

# MINUTES

## ORANGE COUNTY FIRE AUTHORITY

**Executive Committee Regular Meeting**  
**Thursday, May 25, 2017**  
**5:30 P.M.**

**Regional Fire Operations and Training Center**  
**Board Room**  
1 Fire Authority Road  
Irvine, CA 92602

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### **CALL TO ORDER**

Chair Swift called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:32 p.m. on May 25, 2017.

### **INVOCATION**

Chaplain Duncan McColl offered the invocation.

### **PLEDGE OF ALLEGIANCE**

Vice Chair Sachs led the assembly in the Pledge of Allegiance to our Flag.

### **ROLL CALL**

**Present:** Lisa Bartlett, County of Orange (Alternate)  
Carol Gamble, Rancho Santa Margarita  
Gene Hernandez, Yorba Linda  
Joe Muller, Dana Point  
Ed Sachs, Mission Viejo  
Dave Shawver, Stanton  
Elizabeth Swift, Buena Park  
Tri Ta, Westminster

**Absent:** Noel Hatch, Laguna Woods  
Todd Spitzer, County of Orange

### **Also Present were:**

Fire Chief Bowman	Assistant Chief Mike Schroeder
Assistant Chief Brian Young	Assistant Chief Lori Zeller
Assistant Chief Lori Smith	Assistant Chief Dave Anderson
General Counsel David Kendig	Human Resources Director Brigitte Gibb
Clerk of the Authority Sherry Wentz	

## 1. PRESENTATIONS

No items.

### **REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)**

Budget and Finance Committee Chair Ed Sachs reported at the May 10, 2017, meeting, the Committee voted unanimously to receive and file the Communication with Auditors for Fiscal Year 2016/17 Financial Audit and the Rosenow Spevacek Group, Inc. Final Property Tax Revenue Projections; send the Monthly Investment Report and the Third Quarter Financial Newsletter to the Executive Committee for its approval; and send the Updated Cost Reimbursement Rates, Orange County Drowning Prevention Task Force, and the Review of the Proposed Fiscal Year 2017/18 Budget to the Board of Directors for approval of the recommended actions.

### **REPORT FROM THE FIRE CHIEF (12.02A7)**

Fire Chief Jeff Bowman introduced Assistant Chief Dave Anderson who presented an update on the use of the Urban Search and Rescue Contingency Fund.

### **PUBLIC COMMENTS (F: 12.02A3)**

Stephen Wontrobski, Mission Viejo resident, questioned the proprietary rights of the working papers of Lance Soll Lunghard, LLP.

### **CLOSED SESSION**

No items.

## 2. MINUTES

### **A. Minutes from the April 27, 2017, Regular Executive Committee Meeting (F: 12.02A2)**

On motion of Director Ta and second by Vice Chair Sachs, the Executive Committee voted by those present to approve the April 27, 2017, Regular Executive Committee Minutes as submitted. Director Shawver was recorded as an abstention due to his absence from the meeting.

## 3. CONSENT CALENDAR (Agenda Item Nos. 3B and 3C were pulled for separate consideration).

### **A. Monthly Investment Reports (F: 11.10D2)**

On motion of Director Hernandez and second by Director Shawver, the Executive Committee voted by those present to receive and file the reports.

**B. Third Quarter Financial Newsletter (F: 15.07)**

Stephen Wontrobski, Mission Viejo resident, pulled this item to address overtime expenditures.

Director Bartlett arrived at this point (5:48 p.m.).

On motion of Director Ta and second by Director Muller, the Executive Committee voted unanimously by those present to receive and file the report.

**C. Blanket Order Contract Extension for Occupational and WEFIT Medical Services (F: 17.17A)**

This item was pulled by staff to defer it to a future Executive Committee meeting.

**END OF CONSENT CALENDAR**

**4. DISCUSSION CALENDAR**

**A. Sole Source Purchase of a Water Recycling Unit for Training (F: 19.07B16)**

Assistant Chief Brian Young presented an overview and significant positive impacts regarding the proposed water recycling unit purchase.

On motion of Director Shawver and second by Director Ta, the Executive Committee voted unanimously by those present to authorize the Purchasing Manager to issue a sole source purchase order to Liqui-Pod for the purchase of a Pump-Pod Mobile Direct Recycling Apparatus Firefighting Training & Sustainability Unit in an amount not to exceed \$74,579.16 including shipping and sales tax.

**COMMITTEE MEMBER COMMENTS**

The Committee Members offered no comments.

**ADJOURNMENT** – Chair Swift adjourned the meeting at 5:53 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, June 22, 2017, at 5:30 p.m.

  
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Sherry A.F. Wentz, CMC  
Clerk of the Authority