



ORANGE COUNTY FIRE AUTHORITY AGENDA

Human Resources Committee Regular Meeting

Tuesday, October 3, 2017

12:00 Noon

Orange County Fire Authority Regional Fire Operations and Training Center

1 Fire Authority Road

Room AE117

Irvine, California 92602

Noel Hatch, Chair

Al Murray, Vice Chair

Laurie Davies Gene Hernandez Rob Johnson Dave Shawver

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Human Resources Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Human Resources Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority. Speaker Forms are available on the counter noted in the meeting room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE by Director Hernandez

ROLL CALL

PUBLIC COMMENTS

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

1. PRESENTATIONS

A. Cancer Prevention Update

Presented by: Jonathan Wilby, Risk Manager/Human Resources

Recommended Action:

Receive oral update.

B. Behavioral Health Update

Presented by: Jonathan Wilby, Risk Manager/Human Resources

Recommended Action:

Receive oral update.

2. MINUTES

A. Minutes from the July 11, 2017, Regular Human Resources Committee Meeting (A) and September 5, 2017, Special Human Resources Committee Meeting (B)

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

A. Quarterly Human Resources Accomplishment/Project Update

Submitted by: Brigitte Gibb, Human Resources Director

Recommended Action:

Receive and file the report.

4. DISCUSSION CALENDAR

A. Annual Workers' Compensation Program Update

Presented by: Jonathan Wilby, Risk Manager/Human Resources

Recommended Action:

Receive and file the report.

B. Special Procurement Contract for Behavioral Health Services
Presented by: Jonathan Wilby, Risk Manager/Human Resources

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Budget and Finance Committee meeting of October 11, 2017, for its review, and Board of Directors meeting on October 26, 2017, with the Committee's recommendation that the Board of Directors:

1. Approve and authorize the Purchasing Manager to enter an agreement with The Counseling Team International for behavioral health services for a three-year period with the option of two additional one-year renewals, in an amount not to exceed \$150,000 annually (\$450,000 during the initial three-year period).
2. Approve the budget adjustment in the General Fund (Fund 121) increasing appropriations in the amount of \$150,000.

COMMENTS

HUMAN RESOURCES DIRECTOR'S COMMENTS

COMMITTEE MEMBER COMMENTS

CLOSED SESSION

CS1. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION

Authority: Government Code Section 54956.9(b) – Significant Exposure to Litigation
(34 Cases)

CLOSED SESSION REPORT

ADJOURNMENT – The next regular meeting of the Human Resources Committee will be January 2, 2018, at 12 noon.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 28th day of September 2017.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting	Wednesday, October 11, 2017, 12:00 noon
Claims Settlement Committee Meeting	Thursday, October 26, 2017, 5:00 p.m.
Executive Committee Meeting	Thursday, October 26, 2017, 5:30 p.m.
Board of Directors Meeting	Thursday, October 26, 2017, 6:00 p.m.