



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, March 22, 2018

5:30 P.M.

Regional Fire Operations and Training Center Board Room

1 Fire Authority Road
Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by Chaplain Robert Benoun

PLEDGE OF ALLEGIANCE by Director Ta

ROLL CALL

1. PRESENTATIONS

No items.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

CLOSED SESSION

No items.

2. MINUTES

A. [Minutes from the February 22, 2018, Regular Executive Committee Meeting](#)

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

A. [Monthly Investment Reports](#)

Submitted by: Tricia Jakubiak, Treasurer

Budget and Finance Committee Recommendation: APPROVE

Recommended Action:

Receive and file the reports.

B. [Write-off for Uncollectible Account – Medix Ambulance Services](#)

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Budget and Finance Committee Recommendation: APPROVE

Recommended Action:

Approve the write-off of \$68,921.73 as a one-time adjustment for uncollectible accounts due from Medix Ambulance Services.

C. Salary Range Adjustment for Assistant Fire Marshal Classification

Submitted by: Brigette Gibb, Director/Human Resources

Recommended Actions:

1. Adopt revised salary range for Assistant Fire Marshal to correct internal salary compression issues in the fire prevention series.
2. Direct staff to increase FY 2017/18 appropriations in General Fund 121 by \$7,153.

D. Blanket Order Contract Increase and Extension for Medical Laboratory Testing Services

Submitted by: Brian Young, Assistant Chief/Operations Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to increase the current contract with Agathos Laboratories, Inc. for medical laboratory testing services by \$40,000 for a new total not to exceed \$132,000.
2. Approve and authorize the Purchasing Manager to renew the contract for an additional three years, so long as the annual amount doesn't exceed \$132,000 annually (\$396,000) during the three-year period).

E. Blanket Order Contract Increase for Helicopter Maintenance and Repair Services and Special Procurement for Super Huey Modifications

Submitted by: Brian Young, Assistant Chief/Operations Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to issue a one-time increase to the blanket order contract with RSI in the amount of \$631,500 (from \$150,000 to \$781,500) for the current contract ending November 30, 2018.
2. Approve and authorize the Purchasing Manager to extend the contract up to four years at \$300,000 per year with annual increases not to exceed 3% or the percentage increase in the U.S. Department of Labor Consumer Price Index for All Urban Consumers, Services, in the Los Angeles-Riverside-Orange County, CA Area, whichever is lower.
3. Approve and authorize the Purchasing Manager to increase purchase order P0011106 to RSI by \$51,940 (from \$27,832 to \$79,772) for additional repairs required to complete the HC1 main rotor blade repairs.

F. Cooperative Contract for Information Technology Staff Augmentation Services

Submitted by Dave Anderson, Acting Fire Chief

Recommended Action:

Approve and authorize the Purchasing Manager to execute the proposed Professional Services Agreement with Computer Aid, Inc. for staff augmentation services for a two-year term at an amount not to exceed \$1,257,412.

G. This Agenda Item Number Intentionally Not Used.

H. Sole Source Contract Amendment with FATPOT Technologies, LLC and Increase for the Regional CAD2CAD System Upgrade Project

Submitted by Dave Anderson, Acting Fire Chief

Recommended Actions:

1. Approve and authorize the Purchasing Manager to Execute Change Order No. 1 to the FATPOT Software License and Services Agreement to upgrade to the Regional Next Generation CAD2CAD system and allow FATPOT to act as OCFA's agent to define, administer, and enter into CAD System Adapter Agreement(s) with Cooperating Agencies and third-party system providers to implement the project as necessary.
2. Approve and authorize the Purchasing Manager to increase the current sole source contract amount of \$196,900 (\$179,000 + \$17,900 contingency budget) with FATPOT by \$125,843 for a new not to exceed total of \$322,743 for additional services as specified in Change Order No. 1.

I. Sole Source Request with TriTech Software Systems for the Regional CAD2CAD System Upgrade Project

Submitted by Dave Anderson, Acting Fire Chief

Recommended Action:

Approve and authorize the Purchasing Manager to issue a sole source contract to TriTech Software Systems in the amount of \$120,453.50 to upgrade and replace the current CAD System Adapter (Interface) including testing, training, and first year of support and maintenance.

J. Sole Source Fire Station Alerting System Replacement for Fire Stations 63 (Buena Park) and 66 (Westminster)

Submitted by Dave Anderson, Acting Fire Chief

Recommended Actions:

1. Approve and authorize the Purchasing Manager to issue sole source contracts to Westnet for the replacement of the fire station alerting systems at OCFA Fire Stations 63 and 66 in the amount of \$124,515.
2. Approve and authorize the addition of a 10% contingency (\$12,451) to the contract for additional services that may be required during the replacements with the stipulation that the Board Chair and Vice Chair will be notified before commitment of any contingency funds is made.
3. Approve and authorize the Purchasing Manager to extend and increase the annual maintenance contract with Westnet for up to five years based on the proposed pricing schedule with the ability to increase the annual amount as additional equipment is added to the stations so long as the increase doesn't exceed \$150,000 for the proposed annual pricing schedule.

END OF CONSENT CALENDAR

4. DISCUSSION CALENDAR

No items.

COMMITTEE MEMBER COMMENTS

CLOSED SESSION

No items.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 16th day of March 2018.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting	Wednesday, April 11, 2018, 12 noon
Claims Settlement Committee Meeting	Thursday, April 26, 2018, 5:00 p.m.
Executive Committee Meeting	Thursday, April 26, 2018, 5:30 p.m.
Board of Directors Meeting	Thursday, April 26, 2018, 6:00 p.m.