

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Budget and Finance Committee Regular Meeting
Wednesday, October 9, 2019
12:00 Noon

Regional Fire Operations and Training Center
Room AE117
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Budget and Finance Committee was called to order on October 9, 2019, at 12:02 p.m. by Chair Hasselbrink.

PLEDGE OF ALLEGIANCE

Director Ta led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Shelley Hasselbrink, Los Alamitos
Don Sedgwick, Laguna Hills
Joseph Muller, Dana Point
Tri Ta, Westminster
Gene Hernandez, Yorba Linda

Absent: Ed Sachs, Mission Viejo
Sergio Farias, San Juan Capistrano

Also present were:

Deputy Chief Lori Zeller	Assistant Chief Robert Cortez
Assistant Chief Jim Ruane	Assistant Chief Mark Sanchez
Assistant Chief Nina Collins	Assistant Chief Lori Smith
Communications Director Colleen Windsor	Clerk of the Authority Sherry Wentz

PUBLIC COMMENTS (F: 12.02B3)

Chair Hasselbrink opened the Public Comments portion of the meeting. Chair Hasselbrink closed the Public Comments portion of the meeting without any comments from the general public.

1. PRESENTATIONS

No items.

2. MINUTES

A. Minutes for the September 11, 2019, Budget and Finance Committee Regular Meeting (F: 12.02B2)

On motion of Director Hernandez and second by Vice Chair Sedgwick, the Budget and Finance Committee voted unanimously to approve the Minutes of the September 11, 2019, regular meeting as submitted. Director Ta was recorded as an abstention, due to his absence from the September 11, 2019, meeting.

3. CONSENT CALENDAR

A. 2018 Urban Areas Security Initiative Grant Program Agreement to Transfer Property or Funds (F: 16.02H2)

On motion of Director Ta and second by Director Hernandez, the Budget and Finance Committee voted unanimously by those present to direct staff to place the item on the agenda for the Board of Directors meeting of October 24, 2019, with Budget and Finance Committee's recommendations that the Board of Directors:

1. Accept the 2018 Urban Area Security Initiative Sub-Recipient Transfer Agreement.
2. Approve and authorize the Fire Chief to execute the necessary agreement(s).

B. Acceptance of FY 2016 Program to Prepare Communities for Complex Coordinated Terrorist Attacks (F: 16.02B8)

On motion of Director Ta and second by Director Hernandez, the Budget and Finance Committee voted unanimously by those present to direct staff to place the item on the Board of Directors meeting of October 24, 2019, with Budget and Finance Committee's recommendations that the Board of Directors:

1. Accept the FY 2016 United States Department of Homeland Security/Federal Emergency Management Agency Grant to Prepare Communities for Complex Coordinated Terrorist Attacks Program.
2. Approve a Budget Adjustment in Fund 121 to increase revenue and expenditures by \$35,189 for the grant program award.
3. Approve and authorize the Fire Chief to execute the necessary agreement(s).

C. 2018 Assistance to Firefighters Grant Program Acceptance of Funds (F: 16.02B5)

On motion of Director Ta and second by Director Hernandez, the Budget and Finance Committee voted unanimously by those present to direct staff to place the item on the Board of Directors meeting of October 24, 2019, with Budget and Finance Committee's recommendations that the Board of Directors:

1. Amend the Master Position Control List to add one limited-term Battalion Chief to serve as Grant Program Manager among other related duties.

2. Approve a Budget Adjustment in the General Fund (121) increasing revenues by \$1,323,986 and expenditures by \$1,522,584 for the Fire Ground Survival training.
3. Approve and authorize the Board Chair and/or Fire Chief and/or their designee to execute all documents necessary to effectuate the grant award.

4. DISCUSSION CALENDAR

A. Monthly Investment Reports (F: 11.10D2)

Treasurer Tricia Jakubiak provided an overview of the Monthly Investment Reports.

On motion of Director Ta and second by Director Hernandez, the Budget and Finance Committee voted unanimously by those present to direct staff to place the item on agenda for the Executive Committee meeting of October 24, 2019, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

B. Citygate Service Level Assessment Update and Adjustment to Purchase Orders (F: 17.16)

Assistant Chief Robert Cortez provided an overview for the Citygate Service Level Assessment Update and Adjustment to Purchase Order.

On motion of Director Hernandez and second by Vice Chair Sedgwick, the Budget and Finance Committee voted unanimously by those present to direct staff to place the item on the agenda for the Executive Committee meeting of October 24, 2019, with the Budget and Finance Committee's recommendation that the Executive Committee:

1. Receive and file the Service Level Assessments update for the period covering June through August 2019.
2. Approve and authorize the Purchasing Manager to reallocate funding from the Purchase Orders issued for the Executive Leadership Team and Fleet Services into the Field Deployment Service with the total contract amount remaining unchanged (\$700,725).

REPORTS (F: 12.02B6)

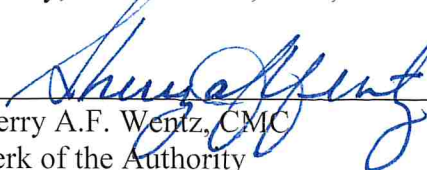
No items.

COMMITTEE MEMBER COMMENTS (F: 12.02B4)

There were no Committee Member comments.

ADJOURNMENT (F: 11.18)

Chair Hasselbrink adjourned the meeting at 12:25 p.m. The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, November 13, 2019, at 12:00 noon.



Sherry A.F. Wentz, CMC
Clerk of the Authority