



# ORANGE COUNTY FIRE AUTHORITY AGENDA

## Budget and Finance Committee Regular Meeting

Wednesday, March 14, 2018

12:00 Noon

### Orange County Fire Authority Regional Fire Operations and Training Center

1 Fire Authority Road

Room AE117

Irvine, California 92602

Joe Muller, Chair

Shelley Hasselbrink, Vice Chair

Ed Sachs Gene Hernandez Al Murray Tri Ta Elizabeth Swift

Vacant - Ex Officio

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Budget and Finance Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Budget and Finance Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority. Speaker Forms are available on the counter noted in the meeting room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

## CALL TO ORDER

PLEDGE OF ALLEGIANCE by Director Murray

## ROLL CALL

### 1. PRESENTATIONS

No items.

**PUBLIC COMMENTS**

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

**2. MINUTES****A. [Minutes for the February 14, 2018, Budget and Finance Committee Meeting](#)  
Submitted by: Sherry Wentz, Clerk of the Authority**

Recommended Action:  
Approve as submitted.

**3. CONSENT CALENDAR**

No items.

**4. DISCUSSION CALENDAR****A. [Monthly Investment Reports](#)  
Submitted by: Patricia Jakubiak, Treasurer**

Recommended Action:  
Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of March 22, 2018, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

**B. [FY 2017/18 Mid-Year Budget Adjustments](#)  
Submitted by: Lori Zeller, Assistant Chief, Business Services Department**

Recommended Action:  
Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of March 22, 2018, with the Budget and Finance Committee's recommendation that the Board of Directors authorize the proposed mid-year budget adjustments and transfers.

**C. Fiscal Year 2016/17 Backfill/Overtime and Calendar Year 2017 Total Earnings/Compensation Analysis**

Submitted by: Lori Zeller, Assistant Chief, Business Services Department

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of March 22, 2018, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Direct staff to continue pursuing reductions in overtime by filling permanent vacancies as quickly as possible after the positions become vacant.
2. Authorize staff to temporarily exceed the number of authorized firefighter positions on the Master Position Control to enable the hiring of 50 firefighters into each of the next two academies, pending attrition/promotions that occur during and following academy graduations.
3. Direct staff to continue using overtime to fill temporary vacancies rather than hiring additional personnel, recognizing this as a cost-effective practice for temporary needs.

**D. Second Amendment to Advanced Life Support Billing/Reimbursement Agreements**

Submitted by: Lori Zeller, Assistant Chief, Business Services Department

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of March 22, 2018, with the Budget and Finance Committee's recommendation that the Board of Directors approve and authorize the Board Chair to sign the proposed Second Amendment to the Advanced Life Support Services Billing Agreement to amend the OCFA's reimbursement rates for the remainder of the agreement's term.

**E. Write-off for Uncollectible Account – Medix Ambulance Services**

Submitted by Lori Zeller, Assistant Chief, Business Services Department

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of March 22, 2018, with the Budget and Finance Committee's recommendation that the Executive Committee approve the write-off of \$68,921.73 as a one-time adjustment for uncollectible accounts due from Medix Ambulance Services.

**REPORTS**

No items.

**COMMITTEE MEMBER COMMENTS**

**ADJOURNMENT** – The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, April 11, 2018, at 12:00 noon.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 8<sup>th</sup> day of March 2018.

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Sherry A.F. Wentz, CMC  
Clerk of the Authority

**UPCOMING MEETINGS:**

Board of Directors Meeting	Thursday, March 15, 2018, 6:00 p.m.
Claims Settlement Committee Meeting	Thursday, March 22, 2018, 5:00 p.m.
Executive Committee Meeting	Thursday, March 22, 2018, 5:30 p.m.
Board of Directors Meeting	Thursday, March 22, 2018, 6:00 p.m.