



ORANGE COUNTY FIRE AUTHORITY AGENDA

Budget and Finance Committee Meeting

Wednesday, October 9, 2019

12:00 Noon

Orange County Fire Authority Regional Fire Operations and Training Center

1 Fire Authority Road

Room AE117

Irvine, California 92602

Shelley Hasselbrink, Chair

Don Sedgwick, Vice Chair

Sergio Farias Gene Hernandez Joe Muller Ed Sachs Tri Ta

Jennifer Cervantez - Ex Officio

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Budget and Finance Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Budget and Finance Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority. Speaker Forms are available on the counter noted in the meeting room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE by Director Ta

ROLL CALL

PUBLIC COMMENTS

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

2. MINUTES**A. [Minutes for the September 11, 2019, Budget and Finance Committee Meeting](#)**

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR**A. [2018 Urban Areas Security Initiative Grant Program Agreement to Transfer Property or Funds](#)**

Submitted by: Mark Sanchez, Assistant Chief/Field Operations Department

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of October 24, 2019, with Budget and Finance Committee's recommendations that the Board of Directors:

1. Accept the 2018 Urban Area Security Initiative Sub-Recipient Transfer Agreement.
2. Approve and authorize the Fire Chief to execute the necessary agreement(s).

B. [Acceptance of FY 2016 Program to Prepare Communities for Complex Coordinated Terrorist Attacks](#)

Submitted by: Mark Sanchez, Assistant Chief/Field Operations Department

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of October 24, 2019, with Budget and Finance Committee's recommendations that the Board of Directors:

1. Accept the FY 2016 United States Department of Homeland Security/Federal Emergency Management Agency Grant to Prepare Communities for Complex Coordinated Terrorist Attacks Program.
2. Approve a Budget Adjustment in Fund 121 to increase revenue and expenditures by \$35,189 for the grant program award.
3. Approve and authorize the Fire Chief to execute the necessary agreement(s).

C. 2018 Assistance to Firefighters Grant Program Acceptance of Funds

Submitted by: Robert Cortez, Assistant Chief/Business Services Department

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of October 24, 2019, with Budget and Finance Committee's recommendations that the Board of Directors:

1. Amend the Master Position Control List to add one limited-term Battalion Chief to serve as Grant Program Manager among other related duties.
2. Approve a Budget Adjustment in the General Fund (121) increasing revenues by \$1,323,986 and expenditures by \$1,522,584 for the Fire Ground Survival training.
3. Approve and authorize the Board Chair and/or Fire Chief and/or their designee to execute all documents necessary to effectuate the grant award.

4. DISCUSSION CALENDAR**A. Monthly Investment Reports**

Submitted by: Tricia Jakubiak, Treasurer

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of October 24, 2019, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

B. Citygate Service Level Assessment Update and Adjustment to Purchase Orders

Submitted by: Lori Zeller, Deputy Chief/Administration & Support Bureau

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of October 24, 2019, with the Budget and Finance Committee's recommendation that the Executive Committee:

1. Receive and file the Service Level Assessments update for the period covering June through August 2019.
2. Approve and authorize the Purchasing Manager to reallocate funding from the Purchase Orders issued for the Executive Leadership Team and Fleet Services into the Field Deployment Service with the total contract amount remaining unchanged (\$700,725).

REPORTS

No items.

COMMITTEE MEMBER COMMENTS

ADJOURNMENT – The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, November 13, 2019, at 12:00 noon.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 3rd day of October 2019.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Executive Committee Meeting
Board of Directors Meeting

Thursday, October 24, 2019, 5:30 p.m.
Thursday, October 24, 2019, 6:00 p.m.