

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Budget and Finance Committee Regular Meeting
Wednesday, March 14, 2018
12:00 Noon

Regional Fire Operations and Training Center
Room AE117
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Budget and Finance Committee was called to order on March 14, 2018, at 12:00 p.m. by Chair Muller.

PLEDGE OF ALLEGIANCE

Director Murray requested a moment of silence for fallen Pomona Police Officer Gregory Casillas, and then led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Elizabeth Swift, Buena Park
Al Murray, Tustin
Gene Hernandez, Yorba Linda
Shelley Hasselbrink, Los Alamitos
Joseph Muller, Dana Point
Tri Ta, Westminster
Vacant, Ex Officio

Absent: Ed Sachs, Mission Viejo

Also present were:

Assistant Chief Lori Smith	Interim Fire Chief Patrick McIntosh
Assistant Chief Lori Zeller	Assistant Chief Brian Young
Assistant Chief Mike Schroeder	Assistant Chief Dave Anderson
Human Resources Director Brigitte Gibb	Clerk of the Authority Sherry Wentz

PUBLIC COMMENTS

Chair Muller opened the Public Comments portion of the meeting. Chair Muller closed the Public Comments portion of the meeting without any comments from the general public.

1. PRESENTATIONS

No items.

2. MINUTES

A. Minutes for the February 14, 2018, Budget and Finance Committee Regular Meeting (F: 12.02B2)

On motion of Director Hernandez and second by Director Murray, the Budget and Finance Committee voted unanimously by those present to approve the Minutes of the February 14, 2018, regular meeting as submitted. Director Ta was recorded as an abstention due to his absence from the meeting.

3. CONSENT CALENDAR

No Items.

4. DISCUSSION CALENDAR

A. Monthly Investment Reports (F: 11.10D2)

Treasurer Tricia Jakubiak provided an overview of the Monthly Investment Reports.

On motion of Director Ta and second by Director Hernandez, the Committee voted unanimously by those present to direct staff to place the item on the agenda for the Executive Committee meeting of March 22, 2018, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

B. FY 2017/18 Mid-Year Budget Adjustments (F: 15.04 17/18)

Assistant Chief Lori Zeller provided an overview of the FY 2017/18 Mid-Year Budget Adjustments.

On motion of Director Murray and second by Director Ta, the Committee voted unanimously by those present to direct staff to place the item on the agenda for the Board of Directors meeting of March 22, 2018, with the Budget and Finance Committee's recommendation that the Board of Directors authorize the proposed mid-year budget adjustments and transfers.

C. FY 2016/17 Backfill/Overtime and Calendar Year 2017 Total Earnings/ Compensation Analysis (F: 15.11)

Assistant Chief Lori Zeller introduced Finance Manager Jim Ruane who provided a PowerPoint presentation on FY 2016/17 Backfill/Overtime and Calendar Year 2017 Total Earnings/Compensation Analysis.

Jon Dumitru, OCFA Dispatcher, addressed the correlation to Overtime/Backfill regarding dispatchers.

On motion of Director Murray and second by Director Ta, the Budget and Finance Committee voted unanimously by those present to direct staff to place the item on the agenda for the Board of Directors meeting of March 22, 2018, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Direct staff to continue pursuing reductions in overtime by filling permanent vacancies as quickly as possible after the positions become vacant.
2. Authorize staff to temporarily exceed the number of authorized firefighter positions on the Master Position Control to enable the hiring of 50 firefighters into each of the next two academies, pending attrition/promotions that occur during and following academy graduations.
3. Direct staff to continue using overtime to fill temporary vacancies rather than hiring additional personnel, recognizing this as a cost-effective practice for temporary needs.

D. Second Amendment to Advanced Life Support Billing/Reimbursement Agreements (F: 18.05A4)

Finance Manager Jim Ruane presented an overview of the Second Amendment to Advanced Life Supporting Billing/Reimbursement Agreements.

On motion of Vice Chair Hasselbrink and second by Director Hernandez, the Budget and Finance Committee voted unanimously by those present to direct staff to place the item on the agenda for the Board of Directors meeting of March 22, 2018, with the Budget and Finance Committee's recommendation that the Board of Directors approve and authorize the Board Chair to sign the proposed Second Amendment to the Advanced Life Support Services Billing Agreement to amend the OCFA's reimbursement rates for the remainder of the agreement's term.

E. Write-off for Uncollectible Account – Medix Ambulance Services (F: 18.05D1)

Finance Manager Jim Ruane presented an overview of the Write-off for Uncollectible Accounts due from Medix Ambulance Services.

On motion Director Swift and second by Director Ta, the Budget and Finance Committee voted to direct staff to place the item on the agenda for the Executive Committee meeting of March 22, 2018, with the Budget and Finance Committee's recommendation that the Executive Committee approve the write-off of \$68,921.73 as a one-time adjustment for uncollectible accounts due from Medix Ambulance Services. Director Murray voted in opposition.

REPORTS

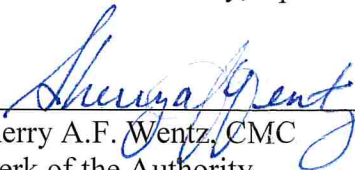
No items.

COMMITTEE MEMBER COMMENTS (F: 12.02B4)

Director Hernandez commended staff on their work, and stated that he supports filling the vacant field personnel positions.

Director Al Murray extended his thanks and appreciation to Interim Chief McIntosh for his service.

ADJOURNMENT – Chair Muller adjourned the meeting at 12:35 p.m. The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, April 11, 2018, at 12:00 noon.



Sherry A.F. Wentz, CMC
Clerk of the Authority