



ORANGE COUNTY FIRE AUTHORITY AGENDA

Budget and Finance Committee Regular Meeting

Wednesday, October 11, 2017

12:00 Noon

Orange County Fire Authority Regional Fire Operations and Training Center

1 Fire Authority Road

Room AE117

Irvine, California 92602

Ed Sachs, Chair

Joe Muller, Vice Chair

Shelley Hasselbrink Gene Hernandez Al Murray Beth Swift Tri Ta

Bruce Channing - Ex Officio

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Budget and Finance Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Budget and Finance Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority. Speaker Forms are available on the counter noted in the meeting room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE by Director Swift

ROLL CALL

PUBLIC COMMENTS

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

1. PRESENTATIONS

No items.

2. MINUTES

A. [Minutes for the August 9, 2017, Budget and Finance Committee Regular Meeting](#)

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

A. [Monthly Investment Reports](#)

Submitted by: Tricia Jakubiak, Treasurer

Recommended Action:

In compliance with the investment policy of the Orange County Fire Authority and with Government Code Section 53646, review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of October 26, 2017, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

B. [Orange County Employees' Retirement System Quarterly Status Update](#)

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

The Budget and Finance Committee requested to receive quarterly briefings on the actions taken by the Orange County Employees' Retirement System relating to financial issues, procedures, and business practices, it is recommended that the Committee receive and file the report.

C. [Budget Adjustment and Award of RFP JA2172 for Extrication Tools](#)

Submitted by: Brian Young, Assistant Chief/Operations Department

Recommended Action:

To approve funding for the purchase of updated extrication tools used to free victims from vehicles after vehicular accidents, it is recommended that the Committee review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of October 26, 2017, with the Budget and Finance Committee's recommendation that the Board of Directors authorize the following:

1. Approve a budget adjustment in the General Fund CIP (12110) increasing expenditures by \$666,293 for the purchase of Extrication tools.
2. Authorize the Purchasing Manager to issue a purchase order for the initial purchase of 19 sets of extrication rescue tools to Municipal Emergency Services, Inc., in the amount of \$666,293 (amount includes tax).
3. Authorize the Purchasing Manager to issue a blanket order for a three-year term to Municipal Emergency Services, Inc., for annual preventative maintenance for a not-to-exceed amount of \$40,665 over the three-year term (\$13,555 annually).
4. Authorize the Purchasing Manager to utilize the contract pricing for future budgeted purchases of extrication tools during the term of the contract.

4. DISCUSSION CALENDAR

A. Acceptance of 2017 Department of Homeland Security/Federal Emergency Management Agency's Urban Search & Rescue Readiness Cooperative Agreement Funding

Presented by: Brian Young, Assistant Chief/Operations Department

Recommended Action:

To continue funding Urban Search & Rescue/California Task Force 5 it is recommended that the Committee review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of October 26, 2017, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Approve and adopt the proposed Resolution entitled A RESOLUTION OF THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS ACCEPTING THE FEMA NATIONAL URBAN SEARCH AND RESCUE (US&R) PROGRAM COOPERATIVE AGREEMENT TO PURCHASE US&R EQUIPMENT AND SUPPLIES, MAINTENANCE AND REPAIR OF US&R EQUIPMENT, TRAINING, AND PROGRAM ADMINISTRATION to accept the Department of Homeland Security/Federal Emergency Management Agency's Grant Readiness Cooperative Agreement funding.
2. Direct staff to increase revenue and appropriations in the amount of \$1,255,013 in the General Fund (Fund 121).

B. Updated Broker/Dealer List

Presented by: Tricia Jakubiak, Treasurer

Recommended Action:

To update the current list of broker/dealers that the Treasurer uses for competitive bidding of investment purchases it is recommended that the Committee review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee Meeting of October 26, 2017, with the Budget and Finance Committee's recommendation that the Executive Committee approve the Broker/Dealer List, which includes FTN Financial Securities Corp., Raymond James Financial Services Inc., RBC Capital Markets, Stifel, Nicolaus & Company, Inc. and Wedbush Securities Inc. and authorize the List for a term of two years through October 31, 2019, as required by OCFA's Investment Policy.

C. 2017 Long Term Liability Study & Accelerated Pension Payment Plan

Presented by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

To continue the OCFA's long term liabilities and strategies for mitigating and/or funding the liabilities, it is recommended that the Committee review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of October 26, 2017, with the Budget and Finance Committee's recommendation that the Board of Directors:

1. Direct staff to continue the Accelerated Pension Payment Plan as indicated in the Updated Snowball Strategy.
2. Direct staff to return to the Board of Directors in January, with the mid-year financial review, to consider allocation of available unencumbered funds identified in the FY 2016/17 financial audit to OCFA's unfunded pension liability.

D. Special Procurement Contract for Behavioral Health Services

Presented by: Jonathan Wilby, Risk Manager/Human Resources Department

Human Resources Committee Recommendation: *APPROVE*

Recommended Action:

To provide behavioral health services to OCFA personnel, it is recommended that the Committee review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of October 26, 2017, with the Committee’s recommendation that the Board of Directors:

1. Approve and authorize the Purchasing Manager to enter an agreement with The Counseling Team International for behavioral health services for a three-year period with the option of two additional one-year renewals, in an amount not to exceed \$150,000 annually (\$450,000 during the initial three-year period).
2. Approve the budget adjustment in the General Fund (Fund 121) increasing appropriations in the amount of \$150,000.

REPORTS

No items.

COMMITTEE MEMBER COMMENTS

ADJOURNMENT – The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, November 8, 2017, at 12:00 noon.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 5th day of October 2017.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Claims Settlement Committee Meeting	Thursday, October 26, 2017, 5:00 p.m.
Executive Committee Meeting	Thursday, October 26, 2017, 5:30 p.m.
Board of Directors Regular Meeting	Thursday, October 26, 2017, 6:00 p.m.