

MINUTES ORANGE COUNTY FIRE AUTHORITY

Human Resources Committee Meeting
Tuesday, January 3, 2017
12:00 Noon

Regional Fire Operations and Training Center
Room AE117
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Human Resources Committee was called to order on January 3, 2017, at 12:00 p.m. by Chair Shawver.

PLEDGE OF ALLEGIANCE

Director Johnson led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Laurie Davies, Laguna Niguel
Noel Hatch, Laguna Woods
Gene Hernandez, Yorba Linda
Rob Johnson, Cypress
Al Murray, Tustin
David Shawver, Stanton

Absent: None

Also present were:

Fire Chief Jeff Bowman
Assistant Chief Lori Zeller
Assistant Chief Mike Schroeder
Legal Counsel Barbara Raileanu

Assistant Chief Brian Young
Assistant Chief Lori Smith
Human Resources Director Brigitte Gibb
Clerk of the Authority Sherry Wentz

PUBLIC COMMENTS (F: 12.02D3)

Stephen Wontrobski, Mission Viejo resident, addressed workers' compensation claims.

1. PRESENTATIONS

A. Human Resources Committee Orientation (F: 12.02D)

Human Resources Director Brigitte Gibb presented a Human Resources PowerPoint presentation for Committee Orientation.

On motion of Director Johnson and second by Director Davies, the Human Resources Committee voted unanimously by those present to receive and file the presentation.

B. California Employment Law Updates (F: 17.10)

Human Resources Director Brigitte Gibb presented a PowerPoint presentation on California Employment Law Updates.

On motion of Director Murray and second by Director Hernandez, the Human Resources Committee voted unanimously by those present to receive and file the presentation.

2. MINUTES

A. Minutes from the October 4, 2016, Regular Human Resources Committee Meeting (F: 12.02D2)

On motion of Director Murray and second by Director Hernandez, the Human Resources Committee voted unanimously by those present to approve the Minutes of the October 4, 2016, meeting as submitted.

3. CONSENT CALENDAR (Agenda Item Nos. 3B and 3C were pulled for separate consideration)

A. Classification Specifications - Title Change and New Classifications (F: 17.18)

On motion of Director Murray and second by Director Johnson, the Human Resources Committee voted unanimously by those present to review the agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of January 26, 2017, with the Human Resources Committee's recommendation that the Executive Committee approve the title change, new classification specifications, corresponding salary ranges, and addition of a Board Director Position to position control.

B. Quarterly Human Resources Accomplishment/Project Update (F: 17.10J4)

Stephen Wontrobski, Mission Viejo resident, pulled this item to announce he'd be preparing his own workers' compensation claim injury analysis.

On motion of Director Johnson and second by Director Davies, the Human Resources Committee voted unanimously by those present to receive and file the report.

C. Professional Standards Unit Update (F: 17.27)

Director Hatch inquired to what actions are needed to complete the Professional Standards Unit.

On motion of Director Davies and second by Director Johnson, the Human Resources Committee voted unanimously by those present to receive and file the report.

4. DISCUSSION CALENDAR

No items.

COMMENTS

HUMAN RESOURCES DIRECTOR'S COMMENTS (F: 12.02D4)

Human Resources Director Gibb provided updates to Academy 43 and 44, recent engineer testing, and commended the Human Resources staff for its hard work and support.

LEGAL COUNSEL'S COMMENTS (F: 12.02D7)

Legal Counsel Barbara Raileanu offered no comments.

COMMITTEE MEMBER COMMENTS (F: 12.02D4)

Chair Shawver noted the Human Resources Committee in 2016 accomplished many of its desired goals, recognized its weak points, and developed a greater relationship with OCFA employees.

CLOSED SESSION (F: 12.02D5)

General Counsel Barbara Raileanu reported the Human Resources Committee would be convening to Closed Session to consider the matter on the Agenda identified as CS1, Conference with Legal Counsel-Anticipated Litigation.

Chair Shawver recessed the meeting to Closed Session at 12:52 p.m.

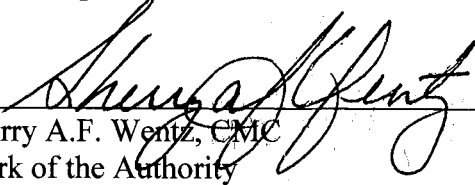
CS1. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Authority: Government Code Section 54956.9(b) – Significant Exposure to Litigation
(27 cases)

Director Shawver reconvened the meeting from Closed Session at 1:27 p.m.

CLOSED SESSION REPORT (F: 12.02D5)

Legal Counsel Barbara Raileanu stated there were no reportable actions.

ADJOURNMENT – Director Shawver adjourned the meeting at 1:28 p.m. The next regular meeting of the Human Resources Committee will be April 4, 2017, at 12 noon.



Sherry A.F. Wentz, CMC
Clerk of the Authority