



# ORANGE COUNTY FIRE AUTHORITY

## AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

### EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, April 27, 2017  
5:30 P.M.

**Regional Fire Operations and Training Center**  
**Board Room**  
1 Fire Authority Road  
Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

### **CALL TO ORDER**

**INVOCATION** by OCFA Chaplain Jeff Hetschel

**PLEDGE OF ALLEGIANCE** by Director Hernandez

### **ROLL CALL**

**1. PRESENTATIONS**

No items.

**REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR****REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR**

No report, as the Committee did not meet this month.

**PUBLIC COMMENTS**

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at [www.ocfa.org](http://www.ocfa.org). You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Executive Committee meeting.

**CLOSED SESSION**

No items.

**2. MINUTES****A. [Minutes from the March 23, 2017, Regular Executive Committee Meeting](#)**

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

**3. CONSENT CALENDAR**

*All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.*

**A. [Monthly Investment Reports](#)**

Submitted by: Tricia Jakubiak, Treasurer

Recommended Action:

Receive and file the reports.

**B. Professional Labor Negotiation Services**

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

**Labor Negotiation Ad Hoc Committee Recommendation: APPROVE**

Recommended Action:

Approve the Professional Services Agreement (Option 1) with Peter Brown, Liebert Cassidy Whitmore, for professional labor negotiation services for a three year term (July 1, 2017, to June 30, 2020), at an annual amount not-to-exceed \$100,000.

**C. Sole Source Contract Increase – Structure Gloves**

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Authorize the Purchasing Manager to increase the sole source contract with AllStar Fire Equipment, Inc. by \$80,000 (from \$60,000 to \$140,000) for the current contract ending March 31, 2018.

**D. Approval of Donation of a 1964 Firecoach Hose Tender**

Submitted by: Dave Anderson, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to donate one 1964 Crown Firecoach Hose Tender to the California Fire Museum and Safety Learning Center.

**E. Sole Source Blanket Order Renewal Banner Human Resources/Financial System Software**

Submitted by: Dave Anderson, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to renew and increase the contract amount to Xerox Government Systems, LLC for annual software license and maintenance fees for the Banner Human Resources/Financial software system for a not-to-exceed amount of \$303,727.92 over the three-year term (\$101,242.64 annually).

**F. Blanket Order Contract Increases and Extensions – Property Management**

Submitted by: Dave Anderson, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to renew, extend and increase blanket order contracts as specified for as-needed emergency and routine facilities maintenance.

**G. Award of Contracts for RFP RO2172 Plumbing Maintenance and Repair Services**  
Submitted by: Dave Anderson, Assistant Chief/Support Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to extend and increase the current blanket order contract with Pacific Plumbing of Santa Ana by \$40,000 through April 30, 2017.
2. Approve and authorize the Fire Chief to sign Plumbing Maintenance and Repair Agreements with Pacific Plumbing of Santa Ana (\$100,000 annually), All-American Mechanical Contractors (\$35,000 annually), and Pro-Craft Construction (\$35,000 annually) for plumbing maintenance and repair services for up to three years.
3. Authorize the Purchasing Manager to redistribute or adjust the annual amount between the three vendors as requested by the department, so long as the aggregate amount does not exceed \$170,000.

**END OF CONSENT CALENDAR**

**4. DISCUSSION CALENDAR**

No items.

**COMMITTEE MEMBER COMMENTS**

**ADJOURNMENT** – The next regular meeting of the Executive Committee is scheduled for Thursday, May 25, 2017, at 5:30 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 20<sup>th</sup> day of April 2017.

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Sherry A.F. Wentz, CMC  
 Clerk of the Authority

**UPCOMING MEETINGS:**

Budget and Finance Committee Meeting	Wednesday, May 10, 2017, 12 noon
Claims Settlement Committee Meeting	Thursday, May 25, 2017, 5:00 p.m.
Executive Committee Meeting	Thursday, May 25, 2017, 5:30 p.m.
Board of Directors Meeting	Thursday, May 25, 2017, 6:00 p.m.