



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, September 27, 2018

5:30 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by Chaplain Ken Krikac

PLEDGE OF ALLEGIANCE by Director Hernandez

ROLL CALL

1. PRESENTATIONS

No items.

REPORTS

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

2. MINUTES

A. [Minutes from the August 23, 2018, Regular Executive Committee Meeting](#)

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

A. [Monthly Investment Reports](#)

Submitted by: Patricia Jakubiak, Treasurer

Budget and Finance Committee Recommendation: APPROVE

Recommended Action:

Receive and file the reports.

B. [Annual Investment Report](#)

Submitted by: Patricia Jakubiak, Treasurer

Budget and Finance Committee Recommendation: APPROVE

Recommended Action:

Receive and file the report.

C. Fourth Quarter Financial Newsletter

Submitted by: Lori Zeller, Deputy Chief/Administration and Support Bureau

Budget and Finance Committee Recommendation: *APPROVE*

Recommended Action:

Receive and file the report.

D. Contract Award for Medical Laboratory Testing Services

Submitted by: Randy Black, Assistant Chief/Emergency Medical Services

Recommended Action:

Approve award of RFP DC2294 to Quest Diagnostics and authorize the Purchasing Manager to sign the proposed Professional Services Agreement for medical laboratory services in an amount not to exceed \$125,000 annually (\$375,000 during the initial three-year contract period through 2021).

E. Award of Contract for 9-1-1 Dispatcher Console Replacement and Upgrade

Submitted by: Dave Anderson, Deputy Chief/Emergency Operations Bureau

Recommended Action:

Approve and authorize the Purchasing Manager to execute the proposed Professional Services Agreement with Motorola Solutions, Inc. for software, hardware, and professional services to replace the existing legacy 9-1-1 Dispatcher Consoles with the ASTRO 25 series MCC7500 IP Dispatch Consoles for a total amount not to exceed \$2,209,652.

F. Cooperative Contract for Information Technology Staff Augmentation Services

Submitted by: Dave Anderson, Deputy Chief/Emergency Operations Bureau

Recommended Action:

Approve and authorize the Purchasing Manager to execute the proposed Professional Services Agreement with Computer Aid, Inc. for project management services for the Critical Infrastructure Improvement project for a two-year term in an amount not to exceed \$423,302.40.

G. Request for Special Procurement For Custom Design and Metal Fabrication Services

Submitted by: Dave Anderson, Deputy Chief/Emergency Operations Bureau

Recommended Action:

Approve and authorize the Purchasing Manager to increase and extend a previously issued blanket order with Stein Industries utilizing the special procurement provision in the Purchasing Ordinance for custom design and metal fabrication services for a three-year term at an amount not to exceed \$60,000 (\$20,000 annually).

END OF CONSENT CALENDAR

4. DISCUSSION CALENDAR

No items.

CLOSED SESSION

No items.

COMMITTEE MEMBER COMMENTS

ADJOURNMENT – The next regular meeting of the Executive Committee is scheduled for Thursday, October 25, 2018, at 5:30 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 20th day of September 2018.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting	Wednesday, October 10, 2018, 12 noon
Claims Settlement Committee Meeting	Thursday, October 25, 2018, 5:00 p.m.
Executive Committee Meeting	Thursday, October 25, 2018, 5:30 p.m.
Board of Directors Meeting	Thursday, October 25, 2018, 6:00 p.m.