



**NOTICE AND CALL OF A SPECIAL MEETING OF
THE ORANGE COUNTY FIRE AUTHORITY
EXECUTIVE COMMITTEE**

A Special Meeting of the
Orange County Fire Authority Executive Committee
has been scheduled for July 27, 2017
at 5:00 p.m.

The meeting will be held at:
Orange County Fire Authority
Regional Fire Operations & Training Center
Board Room
1 Fire Authority Road
Irvine, CA

The business to be transacted at the meeting will be
as shown on the attached Agenda.

Opportunity will be provided for members of the public to address the
Orange County Fire Authority Executive Committee
regarding any item of business as described on the Agenda.

Elizabeth Swift, Chair



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE SPECIAL MEETING

Thursday, July 27, 2017

5:00 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by Chaplain Emily McColl

PLEDGE OF ALLEGIANCE by Director Hatch

ROLL CALL

1. PRESENTATIONS

No items.

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR**REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR**

No report as the Committee did not meet this month.

REPORT FROM THE FIRE CHIEF

- CIP Quarterly Report (Anderson)

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

CLOSED SESSION

No items.

2. MINUTES**A. [Minutes from the June 22, 2017, Regular Executive Committee Meeting](#)**

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

A. [Monthly Investment Reports](#)

Submitted by: Tricia Jakubiak, Treasurer

Recommended Action:

Receive and file the reports.

B. New/Revised Classification Specifications for Human Resources Specialists and Analyst Series

Submitted by: Brigette Gibb, Human Resources Director

Human Resources Committee Recommendation: *APPROVE*

Recommended Actions:

1. Approve replacement of the HR Analyst classification with the classifications of HR Analyst I (entry-level) and HR Analyst II (journey-level) in order to address a skills and experience gap between classifications within the multi-level HR occupational series.
2. Approve the establishment of the HR Analyst I and HR analyst II salary ranges for the purpose of addressing recruitment and retention concerns arising from internal compaction and gaps within the HR occupational series.
3. Approve adoption of the following revised classification specifications: HR Specialist, Senior HR Specialist, and Senior HR Analyst.
4. Direct staff to include the fiscal modification (\$14,675) in the March mid-year budget adjustment.

C. Sole Source Blanket Order for Vehicle Exhaust Extraction Systems

Submitted by Dave Anderson, Assistant Chief/Support Services

Recommended Action:

Approve and authorize the Purchasing Manager to increase and extend the sole source blanket order with Air Exchange Inc. for parts, maintenance, and service of Plymovent vehicle exhaust extraction systems for a three-year period in an amount not to exceed \$200,000 annually (\$600,000 during the three-year contract term). These exhaust extraction systems are designed to reduce exposure to carcinogens emitted from our vehicles.

D. Sole Source Purchase of Motorola Remote Sensing Video Camera Equipment

Submitted by Lori Smith, Assistant Chief/Community Risk Reduction Department

Recommended Action:

Approve and authorize the Purchasing Manager to issue a sole source purchase order to Motorola Solutions, Inc. for the purchase of 40 video cameras and accessories to be installed on eight towers for the purpose of early detection of wildland fires in an amount not to exceed \$235,280.63 including installation, shipping and sales tax. The purchase is fully covered by CAL FIRE Drought Augmentation funding.

E. Temporary Entry Permit – Hold Harmless Agreement Irvine Ranch Water District

Submitted by Brian Young, Assistant Chief/Operations Department

Recommended Action:

Approve and authorize the Fire Chief or his designee, to execute the proposed Hold Harmless Agreement with the Irvine Ranch Water District. This action is beneficial and protects the Orange County Fire Authority during the training exercises to be conducted on Irvine Ranch Water District's property.

END OF CONSENT CALENDAR

4. PUBLIC HEARING

No items.

5. DISCUSSION CALENDAR

A. July 2017 Legislative Report

Submitted by: Brian Young, Assistant Chief/Operations

Recommended Action:

Adopt a position on SB 302 (Mendoza) of “Support” to ensure that OCFA is able to participate in negotiations relating to transfer of Structural Fire Fund (SFF) property tax revenues.

COMMITTEE MEMBER COMMENTS

CLOSED SESSION

No items.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 20th day of July 2017.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting

Wednesday, August 9, 2017, 12 noon

Claims Settlement Committee Meeting

Thursday, August 24, 2017, 5:00 p.m.

Executive Committee Meeting

Thursday, August 24, 2017, 5:30 p.m.