



# ORANGE COUNTY FIRE AUTHORITY

## AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

### EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, June 22, 2017  
5:30 P.M.

**Regional Fire Operations and Training Center**  
**Board Room**  
1 Fire Authority Road  
Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

### **CALL TO ORDER**

**INVOCATION** by OCFA Chaplain Harry Robinson

**PLEDGE OF ALLEGIANCE** by Director Ta

### **ROLL CALL**

### **1. PRESENTATIONS**

No items.

**REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR****REPORT FROM FIRE CHIEF**

- USAR Contingency Fund Use (Anderson)

**PUBLIC COMMENTS**

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at [www.ocfa.org](http://www.ocfa.org). You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Executive Committee meeting.

**2. MINUTES****A. [Minutes from the May 25, 2017, Regular Executive Committee Meeting](#)**

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

**3. CONSENT CALENDAR**

*All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.*

**A. [Monthly Investment Reports](#)**

**Budget and Finance Committee Recommendation: APPROVE**

Submitted by: Tricia Jakubiak, Treasurer

Recommended Action:

Receive and file the reports.

**B. [Sole Source Renewal for Firefighting Helmets](#)**

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to renew the sole source blanket order with AllStar Fire Equipment, Inc. for Phenix First Due firefighting helmets for an additional three years in an amount not to exceed \$70,000 annually.

**C. [Blanket Order Contract Extension for Occupational and WEFIT Medical Services](#)**

Submitted by: Brigette Gibb, Human Resources Director

Recommended Action:

Approve and authorize the Purchasing Manager to extend Blanket Order No. 01525 with UC Irvine University Physicians & Surgeons, Center for Environmental Health from June 30, 2017, through December 31, 2017, in an amount not to exceed \$351,800 for occupational and WEFIT medical services.

**D. [Annual Renewal of Aviation Insurance](#)**

Submitted by: Brigette Gibb, Human Resources Director

Recommended Action:

Approve and authorize the Fire Chief, or his designee, to bind the Aviation Insurance Program coverage with AIG for the policy period from June 30, 2017, to June 30, 2018, with a premium amount of \$129,592.

**E. [Fire Agencies Insurance Risk Authority General Liability Insurance Program](#)**

Submitted by: Brigette Gibb, Human Resources Director

Recommended Action:

Approve and authorize the Fire Chief, or his designee, to renew the General Liability Insurance Program coverage with the Fire Agencies Insurance Risk Authority for the policy period July 1, 2017, to July 1, 2018, with a premium amount of \$829,627.

**F. [Annual Renewal of California State Association of Counties Excess Insurance Authority Workers' Compensation Excess Insurance](#)**

Submitted by: Brigette Gibb, Human Resources Director

Recommended Action:

Approve and authorize the Fire Chief, or his designee, to bind workers' compensation excess insurance coverage with the California State Association of Counties Excess Insurance Authority for the policy period July 1, 2017, to July 1, 2018, with a premium of \$345,000.

**G. [Blanket Order Renewals for Emergency Medical Service Supplies](#)**

Submitted by: Brian Young, Assistant Chief/Operations Department

Recommended Action:

Approve and authorize the Purchasing Manager to execute the two remaining one-year renewals for the blanket orders with McKesson Medical, Life Assist, Inc. and Boundtree Medical, LLC for emergency medical services supplies, provided that the total aggregate amount does not exceed \$750,000 annually.

**H. Sole Source Blanket Order for Automatic Medication Distribution Stations**

Submitted by: Brian Young, Assistant Chief/Operations Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to extend the blanket order with CareFusion for the rental and maintenance of ten custom automatic pharmaceutical dispensing stations for a five-year period for an initial amount of \$47,039.
2. Approve and authorize the Purchasing Manager to sign the Addendum to the Rental and Support Agreement, which will allow for the OCFA to upgrade equipment during the term of the agreement at this newly reduced monthly rental rate.

