

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Budget and Finance Committee Regular Meeting
Wednesday, September 11, 2019
12:00 Noon

Regional Fire Operations and Training Center
Room AE117
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Budget and Finance Committee was called to order on September 11, 2019, at 12:00 p.m. by Chair Hasselbrink.

PLEDGE OF ALLEGIANCE

Director Hernandez led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Shelley Hasselbrink, Los Alamitos
Don Sedgwick, Laguna Hills
Joseph Muller, Dana Point
Ed Sachs, Mission Viejo
Gene Hernandez, Yorba Linda

Absent: Tri Ta, Westminster
Sergio Farias, San Juan Capistrano

Also present were:

Deputy Chief Lori Zeller
Assistant Chief Jim Ruane
General Counsel David Kendig

Assistant Chief Robert Cortez
Assistant Chief Randy Black
Clerk of the Authority Sherry Wentz

PUBLIC COMMENTS (F: 12.02B3)

Chair Hasselbrink opened the Public Comments portion of the meeting. Chair Hasselbrink closed the Public Comments portion of the meeting without any comments from the general public.

1. PRESENTATIONS

No items.

2. MINUTES

A. Minutes for the July 10, 2019, Budget and Finance Committee Regular Meeting (F: 12.02B2)

On motion of Vice Chair Sedgwick and second by Director Hernandez, the Budget and Finance Committee voted unanimously to approve the Minutes of the July 10, 2019, regular meeting as submitted. Directors Sachs and Director Hernandez were recorded as abstentions, due to their absence from the July 10, 2019, meeting.

3. CONSENT CALENDAR (Agenda Item No. 3C was pulled for separate consideration)

A. Monthly Investment Reports (F: 11.10D2)

On motion of Vice Chair Sedgwick and second by Director Hernandez, the Budget and Finance Committee voted unanimously by those present to direct staff to place the item on the agenda for the Executive Committee meeting of September 26, 2019, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

B. Fourth Quarter Financial Newsletter (F: 15.07)

On motion of Vice Chair Sedgwick and second by Director Hernandez, the Budget and Finance Committee voted unanimously by those present to direct staff to place the item on the agenda for the Executive Committee meeting of September 26, 2019, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the report.

C. Carryover of FY 2018/19 Uncompleted Projects and Use of Unexpended Fund Balance (15.04 18/19)

Director Muller pulled this item from the Consent Calendar to request additional carryover details.

Assistant Chief Robert Cortez provided a PowerPoint presentation on Year-end Carryovers.

On motion of Director Muller and second by Director Hernandez, the Budget and Finance Committee voted unanimously by those present to direct staff to place the item on the agenda for the Board of Directors meeting of September 26, 2019, with the Budget and Finance Committee's recommendation that the Board of Directors authorize the following proposed budget adjustments:

1. Approve a budget adjustment in the FY 2019/20 General Fund (121) increasing revenues by \$6,065,346 and expenditures by \$10,467,941.
2. Approve a budget adjustment in the FY 2019/20 General Fund CIP (12110) increasing expenditures by \$1,568,406.
3. Approve a budget adjustment in the FY 2019/20 Fire Stations and Facilities Fund (123) increasing expenditures by \$616,707.
4. Approve a budget adjustment in the FY 2019/20 Communications and Information Systems Fund (124) increasing expenditures by \$2,708,391.

5. Approve a budget adjustment in the FY 2019/20 Fire Apparatus Fund (133) increasing expenditures by \$5,803,945.
6. Approve a budget adjustment transferring \$507,495 from the FY 2019/20 General Fund (121) to the Settlement Fund (139), and appropriate that amount in Fund (139) for the Joint-Training Facility project.
7. Approve a budget adjustment in the Structural Fire Entitlement Fund (171) increasing expenditures by \$329,827.

4. DISCUSSION CALENDAR

A. Annual Investment Reports (F: 11.10D1)

Assistant Treasurer Jane Wong provided an overview of the Annual Investment Report.

On motion of Director Muller and second by Director Sachs, the Budget and Finance Committee voted unanimously by those present to direct staff to place the item on the agenda for the Executive Committee meeting of September 26, 2019, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the report.

B. Appointment of Auditor for the Orange County Fire Authority (F: 17.10F)

Deputy Chief Lori Zeller introduced Assistant Chief Robert Cortez, who provided an overview of the auditor appointment process.

On motion of Director Muller and second by Director Sachs, the Budget and Finance Committee voted unanimously by those present to direct staff to place the item on the agenda for the Board of Directors meeting of September 26, 2019, with the Budget and Finance Committee's recommendation that the Board of Directors adopt the proposed Resolution entitled A RESOLUTION OF THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS APPOINTING AN AUDITOR FOR THE ORANGE COUNTY FIRE AUTHORITY appointing OCFA's Finance Manager, Julie Nemes, as Auditor for the Orange County Fire Authority.

C. Acceptance of 2019 Department of Homeland Security/Federal Emergency Management Agency's Urban Search & Rescue Preparedness Cooperative Agreement (F: 16.02B)

Division Chief Brian Norton provided an overview of the grant and proposed agreement.

On motion of Director Sachs and second by Director Muller, the Budget and Finance Committee voted unanimously by those present to direct staff to place the item on the agenda for the Board of Directors meeting of September 26, 2019, with the Budget and Finance Committee's recommendation that the Board of Directors:

1. Approve and adopt the proposed Resolution entitled A RESOLUTION OF THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS ACCEPTING THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) NATIONAL URBAN SEARCH AND RESCUE (US&R) PROGRAM COOPERATIVE AGREEMENT TO PURCHASE US&R EQUIPMENT, SUPPLIES, MAINTENANCE, AND REPAIR OF US&R EQUIPMENT, TRAINING, AND

PROGRAM ADMINISTRATION to accept the Department of Homeland Security/Federal Emergency Management Agency's Grant Readiness Cooperative Agreement funding.

2. Approve a budget adjustment to the FY 2019/20 General Fund (121) budget increasing revenues and expenditures by \$1,230,104.

REPORTS (F: 12.02B6)

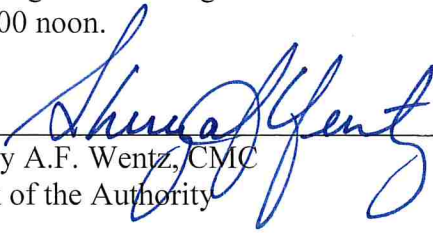
No items.

COMMITTEE MEMBER COMMENTS (F: 12.02B4)

There were no Committee Member comments.

ADJOURNMENT (F: 11.18)

Chair Hasselbrink adjourned the meeting at 12:37 p.m. in memory of all of those who passed during the event and the many first responders who have subsequently perished from the toxic effects of September 11. The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, October 9, 2019, at 12:00 noon.



Sherry A.F. Wentz, CMC
Clerk of the Authority