



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, March 28, 2019

5:30 P.M.

Regional Fire Operations and Training Center Board Room

1 Fire Authority Road
Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by Chaplain Robinson

PLEDGE OF ALLEGIANCE by Director Shawver

ROLL CALL

1. PRESENTATIONS

No items.

REPORTS

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

2. MINUTES

- A. **[Minutes from the January 24, 2019, Regular Executive Committee Meeting](#)**
Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:
Approve as submitted.

3. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

- A. **[Monthly Investment Reports](#)**
Submitted by: Patricia Jakubiak, Treasurer
Budget and Finance Committee Recommendation: APPROVE
Recommended Action:
Receive and file the reports.

- B. **[Second Quarter Financial Newsletter](#)**
Submitted by: Robert Cortez, Assistant Chief/Business Services Department
Budget and Finance Committee Recommendation: APPROVE
Recommended Action:
Receive and file the report.

C. **[Sole Source Contract for Wildfire Cameras and Meteorological Systems](#)**
Submitted by: Dave Anderson, Deputy Chief/Emergency Operations Bureau

Recommended Action:

Approve and authorize the Purchasing Manager to execute the proposed service agreement in the amount of \$90,000 with University of California, San Diego for High-Performance Wireless Research and Education Network ALERTWildrie cameras and meteorological systems at five sites in Orange County.

D. **[Special Procurement for Mission Critical Team Development Training](#)**
Submitted by: Brian Fennessy, Fire Chief

Recommended Action:

Approve and authorize the Purchasing Manager to issue a blanket order for as needed mission critical team development training through Mission Critical Team Institute, Inc. in an amount not to exceed \$150,000 (\$50,000 annually) for three years.

E. **[Special Procurement for Bid Management System](#)**
Submitted by: Robert Cortez, Assistant Chief/Business Services Department

Recommended Actions:

Approve and authorize the Purchasing Manager to renew and extend a previously issued blanket order contract with Planet Bids utilizing the special procurement provision in the Purchasing Ordinance for bid management software for up to five-year term in an amount not to exceed \$125,000 (\$25,000 annually).

F. **[Special Procurement for Probationary Testing Validation Services](#)**
Submitted by: Randy Black, Assistant Chief/EMS/Operations & Training

Recommended Action:

Approve and authorize the Purchasing Manager to execute Amendment No. 1 to the Professional Services Agreement with Fire & Police Selection, Inc., utilizing the special procurement provision in the Purchasing Ordinance for probationary testing validation services in an amount not to exceed \$40,000.

G. **[Blanket Order Contract Extension for High-Pressure Air Compressor Maintenance and Repair](#)**

Submitted by: Jim Ruane, Assistant Chief/Logistics Department

Recommended Action:

Approve and authorize the Purchasing Manager to execute up to three additional one-year blanket order contract extensions with Compressed Air Specialties in an amount not to exceed \$15,000 annually (\$45,000 aggregate) provided Compressed Air Specialties remains the only authorized service provider in Orange County.

H. [Award of RFP #JA2328 Purchase of Two Water Tenders](#)

Submitted by: Jim Ruane, Assistant Chief/Logistics Department

Recommended Action:

Approve and authorize the Purchasing Manager to issue a purchase order to KME Fire Apparatus for the purchase of two 2019 KME Water Tenders in a total amount of \$881,979.96.

I. [Blanket Order Contract Increase for Vehicle Exhaust Extraction Systems](#)

Submitted by: Jim Ruane, Assistant Chief/Logistics Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to increase the current contract with Air Exchange, Inc., by \$300,000 for upgrades of the Plymovent vehicle exhaust extraction systems, resulting in an amount not to exceed \$500,000, specific to current annual contract term.
2. Authorize the Purchasing Manager to execute two additional one-year contract extensions with Air Exchange, Inc. in an amount not to exceed \$200,000 annually (\$400,000 aggregate) as long as Air Exchange, Inc. remains the only authorized Plymovent dealer in Orange County.

J. [Cooperative Contract for Full Service Tire Contract](#)

Submitted by: Jim Ruane, Assistant Chief/Logistics Department

Recommended Action:

Approve and authorize the Purchasing Manager to extend the annual blanket order contract with Parkhouse Tire, Inc., for the purchase of tires, tubes, and related services in an amount not to exceed \$440,000 annually, utilizing the NASPO Valuepoint cooperative contract for a one-year period through March 31, 2020, with up to four optional one-year renewals not to exceed the cooperative contract termination date of March 31, 2024.

K. [Contract Increase for Firefighter Wellness and Fitness \(WEFIT\) Services](#)

Submitted by: Brigitte Gibb, Director/Human Resources

Recommended Actions:

1. Approve and authorize the Purchasing Manager to increase Year One of the Professional Services Agreement for WEFIT medical services by \$100,000 for a revised annual amount of \$659,479.
2. Approve and authorize the Purchasing Manager to increase future years of the Professional Services Agreement to an amount not to exceed \$1,164,319 annually to allow for increases in firefighter participation rates, provided that funding is secured and pricing remains the same.

L. Blanket Order Contract Renewal for Elevator Maintenance Services

Submitted by: Jim Ruane, Assistant Chief/Logistics Department

Recommended Action:

Approve and authorize the Purchasing Manager to extend and increase a previously issued blanket order contract with Mitsubishi Electric & Electronics USA, Inc. for the maintenance of the Regional Fire Operations and Training Center elevators for a five-year term at an amount not to exceed \$72,912.60.

M. Blanket Order Contract Increases and Extensions for Property Management

Submitted by: Jim Ruane, Assistant Chief/Logistics Department

Recommended Action:

Approve and authorize the Purchasing Manager to renew, extend and increase blanket order contracts as specified for as-needed emergency and routine facilities maintenance.

N. Contract Award for Accounts Payable Workflow Integrated Document Imaging Solution

Submitted by: Jim Ruane, Assistant Chief/Logistics Department

Budget and Finance Committee Recommendation: *APPROVE*

Recommended Actions:

1. Approve and authorize the Purchasing Manager to execute the proposed Professional Services Agreement with ECS Imaging, Inc. for software licensing, implementation, training, and support services in an amount not to exceed \$114,545.
2. Authorize the Purchasing Manager to execute two optional one-year renewals for software licensing and services in an amount not to exceed \$25,000 annually (\$164,545 during the initial three-year contract period through 2022).

END OF CONSENT CALENDAR**4. DISCUSSION CALENDAR**

No items.

CLOSED SESSION

No items.

COMMITTEE MEMBER COMMENTS

ADJOURNMENT – The next regular meeting of the Executive Committee is scheduled for Thursday, April 25, 2019, at 5:30 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 21st day of March 2019.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting
Executive Committee Meeting
Board of Directors Meeting

Wednesday, April 10, 2019, 12 noon
Thursday, April 25, 2019, 5:30 p.m.
Thursday, April 25, 2019, 6:00 p.m.