



# ORANGE COUNTY FIRE AUTHORITY

## AGENDA

### BOARD OF DIRECTORS REGULAR MEETING

Thursday, May 23, 2019

6:00 P.M.

#### Regional Fire Operations and Training Center

#### Board Room

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Board, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Board. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

#### CALL TO ORDER

INVOCATION by OCFA Chaplain Jim Gwaltney

PLEDGE OF ALLEGIANCE by Vice Chair Hasselbrink

#### ROLL CALL

#### 1. PRESENTATIONS

No items.

**PUBLIC COMMENTS**

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at [www.ocfa.org](http://www.ocfa.org). You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

**CLOSED SESSION**

- CS1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9  
(1 Case)
  
- CS2. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION**  
Authority: Government Code Section 54956.9(c) – Initiation of Litigation (1 case)
  
- CS3. CONFERENCE WITH LABOR NEGOTIATOR**  
Chief Negotiator: Fire Chief Brian Fennessy and Deputy Chief Lori Zeller  
Employee Organizations: Unrepresented Employees  
Authority: Government Code Section 54957.6
  
- CS4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
Position: Fire Chief  
Authority: Government Code Section 54954.5
  
- CS5. CONFERENCE WITH LABOR NEGOTIATOR**  
Negotiators: Chair Joe Muller, Vice Chair Shelley Hasselbrink, and Immediate  
Past Chair Ed Sachs  
Unrepresented Employee: Fire Chief  
Authority: Government Code Section 54957.6

**CLOSED SESSION REPORT**

## REPORTS

### REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

### REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR

### REPORT FROM THE FIRE CHIEF

- Southern California Edison Pilot
- 2019 Urban Search and Rescue Multi-Task Force Mobilization Exercise “South Wind”

## 2. MINUTES

- A. [Minutes from the April 25, 2019, Regular Meeting of the Board of Directors](#)  
Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:  
Approve as submitted.

## 3. CONSENT CALENDAR

- A. [Updated Cost Reimbursement Rates](#)  
Submitted by: Jim Ruane, Assistant Chief/Logistics Department  
**Budget and Finance Committee Recommendation: *APPROVE***  
Recommended Action:

Approve and adopt the proposed Cost Reimbursement Rate schedules to be effective July 1, 2019.

- B. [Wildfire Awareness and Prevention Proclamation](#)  
Submitted by: Colleen Windsor, Director of Communications

Recommended Action:  
Approve as submitted.

- C. [Amendment to Personnel and Salary Resolution](#)  
Submitted by: Brian Fennessy, Fire Chief

Recommended Action:  
Adopt the proposed amendment to Part 3, Article 1, Section 8 (Authority Issued Vehicles and Cash in Lieu Allowance Policy) and Appendix B (Administrative Management Classifications) of the Personnel and Salary Resolution.

**D. Irvine Settlement Agreement 115 Trust**

Submitted by: Lori Zeller, Deputy Chief/Administration & Support Bureau

Recommended Actions:

1. Approve and adopt the proposed Resolution entitled A RESOLUTION OF THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS APPROVING THE ADOPTION OF THE PUBLIC AGENCIES POST-EMPLOYMENT BENEFITS TRUST ADMINISTERED BY PUBLIC AGENCY RETIREMENT SERVICES (PARS) approving the adoption of the Public Agencies Post-Employment Benefits Trust administered by Public Agency Retirement Services.
2. Approve and authorize the Board Chair to execute the Agreement for Administrative Services with PARS to act as Trust Administrator for the Trust.
3. Approve and authorize the Treasurer, as OCFA's Plan Administrator, to sign all documents reasonably necessary to implement the recommendations.

**END OF CONSENT CALENDAR****4. PUBLIC HEARING(S)**

Public Hearings are scheduled for a time certain of 7:00 p.m. or as soon thereafter as possible. The Board of Directors when considering the matter scheduled for hearing, will take the following actions: 1. Receive staff report. 2. Open the Public Hearing. 3. Accept public testimony. 4. Close the Public portion of the Public Hearing. 5. Receive Board Member comments and questions. 6. Take appropriate action. Those wishing to address the Board during the Public Hearing must complete a "Speaker's Form" (available on public counters in Board Room) and provide it to the Clerk of the Authority prior to the hearing.

**A. Adoption of the Fiscal Year 2019/20 Proposed Budget**

Submitted by: Lori Zeller, Deputy Chief/Administration & Support Bureau

**Budget and Finance Committee Recommendation: *APPROVE***

Recommended Actions:

1. Conduct a Public Hearing.
2. Adopt the proposed FY 2019/20 Budget as submitted.
3. Approve and adopt the proposed Resolution entitled A RESOLUTION OF THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS ADOPTING AND APPROVING THE APPROPRIATIONS BUDGET FOR THE ORANGE COUNTY FIRE AUTHORITY FOR FISCAL YEAR 2019/20.
4. Approve and authorize the temporary transfer of up to \$75 million from the following funds to cover a projected temporary cash flow shortfall for FY 2019/20:
  - a. Fund 123 Fire Stations and Facilities - \$10 million
  - b. Fund 133 Fire Apparatus - \$10 million
  - c. Fund 190 Workers' Compensation Reserve Fund - \$55 million
5. Approve and authorize the repayment of \$75 million borrowed funds from Fund 121 to the above funds along with interest when General Fund revenues become available in FY 2019/20.
6. Approve changes to the Master Position Control list to unfreeze, reclassify and/or add 127 positions as detailed in Attachment 3.
7. Approve transfers from the General Fund 121 and Fund 123 Fire Stations and Facilities to General Fund CIP Fund 12110, Fund 133 Fire Apparatus, and Fund 139 Settlement Agreement totaling \$36,568,000.
8. Approve and authorize FY 2018/19 budget adjustments to increase General Fund (121) revenues by net \$145,770 and General Fund (121) expenditures by \$38,014.

**5. DISCUSSION CALENDAR**

**A. Second Amendment to Fire Chief Employment Agreement and Resolution Approving Non-Base Building Merit Increase**

Submitted by: Lori Zeller, Deputy Chief/Administration & Support Bureau

Recommended Actions:

Following the Closed Session negotiation of amendment terms:

1. Approve and authorize the Board Chair to execute the proposed Second Amendment to the Fire Chief’s employment agreement.
2. Approve and adopt the proposed Resolution entitled A RESOLUTION OF THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS APPROVING A NON-BASE BUILDING MERIT INCREASE FOR FIRE CHIEF BRIAN FENNESSY.

**B. Community Wildfire Mitigation Inspection Program Presentation**

Submitted by: Lori Smith, Assistant Chief/Fire Marshal-Community Risk Reduction Department

Recommended Action:

Receive and file the report.

**BOARD MEMBER COMMENTS**

**ADJOURNMENT** – In memory of OCFA Director/San Clemente Mayor Steve Swartz. The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, June 27, 2019, at 6:00 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 16<sup>th</sup> day of May 2019.

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Sherry A.F. Wentz, CMC  
Clerk of the Authority

**UPCOMING MEETINGS:**

Budget and Finance Committee Meeting	June’s meeting has been cancelled.
Executive Committee Meeting	Thursday, June 27, 2019, 5:30 p.m.
Board of Directors Meeting	Thursday, June 27, 2019, 6:00 p.m.