**I. Award of Contracts for Roofing Maintenance and Repair Services**

Submitted by: Dave Anderson, Assistant Chief/Support Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to sign the agreements and establish blanket orders with C.I. Services, Inc. (\$150,000) and Robinson Roofing, Inc. (\$50,000) for as-needed roofing maintenance/repair services in an aggregate amount not to exceed \$200,000 annually (\$600,000 during the three-year contract).
2. Approve and authorize the Purchasing Manager to redistribute or adjust the annual amount between the two contractors as requested by the department so long as the aggregate amount does not exceed \$200,000 annually.

**J. Award of Contracts for Electrical Maintenance and Repair Services**

Submitted by: Dave Anderson, Assistant Chief/Support Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to sign the agreements with M. Brey Electric (\$115,000), Williams & Maher (\$105,000), and Inter-Pacific (\$95,000) for as-needed electrical maintenance and repair services at an aggregate amount not to exceed \$315,000 annually (\$945,000 during the three-year agreement).
2. Approve and authorize the Purchasing Manager to redistribute or adjust the annual amount between the three vendors as requested by the department, so long as the aggregate amount does not exceed \$315,000 annually.

**K. Sole Source Blanket Order Renewals for Communications Equipment Maintenance, Paging, and Radio Systems**

Submitted by: Dave Anderson, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to renew sole source blanket orders with the Orange County Sheriff's Department for the 800MHz radio system, 900MHz paging system, and communication equipment repairs for up to three years in the proposed amounts.

**END OF CONSENT CALENDAR**

#### 4. DISCUSSION CALENDAR

A. [Amendment No. 7 to Agreement to Provide Aircraft Rescue Fire Fighting Services at John Wayne Airport](#)

Presented by: Lori Zeller, Assistant Chief/Business Services Department

**Budget and Finance Committee Recommendation: *APPROVE***

Recommended Action:

Approve and authorize the Fire Chief to execute Amendment No. 7 to the Agreement for Aircraft Rescue Fire Fighting Services at John Wayne Airport, extending the term for five years from December 1, 2017, through November 30, 2022, and increasing the not to exceed contract value by an additional \$26,489,760 over the five additional years.

B. [June 2017 Legislation Report](#)

Presented by: Brian Young, Assistant Chief/Operations Department

Recommended Actions:

1. Receive the update on SB 302 (Mendoza).
2. Adopt a position on AB 1530 (Gonzalez Fletcher) of “Support.”

#### COMMITTEE MEMBER COMMENTS

#### CLOSED SESSION

No items.

**ADJOURNMENT** – The next regular meeting of the Executive Committee is scheduled for Thursday, July 27, 2017, at 5:30 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 15<sup>th</sup> day of June 2017.

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Sherry A.F. Wentz, CMC  
Clerk of the Authority

**UPCOMING MEETINGS:**

Human Resources Committee Meeting	Wednesday, July 11, 2017, 12 noon*
Budget and Finance Committee Meeting	Wednesday, July 12, 2017, 12 noon
Claims Settlement Committee Meeting	Thursday, July 27, 2017, 5:00 p.m.
Executive Committee Meeting	Thursday, July 27, 2017, 5:30 p.m.
Board of Directors Meeting	Thursday, July 27, 2017, 6:00 p.m.

\*Regular Meeting Date Changed due to holiday



# ORANGE COUNTY FIRE AUTHORITY

## SUPPLEMENTAL AGENDA

### EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, June 22, 2017  
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The following item is added to the above stated agenda in the location noted below. This item is posted in conformance with the Brown Act and is to be considered as part of the regular agenda.

### DISCUSSION CALENDAR

#### 4C. [Increase of Contingency Funds Tenant Improvements for Urban Search and Rescue Warehouse and Training Center](#)

Presented by: Dave Anderson, Assistant Chief/Support Services Department

#### Recommended Action:

Approve and authorize a \$30,814, or 5% increase from the existing 10% project contingency (\$61,625) to a 15% project contingency (\$92,439), as allowed per the newly established Project Contingency Use policy.

**AFFIDAVIT OF POSTING**

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Sherry A.F. Wentz, CMC  
Clerk of the Authority