring of firefighter personnel, it is recommended that the Board:

1. Establish a 7.5% specialty pay for 12 duty manpower coordinators at Fire Station 22 (Laguna Woods/Laguna Hills).
2. Increase appropriations in the FY 2017/18 General Fund (121) Budget by \$95,838 to fund the specialty pay.

END OF CONSENT CALENDAR

5. DISCUSSION CALENDAR

A. Special Procurement Contract for Behavioral Health Services

Submitted by: Brigette Gibb, Human Resources Director

Budget and Finance Committee Recommendation: APPROVE

Human Resources Committee Recommendation: APPROVE

Recommended Actions:

To provide behavioral health services to OCFA personnel, it is recommended that the Board:

1. Approve and authorize the Purchasing Manager to enter an agreement with The Counseling Team International for behavioral health services for a three-year period with the option of two additional one-year renewals, in an amount not to exceed \$150,000 annually (\$450,000 during the initial three-year period).
2. Approve the budget adjustment in the General Fund (Fund 121) increasing appropriations in the amount of \$150,000.

B. 2017 Long Term Liability Study & Accelerated Pension Paydown Plan

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Budget and Finance Committee Recommendation: APPROVE

Recommended Actions:

To continue the OCFA's long term liabilities and strategies for mitigating and/or funding the liabilities, it is recommended that the Board:

1. Direct staff to continue the Accelerated Pension Paydown Plan as indicated in the Updated Snowball Strategy.
2. Direct staff to return to the Board of Directors in January, with the mid-year financial review, to consider allocation of available unencumbered funds identified in the FY 2016/17 financial audit to OCFA's unfunded pension liability.

BOARD MEMBER COMMENTS

CLOSED SESSION

CS1. CONFERENCE WITH LABOR NEGOTIATOR

Negotiator: Peter Brown, Liebert Cassidy and Whitmore
Employee
Organization: Orange County Employees' Association
Authority: Government Code Section 54957.6

CS2. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION

Authority: Government Code Section 54956.9(c) – Initiation of Litigation (2 cases)

CLOSED SESSION REPORT

ADJOURNMENT - The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for November 16, 2017, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 19th day of October 2017.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting	Wednesday, November 8, 2017, 12:00 noon
Claims Settlement Committee Meeting	Thursday, November 16, 2017, 5:00 p.m.
Executive Committee Meeting	Thursday, November 16, 2017, 5:30 p.m.
Board of Directors Meeting	Thursday, November 16, 2017, 6:00 p.m.