



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, November 16, 2017
5:30 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Chaplain Brett Peterson

PLEDGE OF ALLEGIANCE by Director Muller

ROLL CALL

1. PRESENTATIONS

No items.

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR**REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR****PUBLIC COMMENTS**

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Executive Committee meeting.

2. MINUTES**A. [Minutes from the October 26, 2017, Regular Executive Committee Meeting](#)**

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

A. [Monthly Investment Reports](#)

Submitted by: Tricia Jakubiak, Treasurer

Budget and Finance Committee Recommendation: APPROVE

Recommended Action:

Receive and file the reports.

B. [Award of RFP # DC2241 Executive Recruitment Services – Fire Chief](#)

Submitted by: Brigitte Gibb, Director/Human Resources

Recommended Action:

Approve award of RFP DC2241 to Ralph Andersen and Associates and authorize the Purchasing Manager to sign the Professional Services Agreement for Executive Search Services in an amount not-to-exceed \$32,500.

C. Blanket Order Contract Extension for Occupational and WEFIT Medical Services

Submitted by: Brigitte Gibb, Director/Human Resources

Recommended Actions:

Approve and authorize the Purchasing Manager to extend Blanket Order No. 01525 with UC Irvine University Physicians & Surgeons, Center for Environmental Health from January 1, 2018, through February 28, 2018, in an amount not to exceed \$74,250 for occupational and WEFIT medical services.

D. Award of Bid # JA2224 Detroit Diesel Engine Parts and Repair Services

Submitted by: Dave Anderson, Assistant Chief/Support Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to establish blanket order contracts with Valley Power Systems Inc. for an annual amount of \$100,000 and Harbor Diesel for an annual amount of \$50,000 each for as-needed Detroit Diesel Engine parts and repair services at an aggregate amount not to exceed \$150,000 annually.
2. Approve and authorize the Purchasing Manager to redistribute or adjust the funding between the two vendors as requested by the department provided the aggregate amount does not exceed \$150,000 annually.
3. Approve and authorize the Purchasing Manager to extend the contracts up to four additional one-year renewals with annual price increases not-to-exceed 3% per year or the percentage increase in the U.S. Department of Labor Consumer Price Index for All Urban Consumers, Services, in the Los Angeles-Riverside-Orange County, CA Area, whichever is lower.

E. Sole Source Request for FATPOT Regional CAD2CAD System Upgrade

Submitted by: Dave Anderson, Assistant Chief/Support Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to issue a sole source contract to FATPOT Technologies, LLC in the amount of \$179,000 to provide professional services to upgrade the FATPOT Regional CAD2CAD system.
2. Approve and authorize the Purchasing Manager to add a 10% contingency budget of \$17,900 to the contract for additional services that may be required during implementation. Board Chair notification is required before use of the contingency budget.

END OF CONSENT CALENDAR**4. DISCUSSION CALENDAR**

No items.

COMMITTEE MEMBER COMMENTS

CLOSED SESSION

No items.

ADJOURNMENT – The next regular meeting of the Executive Committee is scheduled for Thursday, January 25, 2018, at 5:30 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 9th day of November 2017.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Human Resources Meeting	Tuesday, January 2, 2018, 12 noon
Budget and Finance Committee Meeting	Wednesday, January 10, 2018, 12 noon
Claims Settlement Committee Meeting	Thursday, January 25, 2018, 5:00 p.m.
Executive Committee Meeting	Thursday, January 25, 2018, 5:30 p.m.
Board of Directors Meeting	Thursday, January 25, 2018, 6:00 p.m.